

CAMBRIDGE CITY LOCAL HIGHWAY IMPROVEMENT MEMBER PANEL MEMBERSHIP

To: **Cambridge City Joint Area Committee**

Meeting Date: **23rd October 2018**

From: **Executive Director, Place & Economy**

Electoral division(s): **All**

Forward Plan ref:

N/A

Key decision:

No

Purpose:

To agree membership of the Local Highway Improvement (LHI) Member Assessment Panel for the 2018/19 Programme.

Recommendation:

The Committee is recommended to:

- a) agree membership of the Cambridge City Local Highways Improvement Member Panel, consisting of three City Councillors and three County Councillors.**
- b) agree that a member of the panel who is unable to attend a panel meeting be authorised to nominate another member of the same Council to attend as a substitute or alternate.**

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1. BACKGROUND

- 1.1 The Committee at its meeting on 14 July 2015 agreed to establish a Local Highway Improvement (LHI) Member Assessment Panel to prioritise LHI applications, to be consistent with the other district areas. The panel was made up of three City Councillors and three County Councillors. At its meeting on 26 January 2016, the Committee further agreed that panel members be authorised to nominate a substitute or alternate member, should they not be available to attend a panel meeting.
- 1.2 Applicants are invited to present their applications to this panel, which is held over a full day in January.
- 1.3 The method of prioritisation follows a standard process applied in all district council areas across the county. This involves individual members assigning a score out of five for each of the four category aims (persistent issue, road safety, community impact and added value) of the initiative for each application. The average score for each application is then used to create a prioritised list. A blank scorecard can be found in Appendix 1.
- 1.4 Funding is allocated according to priority, starting with the application with the highest score and continuing down the priority list until the funding is fully utilised. Any applications with a score less than 1 are not allocated funding.
- 1.5 The prioritised list of applications with funding allocations is then presented to the Highways & Community Infrastructure Committee for approval, alongside the other district council areas in March each year.

2. PROPOSAL

- 2.1. The Committee is asked to nominate and agree membership of the LHI Member Panel to assess applications received for the 2019/20 programme year. This should consist of three City Councillors and three County Councillors.
- 2.2. Should a nominated member of the LHI Panel not be available on the day of the panel meeting, it is proposed that this member be free to nominate their own substitute to attend the meeting in their place.

3. ALIGNMENT WITH CORPORATE PRIORITIES

3.1. Developing the local economy for the benefit of all

There are no significant implications for this priority.

3.2. Helping people live healthy and independent lives

There are no significant implications for this priority.

3.3. Supporting and protecting vulnerable people

There are no significant implications for this priority.

4. SIGNIFICANT IMPLICATIONS

4.1. Resource Implications

There are no significant implications for this category.

4.2. Statutory, Risk and Legal Implications

There are no significant implications for this category.

4.3. Equality and Diversity Implications

There are no significant implications within this category.

4.4. Engagement and Consultation Implications

There are no significant implications within this category.

4.5. Localism and Local Member Involvement

It is hoped that the changes will enable full attendance of the panel by Local Members.

4.6. Public Health Implications

There are no significant implications within this category.

Source Documents	Location
14 July 2015 and 26 January 2016 CJAC Committee Papers – Local Highway Improvement Scheme	https://cmis.cambridgeshire.gov.uk/ccc_live/Committees/tabid/62/ctl/ViewCMIS_Committee_Details/mid/381/id/11/Default.aspx

