

CORPORATE PARENTING SUB-COMMITTEE FORWARD AGENDA PLAN

Updated 12 February 2018

Agenda Item No: 11

Summary

The Forward Agenda Plan shows the dates and times of future meetings, where they will be held and what reports will be considered.

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
21.02.18 Meeting Room 2, Huntingdon Library PE29 3PA	Minutes of the meeting on 13 December 2017	Democratic Services	Not applicable	9 February 2018	
	Action Log	Democratic Services	Not applicable		
	Virtual School (<i>Standing item</i>)	J Pallett	Not applicable		
	Performance Report (<i>standing item</i>)	S-J Smedmor/ T Barden	Not applicable		
	Workforce Development (<i>standing item - A monthly report to provide assurance that all Looked After Children had an allocated social worker and that appropriate training arrangements were in place</i>)	S-J Smedmor	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Council Tax Discounts and Exemptions for Care Leavers: Update Report	F MacKirdy	Not applicable		
	Young People's Participation: Co-option of Two Young People's Representatives	M Dean	Not applicable		
	Health assessment issues	Deborah Spencer, CCG	Not applicable		
	Sub-Committee Workshop/ Training Plan	F MacKirdy/ J Barry	Not applicable		
	Forward Agenda Plan	R Greenhill	Not applicable		
25.04.18 Room 128, Shire Hall, Cambridge	Minutes and Action Log	Democratic Services	Not applicable	12 April 2018	
	Action Log	Democratic Services	Not applicable		
	Virtual School (<i>Standing item</i>)	J Pallett	Not applicable		
	Performance Report and Sufficiency Strategy (<i>standing item</i>)	S-J Smedmor/ T Barden	Not applicable		
	Workforce Development (<i>standing item</i>)	S-J Smedmor	Not applicable		
	Sub-Committee Workshop/ Training Plan (<i>standing item</i>)	F MacKirdy/ J Barry	Not applicable		
	Young People's Participation (<i>standing item</i>)	M Dean	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Workforce Development (<i>standing item</i>)	S-J Smedmor	Not applicable		
	Mental Health/ Child and Adolescent Mental Health (CAMH), including information on criteria and thresholds	tbc, CPFT	Not applicable		
	Suitable Accommodation for Care Leavers	F MacKirdy	Not applicable		
	Looked After Children Reducing 'Not in Education, Employment and Training' (NEET): Refreshed Strategy	F MacKirdy	Not applicable		
	Access to further and higher education: current data and experience of young people and what could be done to further improve outcomes	tbc	Not applicable		
	Foster Care Update: 1. Foster carer recruitment, including marketing information and qualitative information; 2. A focus on how change is going to be achieved (CYP setting the strategy, CPSC focusing on the process/ mechanisms by which this will be delivered)	F MacKirdy	Not applicable		
	Forward Agenda Plan	R Greenhill	Not applicable		
June 2018	Minutes and Action Log	Democratic Services	Not applicable		
	Virtual School (<i>Standing item</i>)	J Pallett	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Performance Report and Sufficiency Strategy (standing item)	S-J Smedmor/ T Barden	Not applicable		
	Sub-Committee Workshop/ Training Plan (standing item)	F MacKirdy/ J Barry	Not applicable		
	Young People's Participation (standing item)	M Dean	Not applicable		
	Workforce Development (standing item)	S-J Smedmor	Not applicable		
	Forward Agenda Plan	R Greenhill	Not applicable		
August 2018	Reserve meeting date				
September 2018	Minutes and Action Log	Democratic Services	Not applicable		
	Virtual School <i>Standing item</i>	J Pallett	Not applicable		
	Performance Report and Sufficiency Strategy (standing item)	S-J Smedmor/ T Barden	Not applicable		
	Sub-Committee Workshop/ Training Plan (standing item)	F MacKirdy/ J Barry	Not applicable		
	Young People's Participation (standing item)	M Dean	Not applicable		
	Workforce Development (standing item)	S-J Smedmor	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Forward Agenda Plan	R Greenhill	Not applicable		
November 2018	Minutes and Action Log	Democratic Services	Not applicable		
	Virtual School <i>Standing item</i>)	J Pallett	Not applicable		
	Performance Report and Sufficiency Strategy <i>(standing item)</i>	S-J Smedmor/ T Barden	Not applicable		
	Sub-Committee Workshop/ Training Plan <i>(standing item)</i>	F MacKirdy/ J Barry	Not applicable		
	Young People's Participation <i>(standing item)</i>	M Dean	Not applicable		
	Workforce Development <i>(standing item)</i>	S-J Smedmor	Not applicable		
	Fostering Service Annual Report	F MacKirdy	Not applicable		
	Forward Agenda Plan	R Greenhill	Not applicable		
January 2019	Minutes and Action Log	Democratic Services	Not applicable		
	Virtual School <i>Standing item</i>)	J Pallett	Not applicable		
	Performance Report and Sufficiency Strategy <i>(standing item)</i>	S-J Smedmor/ T Barden	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Sub-Committee Workshop/ Training Plan (standing item)	F MacKirdy/ J Barry	Not applicable		
	Young People's Participation (standing item)	M Dean	Not applicable		
	Workforce Development (standing item)	S-J Smedmor	Not applicable		
	Forward Agenda Plan	R Greenhill	Not applicable		
March 2019	Minutes and Action Log	Democratic Services	Not applicable		
	Virtual School Standing item)	J Pallett	Not applicable		
	Performance Report and Sufficiency Strategy (standing item)	S-J Smedmor/ T Barden	Not applicable		
	Sub-Committee Workshop/ Training Plan (standing item)	F MacKirdy/ J Barry	Not applicable		
	Young People's Participation (standing item)	M Dean	Not applicable		
	Workforce Development (standing item)	S-J Smedmor	Not applicable		
	Forward Agenda Plan	R Greenhill	Not applicable		

Items to be included:

- Bright Spots report (produced bi-annually): developed by Coram Voice with the aim of improving the wellbeing of children and young people in care by identifying and promoting practices that have a positive influence on them
- Youth offending (going to the Children and Young People Committee in May 2018)
- Adoption Service Annual Report

Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)

1. At least 28 clear days before a private meeting of a decision-making body, public notice should be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private

Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be
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Chairman's agreement		deferred

For further information, please contact Quentin Baker on 01223 727961 or Quentin.Baker@cambridgeshire.gov.uk