

ADULTS COMMITTEE

Minutes Action Log



Agenda Item No: 2a
Cambridgeshire
County Council

Introduction:

This log captures the actions arising from the Adults Committee up to the meeting on **6 September 2018** and updates Members on progress in delivering the necessary actions.

This is the updated action log as at 8 October 2018

Meeting of 19 July 2018

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
100.	Multi-Disciplinary Floating Support Service for Cambridgeshire	Lisa Sparks	Officers agreed to provide confirmation and details of penalty clauses contained within the contract.	The Contracts Team has have confirmed that there are no specific penalty clauses in the contract. If a provider was in breach of contract in relation to Key Performance Indicator then provision is available to manage this through the contract.	Complete
101.	Finance and Performance Report	Stephen Howarth	Work is underway to adopt a clear convention across all our performance reports	Business Intelligence Team will work on adopting a clear convention across all their performance reports.	Complete

Meeting of 6 September 2018

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
108.	Willow Court Bassenhally, Whittlesey - Tender for Contract	Lynne O'Brien	Brief Committee on the outcome of the tender process once completed via email.	Currently liaising with Procurement regarding the tender process.	Ongoing
110.	Cambridgeshire and Peterborough Foundation Trust Mid-Year Report 2017/18	Julie Frake-Harris	Give feedback to Committee on the remaining number of mental health cases still in the backlog being worked through, as detailed in page 75 of the report.	This is currently being looked into	Ongoing
111.	Adults Positive Challenge Programme – Fast forward update	Charlotte Black	Circulate links for the re-designed websites indicated in the update to the committee and organise a press release to publicise them.	Email with links has been circulated to the Committee The Communications Team are considering ways to promote our new ASC digital presence other than via traditional media routes such as a press release.	Complete