

**CAMBRIDGESHIRE &
PETERBOROUGH
COMBINED AUTHORITY'S
FORWARD PLAN OF EXECUTIVE
DECISIONS**

PUBLISHED 26 APRIL 2019

FORWARD PLAN

KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, the Cambridgeshire and Peterborough Combined Authority intends to take 'key decisions' where indicated in the table below. Key decisions means a decision of a decision maker, which in the view of the overview and scrutiny committee for a combined authority is likely—

- (i) to result in the combined authority or the mayor incurring significant expenditure, or the making of significant savings, having regard to the combined authority's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on persons living or working in an area comprising two or more wards or electoral divisions in the area of the combined authority.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to the Monitoring Officer for the Combined Authority. For each decision a report will be available one week before the decision is taken.

NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Combined Authority, this Plan also includes an overview of non-key decisions to be taken by the Combined Authority.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from the Interim Monitoring Officer for the Combined Authority at howard.norris@cambridgeshirepeterborough-ca.gov.uk

All decisions will be posted on the Combined Authority website and/ or Cambridgeshire County Council website. If you wish to make comments or representations regarding the decisions outlined in this Plan, please submit them to the Monitoring Officer for the Combined Authority using the form attached.

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>KEY DECISION / DECISION</i>	<i>PURPOSE OF REPORT</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>LEAD MEMBER</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER (INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION)</i>	
Governance and Finance Items									
1.	Minutes of the Meeting on 27 March 2019	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Decision	To agree the minutes from the last meeting	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
2.	Forward Plan	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Decision	To note the latest version of the forward plan	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
3.	Membership of the Combined Authority	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Decision	To note the appointment of Members of Constituent Councils and Co-opted Members to the Combined Authority Board and appointments to the Business Board for 2019/20 (and their Substitute Members)	Relevant internal and external stakeholders	Howard Norris, Interim Monitoring Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4.	Appointments to Executive Committees, appointment of Chairs and lead members	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Decision	To approve lead member responsibilities and appoint such executive Committees as the Combined Authority considers appropriate, their membership and the Chair for 2019/20.	Relevant internal and external stakeholders	Howard Norris, Interim Monitoring Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
5.	Appointment of the Overview and Scrutiny Committee	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Decision	To appoint the Overview and Scrutiny Committee, including its terms of reference, size and allocation of seats to political parties in accordance with political balance requirements) in accordance with nominations received from constituent councils	Relevant internal and external stakeholders	Howard Norris, Interim Monitoring Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

6.	Appointment of the Audit and Governance Committee	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Decision	To appoint the Audit and Governance Committee, including its terms of reference, size and allocation of seats to political parties in accordance with political balance requirements) in accordance with nominations received from constituent councils	Relevant internal and external stakeholders	Howard Norris, Interim Monitoring Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
7.	Calendar of Meetings 2019/20	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Decision	To agree the calendar of meetings for 2019/2020	Relevant internal and external stakeholders	Howard Norris, Interim Monitoring Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8.	Review of Constitution	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Decision	To agree any changes to the constitution following the annual review.	Relevant internal and external stakeholders	Howard Norris, Interim Monitoring Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
9.	Appointment of Chief Executive, Monitoring Officer and Chief Finance Officer	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Decision	To recommend arrangements from May 2019 onward.	Relevant internal and external stakeholders	Kim Sawyer and John Hill, Interim Joint Chief Executives	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
10.	Budget: Provisional outturn	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Decision	To provide an update on the revenue and capital budgets for the year to date.	Relevant internal and external stakeholders	Noel O'Neil Interim Section 73 Chief Finance Officer	Councillor Steve Count Portfolio Holder for Investment and Finance	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
11.	Quarterly Performance Reporting	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Decision	To note quarterly performance reporting updates	Relevant internal and external stakeholders	Paul Raynes, Director of Strategy and Assurance	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

BY RECOMMENDATION TO THE COMBINED AUTHORITY BOARD

Recommendations from the Business Board

12.	For approval as Accountable Body: (i) Growth Deal Project Proposals May 2019 (ii) Growth Programme Budget monitor (iii) Annual Delivery Plan	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Key Decision 2019/008	To review and approve the recommendations from the Business Board for individual project funding.	Relevant internal and external stakeholders	John Hill, Director of Business & Skills	Aamir Khalid, Chair of Business Board Councillor Charles Roberts, Portfolio Holder for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
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13.	Growth Co: Strategic Outline Business Case	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Key Decision 2019/039	To approve the Growth Co, Strategic Outline Business Case	Relevant internal and external stakeholders	John Hill, Director of Business & Skills	Aamir Khalid, Chair of Business Board Councillor Charles Roberts, Portfolio Holder for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
14.	Greater Peterborough Inward Investment Pilot	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Decision	To approve endowment funding to Peterborough City Council to run a 12 month pilot starting 1 st June 2019 that will deliver a more collaborative and effective Inward Investment Service for the Greater Peterborough area.	Relevant internal and external stakeholders	John Hill, Director of Business & Skills	Aamir Khalid, Chair of Business Board Councillor Charles Roberts, Portfolio Holder for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
15.	Alconbury Enterprise Zone Memorandum of Understanding & Enterprise Zone Programme Governance	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Key Decision 2019/034	To seek approval of draft MOU agreement for Alconbury Enterprise Zone, which has been agreed in principle with Huntingdonshire District Council. To seek approval to re-establish quarterly EZ Steering Group meetings. This will sit under the Business Board.	Relevant internal and external stakeholders	John Hill, Director of Business & Skills	Aamir Khalid, Chair of Business Board Councillor Charles Roberts, Portfolio Holder for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
Recommendations from the Skills Committee									
16.	Creation of Cambridgeshire & Peterborough Employment & Skills Board Incorporating Skills Advisory Panel and Adult Education Budget Governance Arrangements	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Key Decision 2019/025	To seek approval to create an Employment and Skills Advisory Board and propose Terms of Reference. This Board would sit under the Skills Committee.	Relevant internal and external stakeholders	John Hill, Director of Business & Skills	Councillor John Holdich, Portfolio Holder for Skills and Chair of the Skills Committee	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
17.	Skills Brokerage Contract & Future of the Careers & Enterprise Company Contract for Cambridgeshire & Peterborough	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Key Decision 2019/032	To seek approval for the Skills Brokerage Provision for 2019/20	Relevant internal and external stakeholders	John Hill, Director of Business & Skills	Councillor John Holdich, Portfolio Holder for Skills and Chair of the Skills Committee	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

18.	University of Peterborough – Outcomes of Review and Reflect leading to the progression of an Outline Business Case	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Key Decision 2019/031	To note the findings of the reviews that recommend the way forward for the University of Peterborough to be developed and to request approval for the release of funding to support the Action Plan and Timescales	Relevant internal and external stakeholders	John Hill, Director of Business & Skills	Councillor John Holdich, Portfolio Holder for Skills and Chair of the Skills Committee	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
19.	Skills Strategy	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Key Decision 2019/004	To consider and approve a Skills Strategy recommended by the Skills Committee.	Relevant internal and external stakeholders	John Hill, Director of Business & Skills	Councillor John Holdich Portfolio Holder for Skills Chair of Skills Committee	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
20.	Creation of the Skills, Talent and Apprenticeship Hub and match funding for a European Social Fund bid	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Key Decision 2019/026	To seek approval for funds to develop the Skills, Talent & Apprenticeship Hub	Relevant internal and external stakeholders	John Hill, Director of Business & Skills	Councillor John Holdich, Portfolio Holder for Skills and Chair of the Skills Committee	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
Combined Authority decisions									
21.	£100m Affordable Housing Programme - Scheme Approvals – May 2019 [May include exempt appendices]	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Key Decision 2019/023	To consider and approve allocations to new schemes within the £100m Affordable House Programme	Relevant internal and external stakeholders	Roger Thompson, Director of Housing and Development	Councillor Charles Roberts, Portfolio Holder for Housing Chair of Housing and Communities Committee	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
22.	£70m Cambridge City Council Affordable Housing Programme - 2019/20 Budget	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Key Decision 2019/006	To consider and agree the 2019/20 budget for the £70m Cambridge City Council Affordable Housing Programme.	Relevant internal and external stakeholders	Roger Thompson, Director of Housing and Development	Councillor Charles Roberts, Portfolio Holder for Housing Chair of Housing and Communities Committee	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
23.	Public Consultation on the Draft Local Transport Plan	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Decision	To approve the draft Local Transport Plan to go to public consultation.	Relevant internal and external stakeholders	Chris Twigg, Interim Transport Director	Mayor James Palmer, Portfolio Holder for Transport Chair of Transport Committee	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

24.	Local Highways Maintenance Capital Grant Allocation 2019/20	Mayor James Palmer	Annual Meeting 29 May 2019	Key Decision 2019/036	To consult the Combined Authority Board on the allocation of the 2019-20 Highways Maintenance Capital grants and recommend to the Mayor the allocation in line with the shares set out by the Department for Transport.	Relevant internal and external stakeholders	Noel O'Neil Interim Section 73 Chief Finance Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
25.	Delegation of Passenger Transport Powers	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Key Decision 2019/035	To delegate Passenger Transport Powers (including the transport levy) to Cambridgeshire County Council and Peterborough City Council for the 2019/2020 financial year.	Relevant internal and external stakeholders	Chris Twigg, Interim Transport Director	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
26.	Non-Statutory Strategic Spatial Framework Phase 2 – Public Consultation	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Decision	To approve a public consultation on the key issues of the Non-statutory Strategic Spatial Framework Phase 2.	Relevant internal and external stakeholders	Paul Raynes, Director of Strategy and Assurance	Councillor Lewis Herbert, Portfolio Holder for Spatial Planning	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
27.	Connecting Cambridgeshire	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 29 May 2019	Decision	Progress monitoring report to the Board.	Relevant internal and external stakeholders	Paul Raynes, Director of Strategy and Assurance	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

Governance and Finance Items

28.	Minutes of the Meeting on 27 February 2019	Cambridgeshire and Peterborough Combined Authority	26 June 2019	Decision	To agree the minutes from the last meeting	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
29.	Forward Plan	Cambridgeshire and Peterborough Combined Authority	26 June 2019	Decision	To note the latest version of the forward plan	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
30.	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority	26 June 2019	Decision	To provide an update on the revenue and capital budgets for the year to date	Relevant internal and external stakeholders	Noel O'Neil Interim Section 73 Chief Finance Officer	Councillor Steve Count Portfolio Holder for Investment and Finance	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Combined Authority Decisions									
31.	£100m Affordable Housing Programme - Scheme Approvals – June 2019 [May include exempt appendices]	Cambridgeshire and Peterborough Combined Authority	26 June 2019	Key Decision 2019/033	To consider and approve allocations to new schemes within the £100m Affordable House Programme	Relevant internal and external stakeholders	Roger Thompson, Director of Housing and Development	Councillor Charles Roberts, Portfolio Holder for Housing Chair of Housing and Communities Committee	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

**SUBMIT YOUR COMMENTS OR QUERIES TO
CAMBRIDGESHIRE AND PETERBOROUGH COMBINED
AUTHORITY**

Please send your comments or query to: Howard Norris, Interim Monitoring Officer at howard.norris@cambridgeshirepeterborough-ca.gov.uk

Your comment or query:

How can we contact you with a response?
(please include a telephone number, postal and/or e-mail address)

Name

Address

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Tel:

Email:

Who would you like to respond?