

## ADULTS COMMITTEE

### Minutes Action Log



**Agenda Item No: 2a**  
**Cambridgeshire**  
**County Council**

#### Introduction:

This log captures the actions arising from the Adults Committee up to the meeting on **12 April 2018** and updates Members on progress in delivering the necessary actions.

This is the updated action log as at 15 May 2018

#### **Meeting of 8 March 2018**

<b>Minute No.</b>	<b>Report Title</b>	<b>Action to be taken by</b>	<b>Action</b>	<b>Comments</b>	<b>Status</b>
<b>64.</b>	<b>Joint Commissioning of Floating Support Service</b>	W Patten	Develop a map of support services for adults to assist members in forming a clear picture of the different services and the overall provision available to support adults	Due to be circulated by the end of April 2018	<b>Ongoing</b>
		W Patten	Share the contracts register with members of the Committee	Not in position to share until May.	<b>Ongoing</b>
		T Reed	Look into why Cambridgeshire's per capita expenditure on the services covered in the commissioning review appeared to be nearly 50% more than Peterborough's	Cambridgeshire is much bigger geographically than Peterborough, and the scale of funding reflects how these services have been funded historically as existing budgets are being used to procure the new service.	<b>See 12 April minute 77</b>

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
65.	<b>Procurement of care and support services in extra care schemes</b>	L O'Brien	Report to members whether the Council would retain responsibility for redundancy costs and any deficits on the pension fund for staff employed under the care and support contracts.	<p>The County Council will not be liable for redundancy or deficits on the pension fund for staff employed on this contract. This is because bidders will have received all relevant information to enable them to price their bid to take account of these risks. A Pensions Information Memorandum (PIM) has been produced for this tender.</p> <p>When compiling the PIM, actuaries review the ages, previous service, future working life of staff employed at Ditchburn Place as well as market rates and future risks to the LGPS pension scheme for this staff group, as they are effectively 'ring fenced in the scheme'. The PIM also provides information to bidders on the employer's contribution rate (i.e. they would be expected to pay as the future employer). Finally, the PIM provides the approximate amounts of indemnity i.e. for the value of the bond that the bidder would need to seek. The bond is effectively an insurance policy against the bidder becoming insolvent.</p>	<b>Completed</b>
72.	<b>Adult Social Care Service User and Carers 2017 survey results</b>	C Bruin	Share action plan arising from survey with members and bring to a later Adults Committee to review progress.	<p>Carers survey- Helen Duncan advised that an action plan has been drafted and some initial actions have been taken to raise awareness of Carers' needs. Practice Guidance for staff has been revised and a reflective practice session will be held with all practitioners.</p> <p>Agenda plan now includes an item to be programmed on progress with the action plan.</p>	<b>Completed</b>

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
		C Bruin	If possible, include number of surveys completed as well as percentages in survey results	This has been escalated to Andy Mailer – he will ensure these arrangements are in place for next year's survey.	<b>Completed</b>

#### Meeting of 12 April 2018

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
77.	<b>Minutes – 8 March 2018 and Action Log</b>	S Torrance	Further clarification required of the explanation, given in response to Minute 64 above, for the difference in expenditure by Cambridgeshire and by Peterborough on the services covered in the commissioning review.	<p>The figures quoted within the report (£3.1m CCC &amp; £1.12m PCC) relate to the total spend and units across the Floating Support services and the HRS Homelessness Services for both areas.</p> <p>In terms of the homelessness services, for Cambs these are varied with a range of contract values which reflect the level of client complexity they are supporting. This means we aren't comparing like for like services within those figures, which will contribute to the cost discrepancy.</p> <p>The total floating support spend for CCC is £896,389 for 418 units. This includes the general service and the specialist mental health service (the latter aims to provide more support hours to clients that the general service).</p> <p>The total floating support spend for PCC is £56,533 for 40 units. The PCC service provides support to offenders, those with mental health problems and those with substance misuse problems.</p>	

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81.	Agenda Plan	R Yule	Circulate revised agenda plan to members of Committee	Agenda plan circulated by email 27 April.	Completed