

## Schedule of Fees &amp; Charges: Proposed rates for 2026-27

Unless otherwise specified, or term time, prices for 2026-27 start from 1 April 2026

Updated: 22/12/2025

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Statutory / Non-statutory	Charge for 2025-26	Proposed charge for 2026-27 Inflation rate to apply for non-statutory rates is 3.6%	Full Cost Recovery, Agreed discount, Statutory limit or Other If Other, please see notes in 'Additional information' column	Additional information
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Borrowing Charges					
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Books	Statutory	Free	Free	Other	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	eBooks	Non-statutory	Free	Free	Other	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Magazines	Non-statutory	Free	Free	Other	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	eMagazines/eNewspapers	Non-statutory	Free	Free	Other	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Audio book or language course- junior/ young adult	Non-statutory	Free	Free	Other	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Audio book or language course - adult	Non-statutory	£1.10	£1.10	Other	Maintained as reduced expense purchasing items
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	eAudio book	Non-statutory	Free	Free	Other	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	DVD	Non-statutory	£1	£1	Other	Collection being phased out.
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Overdue Charges					
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Books and magazines- Junior	Non-statutory	Free	Free	Other	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Books and magazines- Adult	Non-statutory	25p per day (max charge £5)	25p per day (max charge £5)	Other	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	eBooks/eMagazines/eNewspapers	Non-statutory	Free	Free	Other	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Audio book or language course- Junior	Non-statutory	Free	Free	Other	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Audio book or language course- Adult	Non-statutory	25p per day (max charge £13)	25p per day (max charge £13)	Other	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	eAudio book	Non-statutory	Free	Free	Other	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	DVD	Non-statutory	25p per day (maximum fine £5)	25p per day (maximum fine £5)	Other	Collection being phased out
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Membership					
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Membership Card	Statutory	Free	Free	Other	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Replacement card- adult/junior	Non-statutory	£2.50/ £1.50	£2.50 / £1.50	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Lost/damaged loan items	Non-statutory	Variable dependent on item value.	Variable dependent on item value.	Full cost recovery	

## Schedule of Fees & Charges: Proposed rates for 2026-27

Unless otherwise specified, or term time, prices for 2026-27 start from 1 April 2026

Updated: 22/12/2025

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Statutory / Non-statutory	Charge for 2025-26	Proposed charge for 2026-27 Inflation rate to apply for non-statutory rates is 3.6%	Full Cost Recovery, Agreed discount, Statutory limit or Other If Other, please see notes in 'Additional information' column	Additional information
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Reading Groups	Non-statutory	£35	£36	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Requests					
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Vocal scores	Non-statutory	Under 25 copies £15 internal £30 external	Under 25 copies £15 internal £30 external	Full cost recovery	2026-27 Prices to remain the same Full cost recovery for externally borrowed material
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Vocal scores	Non-statutory	25-50 copies £25 internal, £55 external.	25-50 copies £25 internal, £55 external	Full cost recovery	2026-27 Prices to remain the same Full cost recovery for externally borrowed material
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Vocal scores	Non-statutory	51-99 copies, £35 internal, £80 external.	51-99 copies, £35 internal, £80 external	Full cost recovery	2026-27 Prices to remain the same Full cost recovery for externally borrowed material
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Vocal scores	Non-statutory	Over 100 copies, £50 Internal £100 external.	Over 100 copies, £50 internal £100 external.	Full cost recovery	2026-27 Prices to remain the same Full cost recovery for externally borrowed material
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Items not in Cambridgeshire stock	Non-statutory	£8.50	£25.00	Full cost recovery	Change reflects majority of items sourced from academic or British Library and this charge reflects full cost recovery. It will now be charged at delivery rather than at order stage so no charge if item cannot be supplied
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	British Library Loan	Non-statutory	£20.60	£25.00	Full cost recovery	Including University lending where the same fees are levelled against us i.e. full cost recovery
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	British Library Renewal	Non-statutory	£6.25	£6.25	Full cost recovery	Full cost recovery fee set by British Library
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Reservation of Cambridgeshire adult stock	Non-statutory	50p	50p	Other	Fees to remain the same for 2026-27.
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Reservation of SPINE stock	Non-statutory	£2.00	£2.00	Agreed discount	SPINE regional agreement across service.
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Printing and Copying					
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	A4 black and white	Non-statutory	30p	30p	Other	To Implement change when new Multi-Function Device (MFD) and payment solution in place if after April 2025. Delayed from 2024 due to technical issues. Cost recovery to cover contactless payment costs and cloudbased print from any device, price held for 2026-27 as only implementing new pricing October 2025 due to delayed printing solution rollout.
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	A4 colour	Non-statutory	80p	80p	Other	As above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	A3 black and white (copying only)	Non-statutory	60p	60p	Other	As above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	A3 colour (copying only)	Non-statutory	£1.50	£1.50	Other	As above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	A4/A3 microfilm	Non-statutory	N/A	N/A	Other	As above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Internet and Email					(Fax services no longer offered)
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Online reference resources	Statutory	Free	Free	Statutory limit	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Internet and email access	Non-statutory	Free	Free	Agreed discount	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Wi-Fi access	Non-statutory	Free	Free	Agreed discount	

## Schedule of Fees & Charges: Proposed rates for 2026-27

Unless otherwise specified, or term time, prices for 2026-27 start from 1 April 2026

Updated: 22/12/2025

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Statutory / Non-statutory	Charge for 2025-26	Proposed charge for 2026-27 Inflation rate to apply for non-statutory rates is 3.6%	Full Cost Recovery, Agreed discount, Statutory limit or Other If Other, please see notes in 'Additional information' column	Additional information
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Events					
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Adult	Non-statutory	£0-£30	£0-£30	Other	Dependant on event type greater emphasis on covering cost of running events.
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Children	Non-statutory	£0-£10	£0-£10	Other	Dependant on event type greater emphasis on cost recovery to run events.
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Central Library - Cambridge Room Hire Charges					
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £13.75 - £33.75 ph	Price Range between £10-£20ph	Other	Hire prices are related to the local market. Flexibility continues to reflect local conditions and the type of space available. Tiered rates apply dependent on type of organisation (ie Community/ Partner/ Commercial). Last year prices for all locations were incorrectly listed as based on Cambridge Central costs.
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 2	Non-statutory	Price Range between £13.75 - £33.75 ph	Price Range between £10-£20ph ph	Other	As above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Training Room	Non-statutory	Price Range between £25.75-£53.75ph	Price Range between £17.50 - £35ph	Other	Please note that MR3 has now been removed due to AIP and replaced with the training room as an alternative hireable space.
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Conference room	Non-statutory	Price range between £27.50-£63.25ph	Price range between £25-£50ph	Other	As above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Foyer Space	Non-statutory	Price Range between £65.50- £169 per day Price range between £194 £422 per week	Price range between £30 - £60 per day / £90 - £180pw	Other	As above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Exhibition space	Non-statutory	Price Range between £105.50-£242.50 pw	Price range between £20-£40 per day, £60-£120pw	Other	As above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Chatteris Library Room Hire Charges					
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £8-£56 ph	Price range between £8.50-£22ph	Other	as above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Cherry Hinton Library Room Hire Charges					
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Community Space	Non-statutory	N/A Community will be running venue offer when new library reopens	N/A the Community are running the new venue offer.	Other	as above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Ely Library Room Hire Charges					
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £8-£56ph	Price range between £10-£29ph	Other	as above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Interview room 1	Non-statutory	Price Range between £7-£22.75 ph	Price range between £7.50-£19.25 ph	Other	as above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Huntingdon Library Room Hire Charges					
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £8-£56 ph	Price range between £8.50-£19.25ph	Other	as above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 2	Non-statutory	Price Range between £8-£56 ph	Price range between £10-£23ph	Other	as above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1 and 2	Non-statutory	Price range between £8-£56 ph	Price Range between £11.50-£27ph	Other	as above

## Schedule of Fees & Charges: Proposed rates for 2026-27

Unless otherwise specified, or term time, prices for 2026-27 start from 1 April 2026

Updated: 22/12/2025

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Statutory / Non-statutory	Charge for 2025-26	Proposed charge for 2026-27 Inflation rate to apply for non-statutory rates is 3.6%	Full Cost Recovery, Agreed discount, Statutory limit or Other If Other, please see notes in 'Additional information' column	Additional information
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Interview Rooms & Pods	Non-statutory	Price Range between £7 - £22.75 ph	Price range between £8-£15.50ph	Other	as above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Exhibition space	Non-statutory	Price Range between £28-£84 ph	Price range between £8.50-£20 per day	Other	as above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	March Library Room Hire Charges					
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £8-£56 ph	Price range between £10-£29ph	Other	as above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Interview room	Non-statutory	Price Range between £7-£22.75 ph	Price range between £7.50-£19.25ph	Other	as above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Milton Road Library Room Hire Charges					
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting Room 1&2	Non-statutory	Price Range between £8-£56 ph	Price range between £12-£38.50ph	Other	as above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting Room 3	Non-statutory	Price Range between £8-£56 ph	Price range between £24.50-£52.50ph	Other	as above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Kitchen	Non-statutory	£11 ph (commercial) £5.50 ph (Council Partner) Free (Community)	Price range from Free to £11 ph	Other	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Whole Lib	Non-statutory	Price Range between £8-£56 ph	Price range between £24-£58 ph	Other	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Ramsey Library Room Hire Charges					
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £8 - £56 ph	Price range from £10-£23ph	Other	As above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Interview room	Non-statutory	Price range between £7-£22.75 ph	Price range from £7.50-£19.25ph	Other	As above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Rock Road Library Room Hire Charges					
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Community Space	Non-statutory	Price Range between £8- £56 ph	Price range from £8-£20ph	Other	As above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Soham Library Room Hire Charges					
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £8-£56 ph	Price range from £8-£22ph	Other	as above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	St Ives Library Room Hire Charges					
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £8 - £56 ph	Price range from £10-£23ph	Other	as above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 2	Non-statutory	Price Range between £8-£56 ph	Price range from £8.50-£19.25ph	Other	as above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Foyer Space	Non-statutory	Price range between £28-£84 pw	Price range from £29-£87pw	Other	as above
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	St Neots Library Room Hire Charges					
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £8 - £56 ph	Price range between £8-£15.50ph	Other	as above

## Schedule of Fees & Charges: Proposed rates for 2026-27

Unless otherwise specified, or term time, prices for 2026-27 start from 1 April 2026

Updated: 22/12/2025

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Statutory / Non-statutory	Charge for 2025-26	Proposed charge for 2026-27 Inflation rate to apply for non-statutory rates is 3.6%	Full Cost Recovery, Agreed discount, Statutory limit or Other If Other, please see notes in 'Additional information' column	Additional information	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 2	Non-statutory	Price range between £8-£56 ph	Price range between £8-£15.50ph	Other	as above	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Community space 1	Non-statutory	Price range between £8-£56 ph	Price range between £10-£23ph	Other	as above	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Community space 2	Non-statutory	Price range between £8-£56 ph	Price range between £10-£23ph	Other	as above	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Exhibition space	Non-statutory	Price range between £28-£84 pw	Price range between £29-£87pw	Other	as above	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Foyer space	Non-statutory	Price range between £28-£84 pw	Price range between £29-£87 pw	Other	as above	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Whittlesey Library Room Hire Charges						
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £8- £67 ph	Price range between £7.50-£19.25ph	Other	as above	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Wisbech Library Room Hire Charges						
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price range between £8-£56 ph	Price range between £8.50-£24ph	Other	as above	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 2	Non-statutory	Price range between £8-£56 ph	Price range between £8.50-£24ph	Other	as above	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1 and 2	Non-statutory	Price range between £8-£56 ph	Price range between £10-£30ph	Other	as above	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Interview room	Non-statutory	Price range between £7 - £22.75 ph	Price range between £7.50-£18.50ph	Other	as above	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Yaxley Library Room hire charges						
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price range between £8 - £22.75 ph	Price range between £9.50-£15ph	Other	as above	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Commercial Poster Display	Non-statutory	A3 poster £11 A4 poster £7 A5 poster £4.50	A3 poster £11 A5 poster £5 A4 poster £7	Other	Fees are per month	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Commercial Poster Display	Non-statutory	A5 leaflets £5.50 per 50 leaflets Multiple Leaflets / fliers 10% discount	A5 leaflets £6 per 50 leaflets Multiple leaflets 10% discount	Other		
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Local Studies Research Services charges						
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	30 mins	Non-statutory	Free	Free	Other		
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	1 hour	Non-statutory	£40	£35	Full cost recovery	Match Archives	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	1.5 hours	Non-statutory	£60	£52.50	Full cost recovery	Match Archives	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	2 hours	Non-statutory	£80	£75	Full cost recovery	Match Archives	
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Each Additional 30 min	Non-statutory	£20	£17.50	Full cost recovery	Match Archives	

## Schedule of Fees & Charges: Proposed rates for 2026-27

Unless otherwise specified, or term time, prices for 2026-27 start from 1 April 2026

Updated: 22/12/2025

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Statutory / Non-statutory	Charge for 2025-26	Proposed charge for 2026-27 Inflation rate to apply for non-statutory rates is 3.6%	Full Cost Recovery, Agreed discount, Statutory limit or Other If Other, please see notes in 'Additional information' column	Additional information
Place and Sustainability	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Advertising on Mobile Library Vans	Non-statutory	Mobiles from £250 pm Vans from £350 pm	Mobiles from £250pm Vans from £350 pm	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Archives Services charges					
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	1 hour	Non-statutory	£40	£35	Full cost recovery	Reduced to encourage take-up of service
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	2 hours	Non-statutory	£80	£75	Full cost recovery	Reduced to encourage take-up of service
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Specialist research for business or professional clients	Non-statutory	£100	£105	Full cost recovery	Inflation rise
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Other checks of records or indexes up to 15 minutes	Non-statutory	£18	£18	Full cost recovery	Maintain current price
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Vehicle registration, electoral register and magistrates' court register searches	Non-statutory	£24	£25	Full cost recovery	Inflation rise
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Reproduction Fees					
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Local, limited distribution publications (1-10 pictures)	Non-statutory	£11.00	£12.00	Full cost recovery	Inflation rise
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Other commercial publications	Non-statutory	£28.00	£30.00	Full cost recovery	Inflation rise
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	TV, film: world wide use 5 year licence	Non-statutory	£290	£310	Full cost recovery	Inflation rise
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Outreach fees					
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Group Visits to Archives	Non-statutory	£74	£75	Full cost recovery	Inflation rise
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Talks to groups outside the office	Non-statutory	£90	£92	Full cost recovery	Inflation rise
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Archives and Local Studies: Digitisation					
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Visits to schools	Non-statutory	NA	£70	Full cost recovery	New fee
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	School visits to archives	Non-statutory	NA	£100	Full cost recovery	New fee
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Document up to A3	Non-statutory	£8.90	£9.00	Full cost recovery	Inflation rise
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Document between A3 and A1	Non-statutory	£15.00	£15.00	Full cost recovery	No rise
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Document larger than A1	Non-statutory	£35.00	£35.00	Full cost recovery	No rise
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	35mm transparency, C19 glass plate, C19 lantern slide	Non-statutory	£8.90	£9.00	Full cost recovery	Inflation rise
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Pre-digitised A4-A2	Non-statutory	£6.15	£7.00	Full cost recovery	Inflation rise
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Pre-digitised A1-A0	Non-statutory	£12.20	£13.00	Full cost recovery	Inflation rise

## Schedule of Fees & Charges: Proposed rates for 2026-27

Unless otherwise specified, or term time, prices for 2026-27 start from 1 April 2026

Updated: 22/12/2025

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Statutory / Non-statutory	Charge for 2025-26	Proposed charge for 2026-27 Inflation rate to apply for non-statutory rates is 3.6%	Full Cost Recovery, Agreed discount, Statutory limit or Other If Other, please see notes in 'Additional information' column	Additional information	
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Inclosure / tithe / estate maps	Non-statutory	£28.00	£28.00	Full cost recovery	Maintain current fee	
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Bulk scanning / large projects	Non-statutory	£28.10	£34.00	Full cost recovery	Inflation rise. This is an hourly rate	
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Image retouching	Non-statutory	£55.00	£55.00	Full cost recovery	Per image. Maintain current fee	
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Libraries	Local Studies: Non-digitised images (from negatives)						
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Libraries	Conservation work	Non-statutory	£55ph	£60	Full cost recovery	Inflation rise. Plus materials	
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Photocopies and print outs in the search room						
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	A4 photocopy archive	Non-statutory	£1.60	£1.60	Full cost recovery	Maintain current fee	
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	A3 photocopy archive	Non-statutory	£2.10	£2.10	Full cost recovery	Maintain current fee	
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	All other printouts	Non-statutory	£0.30	£0.80	Full cost recovery	Inflation rise	
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Photocopies and print outs by post						
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Certification of copies	Non-statutory	£28	£29	Full cost recovery	Inflation rise. This fee is additional to the price of making the copy	
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Photo permit - use of own camera in the search room	Non-statutory	£11.00	£11.00	Full cost recovery	Maintain current fee	
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Digital Photography by email						
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Plus Handling Charge per email	Non-statutory	UK: £5.00 Rest of the world: £12.00 or actual postage if in excess	UK: £5.00 Rest of the world: £12.00 or actual postage if in excess	Full cost recovery		
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Digital Photography by email						
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Per Photograph	Non-statutory	£7.50	£8.00	Full cost recovery	Inflation rise	
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Per email (max. 5pegs per email)	Non-statutory	£4.00	4.50	Full cost recovery	Inflation rise	
Place and Sustainability	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Specialist photography by FSB Scanning Bureau	Non-statutory	Prices available on application	Prices available on application	Full cost recovery	Prints larger than A3 have to be done by an external company and are quoted for on spec.	
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Ceremonies - Marriage, Civil Partnership, Naming, Celebration of Life and Renewal of Vows						
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Venue marriage or CP Mon-Sat - 2025-26	Non-statutory	£735	£760	Full cost recovery		
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Venue marriage or CP Sun & current B/H - 2025-26	Non-statutory	£840	£890	Full cost recovery		
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Venue marriage or CP Mon-Sun & BH - Enhanced Ceremony - 2025-26	Non-statutory	£840	£890	Full cost recovery		
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Council Ceremony room Mon-Thu all day - 2025-26	Non-statutory	£325	£335	Full cost recovery		
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Council Ceremony room Fri-Sun all day - 2025-26	Non-statutory	£465	£480	Full cost recovery		

## Schedule of Fees & Charges: Proposed rates for 2026-27

Unless otherwise specified, or term time, prices for 2026-27 start from 1 April 2026

Updated: 22/12/2025

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Statutory / Non-statutory	Charge for 2025-26	Proposed charge for 2026-27 Inflation rate to apply for non-statutory rates is 3.6%	Full Cost Recovery, Agreed discount, Statutory limit or Other If Other, please see notes in 'Additional information' column	Additional information
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Council Ceremony room Mon-Thu all day - Enhanced Ceremony - 2025-26	Non-statutory	£425	£450	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Council Ceremony room Fri-Sun all day - Enhanced Ceremony - 2025-26	Non-statutory	£565	£600	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Small Council Ceremony room Mon-Fri all day - 2025-26	Non-statutory	£250	£265	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Non statutory, non-approved venues Mon-Thu - 2025-26	Non-statutory	£380	£395	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Non statutory, non-approved venues Fri- Sat - 2025-26	Non-statutory	£520	£540	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Two Stage Bespoke Ceremony (includes Statutory ceremony and celebration ceremony) - 2025-26	Non-statutory	£1,250	£940	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Ceremonies - Private Citizenship					
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Council Ceremony room Mon-Fri all day	Non-statutory	£200	£205	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Council Ceremony room Sat all day	Non-statutory	£300	£310	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Approved Premise Approvals					
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Approval fee	Non-statutory	£2,020	£2,090	Full cost recovery	For a three year approval initially, but all thereafter (if Terms & Conditions are met) are 5 years.
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	General Search					
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	A general search in indexes in his/her office not exceeding 6 successive hours	Statutory	£20	£20	Statutory limit	Search in registration index books (free search available on-line via CAMDEX)
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Certificates - Superintendent Registrar/ Registrar					
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Production of certificate of birth, death or marriage issued at time of registration, or if requested later then processed within 15 working days	Statutory	£12.50	£13	Statutory limit	Certificate
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Priority issue of certificate of birth, death or marriage, on or before next working day (orders up to 3pm).	Statutory	£38.50	£39	Statutory limit	Certificate
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Marriages and Civil Partnerships					
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Attending outside his/her office to be given notice of marriage of a house-bound or detained person	Statutory	£57 (housebound) £82 (detained)	£57 (housebound) £82 (detained)	Statutory limit	Attending to take notice away from office
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Entering a notice of marriage/ CP where both parties exempt within meaning of Section 49 of the Immigration Act 2014	Statutory	£42	£42	Statutory limit	Giving legal notice. Additional £12 per person if not exempt
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Entering a notice of marriage by Registrar General's Licence	Statutory	£42	£42	Statutory limit	Giving legal notice.
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Attending a marriage/ CP at the residence of a house-bound or detained person	Statutory	£98 (housebound), £106 (detained)	£98 (housebound), £106 (detained)	Statutory limit	Attending to take notice away from office
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Registrar attending a marriage/ CP by Registrar General's licence	Statutory	£3	£3	Statutory limit	Exceptional circumstances marriage (one person with very limited life expectancy)
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Attending a marriage/ civil partnership at the register office	Statutory	£56	£56	Statutory limit	Marriage registration - statutory ceremony

## Schedule of Fees & Charges: Proposed rates for 2026-27

Unless otherwise specified, or term time, prices for 2026-27 start from 1 April 2026

Updated: 22/12/2025

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Statutory / Non-statutory	Charge for 2025-26	Proposed charge for 2026-27 Inflation rate to apply for non-statutory rates is 3.6%	Full Cost Recovery, Agreed discount, Statutory limit or Other If Other, please see notes in 'Additional information' column	Additional information
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Attending a marriage/ civil partnership at a registered building or the residence of a house-bound or detained person	Statutory	£106 (Detained person) £101 Housebound £104 (Registered building)	£106 (Detained person) £101 Housebound £104 (Registered building)	Statutory limit	Marriage registration - church / chapel / housebound / detained (prison / secure health unit)
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Certification of a place of meeting for religious worship	Statutory	£32	£32	Statutory limit	Legal notification of a church / chapel being registered for worship.
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Registration of a building for the solemnization of marriages/ CPs	Statutory	£136	£136	Statutory limit	Legal notification of a church / chapel being registered for such ceremonies.
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Registration of a building for the solemnization of marriages/ CPs. Building previously registered.	Statutory	£71	£71	Statutory limit	Legal notification of a church / chapel being registered for such ceremonies.
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Joint application for the registration of a building for the marriage of a man and woman and same sex couples	Statutory	£136	£136	Statutory limit	Legal notification of a church / chapel being registered for such ceremonies
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Application to shorten the waiting period for a marriage/ CP	Statutory	£66	£66	Statutory limit	Application to reduce the normal 28 day period - exceptional reasons only.
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Issue of Registrar-General's licence for marriage to be solemnized on the authority of that licence.	Statutory	£18	£18	Statutory limit	Exceptional circumstances marriage (one person with very limited life expectancy).
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Consideration by a Superintendent Registrar of a divorce/ dissolution obtained outside of the British Isles	Statutory	£55	£55	Statutory limit	All decree absolutes in this category require checking process.
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Consideration by the Registrar General of a divorce/ dissolution obtained outside of the British Isles	Statutory	£83	£83	Statutory limit	All decree absolutes in this category require checking process.
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Change of forename added within 12 months of birth registration (Space 17)	Statutory	£44	£44	Statutory limit	Where a child's name is changed by 'Space 17' amendment.
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Consideration by Registrar / Superintendent Registrar of a correction application	Statutory	£83	£83	Statutory limit	All formal corrections in this category require additional process.
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Consideration by the Registrar General of a correction application	Statutory	£99	£99	Statutory limit	All formal corrections in this category require additional process.
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Letter provided by the Registrar General confirming that, on the basis of information provided, no record of a marriage or civil partnership in England and Wales has been found within a 10 year search period (for example: if required when getting married or forming a civil partnership outside England or Wales)	Statutory	£55	£55	Statutory limit	Fees set by national legislation.
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Conversion of CP in accordance with the special procedure	Statutory	£18	£18	Statutory limit	Fees set by national legislation.
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	The first stage of the procedure for conversion of CP, for conversion on secular premises	Statutory	£50	£50	Statutory limit	Fees set by national legislation.
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Conversion of CP in accordance with the two stage procedure for conversion on religious premises: a) for the first stage of the procedure b) for the second stage of the procedure	Statutory	a) £30.00 b) £101.00	a) £30.00 b) £101.00	Statutory limit	Fees set by national legislation.
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Other Fees (inc. VAT where applicable)					
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Post & handling (standard, Non-UK)	Non-statutory	£6.00	£6.20	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Signed for post & handling (UK)	Non-statutory	£7.00	£7.25	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Signed for post & handling (Non-UK)	Non-statutory	£14.65	£15.20	Full cost recovery	

## Schedule of Fees & Charges: Proposed rates for 2026-27

Unless otherwise specified, or term time, prices for 2026-27 start from 1 April 2026

Updated: 22/12/2025

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Statutory / Non-statutory	Charge for 2025-26	Proposed charge for 2026-27 Inflation rate to apply for non-statutory rates is 3.6%	Full Cost Recovery, Agreed discount, Statutory limit or Other If Other, please see notes in 'Additional information' column	Additional information
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Media use of ceremony room	Non-statutory	£160	£165	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Ceremony amendment fee	Non-statutory	£50	£50	Full cost recovery	Price proposed to stay the same for 2025-26
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Ceremony cancellation fee - More than six months before the ceremony date	Non-statutory	You will receive a full refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a full refund of the fees paid (subject to the inclusion of an administration fee).	Other	
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Ceremony cancellation fee - Between six months and 3 months before the ceremony date	Non-statutory	You will receive a 75% refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a 75% refund of the fees paid (subject to the inclusion of an administration fee).	Other	
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Ceremony cancellation fee - Between three months and 30 day before the ceremony date	Non-statutory	You will receive a 50% refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a 50% refund of the fees paid (subject to the inclusion of an administration fee).	Other	
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Ceremony cancellation fee - Less than 30 days before the ceremony or failure to cancel in writing before the ceremony date	Non-statutory	No refund will be made on any fees paid. The fee for a statutory ceremony will be retained as an administrative fee.	No refund will be made on any fees paid. The fee for a statutory ceremony will be retained as an administrative fee.	Other	
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Request from Approved Premise to review / amend numbers / rooms (inc VAT)	Non-statutory	£174	£180	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Request from Approved Premise to issue duplicate documentation (inc VAT)	Non-statutory	£58	£60	Full cost recovery	Plus postage & handling if by post instead of e-mail
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Passport PD2 form	Non-statutory	£58	£60	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Registration and Citizenship Services	Registrations	Duplicate schedule per schedule	Non-statutory	£53	£55	Full cost recovery	Plus postage & handling
Place and Sustainability	Communities, Social Mobility and Inclusion	Coroners	Coroners	Recording of Inquest provided to PIP on CD	Statutory	£5	£5	Statutory limit	Fees set by national legislation.
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Primary Authority Fees					
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Work undertaken under the formal Primary Authority Agreement	Non-statutory	£105/hr charged at 15 minute intervals	N/A	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Out of county mileage to be charged on Primary Authority-related journeys	Non-statutory	48 pence a mile	N/A	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Business Advice Fees					
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Business advice provided outside of a Primary Authority agreement	Non-statutory	£105/hr charged at 15 minute intervals	£105 p/hr charged at 15 minute intervals	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Testing & Verification Fees					
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	All equipment and other weights and measures services, including Public Weighbridge Operators	Statutory	£100/hr minimum charge £50)	£105 p/hr (minimum charge 30 minutes)	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	If site visit required	Statutory	£100/hr	£105 p/hr	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Certificate of accuracy when requested following routine testing	Statutory	£50	£52	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Licensing Fees - Explosives					

## Schedule of Fees & Charges: Proposed rates for 2026-27

Unless otherwise specified, or term time, prices for 2026-27 start from 1 April 2026

Updated: 22/12/2025

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Statutory / Non-statutory	Charge for 2025-26	Proposed charge for 2026-27 Inflation rate to apply for non-statutory rates is 3.6%	Full Cost Recovery, Agreed discount, Statutory limit or Other If Other, please see notes in 'Additional information' column	Additional information
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	New application where a minimum separation distance is prescribed (1 year duration)	Statutory	£202	£202	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	New application where a minimum separation distance is prescribed (2 year duration)	Statutory	£266	£266	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	New application where a minimum separation distance is prescribed (3 year duration)	Statutory	£333	£333	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	New application where a minimum separation distance is prescribed (4 year duration)	Statutory	£409	£409	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	New application where a minimum separation distance is prescribed (5 year duration)	Statutory	£463	£463	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	New application where <u>NO</u> minimum separation distance is prescribed (1 year duration)	Statutory	£119	£119	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	New application where <u>NO</u> minimum separation distance is prescribed (2 year duration)	Statutory	£154	£154	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	New application where <u>NO</u> minimum separation distance is prescribed (3 year duration)	Statutory	£190	£190	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	New application where <u>NO</u> minimum separation distance is prescribed (4 year duration)	Statutory	£226	£226	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	New application where <u>NO</u> minimum separation distance is prescribed (5 year duration)	Statutory	£260	£260	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Renewal of licence where a minimum separation distance is prescribed (1 year duration)	Statutory	£94	£94	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Renewal of licence where a minimum separation distance is prescribed (2 year duration)	Statutory	£161	£161	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Renewal of licence where a minimum separation distance is prescribed (3 year duration)	Statutory	£226	£226	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Renewal of licence where a minimum separation distance is prescribed (4 year duration)	Statutory	£291	£291	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Renewal of licence where a minimum separation distance is prescribed (5 year duration)	Statutory	£357	£357	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Renewal of licence where <u>NO</u> minimum separation distance is prescribed (1 year duration)	Statutory	£59	£59	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Renewal of licence where <u>NO</u> minimum separation distance is prescribed (2 year duration)	Statutory	£94	£94	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Renewal of licence where <u>NO</u> minimum separation distance is prescribed (3 year duration)	Statutory	£132	£132	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Renewal of licence where <u>NO</u> minimum separation distance is prescribed (4 year duration)	Statutory	£166	£166	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Renewal of licence where <u>NO</u> minimum separation distance is prescribed (5 year duration)	Statutory	£202	£202	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Varying name of licensee or address of site	Statutory	£40	£40	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Any other kind of variation	Statutory	£100/hr min 30min	£105 p/hr (min charge 30 minutes)	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Transfer of licence or registration	Statutory	£40	£40	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Replacement of licence or registration referred to above if lost	Statutory	£40	£40	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Extended Fireworks Licence - Annual licence to sell fireworks outside the permitted periods as stated	Statutory	£500	£500	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Annual Fee - Certificate to store Petroleum					



## Schedule of Fees & Charges: Proposed rates for 2026-27

Unless otherwise specified, or term time, prices for 2026-27 start from 1 April 2026

Updated: 22/12/2025

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Statutory / Non-statutory	Charge for 2025-26	Proposed charge for 2026-27 Inflation rate to apply for non-statutory rates is 3.6%	Full Cost Recovery, Agreed discount, Statutory limit or Other If Other, please see notes in 'Additional information' column	Additional information
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (7 year duration)	Statutory	£959	£959	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (8 year duration)	Statutory	£1,096	£1,096	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (9 year duration)	Statutory	£1,233	£1,233	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (10 year duration)	Statutory	£1,370	£1,370	Statutory limit	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Environmental Searches					
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Fees charged in respect of environmental searches carried out on request	Statutory	£100/hr (minimum charge £50)	£105 p/hr (min. charge 30 minutes)	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Fees Payable for Approval					
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Manufacture only, or manufacture and placing on the market, of feed additives referred to in Article 10(1)(a) of Regulation 183/2005 other than those specified in Regulation 2(3), or of premixtures of such additives (Approvals)	Statutory	£451 one off	£451 one off	Statutory limit	Fee set in Animal Feed (Hygiene, Sampling etc and Enforcement)(England) Regulations 2015
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Placing on the market of feed additives referred to in Article 10(1)(a) of Regulation 183/2005 other than those specified in Regulation 2(3), or of premixtures of such (Approvals).	Statutory	£226 one off	£226 one off	Statutory limit	Fee set in Animal Feed (Hygiene, Sampling etc and Enforcement)(England) Regulations 2015
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Investigation fees					
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Hourly rate chargeable for Trading Standards Officer	Statutory	£100/hr, rounded to the nearest hour	£105 p/hr, rounded to the nearest hour	Full cost recovery	
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Hourly rate chargeable for Administrative Officer	Statutory	£60/hr rounded to nearest hour	£63 p/hr rounded of the nearest hour	Full cost recovery	

## Schedule of Fees & Charges: Proposed rates for 2026-27

Unless otherwise specified, or term time, prices for 2026-27 start from 1 April 2026

Updated: 22/12/2025

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Statutory / Non-statutory	Charge for 2025-26	Proposed charge for 2026-27 Inflation rate to apply for non-statutory rates is 3.6%	Full Cost Recovery, Agreed discount, Statutory limit or Other If Other, please see notes in 'Additional information' column	Additional information
Place and Sustainability	Communities, Social Mobility and Inclusion	Trading Standards	Trading Standards	Hourly rate chargeable for Accredited Financial Investigator	Statutory	£100/hr, rounded to the nearest hour	£105 p/hr, rounded to the nearest hour	Full cost recovery	