

**CAMBRIDGESHIRE & PETERBOROUGH HEALTH AND WELLBEING BOARD**  
**CORE JOINT SUB-COMMITTEE: MINUTES**

**Date:** 24th September 2019

**Time:** 9.33a.m. – 10.00a.m.

**Venue:** Bourges/Viersen Room, Town Hall, Peterborough City Council, Bridge Street, Peterborough

**Present:** Cambridgeshire County Council (CCC) & Peterborough City Council (PCC)  
Councillor Roger Hickford – Chair CCC Health and Wellbeing Board (Chairman)  
Councillor John Holdich – Chair PCC Health and Wellbeing Board  
Dr Liz Robin - Director of Public Health  
Will Patten – Service Director Commissioning (substituting for Wendi Ogle-Welbourn)  
Michelle Rowe – CCC Democratic Services Manager

Cambridgeshire and Peterborough Clinical Commissioning Group (CCG)  
Jessica Bawden - Director of Corporate Affairs  
Gary Howsam – CCG Clinical Chair (Vice-Chairman)  
Louis Kamfer - CCG Chief Finance Officer  
Jan Thomas - Accountable Officer

Healthwatch  
Val Moore – Chair of Healthwatch Cambridgeshire

Apologies:  
Wendi Ogle-Welbourn - Executive Director: People and Communities

**7. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

Apologies for absence were noted as recorded above and there were no declarations of interest.

**8. MINUTES AND ACTION LOG OF THE HEALTH AND WELLBEING BOARD CORE JOINT SUB-COMMITTEE – 5TH AUGUST 2019**

The minutes of the meeting held on 5th August 2019 were agreed as a correct record and signed by the Chairman. The following updates were noted in relation to the action log:

**Establishment & Agreement of Workstreams for the Health & Wellbeing Board Core Joint Sub- Committee**

- the Integrated Commissioning Board (ICB) had recently reviewed Section 75 contracts, and would also be considering a broader range of contracts and funding as part of the report to be presented to the next meeting of the Sub-Committee. The Chair of the Board (Val Moore) reported that she would be seeking guidance from the Sub-Committee as to what it wanted to achieve. **Action Required.**

- the Best Start in Life Strategy had been considered by the relevant committees at CCC and PCC. The Children's Executive Board would also consider it on 30 September 2019. A report would be presented to the next meeting of the Sub-Committee. **Action Required.**
- a report on the partnerships work relating to the savings plans of both authorities and the Clinical Commissioning Group (CCG) was on the Forward Plan for the next meeting. **Action Required.**
- a glossary of terms to assist future discussions would be prepared using NHS glossaries currently in existence. **Action Required.**
- the CCG Accountable Officer and Director of Corporate Affairs would prepare a report for the next meeting regarding who should be invited to future Sub-Committee meetings. Members were reminded of the proposal to invite local authority representatives on the Sustainability and Transformation Partnership (STP). **Action Required.**

### **Cambridgeshire Health and Wellbeing Board Forward Agenda Plan**

- it was proposed to have a workshop on the STP five year plan alongside the Health and Wellbeing Board Strategy. It was noted that the Whole System Sub-Committee would be considering the draft Strategy at its meeting on 25 September 2019. **Action Required.**

## **9. BETTER CARE FUND PLAN 2019-20**

The Head of Commissioning, Programmes & Partnerships informed the Sub-Committee of the background and purpose of the Better Care Fund (BCF). The Sub-Committee had to sign-off the BCF to enable it to be submitted to NHS England by 27 September 2019. Unfortunately, there had been insufficient time to involve the Sub-Committee before this meeting, as the NHS England BCF Planning Guidance for 2019-20 had only been released at the end of July. Individual plans were required for CCC and PCC, it was noted that although the strategic narrative was the same the financial and performance information was different. Members were advised that there had been minimal changes from last year's plan, the main changes related to an uplift in the CCG Minimum NHS contribution to be applied to social care and the removal of the performance fund. The Sub-Committee was informed that there was a proposal to bring the BCF in line with the NHS long-term plan

In considering the report, attention was drawn to paragraph 2.4 and the proposal from the CCG to withdraw the performance fund element of the BCF and repurpose this investment into community health provision. One Member asked the CCG whether it had a list of community initiatives for proposed investment. The CCG Chief Finance Officer explained that the performance fund had been established with a target agreed with CCC and PCC to reduce local non-elective admissions. Unfortunately, there had been a significant increase in growth with non-elective admissions 2.9% above last year; the figure for local hospitals was even higher. The CCG was effectively withdrawing the funding to pay for this significant increase in growth. He reminded the Sub-Committee that NHS England had offered the CCG £800,000 as part of the BCF to fund uplift, which would be used to invest in community initiatives in social care.

The CCG Accountable Officer added that the CCG had to pay for the growth in non-elective care and that there was no other funding available. She expressed

disappointment at the significant growth in non-elective admissions and reported that benchmarking data showed a growth figure of 5% in Cambridgeshire and Peterborough compared to 1.5% in other areas. The STP Board had recently considered the issue of Accident and Emergency Performance and Admissions Avoidance. She reported that she would provide the Sub-Committee with the exact figures but as far as she was aware there had been a 10% and 8% increase in growth last year at Addenbrooke's and Peterborough City Hospital respectively. **Action Required.** She reminded the Sub-Committee that the CCG could not pay for both the performance fund and the increase in growth.

The CCG Chief Finance Officer informed the Sub-Committee that the CCG was planning for growth of 6.3% next year for Cambridgeshire and Peterborough compared to 1.2% nationally. The Chairman drew attention to the wording at section 2.4 regarding the repurposing of investment into community health provision. The CCG Chief Finance Officer explained that although the performance fund would not now be included in the BCF, it would be replaced by investment in Neighbourhood Teams for example.

The Chairman acknowledged that the Sub-Committee had only recently been established. However, he was keen that it should have more input into the BCF in the future. The Service Director Commissioning reported that work on the 2020/21 BCF had just started. He proposed to present a timetable to the next meeting. **Action Required.**

The CCG Chief Finance Officer explained that the sharing of commissioning outcomes with local authorities was being discussed at the ICB in order to understand the funding position over the next three to four months. The Chair of the ICB reported that the Sub-Committee could have confidence in the Board, which had established a sub group to consider this issue. In response to a query from the Chairman, she reported that a timetable of key decisions would be presented to the Sub-Committee. **Action Required.**

One Member expressed concern about the reference to dis-incentivising in the report. It was important to note that the CCG and local authorities were committed to working together to achieve the non-elective admission target. The Service Director Commissioning acknowledged the importance of considered wording and the fact that all the organisations were financially constrained. The Chairman stressed the importance of partnership working.

Attention was drawn to the outstanding action in relation to 4c) on the Checklist on page 19. The Head of Commissioning, Programmes & Partnerships reported that this could be due to exceeding the word count in the narrative or an error on the spreadsheet. The Chairman asked that the Board be informed of the reason. **Action Required.** The Director of Public Health asked for reference to the Health and Wellbeing Strategy to be included against the reference to the STP Five Year Plan, and for reference to be made to market management. In conclusion, the Sub-Committee thanked the Head of Commissioning, Programmes & Partnerships for producing the BCF within such a tight timescale.

It was resolved unanimously:

To approve the plan in order for NHS England submission deadlines to be met.

**10. CAMBRIDGESHIRE HEALTH AND WELLBEING BOARD FORWARD AGENDA PLAN**

The Sub-Committee noted its Forward Agenda Plan and the inclusion of a workshop before the next meeting to discuss the NHS Five Year Plan.

**11. DATE OF NEXT MEETING**

11:00am, Thursday 7th November 2019.

Chairman