



ADULTS COMMITTEE

Minutes Action Log

Introduction:

This log captures the actions arising from the Adults Committee up to the meeting on **18 December 2019** and updates Members on progress in delivering the necessary actions.

This is the updated action log as at 3 January 2020

Meeting 12 September 2019

Minute No.	Report Title	Action to be taken by	Action	Comments	Status	Review Date
203.	ADULT SOCIAL CARE CHARGING POLICY REVIEW	Charlotte Black	Officers to include a proposed implementation process for the charges and the associated costs when the report comes back to committee in January with the results of the consultation	Report on Committee agenda for January 2020	Closed	

Meeting 7 November 2019

Minute No.	Report Title	Action to be taken by	Action	Comments	Status	Review Date
226.	CAMBRIDGESHIRE & PETERBOROUGH ADULTS SAFEGUARDING PARTNERSHIP BOARDS ANNUAL REPORT 2018-19	Jo Procter	Members requested that the key performance indicators be included at the front of the report next year in order that the Committee could then clearly review progress against the targets set.	Performance data will be included in the 2019/20 annual report.	Will be completed in next annual report	
		Jo Procter	Members requested information in the next annual report covering roles and responsibilities of all of the different safeguarding partners.	Information will be included in the 2019/20 annual report.	Will be completed in next annual report	

Minute No.	Report Title	Action to be taken by	Action	Comments	Status	Review Date
233.	LEARNING DISABILITY PARTNERSHIP - BASELINE 2020/21 (POOLED BUDGET REVIEW)	Mubarak Darbar	Members discussed the report and requested updates on progress.	<p>LDP Baseline 2020/21. Discussions with the CCG on the baseline for 2020/21 is ongoing with preparations are underway to mobilise the CHC review work. We are working with the CCG where possible.</p> <p>We expect the project to be fully mobilised in Jan 2020 once the personnel are appointed.</p> <p>The Adults Committee will be provided a report on the progress of the work early Feb 2020.</p>	Will be completed in February 2020	Feb 2020

Meeting 18 December 2019

Minute No.	Report Title	Action to be taken by	Action	Comments	Status	Review Date
241.	ADULTS COMMITTEE REVIEW OF DRAFT REVENUE AND CAPITAL BUSINESS PLANNING PROPOSALS FOR 2020/21 TO 2024/25	Charlotte Black	Members queried the gaps in various section on the business cases. Officers to review the gaps and whether the template needs to be amended.	Business cases being reviewed and comments have been fed back to Transformation team about the template to review for next round of business planning.	Action completed	
244.	AGENDA PLAN, APPOINTMENTS AND TRAINING PLAN	Charlotte Black	Councillor Wilson requested a visit to the MASH team towards the end of February 2020.	Helen Duncan has arranged this for 19 February 2020.	Action completed	