

Service: People and Communities (P&C)

Subject: Finance Monitoring Report – October 2020

Date: 13th November 2020

Key Indicators

Previous Status	Category	Target	Current Status	Section Ref.
Red	Revenue position by Directorate	Balanced year end position	Red	1.2
Green	Capital Programme	Remain within overall resources	Green	2

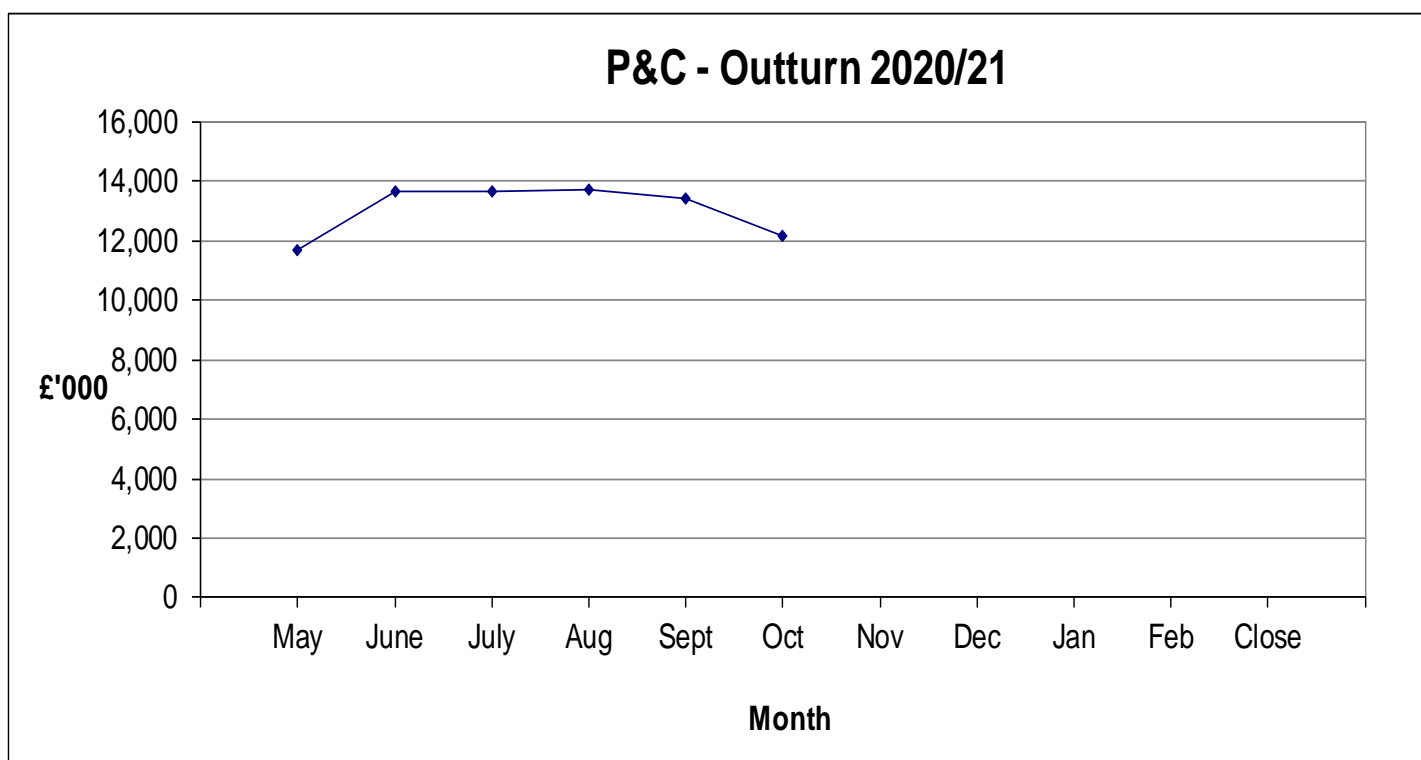
Contents

Section	Item	Description	Page
1	Revenue Executive Summary	High level summary of information: By Directorate By Committee Narrative on key issues in revenue financial position	2-8
2	Capital Executive Summary	Summary of the position of the Capital programme within P&C	9
3	Savings Tracker Summary	Summary of the latest position on delivery of savings	9
4	Technical Note	Explanation of technical items that are included in some reports	9
5	Key Activity Data	Performance information linking to financial position of main demand-led services	9-14
Appx 1	Service Level Financial Information	Detailed financial tables for P&C's main budget headings	15-17
Appx 1a	Service Level Financial Information	Detailed financial table for Dedicated Schools Grant (DSG) main budget headings	18
Appx 2	Service Commentaries	Detailed notes on financial position of services that are predicting not to achieve their budget	19-29
Appx 3	Capital Appendix	This will contain more detailed information about P&C's Capital programme, including funding sources and variances from planned spend.	30-32
<i>The following appendices are not included each month as the information does not change as regularly:</i>			
Appx 4	Savings Tracker	Each quarter, the Council's savings tracker is produced to give an update of the position of savings agreed in the business plan.	
Appx 5	Technical Appendix	Twice yearly, this will contain technical financial information for P&C showing: Grant income received Budget virements into or out of P&C Service reserves	

1. Revenue Executive Summary

1.1 Overall Position

People and Communities is forecasting an overspend of £12,144k at the end of October.



1.2 Summary of Revenue position by Directorate

Forecast Outturn Variance (Previous) £000	Directorate	Budget 2020/21 £000	Actual £000	Forecast Outturn Variance £000	Forecast Outturn Variance %
8,757	Adults & Safeguarding	156,896	116,440	9,455	6.0%
501	Commissioning	46,875	8,299	688	1.5%
2,057	Communities & Partnerships	10,120	6,918	2,320	22.9%
-1,344	Children & Safeguarding	60,508	32,680	-2,391	-4.0%
3,011	Education - non DSG	35,104	15,140	2,487	7.1%
12,476	Education - DSG	67,529	44,856	11,286	16.7%
427	Executive Director	1,866	1,002	-414	-22.2%
25,885	Total Expenditure	378,898	225,334	23,429	6.2%
-12,476	Grant Funding	-103,309	-69,274	-11,286	10.9%
13,408	Total	275,588	156,061	12,144	4.4%

The Covid-related grants from central government are held centrally within the Council, and so the numbers in the table above are before any allocation of the funding to specific pressures.

1.2.1 Summary of Covid-19 Expenditure by Directorate

Directorate	Actual Covid-19 Related Spend to date £000	Forecast Covid-19 Pressure £000
Adults & Safeguarding	3,717	9,747
Commissioning	207	359
Communities & Partnerships	1,541	2,093
Children & Safeguarding	224	270
Education	22	2,549
Executive Director	487	514
Total Expenditure	6,198	15,532

Note – the ‘actual’ column includes only Covid-related additional spend, while the ‘forecast’ column also includes estimations around loss of income and savings impairment that will not result in new spend

1.3 Summary by Committee

P&C’s services are overseen by different committees – these tables provide committee-level summaries of services’ revenue financial positions.

1.3.1 Adults Committee

Forecast Variance Outturn (Previous) £000	Directorate	Budget 2020/21 £000	Actual 2020 £000	Forecast Outturn Variance £000
8,757	Adults & Safeguarding	156,896	116,440	9,455
173	Adults Commissioning (including Local Assistance Scheme)	23,316	-4,101	260
8,930	Total Expenditure	180,212	112,339	9,715
0	Grant Funding (including Improved Better Care Fund etc.)	-21,673	-15,457	0
8,930	Total	158,539	96,881	9,715

1.3.2 Children and Young People Committee

Forecast Variance Outturn (Previous) £000	Directorate	Budget 2020/21 £000	Actual 2020 £000	Forecast Outturn Variance £000
250	Children's Commissioning	23,188	12,030	350
3	Communities & Safety - Central Integrated Youth Support Services	373	-120	4
-1,344	Children & Safeguarding	60,508	32,680	-2,391
3,011	Education – non DSG	35,104	15,140	2,487
12,476	Education – DSG	67,529	44,856	11,286
14,396	Total Expenditure	186,703	104,586	11,735
-12,476	Grant Funding (including Dedicated Schools Grant etc.)	-78,779	-51,161	-11,286
1,920	Total	107,924	53,425	450

1.3.3 Community and Partnerships Committee

Forecast Variance Outturn (Previous) £000	Directorate	Budget 2020/21 £000	Actual 2020 £000	Forecast Outturn Variance £000
2,054	Communities and Partnerships	9,746	7,038	2,316
2,054	Total Expenditure	9,746	7,038	2,316
0	Grant Funding (including Adult Education Budget etc.)	-2,857	-2,655	0
2,054	Total	6,889	4,383	2,316

1.3.4 Cross Cutting Policy Lines

Forecast Variance Outturn (Previous) £000	Directorate	Budget 2020/21 £000	Actual 2020 £000	Forecast Outturn Variance £000
78	Strategic Management – Commissioning	371	370	78
427	Executive Director (Exec Director and Central Financing)	1,866	1,002	-414
504	Total Expenditure	2,237	1,372	-337
0	Grant Funding	0	0	0
504	Total	2,237	1,372	-337

1.4 Significant Issues

People & Communities started 2020/21 with a balanced budget and a requirement to make around £12.5m of savings. P&C budgets are facing increasing pressures each year from rising demand and changes in legislation, with the directorate's budget increasing by around 5% in 2020/21. Covid-19, however, has severely impacted on the projected financial position of P&C.

At the end of October 2020, the overall P&C position is a forecast overspend of £12,144k; around 4.4% of budget. Within this total £15,532k is in relation to forecast pressures as a result of the Covid-19 pandemic, offset by mitigations and underspends on other service lines. The summary table in 1.2.2 above shows the current level of Covid-19 actual spend to date and forecasts by directorate. The council has received approximately £30m of funding from central government related to Covid, but this is not sufficient to meet all of our identified Covid pressures across the whole council. This funding has not currently been allocated at service level, and so figures in this report are before any mitigation by that funding.

Appendix 1 provides the detailed financial information by service, with Appendix 1a providing a more detailed breakdown of areas funded directly from the Dedicated Schools Grant (DSG) and Appendix 2 providing a narrative from those services projecting a significant variance against budget.

1.4.1 Adults

Similar to councils nationally, cost pressures have been faced by Adult Services in Cambridgeshire for a number of years, in particular the rising cost of care homes and home care, particularly the requirement to ensure compliance with the national living wage, as well as the increasing needs of people in receipt of care. Adult services generally benchmark as low cost and good outcomes. Despite this, for 2020/21, Adults Services had a balanced starting budget with no un-mitigated pressures carried-forward from the previous year.

The impact of Covid-19, however, will be very high for Adult Services – we are expecting to spend at least 10% more than budgeted for. A substantial proportion of this will be funded by the NHS as part of national financial arrangements for hospital discharges until September, but the Council is having to make investments into the care sector to ensure stability and sustainability (the major element of which is a 10% resilience payment made to most providers of adult social care for much of the first quarter of the year to fund Personal Protective Equipment (PPE), additional staff costs, increased cleaning regimes and similar pressures), and is facing a severe impact on its delivery of savings programme.

We have also faced increasing demand pressures. Adults who were previously supported at home by friends, family and local community services have not been able to secure this support during covid due to visiting restrictions during lockdown. This has increased reliance on professional services; the ability to focus on conversations about the use of technology or other preventative services have been restricted due to the refocusing of staffing resources towards Covid needs. Many vulnerable adults have developed more complex needs during lockdown as they have not accessed the usual community based services due to lockdown.

At the end of October, Adult Services are forecast to be £9.7m overspent (5.4%), most of which is related to Covid-19, and we expect increased costs once NHS Covid funding is discontinued.

The Strategic Management – Adults line is forecasting an overspend of £7m. This line contains the cost of the 10% resilience payment referenced above as well as some projected under-delivery of savings due Covid-19 that cannot be apportioned specifically to other budgets. This line has increased in October, as a provision is made for potential worsening of the financial position across Adult Services over the coming months due to the second national lockdown.

The Learning Disability Partnership pooled budget is projected to overspend by around £1,567k, with the Council's share being £1,207k and the rest paid by the Cambridgeshire Clinical

Commissioning Group. Demand increases so far this year are exceeding levels originally budgeted for, much of which is linked to Covid. For example, the closure of day services has seen an increased amount of spend on support for people at home.

Older People and Physical Disability Services, and Mental Health Services are forecasting an overspend of £2.1m and an underspend of £1m respectively. These services are facing pressures particularly from the impact of Covid-19 on the delivery of savings. Pressures are partially offset by lower levels of council funded residential and nursing care placements than budgeted for over the first half of the year due to national financial arrangements around hospital discharges during the emergency period.

The Executive Director line is forecasting an underspend of £414k. The main cause of the underspend is a service-wide reduction in mileage spend, now assumed to continue through to at least the end of the third quarter. This line also includes substantial spend on PPE; as the impact of the national scheme to provide free PPE to councils becomes clearer, projections around spend on equipment in the second part of the year will likely reduce.

1.4.2 Children's

Although the current levels of actual spend in relation to Covid-19 are still low within Children's there are a number of areas which are likely to result in significant increased costs as a result of the pandemic:

- Due to the lockdown and lack of visibility of children, referrals to Children's saw a significant reduction; it is likely we will see latent demand and there will be a need for an increase in staff costs resulting from an increase in the number of referrals leading to the need for assessments and longer term working with families, whose needs are likely to be more acute, due to early support not having been accessed, within both early help and children's social care;
- We are also now beginning to see an increase in the numbers of referrals of children and young people in very complex circumstances. This has been the case in other areas and signals that there is likely to be an increase in demand both in terms of volumes and complexity of need.
- Risks that some or all of anticipated savings targets in respect of budgets associated with children in care placement costs will not be achieved. This is because we are needing to place children in more specialist costly placements due to presenting complex needs. The effective launch of the Family Safeguarding approach in children's services has also been affected by Covid-19, with challenges in respect of recruiting and training adult practitioners. Family Safeguarding is associated with lower numbers of children in care, and delayed full implementation of the approach may mean that numbers in care do not fall as expected over the remainder of this financial year.

Children in Care Placements – Commissioning has a savings target for the year in excess of £4m, and to date is on track to deliver the majority of this with a revised residual overspend position of +£350k. This reflects a £100k increase on the previous month as a result of an increased commitment for an existing secure placement. However the ongoing demand management work continues to deliver positive outcomes. The remainder of the overspend is predominantly due to having more placements within Independent Foster Agencies (IFA) than budgeted for. There are also additional costs due to the Covid-19 pandemic, currently recorded at £73k, which are reflected in this overspend, however as outlined above these costs could increase over the remainder of the financial year.

Strategic Management – Children & Safeguarding is currently reporting a forecast underspend of -£600k. This is made up of a forecast underspend of -£380k related to a service restructure which has been put on hold, realising an in year saving whilst posts remain vacant, a further -£300k due to a

combination of posts becoming vacant and recruitment to vacancies taking longer than anticipated in the current climate and additional costs of £80k associated with the use of the Grafham Water Centre to provide temporary accommodation to vulnerable young people during the Covid-19 crisis.

Children in Care – following a further review of commitments, this service is now reporting a revised underspend of -£1,050k in respect of the unaccompanied asylum seeker children (UASC) and Leaving care budgets. An increase in the level of grant received from the Home Office, backdated to 1st April has contributed to the overall improved position. This is alongside the acceleration in the amount of Home Office decisions around asylum claims and the team's progression with Human Rights Assessments. We are also now seeing the full year benefits of the comprehensive review of placements undertaken in 2019/20.

The Children's Disability Service is forecasting an over spend of £200k. As a result of the Covid-19 pandemic individual care packages for children and young people with the highest level of needs have needed to be increased as they have been unable to attend their special school and/or there is a reduction in their usual care packages due to staff shortages (e.g. staff shielding / isolating) across the short breaks provisions.

Adoption – has a forecast underspend of -£750k. During the 2020/21 financial year, the service has a high number of young people in care turning 18 years old and for the majority of children this will see the allowances paid to their carers ceasing. The service review on this area of activity to ensure allowances received by carers are in line with children's needs and family circumstances has now been completed and as a result additional savings identified.

Safeguarding South - are reporting an underspend of -£125k. This is a result of the implementation of the Family Safeguarding Model and the reduction in case numbers, alongside the impact of Covid-19 and subsequent restrictions being placed on contact and reduced activities.

1.4.3 Education

Strategic Management - Education – is forecasting a -£200k underspend as a result of posts becoming vacant and recruitment to vacancies taking longer than anticipated in the current climate.

Education – A number of services within Education are forecasting overspends due to of loss of income as a result of the Covid-19 pandemic. Some areas have been able to deliver services in different ways, or have utilised their staff and/or building to provide support to other services to mitigate the overall impact. However the overall impact is still significant for many services with a traded element, and may continue to deteriorate further dependent on buying decisions in future terms:

- The Early Years' Service is forecasting a £149k overspend.
- The School Improvement Service is forecasting a £81k overspend.
- The Outdoor Centres are currently forecasting a £1,193k overspend.
- Cambridgeshire Music is forecasting a £237k overspend.
- 0-19 Organisation and Planning - the Attendance and Behaviour Service (£410k) and Education Safeguarding Team (£78k) are forecasting a combined overspend of £488k. This is offset in part by an underspend of -£131k on the centrally retained growth fund for schools which is part of the Dedicated Schools Grant.

Home to School Transport – Special - A significant increase in transport costs in the latter part of 2019/20 has resulted in an opening pressure of £800k. While an increase in pupils receiving SEND Transport of 10% a year has been included within the budget, we have seen an increase in the average cost of transport per pupil in excess of available budget. This is as a result of price inflation as well as complexity of need meaning that more pupils require individual taxis, passenger assistants or a specialised vehicle. In two cases, private ambulances have had to be provided due to the severity of

the children's medical needs following risk assessments undertaken by health and safety, and insurance colleagues.

Home to School Transport – Mainstream is forecasting an overspend of £200k. As reported in 2019/20 we are seeing significant increases in the costs being quoted for routes in some areas of the county. Where routes are procured at particularly high rates these are agreed on a short-term basis only with a view to reviewing and retendering at a later date in order to reduce spend where possible, however there is no guarantee that lower prices will be secured in future.

Children in Care Transport – is forecasting an underspend of £500k in 2020/21. This underspend is as a result of a number of factors including improved procurement and route planning processes, an ongoing reduction in the number of children in care, and reduced spend on contact visits over the summer term due to the majority of these taking place remotely.

Dedicated Schools Grant (DSG) – An additional Appendix 1a has been added to provide a detailed breakdown of all DSG spend within P&C. The budget figures are net of recoupment for academies and high needs place funding, and as such are subject to change should more schools convert during the year.

Based on current available funding levels compared to the continuing increase in the number of children and young people with an EHCP, and the complexity of need of these young people the underlying in-year pressure on the High Needs Block element of the DSG funded budgets is estimated to be in the region of £11.4m for 2020/21. This includes savings in relation to funding devolved to secondary schools through the Behaviour and Attendance Improvement Partnerships (BAIP's) implemented from September and savings as a result of a number of high cost placements. Due to Covid-19 it is likely that a number of the remaining savings initiatives will be delayed and as such savings not realised until next year.

When added to the existing DSG deficit of £16.6m brought forward from previous years the level potential deficit at the end of 2020/21 is significant. This is a ring-fenced grant and, as such, overspends do not currently affect the Council's bottom line however there is increasing scrutiny and challenge from the DfE to manage the deficit and evidence plans reduce spend. The level of deficit also impacts on the Council's overall cash-flow position and as such senior officers have written to the DfE on several occasions to request support in this matter. Officers are currently waiting for further guidance from the DfE in respect of the next steps with a view to meeting with DfE officials to discuss the position in more detail.

1.4.4 Communities and Safety

Think Communities (previously Strengthening Communities) is forecasting a £1,443k m overspend in 2020/21. £210k of this is due to costs incurred by the Covid-19 co-ordination and distribution hub including food parcels, and the running costs of the distribution centre in Alconbury, along with a £175k contribution to the Cambridgeshire Coronavirus Fund. The remainder is the financial impact of staff redeployment to the Covid-19 response to the end of September, predominantly supporting those who are shielding. This adjustment is net-neutral across the council, reducing spend showing in other budget areas.

The **Public Library service** is forecasting a £152k overspend by the end of 2020/21. This is a Covid-19 loss of income relating to the closures of the library buildings.

The **Registration & Citizenship service** is forecasting a £550k under recovery of income, relating predominantly to marriage notice fees, marriage certificates and ceremony fees.

The **Coroners service** is forecasting £167k overspend. This is Covid-19 related and in the main due to the increased cost of post-mortems where Covid-19 is suspected.

2. Capital Executive Summary

2020/21 In Year Pressures/Slippage

At the end of October 2020 the capital programme is forecast to be £3.482m overspent at the end of the financial year. The level of slippage is not expected to exceed the revised Capital Variation Budget of £6.5m.

Details of the currently forecasted capital variances can be found in appendix 3.

3. Savings Tracker Summary

The savings tracker is produced quarterly, and the second quarter's tracker was published in September. As reported in September, against a target for the year of £12.8m across People & Communities, we are projecting an under-delivery of £5.5m. Almost all of this is due to the impact of Covid-19, which has resulted in the implementation of a number of savings plans being delayed or reconsidered.

4. Technical note

On a biannual basis, a technical financial appendix will be included as appendix 5. This appendix will cover:

- Grants that have been received by the service, and where these have been more or less than expected
- Budget movements (virements) into or out of P&C from other services (but not within P&C), to show why the budget might be different from that agreed by Full Council
- Service reserves – funds held for specific purposes that may be drawn down in-year or carried-forward – including use of funds and forecast draw-down.

5. Key Activity Data

The Actual Weekly Costs for all clients shown in section 2.5.1-2 are calculated based on all clients who have received a service, are receiving a service, or we plan will receive a service. Some clients will have ceased receiving a service in previous months, or during this month, or we will have assumed an end date in the future.

5.1 Children and Young People

5.1.1 Key activity data at the end of Oct 20 for Children in Care Placements is shown below:

Service Type	BUDGET				ACTUAL (Oct 20)				VARIANCE		
	No of placements Budgeted	Annual Budget	No. of weeks funded	Average weekly cost per head	Snapshot of No. of placements Oct 20	Yearly Average	Forecast Outturn	Average weekly cost per head	Yearly Average budgeted no. of placements	Net Variance to Budget	Average weekly cost diff +/-
Residential - disability	3	£455k	52	2,915.31	7	6.38	£1,223k	3,473.80	3.38	£768k	558.49
Residential - secure accommodation	1	£376k	52	7,230.40	1	0.70	£192k	5,250.00	-0.30	-£184k	-1,980.40
Residential schools	14	£1,736k	52	2,385.29	12	11.05	£1,189k	1,928.57	-2.95	-£548k	-456.72
Residential homes	38	£7,101k	52	3,593.39	38	37.16	£6,530k	3,345.56	-0.84	-£570k	-247.83
Independent Fostering	230	£10,171k	52	850.40	237	243.73	£10,742k	864.80	13.73	£572k	14.40
Supported Accommodation	25	£1,562k	52	1,201.87	21	20.57	£1,772k	2,102.66	-4.43	£210k	900.79
16+	5	£302k	52	1,162.16	12	10.30	£360k	682.13	5.30	£58k	-480.03
Growth/Replacement	-	£k	-	-	-	-	£43k	-	-	£43k	-
Additional one off budget/actuals	-	£k	-	-	-	-	£k	-	-	£k	-
Mitigations required	0	£k	0	0.00	0	0.00	£k	0.00	-	£k	0.00
TOTAL	316	£21,703k			328	329.89	£22,053k		13.89	£350K	
In-house fostering - Basic	225	£2,332k	56	185.11	207	207.00	£2,332k	179.82	-18	£k	-5.29
In-house fostering - Skills	225	£2,351k	52	200.94	207	207.00	£2,351k	163.42	-18	£k	-37.52
Kinship - Basic	40	£452k	56	201.84	30	30.00	£452k	197.28	-10	£k	-4.56
Kinship - Skills	11	£52k	52	90.35	11	11.00	£52k	82.69	0	£k	-7.66
TOTAL	265	£5,187k			237	237.00	£5,187k		-28	£k	
Adoption Allowances	110	£1,210k	52	211.59	82	82.75	£940k	195.68	-27.25	-£270k	-15.91
Special Guardianship Orders	320	£2,412k	52	144.95	249	280.21	£2,112k	148.78	-39.79	-£300k	3.83
Child Arrangement Orders	86	£712k	52	159.26	60	60.10	£539k	156.92	-25.9	-£173k	-2.34
Concurrent Adoption	5	£46k	52	175.00	2	1.85	£18k	192.50	-3.15	-£28k	17.50
TOTAL	521	£4,380k			393	424.91	£3,609k		-27.25	-£771k	
OVERALL TOTAL	1,102	£31,270k			958	991.80	£30,850k		-41.36	-£421k	

NOTES:

In house Fostering and Kinship basic payments fund 56 weeks as carers receive two additional weeks payment during the Summer holidays and one additional week each for Christmas and birthday.

Balanced budget forecast on fostering/kinship lines as data being re-loaded onto new financial system following rate uplift and will be available end November 2020

5.1.2 Key activity data at the end of Oct 20 for SEN Placements is shown below:

The following key activity data for SEND covers 5 of the main provision types for pupils with EHCPs.

Budgeted data is based actual data at the close of 2019/20 and an increase in pupil numbers over the course of the year.

Actual data is based on a snapshot of provision taken at the end of the month and reflect current numbers of pupils and average cost

Provision Type	BUDGET				ACTUAL (Oct 20)					FORECAST	
	No. pupils	Expected in-year growth	Average annual cost per pupil (£)	Budget (£000) (excluding academy recoupment)	No. Pupils as of October		% growth used	Average annual cost per pupils as of September		Forecast spend (£)	Variance (£)
					Actual	Variance		Actual (£)	Variance (£)		
Mainstream top up *	1,700	155	8,070	13,413	1,760	60	139%	8,275	205	14,715	1,302
Special School **	1,305	119	10,509	20,345	1,332	27	123%	10,573	64	19,512	-833
HN Unit **	168	0	13,850	2,925	194	26	n/a	13,739	-111	3,479	554
Out of School Tuition ****	90	0	45,600	4,084	118	28	n/a	47,865	2,265	4,084	0
SEN Placement (all) ***	203	13	53,087	10,757	212	9	172%	53,028	-59	11,242	485
Total	3,464	286	-	51,523	3,616	152	153.03%	-	-	53,032	1,508

* LA cost only

** Excluding place funding

*** Education contribution only

5.2 Adults

In the following key activity data for Adults & Safeguarding, the information given in each column is as follows:

- Budgeted number of care packages: this is the number of full-time equivalent (52 weeks) service users anticipated at budget setting
- Budgeted average unit cost: this is the planned unit cost per service user per week, given the budget available
- Actual care packages and cost: these figures are derived from a snapshot of the commitment record at the end of the month and reflect current numbers of service users and average cost

A consistent format is used to aid understanding, and where care types are not currently used in a particular service those lines are greyed out.

The direction of travel compares the current month's figure with the previous month.

This information will include any placements made that are directly or indirectly linked to Covid-19, other than a number of newly commissioned Covid block beds. These 240 beds have been commissioned through joint arrangements with the NHS to support hospital discharges and are fully reimbursed by the NHS. This may result in the number of placements in residential and nursing care in May in the below tables appear lower.

5.2.1 Key activity data at the end of Oct 20 for Learning Disability Partnership is shown below:

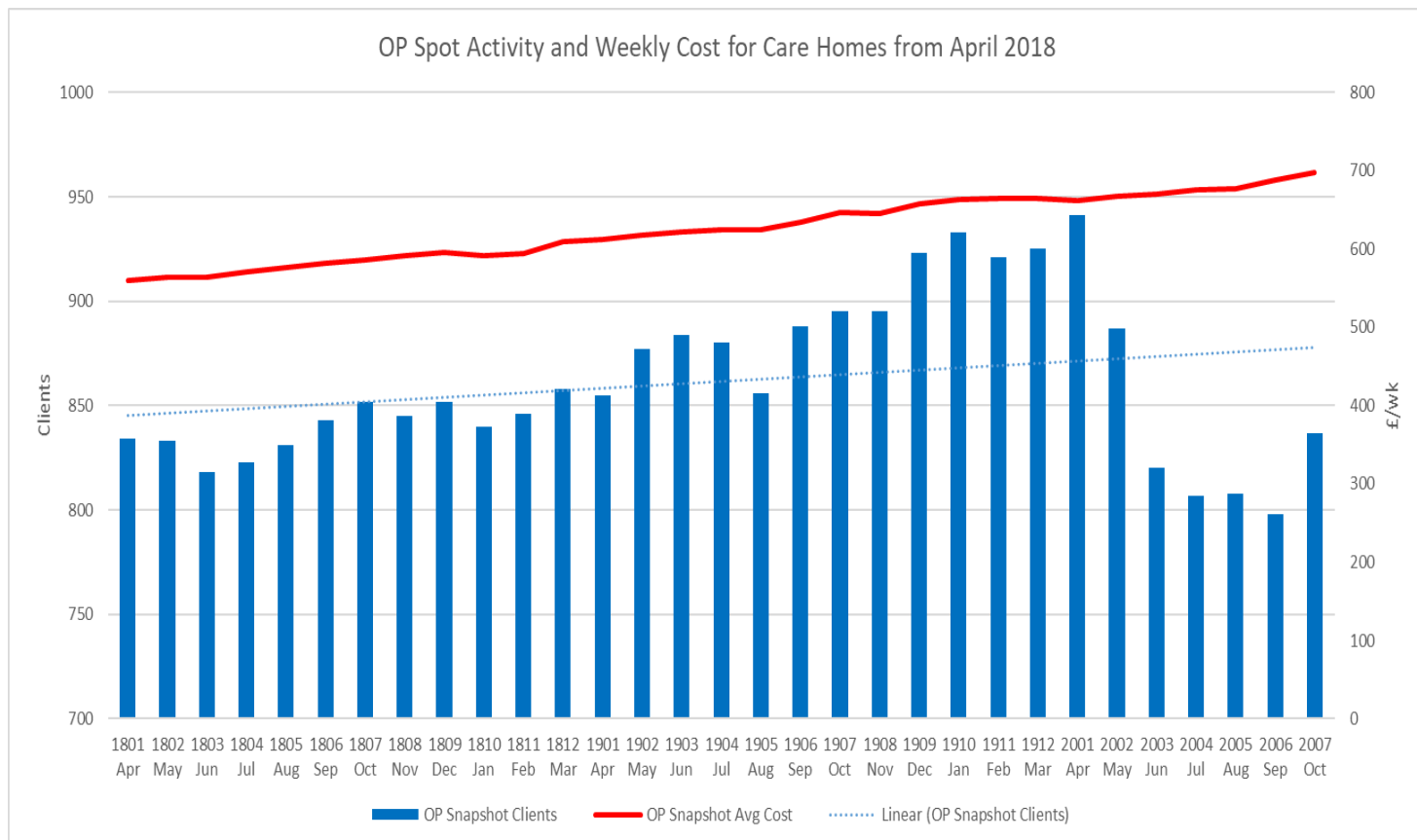
Learning Disability Partnership	BUDGET			ACTUAL (Oct 20/21)				Forecast		
Service Type	Expected No. of Care Packages 2020/21	Budgeted Average Unit Cost (per week)	Annual Budget	Current Care Packages	D T	Current Average Unit Cost (per week)	D T	Forecast Actual	D T	Variance
Accommodation based										
~ Residential	256	£1,684	£23,441k	258	↔	£1,699	↔	£24,029k	↓	£587k
~ Residential Dementia										
~ Nursing	7	£1,918	£738k	7	↔	£1,881	↔	£734k	↑	-£4k
~ Nursing Dementia										
~ Respite	43	£169	£435k	44	↔	£144	↔	£419k	↑	-£16k
Community based										
~ Supported Living	436	£1,238	£31,055k	437	↔	£1,226	↔	£31,851k	↑	£797k
~ Direct payments	432	£423	£8,902k	422	↔	£423	↔	£8,827k	↑	-£75k
~ Live In Care	16	£1,969	£1,646k	16	↔	£1,986	↓	£1,658k	↑	£12k
~ Day Care	441	£177	£4,328k	441	↓	£175	↑	£4,143k	↓	-£185k
~ Other Care	49	£45	£1,037k	49	↔	£43	↔	£709k	↓	-£328k
~ Homecare	394	Per Hour £17.85	£6,417k	399	↔	Per Hour £17.35		£6,269k	↑	-£148k
Total In Year Expenditure			£77,999k					£78,639k		£640k
Care Contributions										
Health Income										
Total In Year Income										
Forecast total in year care costs										£1,068k

The LDP includes service-users that are fully funded by the NHS, who generally have very high needs and therefore costly care packages

5.2.2 Key activity data at the end of Oct 20 for Older People's (OP) Services is shown below:

Older People	BUDGET			ACTUAL (Oct 20/21)				Forecast		
Service Type	Expected No. of Care Packages 2020/21	Budgeted Average Unit Cost (per week)	Annual Budget	Current Care Packages	D T	Current Average Unit Cost (per week)	D T	Forecast Actual	D T	Variance
Accommodation based										
~ Residential	477	£611	£16,465k	417	↑	£614	↑	£15,240k	↓	-£1,224k
~ Residential Dementia	438	£625	£15,477k	414	↑	£644	↑	£15,876k	↑	£399k
~ Nursing	278	£711	£11,333k	268	↑	£724	↑	£11,386k	↑	£53k
~ Nursing Dementia	143	£850	£6,970k	128	↑	£856	↑	£6,431k	↑	-£539k
~ Respite			£882k					£951k	↓	£69k
Community based										
~ Supported Living	355	£115	£5,555k	352	↑	£138	↓	£5,508k	↑	-£48k
~ Direct payments	183	£321	£2,734k	163	↓	£336	↑	£2,780k	↓	£47k
~ Live In Care	25	£805	£1,095k	29	↓	£805	↓	£1,216k	↓	£122k
~ Day Care	127	£67	£683k	92	↓	£67	↑	£768k	↑	£84k
~ Other Care	7	£30	£107k	3	↔			£114k	↑	£7k
~ Homecare	1,115	210	£12,013k	1,145	↓	£226	↑	£12,805k	↑	£792k
		Per Hour £17.18				Per Hour £17.29	↔			
Total In Year Expenditure			£73,313k					£73,075k	↑	-£239k
Care Contributions										
Health Income			£k							
Total In Year Income										
Forecast total in year care costs			£52,693k					£53,136k	↑	£443k

OP Spot Activity and Weekly Cost for Care Homes from April 2018



The vertical bars represent the OP Snapshot Clients over time.
 The solid line represents the OP Snapshot average cost over time.
 The dotted trend line indicates 4 service user increase each month.

5.2.3 Key activity data at the end of Oct 20 for Physical Disabilities Services is shown below:

Physical Disabilities	BUDGET			ACTUAL (Oct 20/21)				Forecast		
	Expected No. of Care Packages 2020/21	Budgeted Average Unit Cost (per week)	Annual Budget	Current Care Packages	Difference	Current Average Unit Cost (per week)	Difference	Forecast Actual	Difference	Variance
Accommodation based										
~Residential	35	£1,040	£1,729k	31	↑	£998	↓	£1,639k	↓	£90k
~Residential Dementia	2	£700	£73k	3	↔	£833	↔	£130k	↔	£57k
~Nursing	38	£968	£1,954k	34	↓	£979	↑	£1,934k	↓	£21k
~Nursing Dementia	2	£776	£81k	2	↑	£788	↑	£40k	↔	£41k
~Respite			£75k					£43k	↓	£33k
Community based										
~Supported Living	27	£253	£276k	36	↑	£407	↓	£410k	↑	£134k
~Direct payments	290	£374	£5,264k	296	↔	£369	↑	£5,219k	↑	£45k
~Live In Care	33	£818	£1,448k	36	↓	£836	↓	£1,535k	↑	£87k
~Day Care	28	£84	£121k	24	↑	£78	↑	£100k	↑	£21k
~Other Care	1	£60	£1k	2	↑	£60	↑	£50k	↑	£49k
~Homecare	303	220.86	£3,482k	353	↑	£232	↑	£4,008k	↑	£526k
		Per Hour £17.22				Per Hour £17.36	↔			
Total In Year Expenditure			£14,504k					£15,106k		£602k
Care Contributions			-£1,946k					-£1,746k	↑	£199k
Health Income			-£450k					-£450k	↓	£k
Total In Year Income			-£2,396k					-£2,196k		£199k
										£k
										£k
Forecast total in year care costs			£12,109k					£12,910k		£801k

5.2.4 Key activity data at the end of Oct 20 for Older People Mental Health (OPMH) Services:

Older People Mental Health	BUDGET			ACTUAL (Oct 20/21)				Forecast		
Service Type	Expected No. of Care Packages 2020/21	Budgeted Average Unit Cost (per week)	Annual Budget	Current Care Packages	D o T	Current Average Unit Cost (per week)	D o T	Forecast Actual	D o T	Variance
Accommodation based										
~Residential	26	£689	£974k	22	↑	£733	↑	£788k	↓	-£186k
~Residential Dementia	18	£654	£606k	14	↔	£718	↑	£492k	↓	-£114k
~Nursing	21	£740	£991k	22	↑	£799	↑	£909k	↑	-£82k
~Nursing Dementia	76	£839	£3,245k	55	↓	£806	↓	£2,292k	↓	-£953k
~Respite	0	£0	£k	0	↔	£0	↔	£k	↔	£k
Community based										
~Supported Living	4	£487	£107k	5	↔	£382	↓	£103k	↓	-£4k
~Direct payments	7	£200	£70k	6	↔	£162	↔	£40k	↓	-£30k
~Live In Care	5	£1,124	£293k	6	↔	£1,038	↔	£306k	↓	£13k
~Day Care	5	£30	£8k	0	↓	£0	↓	£2k	↔	-£6k
~Other Care	0	£0	£24k	1	↑	£6	↑	£54k	↑	£30k
~Homecare	46	£181	£412k	49	↑	£238	↑	£501k	↓	£89k
		Per Hour £16.93				Per Hour £16.78				
Total In Year Expenditure			£6,729k					£5,486k		-£1,243k
Care Contributions			-£960k					-£904k		£56k
Health Income			£k					£k		£k
Total In Year Income			-£960k					-£904k		£56k
Forecast total in year care costs			£5,768k					£4,582k		-£1,186k

5.2.5 Key activity data at the end of Oct 20 for Adult Mental Health Services is shown below:

Adult Mental Health	BUDGET			ACTUAL (Oct 20/21)				Forecast		
Service Type	Expected No. of Care Packages 2020/21	Budgeted Average Unit Cost (per week)	Annual Budget	Current Care Packages	D o T	Current Average Unit Cost (per week)	D o T	Forecast Actual	D o T	Variance
Accommodation based										
~Residential	57	£775	£2,291k	56	↔	£744	↓	£2,301k	↑	£10k
~Residential Dementia	6	£782	£239k	6	↔	£813	↔	£241k	↓	£1k
~Nursing	13	£705	£422k	11	↔	£799	↑	£487k	↓	£65k
~Nursing Dementia	2	£755	£102k	3	↔	£666	↔	£102k	↔	£k
~Respite	0	£0	£k	0	↔	£0	↔	£k	↔	£k
Community based										
~Supported Living	119	£122	£761k	105	↓	£146	↑	£778k	↓	£17k
~Direct payments	14	£350	£278k	15	↓	£341	↑	£286k	↔	£7k
~Live In Care	2	£970	£102k	2	↔	£970	↔	£101k	↔	£k
~Day Care	3	£55	£11k	3	↔	£55	↔	£11k	↔	£k
~Other Care	0	£0	£16k	0	↔	£0	↔	£9k	↓	-£7k
~Homecare	57	£125	£396k	56	↓	£141	↑	£464k	↑	£68k
		Per Hour £22.93				Per Hour £20.98				
Total In Year Expenditure			£4,619k					£4,779k		£160k
Care Contributions			-£350k					-£314k		£36k
Health Income			£k					£k		£k
Total In Year Income			-£350k					-£314k		£36k
Forecast total in year care costs			£4,269k					£4,465k		£196k

Appendix 1 – P&C Service Level Financial Information

Forecast Outturn Variance (Previous) £'000	Ref	Service	Budget 2020/21 £'000	Actual Oct 20 £'000	Outturn Variance £'000	Outturn Variance %
Adults & Safeguarding Directorate						
6,239	1	Strategic Management - Adults	-6,504	16,515	7,032	108%
-0		Transfers of Care	1,964	1,198	-0	0%
24		Prevention & Early Intervention	9,088	6,311	0	0%
60		Principal Social Worker, Practice and Safeguarding	1,347	903	60	4%
53		Autism and Adult Support	1,216	667	80	7%
-80		Carers	150	23	-80	-53%
Learning Disability Partnership						
690	2	Head of Service	5,395	3,273	853	16%
8	2	LD - City, South and East Localities	36,914	23,434	-119	0%
1,209	2	LD - Hunts & Fenland Localities	30,127	19,899	1,188	4%
-378	2	LD - Young Adults	8,278	4,353	-365	-4%
38	2	In House Provider Services	7,179	4,132	11	0%
-360	2	NHS Contribution to Pooled Budget	-20,146	-15,157	-360	-2%
1,207		Learning Disability Partnership Total	67,748	39,935	1,208	2%
Older People and Physical Disability Services						
812	3	Physical Disabilities	12,512	8,982	1,138	9%
-204	4	OP - City & South Locality	22,707	14,300	-204	-1%
-556	4	OP - East Cambs Locality	9,020	5,046	-556	-6%
1,012	4	OP - Fenland Locality	10,695	6,264	1,012	9%
795	4	OP - Hunts Locality	13,354	8,299	795	6%
1,858		Older People and Physical Disability Total	68,289	42,891	2,184	3%
Mental Health						
-70	5	Mental Health Central	1,858	892	-40	-2%
126	5	Adult Mental Health Localities	5,471	3,743	196	4%
-661	5	Older People Mental Health	6,270	3,362	-1,184	-19%
-605		Mental Health Total	13,599	7,996	-1,028	-8%
8,757		Adults & Safeguarding Directorate Total	156,896	116,440	9,455	6%
Commissioning Directorate						
78		Strategic Management –Commissioning	371	370	78	21%
0		Access to Resource & Quality	1,240	699	0	0%
133	6	Local Assistance Scheme	300	350	133	44%
Adults Commissioning						
167	7	Central Commissioning - Adults	18,205	-7,449	173	1%
-120		Integrated Community Equipment Service	1,082	561	-82	-8%
-7		Mental Health Commissioning	3,730	2,436	36	1%
40		Adults Commissioning Total	23,016	-4,451	127	1%

Forecast Outturn Variance (Previous) £'000	Ref	Service	Budget 2020/21 £'000	Actual Oct 20 £'000	Outturn Variance £'000	Outturn Variance %
Children's Commissioning						
250	8	Children in Care Placements	21,703	11,331	350	2%
0		Commissioning Services	245	0	0	0%
250		Children's Commissioning Total	21,948	11,331	350	2%
501		Commissioning Directorate Total	46,875	8,299	688	1%
Communities & Partnerships Directorate						
-11		Strategic Management - Communities & Partnerships	231	127	0	0%
208	9	Public Library Services	3,698	1,889	152	4%
-0		Cambridgeshire Skills	2,308	894	-0	0%
-8		Archives	355	189	-27	-8%
-3		Cultural Services	311	122	-3	-1%
550	10	Registration & Citizenship Services	-651	-96	550	84%
182	11	Coroners	1,537	969	167	11%
0		Trading Standards	694	388	60	9%
-31		Domestic Abuse and Sexual Violence Service	822	445	-26	-3%
1,168	12	Think Communities	443	2,111	1,443	326%
3		Youth and Community Services	373	-120	4	1%
2,057		Communities & Partnerships Directorate Total	10,120	6,918	2,320	23%
Children & Safeguarding Directorate						
-230	13	Strategic Management – Children & Safeguarding	3,628	1,705	-600	-17%
0		Partnerships and Quality Assurance	2,367	1,112	0	0%
-750	14	Children in Care	17,113	10,115	-1,050	-6%
0		Integrated Front Door	2,007	1,321	-0	0%
200	15	Children's Disability Service	6,684	4,391	200	3%
-0		Children's Centre Strategy	0	0	-0	0%
-0		Support to Parents	1,126	-266	-0	0%
-385	16	Adoption Allowances	6,032	2,589	-750	-12%
0		Legal Proceedings	2,009	954	0	0%
-54		Youth Offending Service	2,108	962	-66	-3%
District Delivery Service						
0		Safeguarding Hunts and Fenland	3,741	2,249	0	0%
-125	17	Safeguarding East + South Cambs & Cambridge	5,070	2,670	-125	-2%
0		Early Help District Delivery Service –North	4,269	2,494	-0	0%
0		Early Help District Delivery Service – South	4,354	2,385	-0	0%
-125		District Delivery Service Total	17,434	9,798	-125	-1%
-1,344		Children & Safeguarding Directorate Total	60,508	32,680	-2,391	-4%

Forecast Outturn Variance (Previous) £'000	Ref	Service	Budget 2020/21 £'000	Actual Oct 20 £'000	Outturn Variance £'000	Outturn Variance %
Education Directorate						
0	18	Strategic Management - Education	2,276	1,022	-200	-9%
132	19	Early Years' Service	2,329	1,608	149	6%
123		School Improvement Service	1,011	390	81	8%
-147	20	Schools Partnership service	619	852	-138	-22%
1,203	21	Outdoor Education (includes Grafham Water)	-77	654	1,193	-%
237	22	Cambridgeshire Music	0	114	237	-%
0		Redundancy & Teachers Pensions	2,896	1,826	0	0%
SEND Specialist Services (0-25 years)						
0	23	SEND Specialist Services	10,833	5,779	-632	-6%
0		Funding for Special Schools and Units	23,420	13,722	0	0%
0	23	High Needs Top Up Funding	22,641	11,168	-789	-3%
0	23	Special Educational Needs Placements	11,306	8,161	561	5%
-0		Out of School Tuition	4,084	1,507	-0	0%
-291	23	Alternative Provision and Inclusion	6,403	3,887	-291	-5%
12,744	23	SEND Financing – DSG	-12,744	0	12,744	100%
12,453		SEND Specialist Services (0 - 25 years) Total	65,941	44,224	11,593	18%
Infrastructure						
484	24	0-19 Organisation & Planning	3,178	2,745	357	11%
0		Education Capital	179	-3,339	-1	0%
800	25	Home to School Transport – Special	12,513	5,154	800	6%
0	26	Children in Care Transport	1,785	575	-500	-28%
200	27	Home to School Transport – Mainstream	9,983	4,173	200	2%
1,484		0-19 Place Planning & Organisation Service Total	27,638	9,307	857	3%
15,487		Education Directorate Total	102,633	59,996	13,772	13%
Executive Director						
427	28	Executive Director	1,846	1,001	-414	-22%
0		Central Financing	21	0	0	0%
427		Executive Director Total	1,866	1,002	-414	-22%
25,885		Total	378,898	225,334	23,429	6%
Grant Funding						
-12,476	29	Financing DSG	-69,277	-46,995	-11,286	-16%
0		Non Baselined Grants	-34,033	-22,279	0	0%
-12,476		Grant Funding Total	-103,309	-69,274	-11,286	11%
13,408		Net Total	275,588	156,061	12,144	4%

Appendix 1a – Dedicated Schools Grant (DSG) Summary FMR

Forecast Outturn Variance (Previous) £'000	Ref	Service	Budget 2020/21 £'000	Actual Oct 20 £'000	Outturn Variance £'000	Outturn Variance %
Commissioning Directorate						
Children's Commissioning						
0		Commissioning Services	245	0	0	0%
0		Children's Commissioning Total	245	0	0	0%
0		Commissioning Directorate Total	245	0	0	0%
Children & Safeguarding Directorate						
District Delivery Service						
0		Early Help District Delivery Service –North	0	-14	0	0%
0		Early Help District Delivery Service – South	3	2	0	0%
0		District Delivery Service Total	3	-12	0	0%
0		Children & Safeguarding Directorate Total	3	-12	0	0%
Education Directorate						
0		Early Years' Service	1,518	612	0	0%
23		Schools Partnership service	150	0	23	15%
0		Redundancy & Teachers Pensions	0	0	0	0%
SEND Specialist Services (0-25 years)						
-0	23	SEND Specialist Services	7,826	3,974	-832	-11%
0		Funding for Special Schools and Units	23,420	13,722	0	0%
0	23	High Needs Top Up Funding	22,641	11,168	-789	-3%
0	23	Special Educational Needs Placements	11,306	8,161	561	5%
-0		Out of School Tuition	4,084	1,507	-0	0%
-291	23	Alternative Provision and Inclusion	6,328	3,714	-291	-5%
12,744	23	SEND Financing – DSG	-12,744	0	12,744	100%
12,453		SEND Specialist Services (0 - 25 years) Total	62,859	42,246	11,393	18%
Infrastructure						
0	24	0-19 Organisation & Planning	2,602	1,998	-131	-5%
0		Home to School Transport – Special	400	0	0	0%
0		0-19 Place Planning & Organisation Service Total	3,002	1,998	-131	-4%
12,476		Education Directorate Total	67,529	44,856	11,286	17%
12,476		Total	67,777	44,844	11,286	17%
0		Contribution to Combined Budgets	1,500	1,500	0	0%
Schools						
0		Primary and Secondary Schools	118,557	67,917	0	0%
0		Nursery Schools and PVI	36,473	20,870	0	0%
0		Schools Financing	-224,307	-89,506	0	0%
0		Pools and Contingencies	0	-82	-0	-100%
0		Schools Total	-69,276	-801	-0	0%
12,476		Overall Net Total	0	45,543	11,285	0%

Appendix 2 – Service Commentaries on Forecast Outturn Position

Narrative is given below where there is an adverse/positive variance greater than 2% of annual budget or £100,000 whichever is greater for a service area.

1) Strategic Management – Adults

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
-6,504	16,515	7,032	108%

The forecast overspend for this line consists mainly of three elements:

- The 10% market resilience payment agreed by Adults Committee in May covering the period from 20th of April to 30th of June 2020. This payment is being made to most providers of social care funded by the Council, and reflects additional cost pressures that the sector is facing as a result of the Covid emergency (PPE, additional staffing, increasing cleaning etc.). All of this payment is reported here, where previously some was reported within LD budgets.
- The anticipated impact on delivery of in-year savings through the Adults Positive Challenge Programme as a result of the Covid emergency. The additional demands faced during the emergency period have resulted in a lower level of demand management activity than would otherwise have taken place.
- The impact of Covid on the adults transport budget, particularly the reduced opportunity to rationalise or retender routes and the reduced income from transporting people to day centres.

2) Learning Disability Partnership

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
67,748	39,935	1,208	2%

The Learning Disability Partnership (LDP) is forecasting an overspend of £1,567k for 2020/21, of which the council's share is £1,207k. There has been no movement from the position reported last month.

£690k of the overspend is due to the impact of Covid 19 on the LDP's finances. The learning disabilities and working age adults client group has been differently affected by Covid compared to other client groups and there have been positive efforts to prevent hospital admission and delays. The LDP has seen the cost pressures of supporting the care market with Covid-related costs, but has not seen any reduction in the demand for services that has been seen in some other client groups due to Covid. A particular pressure for the LDP is in supporting service users who normally access day services with alternative care, as day centres are currently closed due to Covid 19.

While the NHS is directly funding some of the Covid-related costs for block purchased accommodation and packages after hospital discharge, there is a further £348k of Covid-related costs – increases in service users' care packages that are not being directly funded by the NHS. Additionally, there is a £205k pressure due to the waiver of client contributions for services that are not being received. However, we have continued to pay for these services to support providers; this is mostly in relation to day care. There is a £57k pressure in In House provider units due to the loss of 6 months of income as day services are closed, and a further £84k in increased PPE costs in the provider units.

In addition to this, there is a £877k underlying overspend on the LDP that cannot be directly linked to Covid 19. Mostly this increase is due to transitions of new service users into the LDP and current

service users' needs increasing at assessment by more than has been allowed for in demography allocation. This position continues to be monitored.

3) Physical Disabilities

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
12,512	8,982	1,138	9%

Physical Disability Services are reporting an overspend of £1.138m. The service has provided increased volumes of community-based support to clients since the start of the financial year which has resulted in higher than budgeted spend. This trend is continuing, and has resulted in the increase in forecast this month.

The Council's response to the Covid pandemic has included reprioritising the activities of preventative services and this is expected to continue having an adverse effect on demand for social care in future months. An estimate of the resulting pressure has been incorporated into the forecast position.

New placements out of hospital or to facilitate avoidance of admission into hospital were funded through NHS England as continuing health care in the short term. A provision has been made for clients with assessed social care needs returning to local authority funding streams within the forecast.

4) Older People

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
55,777	33,909	1,046	2%

Older People's Services are continuing to report an overspend of £1,046k.

The Council's response to the Covid pandemic included reprioritising the activities of preventative services and this was expected to have an adverse effect on demand for social care during the course of the pandemic. This is being reflected though increased levels of community-based care provided since the start of the financial year. Conversely, the Covid pandemic has had a significant impact on existing clients with the most acute needs placed in care homes, resulting in a notable decrease in placements.

New placements out of hospital or to facilitate avoidance of admission into hospital were funded through NHS England as continuing health care in the short term. Work has been completed to further refine the assumptions regarding the financial impact of clients with assessed social care needs returning to local authority funding streams, and this is incorporated into the forecast.

5) Mental Health Services

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
13,599	7,996	-1,028	-8%

Mental Health Services are reporting an underspend of £1.028m. The Covid pandemic has had a significant impact on existing elderly clients with the most acute mental health needs, and this is reflected in the forecast position. Conversely, the service has provided increased volumes of community-based support to clients since the start of the financial year.

New placements out of hospital or to facilitate avoidance of admission into hospital were funded through NHS England as continuing health care in the short term. Work has been completed to further refine the assumptions regarding the financial impact of clients with assessed mental health social care needs returning to local authority funding streams. This, in conjunction with one-off net savings from ongoing work to secure appropriate funding for service users with health needs, has resulted in the favourable movement in forecast this month.

6) Local Assistance Scheme

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
300	350	133	44%

Cambridgeshire's Local Assistance Scheme (CLAS) is a contracted service that provides a front-line safety net to individuals and families facing unexpected financial difficulties and hardship. During the Covid-19 crisis we have seen an increase in the demand and provision of food from a number of different voluntary sources, with the Cambridge Foodbank confirming that they increased from 600 food parcels a week up to 1,100 at the beginning of lockdown. This is coupled with a reduction in donations. CLAS is expecting to see a further increase in requests with schools returning, as transmission of infections rise and further restrictions are imposed, and as national support measures such as eviction moratorium and furlough scheme draw to a close. We are therefore predicting that the additional Covid funding will be needed as yet more people sign up for Universal Credit and seek CLAS help to help them buy food and fuel.

7) Central Commissioning – Adults

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
18,205	-7,449	173	1%

There is a £224k delay in the achievement of savings on housing related support contracts, causing an in year pressure on this budget. This programme has achieved £477k of savings to date, with savings work likely to end due to the impact of Covid. It is due to deliver a further £65k of savings in 2021/22 with the remainder being achieved in 2022/23. This has been delayed from full delivery of the remaining savings in 2021/22, as a retender of housing related support services has been delayed due to Covid.

In addition, hospital discharge requirements that came in to place on March 23rd set out that discharge to assess pathways must operate between 8 am and 8pm 7 days a week. This meant that the brokerage team who operated 8am to 5pm 5 days a week had to increase working time which was

facilitated by working overtime. Latest advice from NHS England gives no timescale for changes to this arrangement. In addition, some additional capacity in this team over the second part of the year is being funded through the NHS as part of the joint discharge process. This has led to a forecast pressure of £135k, although this is under constant review.

8) Children in Care Placements

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
21,703	11,331	350	2%

Current forecast over spend of £350k. This has increased due to the change in commitment for the existing secure placement which had initially been for 12 weeks and is now committed to end of financial year. In addition, the opening position in IFA was significantly higher than budget allowed (268 on 1st April against budget of 230), and we saw a further shift from in-house carers to IFA at the start of the year. There is also additional cost of covid-19, currently recorded at £73k, which is reflected in this over spend. Work is ongoing to reduce existing commitment levels for external placements, including regular review meetings, reducing tiers of support and stepping down from residential to fostering and other support. This is against a backdrop of increasing costs, with the average IFA placement now at £860 per week, rather than the £850 per week budgeted.

External Placements Client Group	Budgeted Packages	31 Oct 2020 Packages	Variance from Budget
Residential Disability – Children	3	7	+4
Child Homes – Secure Accommodation	1	1	0
Child Homes – Educational	14	12	-2
Child Homes – General	38	38	0
Independent Fostering	230	237	+7
Supported Accommodation	25	21	-4
Supported Living 16+	5	12	+7
TOTAL	316	328	+12

9) Public Library Services

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
3,698	1,889	152	4%

The Public Library service is forecasting a £152k overspend by the end of 2020/21. This is a Covid-19 loss of income relating to the closures of the library buildings. The position has improved since last month due to a reduction in staffing hours.

10) Registration & Citizenship Services

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
-651	-96	550	84%

The Registration & Citizenship service is forecasting a £550k under recovery of income in 2020/21, relating predominantly to marriage notice fees, marriage certificates and ceremony fees.

11) Coroners

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
1,537	969	167	11%

The Coroners service is forecasting a £167k overspend by the end of 2020/21. This is Covid-19 related and in the main due to the increased cost of post-mortems where Covid-19 is suspected.

There are anticipated extra pressures relating to a couple of complex inquests. The costs relating to these will start to appear at the end of 20/21. It is too soon to forecast the pressure but this will be included towards the end of the year.

12) Think Communities

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
443	2,111	1,443	264%

Think Communities (previously Strengthening Communities) is forecasting a £1.4m overspend in 2020/21. £210k of this is due to costs incurred by the Covid-19 co-ordination and distribution hub including food parcels, and the running costs of the distribution centre in Alconbury, along with a £175k contribution to the Cambridgeshire Coronavirus Fund. The remainder is the financial impact of staff redeployment to the Covid-19 response to the end of September, predominantly supporting those who are shielding. This adjustment is net-neutral across the council, reducing spend showing in other budget areas.

13) Strategic Management - Children & Safeguarding

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
3,628	1,705	-600	-17%

Strategic Management – Children and Safeguarding is forecasting an under spend of £600k. This is an increase of £370k due to vacancy savings projections (-£300k) and better clarity on service restructure costs (-£70k). Both influenced by the difficulty in recruiting to vacant posts in the current climate.

The underspend is due to:

- An over achievement of the vacancy savings target across the service of -£300k, due to a combination of posts becoming vacant and recruitment to vacancies taking longer than anticipated in the current climate.

- A service restructure which has been delayed, partly also due to the Covid 19 crisis, which has realised an in year saving of -£380k.
- This is partially offset by an £80k recharge for the use of Grafham Water Centre as a contingency for temporary placements of Children in Care between April and September 2020. The Covid 19 crisis exacerbated already fragile placements, and as a result, we saw more placements ending in an unplanned way. Grafham was identified as a suitable placement location for emergency placement of Children in Care whose placements had come to an unplanned end, and where no alternative placement existed.

14) Children in Care

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
17,113	10,115	-1,050	-6%

The UASC/Leaving care budgets are forecasting an under spend of -£1.05m. This is an increase of -£300k, which is due to a revised forecast based on additional funding from the Home Office across both cohorts the grant supports.

We are seeing activity undertaken in the service to support moves for unaccompanied young people to lower cost but appropriate accommodation during 2018/19 realising the full year effect. The continued close scrutiny and oversight of children's care planning including their care arrangements, is resulting in more young people moving to benefit sustainable accommodation in a timely way and in line with their age, level of independence and ability to access welfare entitlements when their status to remain is confirmed. The decision by the Home Office to increase grant allowances from 1 April has also contributed to an improved budget position.

This improved position in 2020/21 has enabled £300k of base budget from this service to be offered up as a Business Planning saving in 2021/22.

15) Children's Disability Service

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
6,684	4,391	200	3%

The Children's Disability Service is forecasting an over spend of £200k.

As a result of the Covid-19 pandemic we have needed to increase individual care packages for children and young people with the highest level of needs as they have been unable to attend their special school and/or there is a reduction in their usual care packages due to staff shortages (e.g. staff shielding / isolating) across our short breaks provisions.

16) Adoption

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
6,032	2,589	-750	-12%

The Adoption Allowances budget is forecasting an under spend of -£750k. This is an increase of -£365k after the service have now completed the planned review of all allowance streams and implemented the new policy guidance.

During this reporting year the service has, and will continue to have, a high number of young people in care turning 18 years old and for the majority of children this will see the allowances paid to their carers ceasing. We continue to focus on this area of activity to ensure allowances received by carers are in line with children's needs and family circumstances. The Council also introduced a new allowance policy in April 2020 which clearly set out the parameters for new allowances and also introduced a new means test in line with DFE recommendations that is broadly lower than the previous means test utilised by the Council.

17) Safeguarding East & South Cambs and Cambridge

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
5,070	2,670	-125	-2%

Safeguarding South are reporting an underspend of £125k in their team budgets.

This is in the main due to the impact of Covid-19 and subsequent restrictions being placed on contact and reduced activities. Some of the under spend is also linked to the implementation of the Family Safeguarding Model and the reduction in case numbers.

18) Strategic Management - Education

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
2,276	1,022	-200	-9%

Strategic Management – Education is forecasting a £200k underspend in 2020/21 due to an increased vacancy savings projection.

19) Early Years' Service

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
2,329	1,608	149	6%

The Early Years' Service is forecasting a £149k overspend by the end of 2020/21. This is due to the loss of income from the cancellation of courses as a result of Covid-19.

20) Schools Partnership Service

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
619	852	-138	-22%

The Virtual School is forecasting an underspend of £138k. This is predominantly due to the disruption that there was to schooling in the summer term.

21) Outdoor Education (includes Grafham Water)

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
-77	654	1,193	-%

The Outdoor Centres are forecasting a £1.2m overspend at the end of 2020/21. This is due to the loss of income as a result of Covid-19 closures of the centres until September and allows for any reduction in costs due to staff being furloughed to the end of October where appropriate and for redeployment adjustments. The recent announcement of the extension to the furlough scheme will result in an improvement in this position.

22) Cambridgeshire Music

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
0	114	237	-%

Cambridgeshire Music is forecasting a £237k overspend at the end of 20/21. This is due to the loss of income directly from the impact of Covid-19 on the service to the end of year £456k, offset by a redeployment adjustment of £218k.

23) SEND Specialist Services (0-25 years)

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
38,438	28,994	11,593	30%

The SEND and Inclusion service are forecasting an £11.6m in-year overspend, of which £11.4m relates to an underlying pressure on the High Needs Block of the Dedicated Schools Grant (DSG). This is in addition to the cumulative deficit carried forward on the DSG which stood at £16.6m at the end of 2019/20.

Between April 2019 and March 2020 we saw an increase in the number of pupils with EHCPs of 454 (10.4%) taking the total number of pupils with EHCPs to 4,803. This continued growth, along with an increase in complexity of need, has resulted in a pressure on all demand-led elements of the service.

This is a ring-fenced grant and, as such, overspends do not currently affect the Council's bottom line, however there is increasing scrutiny and challenge from the DfE to manage the deficit and evidence plans to reduce spend.

As part of this recovery work, a reduction of 10% has been applied to the annual funding devolved to secondary schools through the Behaviour and Attendance Improvement Partnerships (BAIP's). The reduction was applied from September 2020, resulting in an in-year saving of £291k.

24) 0-19 Organisation & Planning

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
3,178	2,745	357	11%

The Attendance and Behaviour service is forecasting a £410k overspend by the end of 20/21. This is due to the decision by Government not to issue penalty notice fines or initiate any legal proceedings on parents relating to school attendance at least until the end of the Summer Term. While fines and legal proceedings may continue from September 2020 it is anticipated that the level of these will not return to pre-Covid levels during the Autumn Term.

The Education Safeguarding team have also seen a loss of income due to the cancellation of training courses.

There is also a -£131k underspend on the centrally retained growth fund for schools. This is part of the Dedicated Schools Grant to provide support for new and growing schools with funding allocated based on criteria agreed by Schools Forum.

25) Home to School Transport – Special

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
12,513	5,154	800	6%

A significant increase in transport costs in the latter part of 2019/20 has resulted in an opening pressure of £800k on the Home to School Transport – Special budget in 2020/21. While an increase in pupils receiving SEND Transport of 10% a year has been included within the budget, we have seen an increase in the average cost of transport per pupil in excess of available budget. This is as a result of price inflation as well as complexity of need meaning that more pupils require individual taxis, passenger assistants or a specialised vehicle. In two cases, private ambulances have had to be provided due to the severity of the children's medical needs following risk assessments undertaken by health and safety, and insurance colleagues.

Workstreams to reduce the pressure due to be implemented in 2020/21 include

- A programme of Independent Travel Training
- Introduction of a Dynamic Purchasing System to increase market competition
- A review of all routes with a view to optimize them where possible

The service has seen additional costs as a result of Covid-19 safety measures, ensuring that different schools are not travelling on the same LA transport routes. These costs are being funded in full by a grant received by the Department for Education.

26) Children in Care Transport

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
1,785	575	-500	-28%

Children in Care Transport is forecasting an underspend of £500k in 2020/21. This underspend is as a result of a number of factors including improved procurement and route planning processes, an

ongoing reduction in the number of children in care, and reduced spend on contact visits over the summer term due to the majority of these taking place remotely.

27) Home to School Transport – Mainstream

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
9,983	4,173	200	2%

Home to School Transport – Mainstream is forecasting an overspend of £200k in 2020/21. As reported in 2019/20 we are seeing significant increases in the costs being quoted for routes in some areas of the county. Where routes are procured at particularly high rates these are agreed on a short-term basis only with a view to reviewing and retendering at a later date in order to reduce spend where possible, however there is no guarantee that lower prices will be secured in future.

A Dynamic Purchasing System is due to be implemented this year in order to increase market competition which should help to reduce some of these costs. In addition to this, a review of existing routes will be undertaken with a view to optimization.

The service has seen additional costs as a result of ensuring that pupils attending special schools are travelling to and from school in the same bubbles that they are spending the rest of the day in, wherever possible. These costs are being funded in full by a grant received by the Department for Education.

28) Executive Director

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
1,846	1,001	-414	-22%

An overspend is being forecast in relation to the purchase of Personal Protective Equipment (PPE) for use by CCC staff, in order to comply with government and Public Health England guidance for the protection of front-line workers during the Covid 19 pandemic. It is now projected that spend will remain broadly stable at June's level for the rest of the year, after higher spend in April and May. Some funding has been provided by the NHS to fund PPE in the Council's Reablement service where required where supporting a hospital discharge, and it is anticipated that central government will supply some of the Council's PPE needs for the remainder of the year, which may result in the forecast reducing.

Spend on PPE is offset on this line by an underspend on mileage budgets across the directorate, as considerably less travel has been undertaken by staff than was budgeted for – this is assumed to be the case through to the end of the third quarter, which has increased the effect of this mitigation.

29) Financing DSG

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
-69,277	-46,995	-11,286	-16%

Within P&C, spend of £69.3m is funded by the ring fenced Dedicated Schools Grant. Pressures on SEND Financing (£12.74m); SEN Placements (£0.56m); Schools Partnership (£0.02m) and savings within SEND Specialist Services (-£0.83m); High Needs Top Up Funding (-£0.79m); Alternative Provision and Inclusion (-£0.29m) and 0-19 Organisation & Planning (-£0.13m) will be carried forward as a deficit on the DSG. The final DSG balance brought forward from 2019/20 was a deficit of £16.6m.

Appendix 3 – Capital Position

3.1 Capital Expenditure

Original 2020/21 Budget as per BP £'000	Scheme	Revised Budget for 2020/21 £'000	Actual Spend (Oct) £'000	Outturn Variance (Oct) £'000	Total Scheme Revised Budget £'000	Total Scheme Forecast Variance £'000
	Schools					
28,582	Basic Need - Primary	13,178	7,863	193	168,877	0
14,408	Basic Need - Secondary	12,671	6,486	310	311,261	0
269	Basic Need - Early Years	1,297	374	0	7,119	0
0	Adaptations	1	384	549	351	0
2,500	Conditions Maintenance	5,055	2,654	0	26,555	0
813	Devolved Formula Capital	2,194	0	0	10,031	0
4,450	Specialist Provision	2,951	1,475	112	19,633	0
2,150	Site Acquisition and Development	2,485	454	0	2,450	0
1,500	Temporary Accommodation	750	587	0	11,750	0
275	Children Support Services	275	0	0	2,575	0
6,998	Adult Social Care	6,998	2	-1,183	57,400	0
5,900	Cultural and Community Services	7,909	1,565	-3,022	7,362	0
-7,541	Capital Variation	-6,523	0	6,523	-59,982	0
1,513	Capitalised Interest	1,513	0	0	8,798	0
61,817	Total P&C Capital Spending	50,754	21,843	3,482	574,180	0

The schemes with significant variances (>£250k) either due to changes in phasing or changes in overall scheme costs can be found below:

St Neots, Wintringham Park primary

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Oct) £'000	Forecast Spend - Outturn Variance (Oct) £'000	Variance Last Month (Sep) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
3,900	4,300	400	282	118	282	118

Forecast overspend is expected to be £400k due to additional costs incurred by the contractor due to Covid-19 pandemic. The 2021-22 Business plan will request additional budget of £282 as a result. £118k of the Covid-19 additional costs can be absorbed from expected future saving in contingency budgets.

St Ives, Eastfield / Westfield primary

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Oct) £'000	Forecast Spend - Outturn Variance (Oct) £'000	Variance Last Month (Sep) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
400	50	-350	-350	0	0	-350

Slippage has been incurred, condition surveys are still being undertaken and which will mean most of works will occur in 21-22.

Cambourne West secondary

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Oct) £'000	Forecast Spend - Outturn Variance (Oct) £'000	Variance Last Month (Sep) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
250	400	150	250	-100	0	150

Accelerated spend anticipated based on a requirement to commence on site next Autumn to complete works for summer 23. MS1 has a draft programme of 89 weeks.

Duxford - Fire Damage Rebuild

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Oct) £'000	Forecast Spend - Outturn Variance (Oct) £'000	Variance Last Month (Sep) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
0	550	550	300	250	0	550

This programme will be added to the 2021-22 business plan and a full business case has been submitted to Capital Programme Board. In response to the fire £550k of works is anticipated in 20-21 for demolitions, temporary works and commence redesign.

East Cambridgeshire Adult Service Development

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Oct) £'000	Forecast Spend - Outturn Variance (Oct) £'000	Variance Last Month (Sep) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
1,558	375	-1,183	-1,183	0	0	-1,183

Slippage has been incurred of £1,183k. The planning stages of the project and confirming financial agreement with the NHS has meant that the earliest start on site is likely to be Jan 2021.

Community Fund

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Oct) £'000	Forecast Spend - Outturn Variance (Oct) £'000	Variance Last Month (Sep) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
5,000	2,000	-3,000	-3,000	0	0	-3,000

The community fund has been fully committed in 2020-21, however the approved schemes are at differing stages. It is unlikely that the fund will be distributed in its entirety during this financial year and will be carried forward into 2021-22 for those projects with longer construction/implementation timescales

Capital Variation

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Oct) £'000	Forecast Spend - Outturn Variance (Oct) £'000	Variance Last Month (Sep) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
-6,523	0	6,523	6,523	0	6,523	0

The Capital Variation budget of has been revised based on the carry forward and roll forward position for 2020/21. The capital variation is based on 12% of the total annual capital programme. At this stage of the year the level of slippage is not expected to exceed the revised capital variation budget of £6.5m.

Other changes across all schemes (<250k)

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Oct) £'000	Forecast Spend - Outturn Variance (Oct) £'000	Variance Last Month (Sep) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
	-	393	193	200	478	-85

Other changes below £250k make up the remainder of the scheme variances

P&C Capital Variation

The Capital Programme Board recommended that services include a variations budget to account for likely slippage in the capital programme, as it is sometimes difficult to allocate this to individual schemes in advance. The allocation for P&C's negative budget has been revised and calculated using the revised budget for 2020/21 as below. At this stage of the year the level of slippage is not expected to exceed the revised capital variation budget of £6.5m so to show the impact of overall forecast pressure, the capital variations budget is shown fully utilised with zero spend expected.

Service	Capital Programme Variations Budget £000	Forecast Outturn Variance (Oct) £000	Capital Programme Variations Budget Used £000	Capital Programme Variations Budget Used %	Revised Outturn Variance (Oct) £000
P&C	-6,523	6,523	3,041	46.6%	3,014
Total Spending	-6,523	6,523	3,041	46.6%	3,014

3.2 Capital Funding

Original 2020/21 Funding Allocation as per BP £'000	Source of Funding	Revised Funding for 2020/21 £'000	Forecast Spend - Outturn (Oct) £'000	Forecast Funding Variance – Outturn (Oct) £'000
20,626	Basic Need	20,626	20,626	0
3,877	Capital maintenance	5,066	5,066	0
813	Devolved Formula Capital	2,194	2,194	0
4,140	Adult specific Grants	4,140	4,140	0
8,034	S106 contributions	6,491	6,491	0
3,333	Other Specific Grants	2,889	2,889	0
1,608	Other Contributions	1,608	1,608	0
1,000	Capital Receipts	0	0	0
18,798	Prudential Borrowing	8,152	11,634	3,482
-412	Prudential Borrowing (Repayable)	-412	-412	0
61,817	Total Funding	50,754	54,236	3,482