

ADULTS COMMITTEE: MINUTES

Date: Thursday 8 October 2020

Time: 2.00 p.m. to 4.15pm.

Present: Councillors A Bailey (Chairwoman), D Ambrose-Smith (Vice-Chairman), A Costello, S Crawford, D Giles, M Goldsack, N Harrison, M Howell, B Hunt and G Wilson.

Apologies: Councillors D Wells

311. Apologies for Absence and Declarations of Interest

Apologies received from Councillor D Wells, Councillor B Hunt in attendance as substitute.

Councillor G Wilson declared an interest in agenda item 6 as he was the Cambridgeshire County Council appointed governor of Cambridgeshire and Peterborough NHS Foundation Trust (CPFT).

312. Minutes – 10 September 2020

The minutes of the meeting held on 10 September 2020 were agreed as a correct record and would be signed by the Chairwoman when next possible.

313. Action log

Members requested updates on the following actions:

- Minute 233 - Learning Disability Partnership - Baseline 2020/21 - Pooled Budget Review. Officers explained that work had been delayed on the review due to COVID. Officers clarified that they were in discussions with Health colleagues and that work would resume on the review at the end of March beginning of April 2021. Members queried if this would have implications for the Business Planning process. Officers explained that there were many factors affecting the business planning process and that any implications would need to be factored in following the review early next year.

The action log was noted.

314. Petitions and Public Questions

None

315. Early Intervention and Preventative PSEUDO Framework

The Committee received a report that sought approval for the procurement of an Early Intervention and Prevention Pseudo framework to support the commissioning of services under the Early Intervention and Prevention portfolio.

Introducing the report officers explained that procuring the framework would maximise opportunities for innovative service development through increased co-design with the market and a more joined up and integrated approach to commissioning and contracts to be included in the scope of the framework. Officers clarified that four lots had been devised with providers and each lot had a maximum budget. Officers highlighted that the current contracts and values were included in appendix two of the report. Officers explained that Day Services had been included in the framework. Officers highlighted that the framework would be a potential mechanism for the future contracting of services and any future developments would be presented back to the Committee for decision.

Discussing the report;

- The Chairwoman queried the detail on the skills and outcomes that the framework sought and highlighted that the monitoring of performance as part of the framework was very important. Officers explained that historically there were a whole range of services that reported outcomes in a number of different ways. Officers highlighted that having a framework would allow for more strategic conversations in relation to performance and that a monitoring mechanism would be put in place. The Chairwoman commented that experience from the neighbourhood cares work would provide some insight into how this could work.
- Members queried how the framework would compare with community catalysts and micro enterprises. Officers explained that currently the list of contractors was relatively small and officers were doing a lot of engagement work so that they could widen the pool with both large and small organisations and reviewing where there may be gaps in provision. Officers explained that a report that featured later in the agenda detailed work with micro enterprises and how this would be progressed.
- Members queried what services the organisation LINKA provided. Officers explained that they provided trusted assessors for Care Homes who helped to facilitate discharges in to care homes. Officers clarified that some of this superseded the new discharge to assess arrangements.
- Members questioned whether the framework would grow over time and whether it would be flexible enough. A Member queried how individuals with social innovations would get themselves on to the

framework. Officers explained that the framework would be opened on an annual basis and that throughout that time officers would make organisations and individuals aware of the opportunities. A Member questioned whether officers would consider opening the framework twice a year. Officers clarified that they would review and update the Committee on the outcome. **ACTION**

- Members queried the use of the term Pseudo and what it meant within the context of the framework. Officers explained that the use of the term pseudo meant that it would not stick tightly to a traditional procurement framework and would be a dynamic purchasing framework and would be flexible in lot values in terms of any new funding identified.
- A Member questioned whether Care Network Community Navigators were value for money, if they were qualified and whether it was the Community Navigators or the company that was being paid through the contract. Officers explained that the Care Network delivered this service and that they had paid staff as well as volunteers. Officers explained that they did a lot of work with complex cases that were on the edge of care. Officers explained that they would check in terms of how the Community Navigators were paid and would report back. **ACTION**

It was resolved unanimously to approve:

- a) Procurement of an Early Intervention and Prevention Pseudo Framework (Lots 1-3)
- b) Procurement of an Early Intervention and Prevention Pseudo Framework (Lots 1-4)
- c) Contracts listed in Appendix 2 to be included in the scope of the Framework
- d) Contract award for the Early Intervention and Prevention Framework to be delegated to Executive Director of People and Communities

316. Section 75 Agreements - Integrated Community Equipment Service and Occupational Therapy

The Committee considered a report updating on the position with regard to the Integrated Community Equipment Service contract and associated Section 75 Agreement with Cambridgeshire and Peterborough CCG, and the Occupational Therapy Section 75 Agreement with Cambridgeshire and Peterborough NHS Foundation Trust.

Introducing the report officers explained that the contract was due to be retendered later this year but that due to COVID officers were requesting an extension of the contract for another year as well as an extension to the section 75 agreement and pooled budget. Discussing the report;

- The Chairwoman commented that she had received excellent reports of the NRS Healthcare service and also had direct experience of it. She highlighted the need to develop a new arrangement to re look at the risk share for the pooled budget and that this was a matter of ongoing concern. She highlighted that the splits needed to be appropriate and that she would like to see the outcome of the review brought to Committee. Officers explained that they were currently working on reviewing the budget and that they had received a wealth of data from NRS and were hoping to conclude the review in the next month or so. Officers explained that this review would then feed in to the new contract for 2022.
- Members queried why the Community Equipment Contract was let by the EU open tender process whilst the Occupational Therapy Contract was a rolling annual uplift with CPFT, and questioned whether there were other providers that could provide occupational therapy. Officers stated that this was a good challenge as the agreement for the provision of Occupational Therapy had been in place for a long time. Officers explained that a review of the contract had been discussed but not taken forward. Officers were in the process of implementing a new governance process and set of performance measures.
- Members questioned what happened to the used equipment when it was sent back to the service and whether it was scrapped. Officers clarified that equipment was reused and that there was a key performance indicator in relation to the reuse of equipment. Officers explained that currently 87% of the equipment was being reused.

It was resolved unanimously to approve:

- a) Integrated Community Equipment Service
 - i. that the ICES Contract with *NRS Healthcare*, and current Section 75 Agreement, is extended for one year to 31/3/22
- b) Occupational Therapy Section 75
 - i. that a revised Service Specification, KPI Schedule and Work Plan are drawn up for implementation from 1/10/20
 - ii. that a new Section 75 Agreement is drawn up for sign off by 31/3/21 to govern the service agreement to 31/3/22

317. Transformation Funding Business Case – Micro-Enterprise Pilot Supporting Homecare In Cambridgeshire

The Committee received a report seeking approval for a pilot project to increase the number of micro-enterprises that provided care and support in the local market.

Introducing the report officers stated that the business case in appendix one of the report outlined a project which sought to commission a two year pilot to

enable the council to test and evaluate the impact of implementing the proven Community Catalysts model by developing the micro-enterprise market in a specified area of East Cambridgeshire. Officers stated that the aim of the approach was to diversify care options and help individuals to live at home for longer, support employment in local communities and attract individuals into caring roles. Officers stated that they had not confirmed the exact location of the pilot but that if the pilot were to be approved investigative work would be carried out with Community Catalysts to ensure that the best location for the pilot was identified.

Discussing the report;

- The Chairwoman stated that she was excited about the approach and that it was the right way to go and it spoke to the place based think communities agenda.
- Members queried why the Council could not just go ahead and use Community Catalysts and why it had to be a pilot project. Officers stated that they agreed with members views and would change the wording of the report to seek approval to roll out the model. **ACTION**

It was resolved unanimously to:

- a) approve the £160,000 transformation bid / business case for subsequent submission to General Purposes Committee for final approval.
- b) approve the direct award to Community Catalysts, who are the only social enterprise operating in this market.

318. Business Planning Proposals 2021-26 – Opening Update and Overview

The Committee considered a report that outlined the current business and budgetary planning position and estimates for 2021-2026, the principal risks, contingencies and implications facing the Committee and the Council's resources and the process and next steps for the Council in agreeing a business plan and budget for future years

The Chairwoman explained that given the rapidly changing situation in relation to the COVID pandemic and the need to provide the Committee and public with the most up to date information possible the Chairwoman had accepted this as a late report to allow changes to be made to the report as requested by the General Purposes Committee so that the report contained the most up to date information possible on the budget position.

Introducing the report officers stated that whilst the Council's outcomes for Adults had not changed, the environment the organisation was operating in was significantly different to the pre-COVID-19 environment. Officers explained that the environment was continually changing and impacted on all

of Adults services. Officers clarified that Government funding and support had been welcome but fell significantly short of the real and ongoing demand and that Government funding to support COVID-19 had also been allocated in a time limited, 'one off - with strings attached' basis and did not recognise the ongoing longer-term costs, demands and changes in behaviours. Officers stated that a recovery and resilience plan had been developed that reflected the think communities principles and embedded the learning from the Adults Positive Challenge programme on place based commissioning. Officers outlined the initial investments required to take this work forward detailed in 5.2 of the report. Officers explained that they had used a scenario based planning approach in relation to the budget setting due to the levels of uncertainty and that the savings proposals that had been outlined for the current year had been impacted by COVID and that this was expected to continue into the next financial year. Officers explained additional saving initiatives were detailed in 6.2 of the report. Officers clarified that detailed proposals would be set out at the December Committee.

Discussing the report Members:

- Highlighted that on the monthly finance reports it showed an overspend of £8 million which was due to get worse. Members queried whether the planning included any other potential overspends. Officers explained that the figure of £33million included all of the latest forecast positions.
- The Chairwoman highlighted that the amount on page 18 in relation to community equipment was a modest amount and queried what this would buy. Officers agreed to review this ahead of the December report. **ACTION** The Chairwoman also highlighted that the Adults Positive Challenge savings would be seriously impaired going forwards and was keen to understand the current position. Officers explained that they were working hard on COVID recovery plans and continued to work on virtual training for technology enabled care and were developing further materials on this. Officers explained that they were expecting £3.2 million on savings.

Bringing the debate to a close the Chairwoman reminded the Committee about the context of the current environment with COVID infections on the rise. She highlighted the successes of the transformation pot that had realised savings of £26 million across the council and that officers and members should be proud of this. She explained that the authority was in a far better position than some other local authorities but that lobbying the Minister for Housing, Communities and Local Government continued in relation to future funding.

It was resolved unanimously to:

- a) Note the overview and context provided for the 2021-22 to 2025-26 Business Plan.

- b) Comment on the draft proposals for Adults Committee set out in section 6 and endorse their development
- c) Comment on the draft capital proposals for Adults Committee set out in section 7 and endorse their development

319. Care Suites Member Reference Group

The Committee received a report that sought approval to establish a Members Reference Group shaping and guiding the development and implementation of the Care Suites model.

Introducing the report officers highlighted that Care Suites were a new care provision, which had been modelled on the client group age 65 years and above who could no longer remain safely living at home and/or had complex needs which require round the clock/nursing care. Officers explained that the Care Suite model moved away from institutionalised care to an approach which enabled the individual resident to improve or maintain their independence. Officers clarified that care suites were different to traditional care homes in that they were a tenancy model based around self-contained accommodation and offered larger rooms with their own front door and access to 24 hour care and support through on-site domiciliary and nursing care provision. Officers explained that the reference group aimed to bring together representatives of different Committees and draw on their expertise to help shape the work of the Care Suites programme team.

In discussing the report;

- A Member queried how decisions would be made in terms of the delivery of the programme. The Chairwoman clarified that any decisions required would go back to the relevant committee for approval and delegations would be made to the relevant officers.
- A Member queried whether the reference group would reflect the political make-up of the Council and suggested that potentially a couple of additional members might be required from the Adults and Health Committees to give opportunities for the other parties to feed in their views. The Chairwoman clarified that the reference group was not required to be politically balanced as it was not a decision making body. A Member commented that it was presumptuous to comment that the group would not reflect the political makeup of the organisation before nominations were put forward.
- A Member commented that care suites reflected some of the work undertaken under the old warden system which had prevented a lot of serious illness and that they would welcome inputting into the work of the group.

The Chairwoman called for nominations to be put forward and voted on:

Nominations from Adults Committee were sought.

- Councillor Hunt nominated Councillor Ambrose-Smith and was seconded by Councillor Goldsack
- Councillor Giles nominated Councillor Wilson and was seconded by Councillor Harrison
- Councillor Crawford nominated herself and did not have a seconder for her nomination.

In putting the nominations to the vote it was resolved by majority to appoint Councillor Ambrose-Smith to sit on the member reference group.

Nominations from Health Committee were sought.

- Councillor Ambrose-Smith nominated Councillor Harford and was seconded by Councillor Goldsack.
- Councillor Wilson nominated Councillor Van de Ven and was seconded by Councillor Harrison.
- Councillor Crawford nominated Councillor Jones but did not have a seconder for her nomination.

In putting the nominations to the vote it was resolved by majority to appoint Councillor Harford to sit on the member reference group.

Nominations from General Purposes Committee were sought.

- Councillor Howell nominated Councillor Count and was seconded by Councillor Costello
- Councillor Harrison nominated Councillor Nethsingha and was seconded by Councillor Wilson

In putting the nominations to the vote it was resolved by majority to appoint Councillor Count to sit on the member reference group.

Nominations from Communities and Partnership Committee were sought.

- Councillor Howell nominated Councillor Costello and was seconded by Councillor Hunt.
- Councillor Harrison nominated Councillor Batchelor and was seconded by Councillor Wilson.

In putting the nominations to the vote it was resolved by majority to appoint Councillor Costello to sit on the member reference group.

Nominations from Commercial and Investment-Committee were sought.

- Councillor Goldsack nominated Councillor Jones and was seconded by Councillor Ambrose-Smith.

It was resolved unanimously to:

Appoint Councillor Linda Jones to be a representative on the group.

It was resolved to:

- (i) Approve the request to set up a Members Reference Group (Option 3)
- (ii) Appoint Councillors David Ambrose-Smith, Lynda Harford, Steve Count and Adela Costello to be representatives on the group.

320. Deep Dive Update - Support for Carers

The Committee considered a report that provided an update on work that had taken place to support carers within Cambridgeshire, and outcomes resulting from the work.

Introducing the report officers explained that the focus of the services provided to carers was on sharing best practice and prevention. Officers explained that emergency support was now available for carers for up to 72 hours if needed, and that work to embed the new contract was ongoing. Discussing the report Members;

- Welcomed the comprehensive work and support undertaken with carers and highlighted the useful information provided to carers. Members requested a copy of the carer's brochure for reference. **ACTION.** The Chairwoman thanked Helen Duncan who led on the work and acknowledged the radical changes undertaken in terms of turning the support provided to carers around.

It was resolved unanimously to:

consider and provide feedback on the outcome of initiatives to identify and support carers across Cambridgeshire.

321. Adults Committee Agenda Plan - October 2020

Members noted the agenda plan and training plan.

322. Date of Next Meeting

It was resolved to note the date of the next meeting as Thursday 10 December 2020.

Chairman