

## STRATEGY, RESOURCES AND PERFORMANCE COMMITTEE MINUTES-ACTION LOG

This is the updated action log as of 23rd October 2024 and captures the actions arising from the most recent Strategy, Resources and Performance Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

### Minutes of 9th July 2024

Minute number	Item title	Responsible officer(s)	Action	Comments	Status
203.	Minutes – 26th March 2024 and Action Log	M Hudson	Reopen action below (197 – second action) relating to energy projects.	<p>The Executive Director of Finance and Resources to share further updates to the Audit and Accounts Committee.</p> <p>October 2024 - a consultancy report on lessons learned from a review of the north angle solar farm project has been issued as final by Internal Audit and noted in the report going to, and available to, the October Audit and Accounts Committee. In addition, a briefing was prepared for Environment and Green Investment Committee members and issued in September. It is understood this is being followed up and further clarifications are pending.</p>	Ongoing
205.	Integrated Finance Monitoring Report for year ending 31 March 2024	M Hudson S Howarth	Briefing note on what the review of forecasting methodology for the high needs block was likely to involve, as well as a briefing on the cost of home to school transport.		

206.	Integrated Finance Monitoring Report for the period ending 31 May 2024	M Hudson S Howarth	The Chair agreed to update the Councillor Boden with more information if possible on the timing of the figures for waste management for the remainder of the year.	October 2024 – At this stage officers are still working with advisors on a full business case appraisal and determining options and actions. As such further progress will be reported through both future Finance Monitoring Reports and the Business and Budget Planning papers reported to this and a special Environment and Green Investment Committee at the end of November 2024.	Ongoing
		M Hudson	The Executive Director of Finance and Resources to check whether any councils had been removed from the safety valve programme.	October 2024 – Research indicates no councils have been removed from the Safety Valve programme although several are in the similar enhanced monitoring and support measures as Cambridgeshire.	Complete
		M Hudson	To confirm when the Executive Director of Finance and Resources, had exercised his delegated authority in relation to agreeing where appropriate deficit budgets for the schools listed in 5.4.3 of Annex A.	October 2024 – A full review of schools in deficit was carried out in May with senior officers from Finance advising on matters such as reserves, as well as operational matters as advised by Education colleagues. As a result, a number of letters were issued to schools and the Governors requesting actions to be taken.	Complete
208.	Annual Risk Report	M Claydon	Agreed to add in the next Corporate Risk Register report the previous two risk scores to table 1 at 4.5.2.	Updated to include the Corporate Risk Register report.	Complete
209.	Performance Management Framework Refresh	S Grace	To reschedule the newly refreshed Performance Management Framework.	This item has been scheduled for the October meeting.	Complete

211.	Treasury Management Report – Quarter Four Update and Annual Report 2023-24	S Howarth	<p>Separate out the annual Minimum Revenue Position from other financing adjustments in Table 1 in future reports.</p> <p>Review the maturity structure of the borrowing limits when drafting the Treasury Management Strategy for the new business plan.</p>	The separation requested has been done for the latest and for future reports. The review of maturity structure will take place for the draft 2025-26 treasury management strategy that will form part of the new business plan.	Complete
212.	People Strategy Update – Action Plan	A Syson	The need to be more specific by making direct reference to flexible working in the plan where it refers to ‘Our Ways of Working’.	‘Remote’ working and ‘flexible’ working have been both included in the action plan publish here <a href="https://sharepoint.com">Our People Strategy (sharepoint.com)</a>	Complete
213.	Agenda Plan, Training Plan, Appointments to Outside Bodies and Internal Advisory Groups and Panels, and the Appointment of Member Champions	M Hudson	To defer the appointment of a Member Technology Champion to provide more information on the role.	October 2024 - This is a matter for the committee to appoint a Champion. The role will seek to champion the change strategy around both Customer Engagement and the Data, Digital and Technology Programmes. Promoting our work and confidence with communities, partners and other stakeholders.	Ongoing

## Minutes of 26th March 2024

Minute number	Item title	Responsible officer(s)	Action	Comments	Status
197.	Integrated Finance Monitoring Report for the period ending 31 January 2024	M Hudson M Purbrick	The Chair asked officers to check if an in depth report on the Safety Valve Programme had been presented to Children and Young People Committee and for any reports to be circulated, and if that was not the case for a detailed briefing note to be circulated.	<p>The Department for Education has agreed that the County Council can resubmit its forecast in the Autumn. Once this revised position has been agreed a full update report will be shared with the Children and Young People Committee. An update will also be provided to the Strategy, Resources and Performance Committee via the Integrated Financial Management Report at the same point in the committee cycle.</p> <p>There is a full report going to Children and Young People Committee on 26th November 2024 and the report will be published in advance of that meeting. It will include updates from the revised submission assuming that DfE have made a decision in that time.</p>	Ongoing
		M Hudson S French	The Executive Director of Finance and Resources agreed to investigate whether the deep dive analysis of the energy projects had been considered by E&G1 Committee and to circulate the reports and other briefing notes to the committee.	<p>A detailed overview of the energy projects (<a href="#">Report</a>) was discussed at the Assets and Procurement Committee in November 2023 - <a href="#">Minutes</a></p> <p>This report covers the operational status and financial metrics for the completed, in construction and in development energy schemes, as well as commentary on governance, performance, procurement and key learning points. The report also references</p>	Ongoing

				<p>individual committee reports concerning the projects. Subsequent specific updates to project financials have continued to be received at Environment and Green Investment Committee and Strategy, Resources and Performance Committee, as appropriate.</p> <p>The report and information relating to actions arising was e-mailed to the committee on 24 June 2024.</p> <p>October 2024 – A further briefing was issued to the Environment and Green Investment Committee in September 2024.</p>	
		M Hudson	<p>Risk 8 – The Council is a victim of cyber-crime. The Executive Director of Finance and Resources agreed to provide a written response in relation to all the actions set out on page 132, and to provide written response to the comments raised at the meeting.</p>	<p>A number of these items will be addressed at the Risk Workshop with members, and following that any other matters raised at the workshop and previously will be responded to.</p> <p>October 2024 – A workshop was held with councillors to cover more details as requested. Further updates will be reported to Strategy, Resources and Performance Committee throughout 2025, in particular relating to the Cyber Assessment Framework for Local Government recently launched by Government.</p>	Ongoing

## Minutes of 30th January 2024

Minute number	Item title	Responsible officer(s)	Action	Comments	Status
191.	2024-29 Financial Sustainability Assessment	M Hudson	The Executive Director of Finance and Resources to provide comparators through the Society of County Treasurers to show the impact of assets held by authorities on risk.	<p>Data has been requested but as yet no responses received. The Executive Director will chase a number of authorities to see if further information can be shared, otherwise officers will need to take an assessment of publicly held data in accounts to make an estimate of this proportion and report back to the Committee.</p> <p>October 2024 – No data has been forthcoming and as such a comparative exercise is difficult to assess. The position relating to Cambridgeshire’s security of loans over its asset value will be covered in the s25 statement for Full Council 2025 to ensure this is assessed in context from a high level balance sheet analysis of CIPFA benchmarked nearest neighbours.</p>	Complete

## Minutes of 31st October 2023

Minute number	Item title	Responsible officer(s)	Action	Comments	Status
172.	Integrated Finance Monitoring Report for the Period	Martin Purbrick	The Chair proposed that a briefing note be prepared detailing the pressures on Children’s Social Care and that	The Council’s Business Plan and Budget for 2024/25, as approved at Full Council in February 2024, highlighted the various	Complete

	Ending 31 August 2023		<p>a possible letter be discussed with Strategy, Resources and Performance Spokes.</p>	<p>pressures due to demand and inflation across Children, Education and Families.</p> <p>The updated Integrated Finance Management Report (IFMR) is reported to the Children and Young People’s Committee, where these pressures are highlighted and are also reported regularly within the Council IFMR to this Committee.</p> <p>As a part of the “Manifesto for Counties” published by the County Councils Network, the pressures on Children’s Social Care have also been shared with national politicians and senior civil servants.</p> <p>Subject to the outcome of the General Election, the Executive Director for Children, Education and Families will discuss this further with Strategy, Resources and Performance Spokes to assess if a direct Cambridgeshire letter would be advisable.</p> <p>The Executive Director for Children, Education and Families provided a summary of pressures and met with Spokes on 18 and 23 July 2024.</p>	
--	-----------------------	--	--	---	--