

**CHILDREN AND YOUNG  
PEOPLE COMMITTEE**

**Minutes-Action Log**



**Introduction:**

This log captures the actions arising from Children and Young People Service Committee meetings and updates Members on progress. It was last updated on **7 January 2019**.

<b>Minutes of the meeting on 13 March 2018</b>					
<b>98.</b>	<b>Child and Family Centres Update</b>	<b>Jon Lewis</b>	To keep the Committee informed of developments relating to The Field's Centre.	<b>12.06.18:</b> A balanced budget has been received and adjustment to offer shared with parents. <b>27.10.18:</b> Meeting planned with the Fields in November. <b>04.12.18:</b> The Service Director for Education had met with representatives of The Fields Children's Centre in November and a balanced budget had been achieved.	<b>Completed</b>

**Minutes of the meeting on 13 March 2018**

<b>102.</b>	<b>Delivering the Extended Entitlement to an additional 15 hours free childcare for eligible 3-4 year olds</b>	<b>Sam Surtees</b>	To explore running a pilot project with a group of GP surgeries and to provide information on the extended entitlement to town and parish councils to enable them to signpost their residents.	<b>29.06.18:</b> This will be explored during the Autumn and a further update provided then.  <b>09.10.18:</b> Will be included in the report to Committee in January 2019.  <b>04.12.18:</b> Agreed by Lead Members that this should be circulated as an information report to Committee members outside of a meeting. Circulated by email 20.12.18.	<b>Completed</b>
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**Minutes of the meeting on 10 July 2018**

<p><b>130.</b></p>	<p><b>Update on Domestic Abuse and Sexual Violence Work in Children and Education Services</b></p>	<p><b>Sarah Ferguson</b></p>	<p><b>10.07.18:</b> To provide an information report on how children at risk were identified by front line services, possibly through the Local Safeguarding Children Board.</p> <p><b>09.10.18:</b> A Member asked for clarification of whether CYP would be receiving the information report which had been requested in addition to being advised of the outcome of the planned review.</p>	<p><b>03.10.18:</b> Update sent by email to all Committee members.</p> <p><b>12.10.18:</b> Update sent by email. Officers have confirmed that this can be done, and that it will be based on the scoping report which the Domestic Abuse and Sexual Violence (DASV) Delivery Board will be considering at its meeting in November 2018.</p> <p><b>22.10.18:</b> Update requested.</p> <p><b>29.11.18:</b> Update requested.</p> <p><b>20.12.18:</b> An information report will be provided to Members in January 2019, setting out how children at risk are identified by front line services.</p> <p>The planned review is due to deliver its initial findings by the end of January 2019.</p>	<p>To be provided in January 2019</p>
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**Minutes of the meeting on 11 September 2018**

139.	<b>Recommissioning of Young Carers Services across Cambridgeshire and Peterborough (KD2018/064)</b>	<b>Will Patten/ Richenda Greenhill</b>	The Service Director for Commissioning to advise when he has exercised delegated authority to commit funding at the time of the award of the contract.	<b>04.01.18:</b> It is expected that the contract will be awarded in March 2019.	Expected completion date: March 2019
142.	<b>Finance and Performance Report July 2018</b>	<b>Jon Lewis</b>	To circulate Ofsted figures relating to academies.	<b>09.10.18:</b> This is being produced and will be shared in November 2018.  <b>22.11.18:</b> Update requested.  <b>20.12.18:</b> Update requested.	<b>On-going</b>
143.	<b>Childrens Services Budget Pressures</b>	<b>Lou Williams</b>	To provide an update on the position in relation to family meetings in the next relevant report to Committee.	.	<b>21.12.18:</b> To be included in the next report to Committee in March 2019

**Minutes of the meeting on 9 October 2018**

155.	<b>Exemption and delegation to award for LAC and Independent Special Educational Needs (KD2018/073)</b>	<b>Wendi Ogle-Welbourn/ Richenda Greenhill</b>	The Executive Director for People and Communities to advise when she has exercised delegated authority to award the Dynamic Purchasing System, as specified in the report.		
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**Minutes of the Meeting on 13 November 2018**

169.	<b>Update on Child and Family Centres and Exemption to extend the contract with Ormiston Families for the provision of Child and Family Centres in March, Chatteris and Whittlesey</b>	<b>Helen Freeman</b>	To provide a note setting out how many staff had resigned from front-line services following the Change programme.	<b>04.01.19:</b> A note circulated to all Committee members.	<b>Completed</b>
174.	<b>School Admission Arrangements</b>	<b>Sam Surtees</b>	To clarify whether the 'state care outside of England' reference would, if adopted, create a separate over-subscription criteria when the report returned to Committee in January.	<b>21.12.18:</b> Included in the January Committee report.	<b>Completed</b>
			To provide greater clarity about the implications for home to school transport when the report returned to Committee in January, including examples of how this would work in practice.	<b>21.12.18:</b> Examples of how this would work in practice will be included in the verbal introduction to the report at Committee in January.	<b>Completed</b>

183.	<b>Construction Consultants Framework (KD2018/072)</b>	<b>Wendi Ogle-Welbourn</b>	The Executive Director to advise when she has exercised delegated authority to award the contract.	<b>07.01.19:</b> It is expected that the contract will be awarded in June 2019, subject to there being no challenges during the procurement process.	Expected completion date: June 2019
184.	<b>Finance and Performance Report – October 2018</b>	<b>Lou Williams</b>	To provide a note on how much money had been spent on the MOSAIC project given the subsequent decision not to implement this for Children’s Services.		
185.	<b>Draft 2018/19 Capital Programme</b>	<b>Hazel Belchamber</b>	To clarify whether the references to ‘committed’ and ‘uncommitted’ expenditure in relation to Wintringham Park and Loves Farm had been transposed.		
186.	<b>CYP Committee Draft Revenue and Capital Business Planning Proposals for 2019/20 to 2023/24</b>	<b>Jon Lewis</b>	To provide a briefing note on Early Years provision.	<b>10.12.18:</b> A note on Early Years provision circulated to all Committee members.	<b>Completed</b>
			To follow up on the missed action relating to Early Years provision/ budget line.	<b>10.12.18:</b> A note on Early Years provision to be provided (see above). The budget line highlighted was confirmed as having been removed with support available through alternative routes.	<b>Completed</b>