

Children and Young People Committee Action Log

Purpose:
This log captures the actions arising from Children and Young People Committee meetings and updates Members on progress.

Minutes of the meeting on 14 September 2021

19.	Home to School Transport	Jonathan Lewis/ Stephanie Miller	Officers undertook to provide details of the cost per mile for taxi provision outside of the meeting.	<p>06.05.22: We have just retendered a number of routes for September and an update will be sent to members in December.</p> <p>The method of recording home to school transport routes does not include the number of miles per route. Unfortunately, this does mean that there is currently no feasible way of calculating an average cost per mile for individual taxi routes. However, as an example, we are able to provide an average cost per pupil for the transport provided by the Authority to the five Special School After School Clubs as shown below:</p> <p>Castle School (Wed/Thu): 13 students Granta School (Mon/Tue/Thu): 18 students Highfield Ely Academy (Mon-Fri): 8 students Samuel Pepys School (Tue-Thu): 8 students Spring Common Academy (Mon-Fri): 7 students</p> <table><tr><td>Total Children</td><td>54</td></tr><tr><td>Total Transport Costs (per week)</td><td>£2,465.43</td></tr><tr><td>Average cost per child (per week)</td><td>£45.66</td></tr></table>	Total Children	54	Total Transport Costs (per week)	£2,465.43	Average cost per child (per week)	£45.66	Completed
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Minutes of the Meeting on 30 November 2021

37.	Review of the Draft Revenue and Capital Business Planning Proposals 2022-27	Jonathan Lewis/ Martin Wade	A Member asked for a short note setting out the range of options considered to narrow the deficit on the dedicated schools grant (DSG).	<p>The options for reducing spend are all of the workstreams within the SEND Transformation programme, as summarised below:</p> <p>The SEND Transformation Programme consists of a series of workstreams to shift system behaviours, to manage demand, and to improve local provision and processes with an agenda to drive delivery of better outcomes for Children and Young People in Cambridgeshire. This includes sufficiency of the right services, delivered at the right time, in the right place and at the right cost.</p> <p>The workstreams include:</p> <ul style="list-style-type: none"> • SEND Support/Ordinarily Available Provision – Developing the SEND support system with a shared understanding about what can be provided in mainstream settings, supported by a web-based toolkit for schools and settings. • Meeting Demand – Developing a strategic approach to meeting the demand for specialist provision now and in the future. 	Completed
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				<ul style="list-style-type: none"> • Out of School Tuition – A review of existing arrangements to ensure that tuition and alternative provision is used appropriately and consistently. • Outreach Model - To facilitate supporting children and young people with SEND in mainstream provision through Special Schools outreach. • Enhanced Resource Bases - Confirming the commissioning arrangements for ERBs, develop a Cambridgeshire offer for ERBs with SLAs in place. • Social Emotional and Mental Health – Progressing the recommendations from the SEMH review to improve outcomes for children experiencing SEMH needs while remaining in mainstream education alongside developing specialist provision for pupils with SEMH needs. • Preparing for Adulthood – Ensuring a focus across the SEND system on preparing every child with SEND to successfully transition into adulthood. Key areas of work will improve internships and employment opportunities, community involvement and independent living. • System Navigation - To redesign and simplify the SEND system to improve navigation for parents and carers and improve consistency in access and provision. • Banding & Descriptors – To transform our EHCP funding system to include descriptors of need, with aligned 	
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				<p>provision and allocated bands thus improving decision making, transparency and clarity for schools, settings and families.</p> <ul style="list-style-type: none"> • Changing the Conversation - Embedding a strengths-based, person-centred approach to conversations across the education, health and care system to enable positive, sustainable change. • Panel Redesign - redesigning our panel structure, developing consistent, transparent and strengths-based multi-agency decision making from assessment through to the issuing of plans. • Education and Health Care Plan (EHCP) and Annual Review improvement Plan - Improving our EHCP and Annual Review process to ensure timely, outcome-focused and high-quality plans, while improving confidence in the system and providing increased transparency in decision-making. • Tribunal Review - Enabling better use of resources and more effective joint working with professionals by involving the right professionals at the right time to reduce escalation of cases to legal proceedings. • SEND case management system - Procurement and implementation of a SEND case management system to improve the Statutory Assessment Team's ability to process cases and increase efficiencies in the system alongside professional and parent portals to ensure clear sharing of information. 	
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41.	Free School Proposal – Wisbech Secondary School	Jonathan Lewis	The Chair endorsed the suggestion that an invitation should be extended to the new Regional Schools Commissioner (RSC) to meet committee members.	The new RSC, Jonathan Duff, commenced in post on 1 April 2022 so would suggest a meeting in Autumn 2022. Service Director for Education has approached the RSC's office to agree a date.	In progress
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Minutes of the meeting on 18 January 2022

52.	People and Communities Risk Register	Jonathan Lewis	The Service Director for Education undertook to confirm that a recommendation had been made to the Strategy and Resources Committee that a risk be identified in the corporate risk register around the non-delivery of free schools.	Cambridgeshire County Council have a corporate risk around failure to deliver (which we monitor in CLT) and as part of this we have a "Placement Sufficiency" trigger which we monitor – in a number of areas, including Education. The Service Director: Education has reviewed whether the situation in Wisbech changes the impact and likelihood of the overall risk against placements across the county and determined that it does not. This escalation has therefore been considered appropriately and the Council has an existing mechanism for monitoring placement sufficiency, including free schools.	Completed
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Minutes of the meeting on 1 March 2022

58.	Tender Framework for Early Years Provision	Jonathan Lewis/ Penny Price	The Service Director for Education offered a note on how the process would work in practice.	Briefing note has been prepared and will be sent to members for their consideration.	Completed
60.	Delivery of Early Years provision to serve Abbey	Hazel Belchamber	Officers were asked to include more information around the range of costs contained in the report	02.03.22: Request relayed by email to Tom Kelly (Director of Finance) and those colleagues in Strategic Assets who will be preparing the report	Completed

	Division, Cambridge		and the basis of these in the report going forward to the Strategy and Resources Committee on 29 March.	for the Strategy & Resources Committee meeting following the CYP Committee meeting on 1 March.	
62.	Request for a one-year exemption to re-procure an expiring school transport contract	Jonathan Lewis/ Martin Kemp	The Service Director for Education offered a briefing note when he proposed to exercise the delegated authority approved by the Committee.	A briefing note was presented to Spokes on 3 May 2022.	Completed
62.	Request for a one-year exemption to re-procure an expiring school transport contract	Jonathan Lewis/ Martin Kemp	The Service Director for Education offered a briefing note at the start of the next academic year providing information on changes in demand and trends.	Requested to be added to the forward plan for November 2022.	Completed
63.	Meeting demand for children with SEND National SEND Green paper and Cambs provision placements	Jonathan Lewis	The Service Director for Education offered an update report at the next meeting in relation to the current position and timescale of the proposed expansion of provision at Meadowgate Academy, Enhanced Resource Bases and the SEND Transformation programme.	02.03.22: Added to the committee agenda plan. Report to be presented to CYP Committee on 17 May 2022.	Completed
64.	Cambridgeshire Holiday Voucher Scheme	Jonathan Lewis	The Service Director for Education undertook to share details of the holiday voucher scheme with the Traveller Liaison Officer.	Annette Brooker, Head of Early Years will ensure information on the summer HAF programme is sent to all District Councils to promote including with traveller liaison officers	Completed

67.	Corporate Parenting Sub-Committee Annual Report 2020/21	Nicola Curley/ Myra O'Farrell	To correct the table containing the figures for numbers of children in care as the figures don't add up.	06.05.22: The figures have been corrected.	Completed
67.	Corporate Parenting Sub-Committee Annual Report 2020/21	Nicola Curley/ Myra O'Farrell	The Director of Children's Services offered a briefing note on trends over time in relation to criminal exploitation cases.		
68.	Cambridgeshire and Peterborough Safeguarding Children Partnership Board Annual Report 2020/21.	Jo Procter	To circulate a link to a short film about county lines.	02.03.22: A link sent to committee members by email.	Completed