

ENVIRONMENT AND GREEN INVESTMENT COMMITTEE



Thursday, 11 July 2024

Democratic and Members' Services
Emma Duncan
Service Director: Legal and Governance

10:00

New Shire Hall
Alconbury Weald
Huntingdon
PE28 4YE

Red Kite Room
New Shire Hall, Alconbury Weald, Huntingdon, PE28 4YE

AGENDA

Open to Public and Press

CONSTITUTIONAL MATTERS

1. **Notification of Chair and Vice-Chair (oral)**
2. **Apologies for absence and declarations of interest**
Guidance on declaring interests is available in [Chapter 6 of the Council's Constitution \(Members' Code of Conduct\)](#)
3. **Minutes - 18th April 2024 and Action Log** **5 - 14**
4. **Petitions and Public Questions**

KEY DECISIONS

5. **Proposed Uplift in Framework Value for Re:fit 3** **15 - 20**

6. **March Household Waste Recycling Centre Redevelopment** 21 - 46

There is a confidential Appendix 3, for this report, if Members wish to discuss this it will be necessary to exclude the press and public

OTHER DECISIONS

7. **Finance Monitoring Report – Outturn 2023-2024** 47 - 80

8. **Finance Monitoring Report - May 2024** 81 - 104

9. **Agenda Plan, Training Plan, Appointments to Outside Bodies and Internal Advisory Groups and Panels** 105 - 126

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The Environment and Green Investment Committee comprises the following members:

Councillor Lorna Dupre (Chair) Councillor Nick Gay (Vice-Chair) Councillor Anna Bradnam Councillor Steve Corney Councillor Steve Count Councillor Piers Coutts Councillor Stephen Ferguson Councillor Ian Gardener Councillor John Gowing Councillor Ros Hathorn Councillor Peter McDonald Councillor Catherine Rae Councillor Mandy Smith Councillor Steve Tierney and Councillor Andrew Wood

Clerk Name:	Nick Mills
Clerk Telephone:	01223 699763
Clerk Email:	nicholas.mills@cambridgeshire.gov.uk

Environment and Green Investment Committee Minutes

Date: 18 April 2024

Time: 10:00 a.m. – 11:23 a.m.

Venue: New Shire Hall, Alconbury Weald

Present: Councillors Lorna Dupré (Chair), Nick Gay (Vice-Chair), Anna Bradnam, Steve Corney, Steve Count, Piers Coutts, Stephen Ferguson, Ian Gardener, John Gowing, Ros Hathorn, Catherine Rae, Mandy Smith, Steve Tierney, and Andrew Wood

194. Apologies for Absence and Declarations of Interest

There were no apologies for absence.

There were no declarations of interest.

195. Minutes – 14 March 2024

The minutes of the meeting held on 14th March 2024 were agreed as a correct record and signed by the Chair.

The Committee noted the Minutes Action Log.

196. Petitions and Public Questions

No public questions or petitions were received.

197. Heat Pumps for Friday Bridge

The committee received a report on the findings from Phase 2a of the Heat Pumps for the Friday Bridge project, which included a proposal to proceed to installation works for the properties that had signed up to the scheme, and for the Heat Pumps for Friday Bridge Consortium to include a private finance offer for residents. Members were informed of a minor change to the mean capital cost before grant, as detailed in Paragraph 3.1.4 of the report, which had reduced from £15,020 to £13,634. The consortium had also provided responses from residents that had been sent surveys and home reports, with three of the fourteen properties showing interest in proceeding, eight properties indicating they would not like to proceed, and three properties yet to respond.

While discussing the report, individual Members:

- Expressed concern about the low level of uptake, with one Member arguing that although three properties had not yet responded, it was unlikely that they would choose to proceed, given the amount of time they had already had to decide. It was also suggested that it would be beneficial to seek feedback from those that had chosen not to proceed. Members queried how many properties would have been required to reach the 15% threshold and were informed that there were approximately five hundred properties in Friday Bridge, although the number of properties varied for each respective substation, with the smallest area requiring uptake from less than 10 properties. As the still incomplete responses had only recently been provided by the consortium, the final percentage of uptake had not been calculated. It was agreed to provide Members with the final figures for uptake if the project continued to the installation phase, as well as final costs. **Action required**
- Clarified that the 15% uptake threshold set by the government related to the total number of properties in an area served by one low voltage substation. It was suggested that this was an ambitious target, despite having been reduced from 25%, given that it was unlikely that such a high proportion of properties were planning to replace their boiler at the same time, and members were informed that the government's Boiler Upgrade Scheme had achieved only 0.15% uptake in the East of England in the two years since its launch. It was confirmed that the failure to reach the 15% threshold would not result in any additional costs for residents, as the administrative costs of proceeding would instead be covered by the consortium and the same grant towards installation costs applied under both Heat Pump Ready and Boiler Upgrade Schemes.
- Clarified that the additional administrative costs resulting from not reaching the government's 15% threshold for uptake, which the consortium had indicated it would be willing to fund itself, did not include installation labour costs, which were instead included in the mean capital cost before grant figures.
- Expressed concern that a heat pump would result in higher energy costs for residents and clarified that the average bill impact detailed in Paragraph 6.4 of the report had been calculated using current consumption and the projected consumption with heat pumps installed, using Ofgem's current capped prices for electricity and gas. It was also confirmed that these figures did not include any borrowing costs for residents or the loss of interest on savings.
- Confirmed that the home surveys and proposals included detailed heat loss assessments to ensure the properties were suitable or whether they would require any additional insulation measures. It was clarified that two of the fourteen properties that had been issued a report were pre-1900 buildings, with the remaining twelve all constructed after 1967 and therefore benefitting from cavity walls. It was also confirmed that the funding only covered the full replacement of gas boilers with a heat pump, and therefore did not include hybrid systems.
- Highlighted the importance of avoiding issues that had arisen on previous domestic solar installation projects, and the reputational damage that had been caused to the

Council as a result. Members were informed that lessons had been learned from previous projects, although it was emphasised that the small number of properties reduced the level of risk. The installation contractor had been appointed by the Council, and an insurance-backed warranty provided protection against the contractor entering administration. Standard financial checks on the contractor had been carried out and the Council had ensured contractors held the required accreditations that qualified them to carry out the work. The contractor had previously carried out successful domestic refits for district councils around the county, while the heat pump supplier was a reputable supplier with a local support depot.

- Established that taking learning from the process was one of the main reasons for the consortium wanting to continue and cover additional costs, and it was confirmed that such data would be reviewed to see how the Council could provide support in the future.
- Sought clarification on the differences between low and high temperature heat pumps. Members were informed that there was an efficiency benefit from providing heat at a lower temperature, although it usually required radiator upgrades. High temperature systems were more expensive to run and were less popular.

The following amendment was proposed by Councillor Count and seconded by Councillor Smith (additions in bold, removals in strikethrough):

- ~~a) Agree that the Heat Pumps for Friday Bridge project should proceed to installation works for the limited number of properties that have signed up for the scheme. This could be either:
 - ~~i. Continuing as Phase 2b of the Heat Pump Ready programme, if DESNZ permit this~~
 - ~~ii. Using Boiler Upgrade Scheme funding as outlined in Section 3.2~~~~
- ~~b) Agree that the Heat Pumps for Friday Bridge Consortium includes a private finance offer for residents wishing to proceed with a heat pump installation and requiring finance to do so and that residents be encouraged to compare this with other sources of borrowing (see section 3.3).~~
- a) Delay considering this proposal for one year, or after the Government has indicated how it proposes to rebalance the costs of Gas and Electric, whichever comes soonest.**

While discussing the amendment, individual Members:

- Considered whether the project could be considered a success, with some Members arguing that the low uptake and increased costs for residents suggested that the scheme had been unsuccessful and would not result in widespread uptake of heat pumps. It was suggested that uptake could be increased if the installation phase were delayed and further participants were sought, although members were informed that the consortium was keen to proceed with installation, learn from the process, and then potentially look for further properties.

- Suggested that the residents who had expressed an interest in continuing with the process might be able to install heat pumps without the funding support, or via an alternative scheme, and that the public funding could be better spent on more effective projects, particularly in an area of high deprivation. Notwithstanding, other Members argued that it was important for the Council to encourage and support residents to adopt measures to improve energy, particularly when the government was providing financial support.
- Drew attention to the likelihood of future changes to the government's policy of the cost between gas and electricity, suggesting that it could be beneficial to wait for that to happen before committing to the installation phase of the project. However, it was also suggested that delay could send a negative message on heat pumps, while installation and other contractual costs could increase during this period due to inflation. There would be a reputational risk for the Council if it withdrew from the scheme at this stage, which could also affect the working relationship with the consortium in the future. The Council would also lose direct access to the learning from the installations, and although there was other data available on similar projects, learning from the detailed aspects of these particular installations, throughout the entire process, would be valuable.

On being put the vote, the amendment was lost.

It was resolved by majority to:

- b) Agree that the Heat Pumps for Friday Bridge project should proceed to installation works for the limited number of properties that have signed up for the scheme. This could be either:
 - i. Continuing as Phase 2b of the Heat Pump Ready programme, if DESNZ permit this
 - ii. Using Boiler Upgrade Scheme funding as outlined in Section 3.2
- c) Agree that the Heat Pumps for Friday Bridge Consortium includes a private finance offer for residents wishing to proceed with a heat pump installation and requiring finance to do so and that residents be encouraged to compare this with other sources of borrowing (see section 3.3).

198. Environment and Green Investment Committee Agenda Plan and Appointments to Outside Bodies

The Committee noted its agenda plan.

Chair
11 July 2024

Environment and Green Investment Committee - Minutes Action Log

This is the updated action log, as of 3 July 2024, and it captures the actions arising from recent Environment and Green Investment Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of the Committee Meeting Held on 13 October 2022					
Minute No.	Agenda Item	Officer(s)	Action	Comments	Status
98.	Draft Interim Corporate Tree and Woodland Strategy	P Clark	Arrange workshop for Committee members to input into development of the final strategy next year.	A timeline was circulated to the committee, which included a workshop held on 17 June 2024.	Complete
Minutes of the Committee Meeting Held on 18 January 2024					
Minute No.	Agenda Item	Officer(s)	Action	Comments	Status
181.	Annual Carbon Footprint Report 2022-23	S Wilkinson	Provide Members with a briefing note on whether the Council had considered using methane produced by landfill as a source of hydrogen for fuel.	<p>A briefing note from the Executive Director of Place and Sustainability was circulated to Members on 2 February 2024.</p> <p>Further to this, the following update has been provided by the Head of Service for Waste Management:</p> <p>The Council has not considered using landfill methane as a source of hydrogen for fuel on its landfills. The landfills it manages are the older closed landfills where methane production is</p>	Ongoing

				<p>tailing off and gas yields are low so this is not likely to be viable.</p> <p>The more recent landfills in the county have the higher methane gas yields, but these are not under the Council's control. Waterbeach landfill is owned and operated by Thalia, for which the Council has a disposal sub-contract, which means it is not a Private Finance Initiative asset and the Council has no rights over the gas produced. Milton landfill is leased to FCC Environment, which has responsibility for managing the methane emissions, and it is understood this is currently used to generate electricity that is fed into the grid.</p>	
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Minutes of the Committee Meeting Held on 14 March 2024

Minute No.	Agenda Item	Officer(s)	Action	Comments	Status
187.	Low Carbon Heating Programme for Council buildings	C Ramsbottom	Provide a written response on the use of reversible natural heat recovery units	A briefing note was circulated on 23 April 2024.	Complete
188.	Cambridgeshire's Policy and Protocol for Enforcement Action under the Land Drainage Act 1991	H Tandy	Check if there were any further updates from the Law Society on engaging conveyancers and provide an update to be provided to Members.	Contact has been made with the Law Society and the issue has been passed to their Conveyancing and Land Law Committee sub-group for consideration.	Ongoing

188.	Cambridgeshire's Policy and Protocol for Enforcement Action under the Land Drainage Act 1991	H Tandy	Investigate the suggestion of adding a planning point of a ditch being handed over by the developer in a good condition, and also feed back on the allocation and success of the grant scheme.	Contact has been made with one planning authority initially to consider how ditch handover can be conditioned (or similar). Discussions are ongoing. A grant allocation briefing note was circulated to Members on 9 April 2024.	Ongoing
189.	East Park Energy Solar Farm Proposal	J Croft	Organise a briefing session for local Members, although open to all Members, once the developer submitted a proposed consultation document.	The developer is proposing to hold a briefing session for Members in advance of the Statutory Consultation. The session is currently scheduled for the final week in August, although the date will be agreed with host authorities.	Ongoing
			Seek clarification on whether the developer had considered the significant delays that were possible when establishing the final wire connection.	The developer has confirmed that the connection agreement that BSSL Cambsbed 1 Ltd (formerly RNA Cambsbed 1 Ltd) has with the National Grid includes contracted milestones for the connection, subject to development consent being granted.	Complete
			Raise with developer the issue of battery storage systems not effectively flowing back into the grid and provide a Member briefing note.	The developer has requested clarity on the issue being raised. In response to whether there are any technical constraints that would affect efficiency of a battery energy storage	Ongoing

				<p>system being located within the East Park site, it has confirmed the battery storage system would operate efficiently, and the electricity stored by the system would be released and connect into the National Grid via the proposed grid connection to the Eaton Socon Substation.</p> <p>Officers are preparing the development of a Member Briefing note on Solar and Battery storage.</p>	
		S French	Provide a Member briefing note on the difference between the transmission network and distribution network, and the issues with transferring or storing energy.	This will be covered in the briefing note on battery storage referenced above.	Ongoing
190.	Place and Sustainability Risk Register	H Tandy	Provide Members with a briefing note on the Schedule 3 SuDS Approval Body (SAB) role, followed by a workshop once greater clarity had been provided by the government.	A briefing note on the Schedule 3 SuDS Approval Body (SAB) role was circulated on 8 April 2024. A workshop will be arranged once further clarity has been provided by the Government.	Ongoing

Minutes of the Committee Meeting Held on 18 April 2024

197.	Heat Pumps for Friday Bridge	C Parkin	Provide Members with the final figures for uptake of the Heat Pumps for Friday Bridge project, as well as final costs.	To date none of the 14 Friday Bridge residents who received home surveys and proposals have accepted their proposals. Although late acceptances are possible, it seems unlikely at this stage that any residents will be proceeding to installation works.	Ongoing
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Proposed Uplift in Framework Value for Re:fit 3

To: Environment & Green Investment Committee

Meeting Date: 11 July 2024

From: Executive Director of Place and Sustainability

Electoral division(s): All

Key decision: Yes

Forward Plan ref: 2024/076

Executive Summary: This paper provides an update on the procurement arrangements for the delivery of the Council's energy projects. The County Council conducted a mini-competition under the Re:fit 3 Framework in 2017 for the delivery of these projects. The target value included in the competition was £50m. Due to a range of unforeseen issues such as Covid and the Ukraine War the target value needs to be extended. This report sets out the case to increase the target value from £50m to £75m.

Recommendation: The Committee is recommended to:

- a) Approve an extension to the target value for the contract awarded under the Re:fit 3 Framework in November 2017 from £50million to £75million for energy performance contracting as detailed in paragraphs 3.5 and 3.6 of this report.
- b) Delegate authority to the Executive Director of Place and Sustainability in consultation with the Chair and Vice Chair of this Committee to authorise the extension of this contract

Officer contact:

Name: Eithne George

Post: Head of Energy Services

Email: eithne.george@cambridgeshire.gov.uk

1. Creating a greener, fairer and more caring Cambridgeshire

- 1.1 This report relates to Ambition 1: Net zero carbon emissions for Cambridgeshire by 2045, and our communities and natural environment are supported to adapt and thrive as the climate changes.
- 1.2 Achieving the Council's Ambition of Net Zero by 2045 requires a transition to a clean and efficient energy system including low carbon electricity generation and low carbon heating. The Council has developed and is delivering a portfolio of renewable energy, heat network and smart grid projects to reduce the Council's carbon footprint; delivery reductions for the net zero target for Cambridgeshire and support and to build resilience in local energy supplies.

2. Background

- 2.1 Re:fit 3 is a procurement framework for energy performance contracting. It was released in March 2016 by the Greater London Authority (GLA) and Local Partnerships, in collaboration with Crown Commercial Services.
- 2.2 The Re:fit 3 framework is a four-year framework, which is now expired for new projects but still operational for those projects commissioned during its active phase. The total value of the framework is £1.5billion.
- 2.3 On 14 July 2016, the Council's Economy and Environment Committee approved the running of a procurement exercise for an Energy Service Provider under the Re:fit 3 framework using a mini-competition. The Council awarded the procurement to Equans (formerly Bouygues Energies and Services Ltd) in November 2017 with a target value of £50million based on anticipated project pipeline. A 'target value' is an estimate of the value of projects that could be put through under the mini-competition.
- 2.4 This report is seeking an extension to the target value of the mini-competition under the Re:fit 3 Framework.

3. Main Issues

3.1 The Council approved the following projects under the Re:fit 3 Framework, some of which are still in delivery.

Projects	Committee decision date	Original value of approved projects (all project costs not just REFIT 3)	Current expenditure under REFIT 3 (as of 30 th May 2024)	Forecast total expenditure under REFIT 3
North Angle Solar Farm (including Private Wire)	18/12/2020	£24,443,287	£23,804,608	£28,671,514
Swaffham Prior Community Heat Network	14/01/2021	£11,900,000	£12,118,630	£15,105,999
Alconbury solar carports	11/03/2021	£611,311	£689,073	£689,073
Schools (including Comberton)	11/03/2021	£6,170,000	£6,170,000	£6,170,000
Babraham Rd P&R	11/03/2021	£5,795,386	£5,351,323	£8,680,633
Total		£48,919,984	£48,133,634	£59,317,219

3.2 All of these projects have been impacted to varying extents by increasing costs relating to materials and labour in the construction industry in the U.K. since the COVID-19 pandemic, Eu Exit, the Ukraine war and other global events. The general impact on construction output prices is outlined in figure one below.

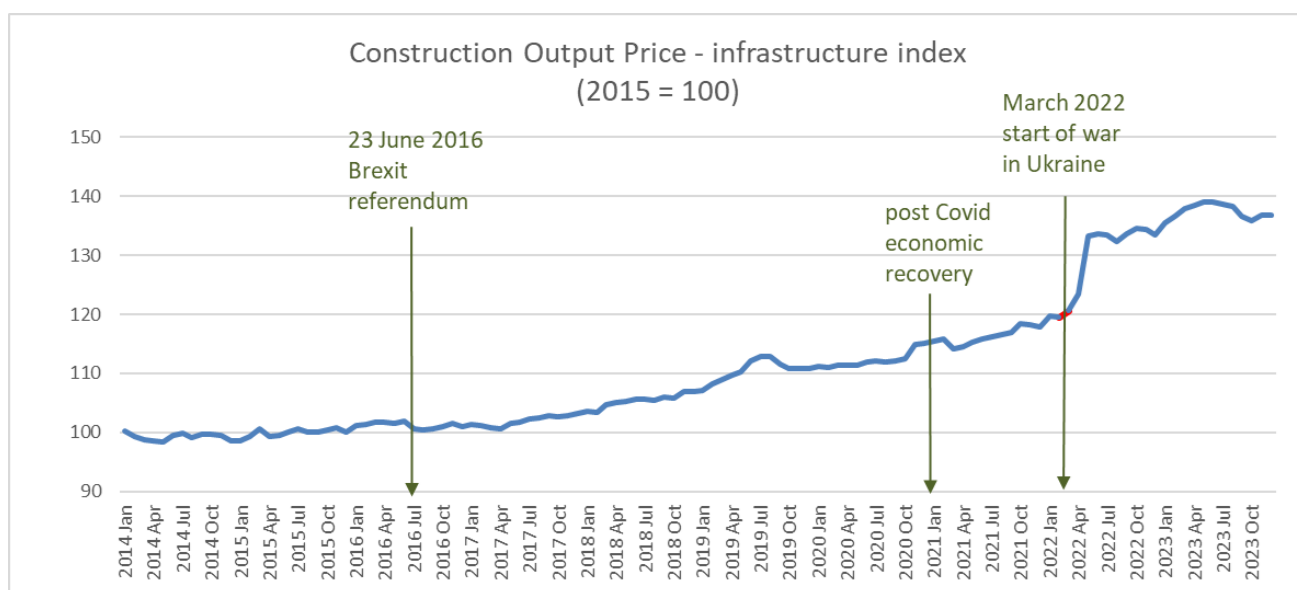


Figure One: Construction Output Price index 2014-2023, Office for National Statistics

- 3.3 Contracting during the period 2020-2022 was particularly challenging due to the range of global impacts being experienced consecutively - some of this legacy is still being experienced today. Fixed price contracting was temporarily replaced with a 'cost plus' model where all those elements that could be tied down were fixed but areas where prices changed too swiftly at that time, for example, costs for steel, solar panels, electronics, control systems and logistics were not fixed and managed separately.
- 3.4 As a result, projects experienced cost increases. All the increased costs and budgets have been approved through committee decisions. However, it is now timely to regularise this position with the Re:fit 3 framework mini competition target value of £50m to extend this to reflect these increases.
- 3.5 Local Partnerships, co-owners of the Refit 3 Framework, have confirmed that the overall value of the framework is £1.5bn and there is significant headroom availability on this framework for the Council to extend the target value of its mini-competition.
- 3.6 The mechanism under which this can be achieved is through the Public Contract Regulations (2015) Regulation 72(1)(b) and (c)(iii). This allows an increase in price which does not exceed 50% of the value of the original contract or framework agreement, subject to meeting the associated provisions. In this case, the procurement of the mini-competition was undertaken prior to Covid and the Ukraine war and 18 months after EU Exit, before the effects were fully clear and therefore the price impacts could not have been reasonably foreseen.
- 3.7 The current expenditure under the mini-competition is £48.7m (as of 30th May 2024) out of the £50m target. It is proposed to increase the target value by £25m, from £50m to £75m to reflect the project increases resulting from the issues highlighted in paragraphs 3.2 and 3.3 above.

4. Alternative Options Considered

- 4.1 The main alternatives considered were the level of increase up to the maximum of 50%. As the Regulation 72 is a process you only tend to undertake once, it was felt extending to the maximum level would ensure there is sufficient provision within this contract for remaining portfolio of projects to be delivered.

5. Conclusion and reasons for recommendations

- 5.1 To accommodate the additional costs on energy project, the recommendation is to extend the target value of contract through the Re:fit 3 Framework using Procurement Regulation 72.

6. Significant Implications

6.1 Finance Implications

There are no finance implications as this is a procurement target and does not relate to budgets for any individual projects. Only were there to be a legal challenge, as detailed below in 6.2 would there be cost implications for the Council.

6.2 Legal Implications

The legal implications of this are two-fold:

- 1) The Council is contractually obliged to pay Equans under the various signed project contracts. Therefore, the do-nothing option with the framework limit is not a viable option.
- 2) The Public Contract Regulations (2015) must be adhered to or there will be a risk of legal challenge in relation to the procurement of the provider under this framework. The Head of Procurement has been consulted in the development of the recommended approach and Pathfinder Legal Services Ltd advised on the mechanism.

The Council shall adhere to the Public Contract Regulations 2015, notably, Regulation 72(1)(c) (iii) and Regulation 72(8).

6.3 Risk Implications

There is very low risk of a potential legal challenge relating to the extension value of the mini-competition under the Refit 3 framework provider for the following reasons:

- The extension comfortably fits with the Refit3 Framework overall target value.
- There were 16 providers on the Framework given the opportunity to tender for the mini-competition. Of this, only one provider bid for the works. To assess the bid, procurement regulations were followed, a waiver approved to assess the bid on the basis this passed the quality thresholds.

6.4 Equality and Diversity Implications

There are no equality or diversity implications.

6.5 Climate Change and Environment Implications

The climate change and environment implications of this are that raising this limit will permit a number of projects aimed at delivering significant carbon savings to be delivered.

7. Source Documents

[Procurement for an Energy Service Provider under the REFIT 3 Framework - Economy and Environment Committee - 14th July 2016](#)

[North Angle Solar Farm Investment Decision - Commercial and Investment Committee - 18th December 2020](#)

[Swaffham Prior Community Heat Project – Investment Case - Environment and Sustainability Committee - 14th January 2021](#)

[Civic Hub Solar Carports Investment Decision - Environment and Sustainability Committee - 11th March 2021](#)

[Schools Low Carbon Heating Investments - Environment and Sustainability Committee - 11th March 2021](#)

[Babraham Road Park and Ride Smart Energy Grid Investment Decision - Environment and Sustainability Committee - 11th March 2021](#)

[Development and construction of the Private Wire connecting North Angle - Environment and Green Investment Committee - 3rd March 2022](#)

[United Kingdom-London: Energy and related services \(crowncommercial.gov.uk\) - 2015/S 214-391299 - Contract Notice](#)

RE:FIT3 – Mini-Competition Reference - DN265022. Document can be requested via email.

[Construction project delays soar by over 100% in wake of COVID-19 - plantandcivilengineer.com](#)

[COVID-19 Implications on UK Construction - first-law.com](#)

[Challenges of advancing COVID-19 supply chain delay and disruption claims under contractual force majeure provisions – Clifford Chance](#)

March Household Waste Recycling Centre Redevelopment

To: Environment and Green Investment Committee

Meeting Date: 11 July 2024

From: Executive Director of Place and Sustainability

Electoral division(s): March North and Waldersey

Key decision: Yes

Forward Plan ref: 2024/068

Executive Summary: This report provides an update on the March Household Recycling Centre (HRC) project and the work undertaken to date to implement its relocation and upgrade, including the grant of planning permission in April 2023 (reference CCC/22/101/FUL). It highlights the information and consultations that have taken place with external contractors and stakeholders and what is required to complete the project.

The report also includes details of the tender exercise and cost report which indicates that capital costs will exceed the original capital budget allocation of £3.4M by approximately £576K; before highlighting the preferred option, which is to proceed with the build at an increased capital cost. Consideration has also been given to the option of not proceeding and the consequential implications such a decision would carry.

The Committee is being asked to approve the preferred option put forward by officers to proceed with construction of the March HRC at an increased capital cost, subject to the approval of the additional capital funding for this project being made by the Strategy, Resources and Performance Committee. In addition, approval is being sought for the submission of an Environmental Permit application to the Environment Agency.

Approval of the recommendations will allow officers to deliver a new split-level HRC site in the Fenland District Council area for use by the local community, wider residents of Cambridgeshire and future residents.

Recommendations:

The Committee is recommended to note the recommendation to Strategy, Resources and Performance Committee to approve the additional capital expenditure of £576K, and subject to that approval:

- a) approve the preferred option to proceed with construction of the March HRC at an increased capital cost as set out in Section 3 of this report.
- b) delegate authority to the Executive Director of Place and Sustainability, in consultation with the Chair and Vice Chair of the Environment and Green Investment Committee, to award and execute a contract to the successful Design and Build Contractor.
- c) delegate authority to the Executive Director of Place and Sustainability, in consultation with the Chair and Vice Chair of Environment and Green Investment Committee, to submit an application to the Environment Agency (EA) for the necessary Environmental Permit (EP) for this site.

Officer contact:

Name: Andrew Smith / Naomi van Geene

Post: Head of Service – Waste Management Operational Delivery / Assistant Project Manager

Email: Andrew.smith2@cambridgeshire.gov.uk / Naomi.vangeene@cambridgeshire.gov.uk

1. Creating a greener, fairer and more caring Cambridgeshire

1.1 The new March Household Recycling Centre (HRC) will meet the following ambitions:

- Ambition 1 – Net Zero Carbon emissions for Cambridgeshire by 2045. The Invitation to Tender (ITT) (Appendix 2) has asked for contractors to detail how they will achieve net zero (or negative) carbon emissions and how they will assist in delivering the wider Cambridgeshire County Council sustainability policies. Bidders were asked to include realistic and achievable green construction techniques and technologies and minimise ecological impacts and pollution. Their responses will be evaluated further and considered during the detailed design stage.
- Ambition 3 – Health inequalities are reduced. The new relocated site will enable better access for residents with physical disabilities to the HRC facilities with a majority of containers accessible without using stairs.
- Ambition 5 - People are helped out of poverty and income inequality. The new relocated March HRC will house a purpose-built re-use shop for residents of Cambridgeshire to bring their unwanted items to. All items will be available for a small purchase price or zero cost allowing residents to obtain good condition items at a lower or nil cost.
- Ambition 6 – Places and communities prosper because they have resilient and inclusive economy, access to good quality public services and social justice is prioritised. The new HRC will be built in line with modern day operational and health and safety standards with best practice policy at its heart. The new relocated site will be accessible to vehicles, cyclists and pedestrians and will have additional capacity to cope with current and anticipated future waste tonnage.

1.2 Furthermore, the CCC Equality, Diversity and Inclusion (EDI) Strategy enables the Council to achieve its vision and ambitions so that Cambridgeshire can become greener, fairer, and more caring for the people and communities we serve and support. The redevelopment of this HRC site also supports the EDI Strategy themes of:

1. Our workforce: Foster an inclusive, supportive and safe working environment that attracts and retains diverse people who feel valued, respected, and empowered.
2. Our communities: Further understand and work with our diverse communities across Cambridgeshire, developing local solutions which address the needs of our communities.
3. Our services: Ensure people who use our services and residents have good quality public services that meet the diverse needs of our communities.

2. Background

2.1 In April 2022, a report was taken to the Environment and Green Investment (E&GI) Committee and the following recommendations were approved:

- a) for the March HRC to be relocated to land adjacent to March Waste Transfer Station located on Melbourne Avenue,
- b) for officers to take forward design option 2 for further design development, public consultation and a planning submission taking into account significant issues raised during the public consultation,
- c) to decouple the March HRC relocation and construction project from wider considerations around the potential need to construct a canopy at the new relocated site through the Environment Agency's (EA) permitting regime,
- d) to carry out a pre-application consultation with local community on the preferred option, and
- e) to prepare and submit a planning application to relocate, expand and develop a split-level site.

2.2 As a result of the approvals granted by the E&GI Committee as set out in paragraph 2.1 above, a planning application was developed and submitted. This was informed by an extensive round of public consultations that took place between 8 June 2022 to 6 July 2022 to gather views from the local community, statutory consultees, the wider public and all those with an interest in the March HRC's relocation, redesign and expansion. Views were specifically sought on:

- Proposals for the expansion and redesign of the March HRC,
- Managing the effects of the proposals on the environment and local communities,
- The design of the proposed new relocated site, and
- The information and documents provided as part of the consultation.

2.3 Planning permission for the new March HRC (which comprises the construction of a split-level HRC with the creation of a new access off Hundred Road to the east) was granted approval on 14 April 2023 and all pre-commencement planning conditions have now been agreed. Conversations are still in progress to ensure that the Council is able to vacate the existing HRC site by December 2025 to allow the March landfill site tenant FCC Environment to be able to restore the site in line with their planning permission i.e. by December 2026.

2.4 An Invitation to Tender (see Appendix 2) was published on 6 February 2024 to Lot 1 of the Education Framework to procure a Design and Build Contractor. The competition closed on 15 March 2024. The Council received four competitive bids of which an independent panel evaluated the quality submissions. The Council has received a final report (see Confidential Appendix 3) from our Specialist Project Management Consultant (AtkinsRéalis) with a recommendation for award. Bidders were advised that this tender was subject to the outcome of this committee report.

2.5 As the HRC site management and operation is part of the services provided through the Waste Private Finance Initiative (PFI) Contract, changes to the service requested by the Council have to be formalised through a contractual Authority Notification of Change (ANoC) process. This engagement with Thalia (as the Waste PFI Contactor) has already started, and Thalia colleagues are already supporting the process with working on the Environmental Permit application for the new relocated HRC site. It is worth noting that as this would be an asset owned by the Council this would revert back to the Council at the end of the Waste PFI Contract. As such, this investment would not be lost.

2.6 Subject to the approval of the recommendation to Strategy, Resources and Performance (SR&P) Committee, the intended outcome is to seek approval of the preferred option to proceed with construction of the March HRC at an increased capital cost as set out in Section 3 of this report, alongside a decision for the additional funding to allow the new March HRC to be built in line with the timescales set out in paragraph 3.3 below to provide residents with a safe, accessible, and functional household recycling site that promotes best practice, re-use, recycling and sustainability. By retaining a HRC site in March and futureproofing it to serve the growing population, this site will maintain access to local residents, ensuring not only a reduction in carbon emissions from residents not needing to travel to other HRC sites, but also the added benefit of pedestrian and cyclist access, which is not currently available at all HRC sites within Cambridgeshire. Furthermore, the continuity of promoting behavioural change amongst residents to reduce recycle and reuse waste will also be possible.

3. Preferred option to proceed with the construction of the March HRC site at an increased capital cost

3.1 Since the original report was taken to E&GI Committee on 28 April 2022 (Ref:2022/041), the cost of delivering the project has significantly increased by £576K to a total of £3.88M. Notwithstanding this financial increase, officers still consider the delivery of this infrastructure to be the preferred option and are therefore seeking approval to complete the project by awarding the construction contract, alongside obtaining an Environmental Permit from the EA before the FCC Environment deadline date of 31 December 2026 discussed in paragraph 2.3 of this report. Waste officers have already started to draft the application process for the Environmental Permit with the EA, with assistance from Thalia, as we recognise this may take up to twelve months to determine.

3.2 As already identified in paragraph 2.4 above, the Council, in conjunction with our Specialist Project Management Consultants (AtkinsRéalis), have tendered for the construction work for the new relocated HRC site, in collaboration with the Council's Procurement Team, through the existing Schools Construction Consultancy Framework Contractor list. As part of this process a high-level cost review was carried out, which has shown that there is now the likelihood of a significant cost increase to the original capital expenditure budget (set in November 2020) for the project, of £576K. This additional capital expenditure was discussed at the Capital Programme Board on 7 June 2024, where reference was made to this committee report and the need to get approval to continue with the project, which included getting endorsement from the SR&P Committee as part of the business planning process in order to allow E&GI Committee to make a final decision.

3.3 In order to be able to deliver the new relocated HRC site at March by 31 December 2025, the following key dates and estimated timescales will need to be met, to ensure that the restoration and planning permission requirements on the landfill site are achievable:

- Application for a new EA Environmental Permit – July 2024,
- Award to Design and Build Contractor – July 2024 (subject to this E&GI Committee decision),
- Construction start date, determined by the contractor plan (but would need to be as close to March 2025 to ensure delivery is possible by the end of 2025),
- ANoC Agreed with Thalia – to be completed as soon as possible,

- Build time estimated as 6-9 months,
- Completion, snagging and hand over as per project plan,
- Decommission the existing HRC site (to be undertaken once the new relocated HRC site is operational),
- Completion and operation of the new HRC by December 2025.

3.4 Given the additional capital funding that is now required to be able to deliver the relocated March HRC site, officers have been assessing the tenders received to, not only quantify the likely spend now required, but also highlight the risks to the project as set out in Appendix 1 to this report.

3.5 Further detailed financial information is included in the confidential appendix (Appendix 3) attached to this report, which is based on advice from our Specialist Project Management Consultant (AtkinsRéalis) and also the Invitation to Tender (ITT) (Appendix 2) process. This is broadly based on the following points:

- Recommendation to appoint the highest scoring bidder and enter a Professional Services Contract,
- Four bidders submitted compliant tenders under Lot 1 band B of the CCC Main Contractors' Design & Build construction framework,
- Bids were uploaded to 'ProContract' and were based on cost (60%) and quality (40%),
- Pricing reflected:
 - Illustrative net build cost,
 - Design fees,
 - Preliminaries,
 - Contractor's risk allowance,
 - Main contractor's overheads and profit.
- Not contained in the AtkinsRéalis Report are the factors behind the capital costs increases, which are likely as a result of (based on discussions with AtkinsRéalis):
 - Inflationary pressures,
 - Fuel cost,
 - Aggregates cost,
 - Materials; availability and cost,
 - Ukraine War,
 - Labour costs and availability.

3.6 The capital business case provided for the April 2022 committee report has now been updated again to take account of the above information and the projected costs which have risen from £3.4M to £3.88M. Notwithstanding this financial increase, officers are still fully supportive of this scheme and the benefits it would deliver not only to the residents of March, but to our wider waste management strategy to reduce, reuse and recycle as far as possible. It is for this reason that officers are recommending that delegated authority is given to the Executive Director of Place and Sustainability in consultation with the Chair and Vice Chair of the E&GI Committee, to award and execute a contract to the successful Design and Build Contractor, to allow the new relocated site to be built, subject to the

recommendation to approve the additional capital expenditure of £576K being approved by the SR&P Committee.

4. Alternative Options Considered

- 4.1 Noting that the ITT carried out recently attracted four bidders with the details set out in confidential Appendix 3, it is unlikely that a cheaper price would be achievable, resulting in the only real alternative being the 'do nothing' option. In this case, the 'do nothing' option would lead to the existing HRC site needing to be closed by 31 December 2025 to allow for the restoration of the landfill site to meet planning permission requirements by 31 December 2026.
- 4.2 The closure of the March HRC would reduce the number of HRCs in Cambridgeshire to eight (or seven if approval isn't forthcoming in the increase of capital costs to deliver the Milton HRC project in due course) and would lead to residents of March needing to travel further to access these services (which would lead to potentially higher carbon emissions for the county). Wider perceived concerns around fly tipping are also likely to be raised if the March HRC is closed, and whilst it is unlikely that residents would resort to such measures, this has been highlighted as a potential risk in the Risk Register set out in Appendix 1.
- 4.3 The 'do nothing' option has been discounted by officers as it does not deliver the Council's ambitions and has the potential to increase the carbon emissions for the county as a result.

5. Conclusion

- 5.1 To continue to provide a valuable modern and well used site and to maintain the level of provision of HRC sites for all residents of Cambridgeshire, the recommended option is to increase the capital funding to allow the new relocated March HRC site to be built, by awarding and executing a contract to the successful Design and Build Contractor, whilst also submitting an application for an Environmental Permit with the EA.

6. Significant Implications

6.1 Finance Implications

The financial implications are an additional capex expenditure of £576K. There may also be additional revenue cost implications to consider, which will be detailed in the engagement with Thalia and the ANoC process discussed in paragraph 2.5.

6.2 Legal Implications

The Council will have to enter a new lease agreement with Thalia for the new relocated HRC site, and close out the existing lease arrangements with Thalia and FCC on the existing site. As part of the Waste PFI contracting arrangements the Council will have to submit an ANoC as this will be a contract variation for the operation of the new relocated HRC site. However, as explained in paragraph 2.5 above, this would be an asset owned by the Council that would revert back at the end of the Waste PFI Contract, so any investment would not be lost.

6.3 Risk Implications

A risk register has been enclosed separately at Appendix 1, the most significant risks for the project are noted below for ease of reference:

- Low risk of not obtaining an environmental permit needed to operate the HRC,
- Reducing the number of sites available will add pressure to the remaining sites, especially those closest to the March HRC site,
- The reuse and recycling message could be compromised as it could be inferred that the County Council is not serious about its waste strategy,
- Risk of a gap between the closure of the current March HRC and opening of the new relocated site leaving residents in the March area without a local HRC provision,
- Risk of additional carbon emissions and perceived fly tipping concerns if the existing site closes and remains shut or has a temporary closure with no alternative provision.

6.4 Equality and Diversity Implications

The Equality Impact Assessment (EqIA) is attached at Appendix 4 to this report.

6.5 Climate Change and Environment Implications

There is a mixture of positive and negative environmental impacts from the project. Overall, by retaining a March HRC site it is likely to be beneficial, especially in regard to waste impacts.

A good quality HRC provision will promote good behaviour from residents and will help to increase recycling rates and prevent waste to landfill. An accessible site will help in preventing fly tipping, reducing litter and pollution in the natural environment, and reducing carbon emissions from landfill. The Council recognises there will be an environmental impact during the construction phase of the work, from plant, deliveries and embodied carbon emissions in materials used to build the new relocated site. However, these will be minimised as far as reasonably practicable by the Design and Build Contractor through technical and design processes and careful choice of materials.

7. Source Documents

7.1 Source Documents

Waste PFI Contract and related documents.

28 April 2022 E&GI Report papers and Decision Summary.

7.2 Location

Documents stored electronically in Waste Management document storage.
Available on request from the report author.

28 April 2022 E&GI committee documents can be found here – [Environment and Green](#)

[Investment Committee - 28 April 2022](#)

Appendices:

Appendix 1: Risk Register.

Appendix 2: Invitation to Tender (ITT) information

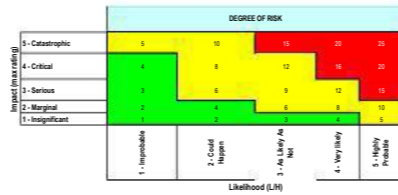
Appendix 3: Confidential Tender Report from AtkinsRéalis.

Appendix 4: Equality Impact Assessment.

Rating	Programme (P)	Budget (B)	Safety/Health/Environmental (SHE)
5	Client/Business stakeholder interests severely damaged	Budget overrun which impacts on client's programme of works	Multiple fatality Major environmental incident involving threat to public health or safety Criminal liability
4	Programme overrun resulting in penalties and additional audits	Significant and non-recoverable impacts in budget spend	Worker/Public fatality Significant delays that potentially result in a break of service to the local community Criminal liability and compensation costs
3	Minor and recoverable programme overrun that impacts critical path	Minor and recoverable budgetary fluctuations	Major injury to worker or third party Operation likely to cause damage, complaint or nuisance
2	Minor delays not impacting on critical path	Minor budgetary fluctuations within allowance given by client	Minor injury to worker or third party Environmental impact requiring management response to recover
1	Negligible impact	Negligible impact	Negligible impact

Where IMPACT OF RISK x LIKELIHOOD OF RISK OCCURRING = DEGREE OF RISK

LIKELIHOOD	
5	Almost Certain (91%)
4	Probable (51-90%)
3	Possible (11-50%)
2	Unlikely (1-10%)
1	Negligible (<1%)

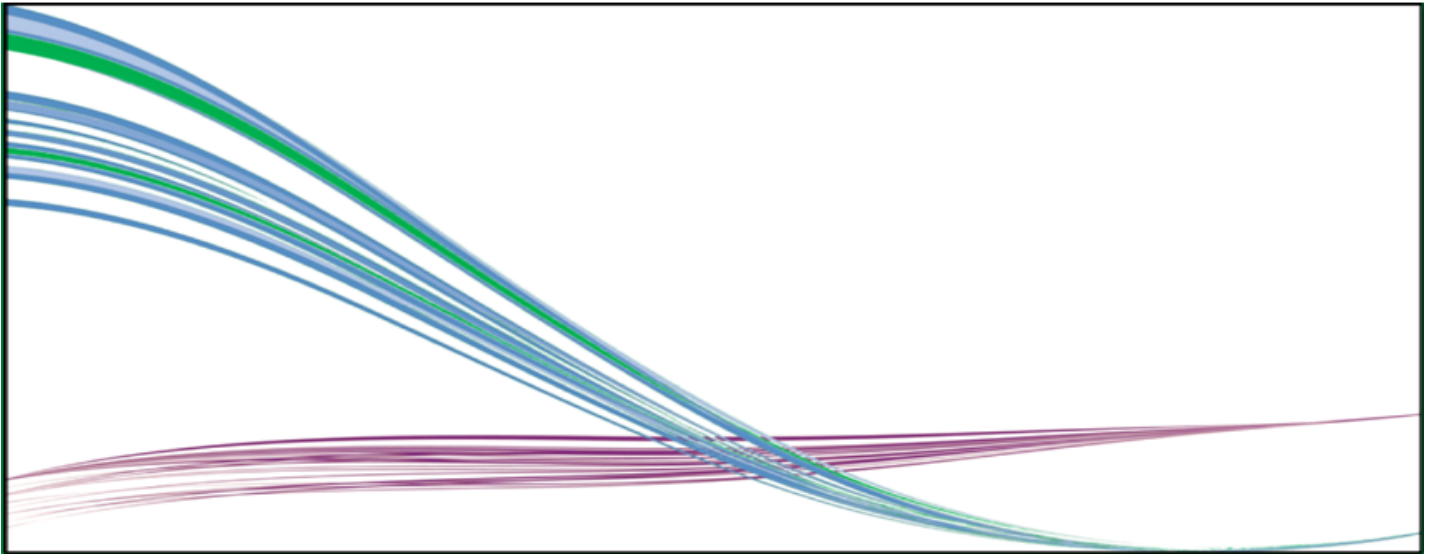


Date Issued: 05/10/2023
 Current Milestone: Mini Tender
 Issue Number: 1
 Design Team Partners Ref:

Contract Risk Assessment

Item No.	Risk	Risk Owner (Named Person)	Consequence	Calculation of Risk					Risk Mitigation / Control Measure / Comments	Post mitigation residual risk					Min. Cost £	Max. Cost £	Weighted Cost £	Close-out Date	Action owner.	
				Impact	Likelihood	Weighted Risk	Impact	Likelihood		Weighted Risk										
TECHNICAL																				
1	Highways, connectivity to existing road network is not granted or delayed.	Client	Effect on programme and cost, delays to the project and causes significant delays that potentially result in a break of service to the local community.	5	4	1	4	20	Undertake early discussions with CCC Highways to ascertain what is needed and what 'offsite' requirements are needed to provide a HRC in this location. Employ experienced Highways design teams to negotiate. Agree extent of any S278 works. Design and Build Contractor will be ultimately responsible for making a S278 application to CCC Highways and will need to provide regular and critical updates to CCC and AtkinsRealis.	2	4	1	1	4				End MS3	Contractor	
2	Hazardous/contaminated materials discovered during site investigations affecting critical path activities. Risk of exposure, poorly controlled removal.	Client	Effect on programme and cost. Injury or fatality that is reportable to the Health & Safety Executive.	3	4	4	4	16	Site Survey during outline design phase to be completed of all work areas and service routes. Monitor works on site establish any issues as early as possible. Early liaison with local authority regarding historical records of contamination in the local area.	2	4	3	2	8				End MS3	Contractor	
3	Unable to obtain or delays in obtaining an environmental permit from the Environment Agency (EA) to operate the HRC.	Client	Effect on programme and cost, delays to the project and causes significant delays that potentially result in a break of service or permanent removal of a HRC to the local community.	2	4	3	4	16	Work with the end user and WSP to establish correct timeline and enabling works. Pre-application meeting to be scheduled to ensure the correct permit is applied for IE Standard Rules or Bespoke permit. Share information timely between WSP and end user for supporting documentation, evidence to accompany the application and submit with enough time to enable validation prior to the site opening.	2	2	2	2	4				End MS6	Contractor	
4	Capacity of local service utilities and possible connections to site UKPN, gas supply, AW, (Water/drainage). Or delays in achieving work to complete dependencies	Client	Effect on programme and cost, unable to connect services promptly for the end user.	5	3	3	3	15	Assessment of Electrical and Gas load requirements to be issued to UKPN/gas supplier to review requirements and capacity of local distribution.	2	1	1	1	2				End MS3	Contractor	
5	Poor ground conditions, extensive sub structure design.	Client	Effect on programme and potential cost increase for additional works required to rectify	4	4	4	3	12	Undertake suitable ground investigations early to establish general ground conditions.	1	3	2	1	3				End MS3	Contractor	
6	Archaeological discovery/site of archaeological interest	Client	Effect on programme and potential cost increase for additional works required from archaeology	2	3	2	4	12	Establish early dialogue with CCC Archaeological advisors and establish brief for archaeology investigations, undertake work pre site (need licence for access) possible loss of crop comp to be confirmed.	1	2	1	1	2				End MS3	Contractor	
7	Site flooding risk	Client	Effect on programme and cost	3	3	3	3	9	Engage with all Statutory authorities, IDBs in relation to obtaining extent of risk and necessary consents, setting up management plans as required to suit. Contractor to provide method statement and ensure early warning notices are given for any potential inclement weather that could hinder works.	1	1	3	1	3				End MS3	Contractor	
8	Site specific restrictions from ecological reasons/compliance with legislation/planning policy.	Client	Effect on programme and cost	3	2	4	2	8	Appoint ecologist to undertake surveys required during design process to establish existing site conditions and provide requirements for any future development. Discharge of planning condition working in partnership with CCC Ecology and Parks teams.	2	2	2	1	2				End MS3	Contractor	
DESIGN																				
9	End User changes to scheme	Client	Effect on programme and cost	3	4	1	3	12	Establish end user brief early, undertake design work shops and monitor and manage scope creep and change through robust change control process.	1	2	1	2	4				End MS3	F+G	
10	Gap analysis	Client	Effect on programme and cost	4	4	1	3	12	Ongoing discussions with WSP / CCC to ensure all relevant information applied to the outline design is understood.	2	4	1	2	8				End MS3	CCC	
11	End user expectations are not met or misinterpreted	Client	Effect on programme and cost, delays to opening the facility resulting in a break of service to local community.	2	2	1	2	4	Project team to monitor and mitigate any overspends. Regular and consistent feedback and engagement with the end user, particularly in the detailed design stage.	1	2	1	1	2				End MS3	F+G	
PLANNING																				
12	Discharge of conditions is delayed or planning reject submissions.	Client	Effect on programme and cost	3	4	1	3	12	Timely engagement with CCC Planning Teams. To be included in scope for the Design and Build contractor	3	3	1	1	3				End MS4	CCC	
PROGRAMME																				
13	Access to land for surveys is denied or delayed by the current land owners/occupiers	Client	Effect on programme and cost. Potential for delays in information provision, applications to Highways and unable to discharge planning conditions.	2	2	2	4	8	Agree access strategy with current land user	0	0	0	0	0				End MS3	F+G	
14	Client change to phasing, outline scheme	Client	Effect on programme and cost for additional materials	5	5	1	1	5	Agree Programme early and avoid change to programme by holding regular meetings workshops with end user and Contractor.	5	5	1	1	5				end MS2	CCC	
FINANCIAL																				
15	BREXIT cost impacts, material/labour supply	Client	Effect on programme and cost	4	4	2	3	12	Ensure that resources are secured early and in time for site production.	1	1	1	1	3				End MS4	CCC	
16	Project not given funding or approval to proceed resulting in a loss of HRC facility in March. This will add extra pressure to the remaining 8 HRC sites.	Client	Programme and may impact design	5	5	1	3	15	Client to obtain backing for full budget from project boards. CCC to submit recommendations to E&G committee in early 2024 for final approval of budget and permission to build.	0	0	0	0	0				End MS5	CCC	
17	Project funding insufficient to cover requirements of the scheme	Client	Cost	3	5	1	2	10	Monitor project spend through life of pre-construction. Undertake regular reviews of the cost as project progresses undertake value management exercises as work proceeds.	3	3	1	2	6				End MS4	F+G	
Other																				
18	Changes in legislation passed down by the EA or government. Changes to CCC policies. Change in government policies.	Client	Effect on programme and cost	5	5	1	1	5	Monitor any change to CCC policy. Ensure the project team, contractor and end user are equipped with all relevant legislation, any future changes that could impact the build or operation of the HRC.	1	1	1	1	3				End MS5	CCC	
19	A break in service or permanent end to a HRC facility in March	Client	Effect on cost and damage or loss of reputation with the public who believe the council is not serious about its waste strategy. Increase in carbon emissions for additional travel to other sites or increase in fly tipping incidents polluting the natural environment.	5	5	3	3	15	Client to obtain backing for full budget from project boards. CCC to submit recommendations to E&G committee in early 2024 for final approval of budget and permission to build. Work with internal colleagues to support the project especially those in the Climate and Energy Team.	1	1	1	1	3						
Sum carried forward to project cost plan as Risk Provision																				

Total Risk Register	£	-
Total client contingency	£	-
Total risk in cost plan	£	-



**TENDER VIA FURTHER COMPETITION OF
THE CAMBRIDGESHIRE COUNTY COUNCIL
DESIGN & BUILD CONTRACTOR
FRAMEWORK FOR
MARCH HOUSEHOLD RECYCLING CENTRE
(HRC)**

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SECTION 1: INTRODUCTION

PART A: GENERAL REQUIREMENTS

Cambridgeshire County Council (the Authority) invites quotations via further competition under the Cambridgeshire County Council Design & Build Contractor Framework for the relocation of the existing Household Waste Recycling Centre (HRC) which will be located on a site adjacent to the March Waste Transfer station in Melbourne Avenue.

The works comprise the design and construction of a new permanent HRC facility which will replace the town's existing HRC, currently located off Hundred Road and is due to close by December 2025 under its current planning consent.

The new facility will offer increased capacity to meet the need of the county's growing population whilst ensuring that best practice operational and health and safety Standards are met. In order to achieve this, the proposed option is a split-level design which will maximise the capacity for queueing vehicles off the public highway and with separate Heavy Commercial Vehicle (HCV) access. It is also proposed to have separate access for cyclists and pedestrians, a reuse shop and segregation between the public and operational areas to avoid the need to close the site when exchanging recycling and waste containers.

Planning approval for these works was granted on 14th April 2023 by CCC, all planning documents can be view here: [CCC/22/101/FUL | Development of replacement March Household Recycling Centre \(HRC\) on land immediately to the south of the existing March HRC including new access arrangements off Hundred Road, engineering operations to create a split level site with associated tipping bays, erection of site office and reuse shop and erection of new perimeter fencing. | Household Waste And Recycling Centre Hundred Road March Cambridgeshire PE15 8QN](#)

As part of the appointment, the selected tenderer will produce a detailed design based on the planning approval outline design. The design is expected to continue from MS3 (light) through to MS7. Pre- start planning conditions 6 & 7 will also need to be discharged, this involves the detailed design of the surface water drainage of the site in agreement with the Waste Planning Authority.

The end user of the new facility will seek a permit from the Environmental Agency, part of this application requires a full ground investigation which the project will need to be factor in during the early design works. The EA Permit may have an influence on the timing of construction, the duration of the permit application is relatively unknown and commencing with construction prior to receiving the permit could be a perceived risk. Further consultation with stakeholders will be required.

Highways S278 approval will be required.

As part of this ITT pack, we have included the Highways Design Principles and it is essential that this is included within the design by the design team.

The Authority's detailed requirements are defined in Section 2 - Specification.

The successful Provider will be responsible for providing this service in accordance with the overarching framework as stated above.

Please take care in reading this document and any supporting information either contained in or attached to ProContract, in particular the Specification; in the event of any questions or queries in relation to this further competition, please refer to Part C Clarification Questions below. Any contact made with the Authority or any parties working with the Authority in regard to this Further Competition other than via ProContract could invalidate your tender submission unless instructed otherwise by the Authority via ProContract.

All material issued in connection with this further competition shall remain the property of the Authority and shall be used only for the purpose of this procurement exercise.

The Authority is managing this procurement process in accordance with the Public Contracts Regulations 2015.

The Authority reserves the right to:

- Carry out due diligence checks on the awarded provider;
- Amend the Conditions of Contract (see Appendix 1);
- Abandon the procurement process at any stage without any liability to the Authority; and or require the Potential Provider to clarify its tender submission in writing. If the Potential Provider fails to respond satisfactorily, this may result in the Potential Provider not being selected.

For technical support when using the CCC Procurement Portal (ProContract), please contact the ProContract support desk:

- Email: ProContractSuppliers@proactis.com
- Telephone: 0330 005 0352

This facility is available Monday to Friday, 09:00 to 17:30.

Alternatively, you may use the electronic ticket logging system which can be found [here](#).

PART B: PROCUREMENT TIMETABLE

Deadline for Clarification Questions	23 rd February 2024
Further Competition Deadline for Responses	1 st March 2024 - 12pm midday
Evaluation of Responses	March 2024
Contract Awarded / Start Date	March 2024

PART C: CLARIFICATION QUESTIONS

Any queries about this or any other tender documents, the procurement process, or the proposed contract itself, should only be referred via the ProContract messaging area. All queries will be logged in the Clarification Log and shared with all Potential Providers.

PART D: SUBMISSION OF RESPONSES

Should you wish to take part in the selection process, please complete all requirements of this further competition and return via ProContract before the response deadline provided above.

PART E: EVALUATION OF SUBMISSIONS

Any tender submissions deemed non-compliant or incomplete will be discarded.

Based on the information provided by Potential Providers, each compliant submission will be evaluated based on the following criteria:

Price will form 50% of the overall score and will be assessed at 100% based on the Overall Anticipated Contract Sum as follows:

	<u>Weighting</u>
Overall anticipated contract sum:	100%
Total	100%

The Overall Anticipated Contract Sum will be built up by Pricing documents which will need to be completed by Potential Providers. These Pricing Documents will comprise Main Contractor's Preliminaries, Milestones 3 (light) to 7 Design Fees including Surveys, Design Development Risk Allowance, and Main Contractor's Overheads and Profit. An indicative construction duration of 30 calendar weeks is to be used by all Potential Providers when building up their cost submission.

Quality will form 50% of the overall score and is broken-down into the following:

	<u>Weighting</u>
1.1 Structure chart (for info only)	n/a
1.2 Key people	20%
2.0 Design and commercial management	20%
3.0 Health and safety and logistics	20%
4.0 Programme	20%
5.0 Social value	10%
6.0 Operation	10%
Total	100%

The Authority's indicative net build budget for this project is £2,6251,976 which does not include fixed preliminaries, time-related preliminaries, design fees, design risk and OH&P, pre-construction fees, surveys fees, and design fees.

This budget, however, also includes an allowance for site-specific preliminaries. It is therefore expected for site-specific preliminaries to be included in the second stage tender as competitively tendered work packages. For clarity, site-specific preliminaries will include and be limited to:

- Heras fencing and hoardings
- Pedestrian and vehicular gates

- Tower and mobile cranes
- Haul/access roads
- MEWPs
- Other site-specific plant and hoists

Please note that under no circumstances is the contractor to use the Employers electricity, the appointed contractor is to ensure that they have made allowances for such things as car electric charging and the like.

This budget includes allowances for works required to achieve Carbon Neutral aspirations, this will be achieved by considering the embodied carbon impact that this project will have so by using green construction techniques and also by using green material to construct the facility. It is important to note that the Authority's expectation is that all design proposals developed as part of this commission will be deliverable within the budget listed above. This consists of ensuring that the overall facility including external works cost, which will include site-specific preliminaries as covered above, is designed and delivered within budget.

All quality related questions will be evaluated using the criteria below. The Potential Provider's responses to each quality question will be evaluated and scored out of a maximum of 10 marks as per the table below by each member of the evaluation panel.

Score	Criteria to Award Score
0	<ul style="list-style-type: none"> • Very weak or no answer
2	<ul style="list-style-type: none"> • Poor
4	<ul style="list-style-type: none"> • Satisfactory
6	<ul style="list-style-type: none"> • Good
8	<ul style="list-style-type: none"> • Very good
10	<ul style="list-style-type: none"> • Exceptional

The Potential Provider's responses to the Price element will be evaluated using the following criteria:

The Potential Provider with the most competitive cost will be awarded full marks. The remaining Potential Providers' totals will be calculated based on the percentage variance from the lowest of all the compliant submissions. An illustrative excel example of this is provided as part of these tender documents. In the event that this method of calculation results in a minus figure, the score will be capped at zero.

PART F: TENDER VALIDITY

The Potential Providers quotation should remain open for acceptance for a period of 180 days. A tender valid for a shorter period shall be automatically rejected.

PART G: TENDER INTERVIEWS

It is not intended to hold interviews with Potential Providers as part of this Further Competition.

SECTION 2: SPECIFICATION

Please refer to the package of documents attached in ProContract but in addition:

The purpose of this further competition is to select a Provider to engage in early contractor involvement from MS3 (light) for the initial design, to RIBA Stage 4 (end of Milestone 4) for the March HRC.

The works comprise the design and construction of a new permanent HRC facility which will be located on a site adjacent to the March Waste Transfer station in Melbourne Avenue and will replace the town's existing HRC, currently located off Hundred Road, due to close by December 2025 under its current planning consent.

The appointed Provider will manage the whole of the design process through Milestones 3 (light) and 4 under the Professional Services Contract and (only if a Price is agreed) up to Milestone 7 under the NEC4 Engineering and Construction Contract.

All Potential Providers should allow for a minimum of 3 weeks for Cambridgeshire County Council review and sign-off period for each Milestone conclusion, from Milestone 3 (light) to Milestone 4.

The design is to be developed in conjunction with the Authority via the Authority's Project Manager. The Provider will develop and co-ordinate the design and construction methodology in accordance with the RIBA stages identified.

The provider remains responsible for the checking and validation of the data supplied in the report and any drawings.

The Authority does not warrant the information contained within the technical information as correct or complete. The Provider is required to undertake its own checks and satisfy itself there is sufficient information upon which to make a bid and rely on the information provided at its own risk.

The Authority will not be liable for failure of the Provider to undertake sufficient due diligence on the information or for not undertaking suitable other checks to establish the validity of the information.

In accordance with the Cambridgeshire County Council Design and Build Contractor Framework, the Provider will initially be employed on a NEC4 Professional Services Contract, Option A to the end of Milestone 4. For the duration of the Professional Services Contract, the Provider will undertake the duties of the Consultant. The Professional Services Contract will be subsumed by the NEC4 Engineering and Construction Contract, Option A for the design and construction of the new facilities (only if a price is agreed for the Package Order at the end of Milestone 4). The output from the Professional Services Contract (i.e. the design) will form the Works Information for the Contractor's design included in Contract Data Part Two for the NEC4 Engineering and Construction Contract.

Note: The Provider is to manage the design in line with the budget through all Milestones to the end of Milestone 4 and is responsible for obtaining planning consent.

The second stage of the tender will be undertaken at the end of Milestone 4 in accordance with the Cambridgeshire County Council Design and Build Contractor Framework procedures. The information the Provider will be required to submit as part of the second stage submission will include: Form of Tender, Completed Contract Data Part Two for the NEC4 Engineering and Construction Contract (incorporating the design undertaken for the Professional Services Contract), Priced Activity Schedule based on costs tendered in the first stage and competitively tendered subcontract works packages in accordance with the Authorities standard standing orders procedures, which will include any required site-specific preliminaries covered above.

If the Price for the Package Order(s) is acceptable to the Authority, then the Provider will be appointed under the terms of the Construction Contract, refer to the Framework Agreement. The Authority reserves the right not to enter into the Construction Contract in the event a Price is not acceptable.

Providers are required to submit a proposed programme as part of their first stage tender submission which is to cover the whole period from appointment under the Professional Services Contract until completion and handover of the Works under the Engineering and Construction Contract.

Upon Completion of the Professional Services Contract, the Provider will retain full design responsibility for its design i.e. the design that the Provider produces will form the information for his design that is to be included in Contract Data Part Two. The Professional Services Contract and its scope will be subsumed into the design and construct (NEC4 Engineering and Construction Contract) contract and form part of the Contractor's Priced Activity Schedule.

Note: ultimately the Design and Construct Contract (NEC4 Engineering and Construction Contract) will subsume:

- **The Pre-Construction Services already undertaken and associated fees;**
- **Both pre and post contract design and associated fees.**

For the purposes of this further competition, Potential Providers should carefully study the requirements for documentation/information to be submitted as part of the tender, which comprises:

- Completed Contract Data Part Two for the Professional Services Contract.
 - For information, the Key Persons for this project should include the Planning Consultant, Design Manager, Lead Architect, and Construction Project Manager.
- Priced Activity Schedule for the Professional Services Contract incorporating:
 - fixed price for the Contractor's Pre-Construction Services including a full breakdown of the costs;
 - fixed price for the Milestones 3 (light) to 4 design fees including a full breakdown of the costs including surveys.
 - Potential Providers are expected to not exceed their respective maximum framework rates.

- Prices/rates for the Priced Activity Schedule for the NEC4 Engineering and Construction Contract:
 - fixed price items plus a fixed rate per week for Contractor's site overheads/preliminaries (which will form a basis of calculation for inclusion in the Package Order) including a full breakdown of the costs and identifying any variances to the framework model;
 - maximum design fee percentage (as applied to the building works cost) for the design in Milestones 5 to 7;
 - maximum risk allowance percentage;
 - fixed overheads and profit percentage;
- Programme/s
- Completed indicative Contract Sum

In addition, all mandatory sections in ProContract need to be completed as follows:

- Answers to Quality/Price Questions
- Confidentiality
- Freedom of Information
- Collusion Tendering Certificate
- Form of Tender

APPENDIX 1: CONDITIONS OF CONTRACT

The successful Provider will be responsible for providing this service in accordance with the Cambridgeshire County Council Design and Build Contractor Framework and as described in this document.

Please note that although the Framework Agreement and Call Off Contract documents are still to be signed, this further competition process is conducted under the issued and agreed Terms and Conditions of the Framework and Call Off, as per the tender process. No discussion or negotiation on any aspect of the Framework or Call Off shall be entertained, and any attempt to change such terms throughout the life of the Framework shall result in rejection from the relevant further competition, and repeated infringement may mean expulsion from the Framework.

CCC609456460

Directorate: Place and Sustainability
Service: Waste Disposal including PFI
Team: Waste Disposal including PFI

Your name: * Andrew Smith
Your job title: * Head of Service - Waste Management Operational Deliver
Directorate: Place and Sustainability
Service: Waste Disposal including PFI
Team: Waste Disposal incl PFI
Your phone: * 07920547026
Your email: * Andrew.Smith2@cambridgeshire.gov.uk
Proposal being assessed: Relocation of the March Household Recycling Centre (HRC) to a new adjacent location
Business plan proposal number: CAMBRIDGESHIRE COUNTY COUNCIL

Key service delivery objectives and outcomes: Key Service Objectives are detailed in the Corporate Strategic Framework 2023-2028 and in the PG&E Service and Business Plan 2024-2027, the Service has a statutory function to provide waste disposal functions, this is done through a Waste PFI Contract, which also provides for the provision of Household Recycling Centres (HRCs) for residents to use. March is one of these facilities. The Service also contributes to the following Corporate Ambitions: 1, 3, 5 & 6.

What is the proposal: The proposal is to relocate the March HRC to a new site that is adjacent to the existing one. The reason for this is that the current site has to be vacated by Dec 2025 as part of a landfill restoration programme, the new HRC site has to be operational before this time to allow for a seem-less operational transition. The proposal was agreed at the E&GI Committee in April 2022 Ref: 2022/041. The new site will be a modern split level facility which will enhance the visitor experience, safer to use and be available to all residents of Cambridgeshire. We are also aiming to increase availability to all residents with better access, re-use, recycling and disposal arrangements.

What information did you use to assess who would be affected by this proposal? Public consultation was carried out during the planning application stage, Ref: Planning Consent CCC/22/10/FUL. There were 3 Options considered and option 2 was chosen as the preferred solution. This will be a split level site in line with best practice principles and which is safe, accessible and functional for all the residents of Cambridgeshire to be able to use.

Are there any gaps in the information you used to assess who would be affected by this proposal? No

Does the proposal cover * All staff countywide, All service users/customers/service provision countywide, All service users/customers/service provision in specific areas/for specific categories of user.

Which particular employee groups/service user groups will be affected by this proposal? All residents of Cambridgeshire will benefit from this proposal, however, the new HRC site will likely to be of most benefit to those who live in close proximity to the facility.

Does the proposal relate to the equality objectives set by the Council's EDI Strategy? Yes

Will people with particular protected characteristics or people experiencing socio-economic inequalities be over/under represented in affected groups: About in line with the population

Does the proposal relate to services that have been identified as being important to people with particular protected characteristics/who are experiencing socio-economic inequalities? Yes

Does the proposal relate to an area with known inequalities? Don't know

What is the significance of the impact on affected persons? The aim is to give better access to HRC facilities, by using the most up to date design and to allow vehicle, cycle and pedestrian access. The split level design means that access to the recycling, reuse and waste containers is not by steps or a gantry, and material can be deposited safely and efficiently into the relevant containers, thus also reducing the potential for slips, trips and falls. Maintaining the provision of a quality network of HRC sites is important in raising re-use, recycling and waste awareness to CCC residents.

Category of the work being planned: Project

Is it foreseeable that people from any protected characteristic group(s) or people experiencing socio-economic inequalities will be impacted by the implementation of this proposal (including during the change management process)? Yes

Please select * Age, Disability, Pregnancy and maternity, Socio-economic inequalities

Research, data and /or statistical evidence: One of the main benefits of this proposal is that it is designed to improve access and better safety considerations for residents using the HRC facilities, this includes allowing pedestrian, cycle, car and van access, no steps to take material up to put in the containers which is also a much safer solution. The best practice approach is widely recognised in the waste handling environment and input from the following has helped in this process: - Wrap: the Waste Resource Action Programme 2016 & 2018 - HRC Guide. Managing Efficient and Effective HRCs. - HSE: Guidance on Civic Amenity Sites, Bring Sites and HRCs 2021. - DEFRA: Designing Waste Facilities, 2008.

Consultation evidence: General public consultation in the planning application process.

Based on all the evidence you have reviewed/gathered, what positive impacts are anticipated from this proposal? Better and safer provision of HRC facilities for all residents of CCC to use.

Based on consultation evidence or similar, what negative impacts are anticipated from this proposal? Perceptions of the public on any waste facility proposal are often around the concept of 'not in my back yard'. There are no negative aspects for this project as this opportunity seeks to improve access to all CCC residents.

How will the process of change be managed? 1. Committee approval was sought to upgrade the HRC facilities, noting that Milton HRC followed the same process, 2. Procurement Team support in the tendering for the design and build function, this has been carried out, 3. Finance, as there are cap-ex and operational costs to consider, 4. PFI contractor engagement, 5. Specialist project management support, 6. Further E&G committee and capital programme board approval for the authorisation to proceed to construct which is covered as part of this committee report.

How will the impacts during the change process be monitored and improvements made (where required)? Final design and operational requirements have yet to be carried out, this will be done with the construction contractor, CCC and Thalia who are the CCC's Waste PFI Contractor.

▼ Details of negative impact (e.g. worse treatment/outcomes)	Groups affected	Severity of impact	Action to mitigate impact with reasons/evidence to support this or justification for retaining negative impact		
			Who by	When by	
No negative impacts. However, if the decision was not to proceed then the network of sites available to CCC residents would be reduced. This may cause local adverse waste management feelings.	Age,Disability,Pregnancy and maternity,Socio-economic inequalities	Low	N/A	andrew.smith2@cambridgeshire.gov.uk	04/10/2024

Head of service * **Emma Fitch**

Head of service email * **Emma.fitch@cambridgeshire.gov.uk**

I confirm that this HoS is correct

Status: approved.

Finance Monitoring Report – Outturn 2023-2024

To:	Environment and Green Investment Committee
Meeting Date:	11th July 2024
From:	Executive Director of Place and Sustainability Executive Director of Finance and Resources
Electoral division(s):	All
Key decision:	No
Forward Plan ref:	Not applicable
Outcome:	The report is presented to provide Committee with an opportunity to note and comment on the outturn for 2023/2024.
Recommendation:	The Committee is recommended to review and comment on the report.

Officer contact:
Name: Sarah Heywood
Post: Strategic Finance Manager
Email: sarah.heywood@cambridgeshire.gov.uk

1. Creating a greener, fairer and more caring Cambridgeshire

- 1.1 This financial monitoring report provides the consolidated management accounts of the Place and Sustainability Directorate, enabling members to be aware of, and to scrutinise, the delivery of the business plan for 2023-24.

2. Background

- 2.1 This report is intended to give Committee an update on the financial position of Place and Sustainability Directorate and detail forecast pressures and underspends across the different services and an explanation for variances.
- 2.2 The Outturn Report attached provides the financial position for the whole of Place and Sustainability Directorate, and as such, not all of the budgets contained within it are the responsibility of this Committee. Members are requested to restrict their questions to the lines for which this Committee is responsible.

3. Main Issues

- 3.1 Revenue: In February 2024 P&S was forecasting a £1.8m overspend, at a summary level made up of a £4m pressure on the Energy Schemes (mainly due to the delayed grid connection for Noth Angle Solar Farm) partly offset by an over-achievement of Highways Development Management Income and Traffic Management Income as well as many smaller over- and under-spends.

The Waste Service was forecasting a pressure of £1.845m which was fully offset by the planned transfer from reserves, so creating a net-nil impact on the bottom line.

However, Between February and year-end it was decided to change how we report some aspects of the waste budget expenditure. These two changes, as described below, have created an additional pressure for P&S of £2.2m.

- (1) The waste budget year-end position reflects additional disposal costs for waste. These costs are due to the cessation of waste processing operations at the waste plants and diversion to landfill/third parties for processing. Some of these additional costs have been partly offset by the Waste Private Finance Initiative (PFI) contract cost reductions which were agreed with Thalia through a commercial agreement. However, additional operational savings were anticipated and forecast for when the detailed financial model was shared and evaluated, but because the priority is now finalising a new operational model it has been decided that the calculation of these operational savings will be wrapped up with the contractual change negotiations and on this basis it was considered prudent not to accrue for them at year-end, creating an additional variance of £800K.
- (2) In addition, a review of the expenditure for feasibility work charged to both capital and revenue for potential BATc works has been undertaken. Given the update of the options assessment and decisions taken by the EGI Committee to progress with a revised strategy £1.2m of these costs that were charged to capital have now been

moved to revenue. On the capital side, this has created an equivalent amount of underspend.

The impact of these two changes in approach for Waste expenditure has created a new £2.2m pressure in excess of previous forecasts.

- 3.2 The above waste changes and various mainly offsetting changes in other areas, has moved P&S from a forecast outturn in February of £1.8m to an actual outturn position of £4.1m.
- 3.3 Capital: The budgeted capital programme variation for 2023/24 was £24.5m and there was 13.2m additional slippage. Appendix 3 of the Finance Monitoring Report (FMR) Outturn Report lists the total scheme budget, in-year budget and actual expenditure for each capital budget and the service explanation for any in-year variances in excess of £250K.
- 3.4 The Savings Tracker for 23/24 is in Appendix 4 of the FMR Outturn Report and Appendix 5 provides the technical notes relating to Grant Income, Virements and Earmarked Reserves.

4. Significant Implications

4.1 Finance Implications

This report details the financial position across Place and Sustainability.

4.2 Legal Implications

There are no significant implications within this category.

4.3 Risk Implications

There are no significant implications within this category.

4.4 Equality and Diversity Implications

There are no significant implications within this category.

5. Source documents

5.1 None

Appendix

Directorate: Place & Sustainability

Subject: Finance Monitoring Report – Year End Outturn Report

 Date: 25th April 2024

Contents

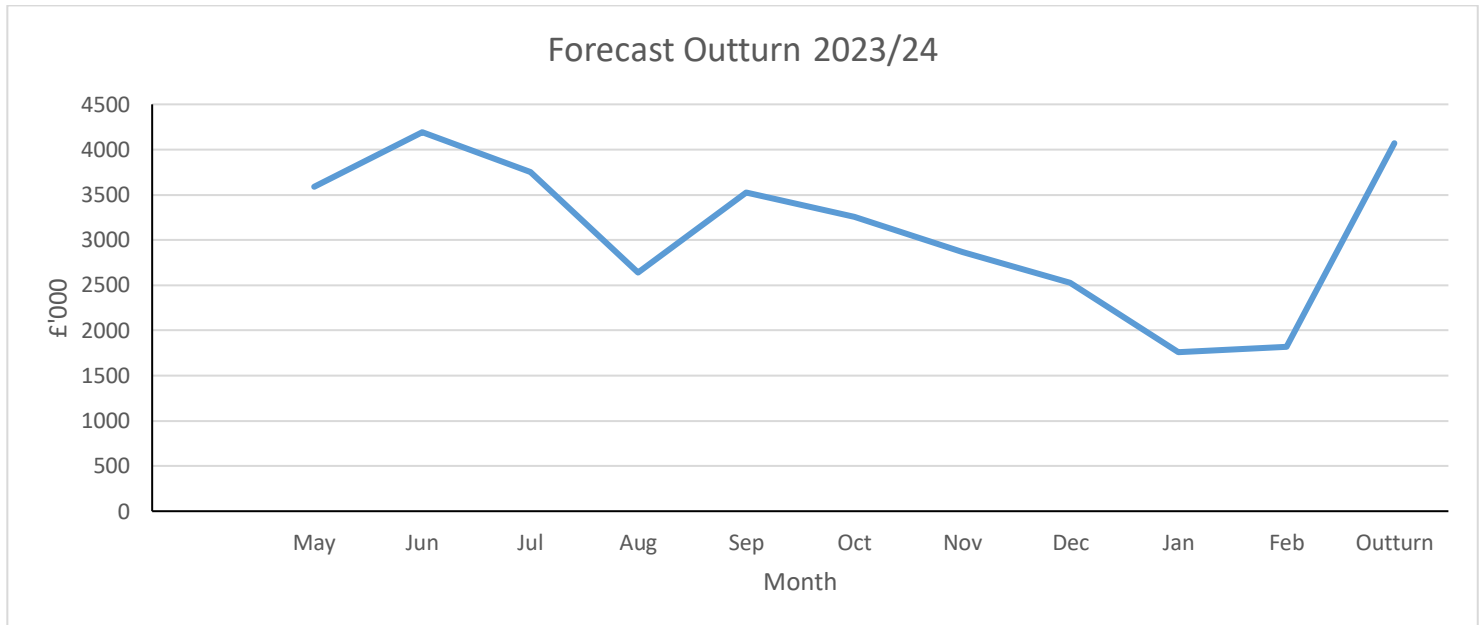
Section	Item	Description
1	Revenue Executive Summary	High level summary of information and narrative on key issues in revenue financial position
2	Capital Executive Summary	Summary of the position of the Capital programme within Place and Sustainability
3	Savings Tracker Summary	Summary of the latest position on delivery of savings
4	Technical Note	Explanation of technical items that are included in some reports
Appx 1	Service Level Financial Information	Detailed financial tables for Place and Sustainability main budget headings
Appx 2	Service Commentaries	Detailed notes on revenue financial position of services that have a significant variance against budget
Appx 3	Capital Appendix	This contains more detailed information about the capital programme, including funding sources and variances from planned spend.
<i>The following appendices are included quarterly as the information does not change as regularly:</i>		
Appx 4	Savings Tracker	Each quarter, the Council's savings tracker is produced to give an update of the position of savings agreed in the Business Plan.
Appx 5	Technical Appendix	Each quarter, this will contain technical financial information showing: Grant income received Budget virements Earmarked & Capital reserves

1. Revenue Executive Summary

1.1 Overall Position

At the end of 2023-24, Place and Sustainability is 4,072k overspent.

1.2 Summary of Revenue position of the Directorate



1.2.1 Place and Sustainability

Forecast Outturn Variance (Previous) £000	Directorate/Area	Gross Budget £000	Income Budget £000	Net Budget £000	Actual £000	Outturn Variance £000	Outturn Variance %
-510	Executive Director	1,522	-1,002	520	-296	-816	-156.9%
-2,197	Highways & Transport	42,951	-19,754	23,197	21,366	-1,831	-7.9%
2,664	Planning, Growth & Environment	53,397	-6,377	47,020	51,410	4,390	9.3%
4,046	Climate Change and Energy	2,577	-6,282	-3,705	959	4,664	125.9%
-149	Regulatory Services	5,140	-3,215	1,925	1,627	-297	-15.4%
3,855	Total Expenditure	105,587	-36,630	68,957	75,067	6,110	8.9%
-2,039	Mitigations	0	0	0	-2,038	-2,038	0.0%
1,816	Total	105,587	-36,630	68,957	73,029	4,072	5.9%

1.3 Summary of Outturn Position

In February 2024 P&S was forecasting a £1.8m overspend, at a summary level this was made up of a £4m pressure on the Energy Schemes (mainly due to the delayed grid connection for Noth Angle Solar Farm). This was partly offset by an over-achievement of Highways Development Management income and Traffic Management Income as well as many smaller over- and under-spends.

Furthermore, the Waste Service was forecasting a pressure of £1.845m which was fully offset by the planned transfer from reserves, so creating a net-nil impact on the bottom line.

Between February and year-end it was decided to change how we report some aspects of the waste budget expenditure. These two changes, as described below, have created an additional pressure for P&S of £2.2m.

- (1) The waste budget year-end position reflects additional disposal costs for waste. These costs are due to the cessation of waste processing operations at the waste plants and diversion to landfill/third parties for processing. Some of these additional costs have been partly offset by the Waste Private Finance Initiative (PFI) contract cost reductions which were agreed with Thalia through a commercial agreement. However, additional operational savings were anticipated and forecast for when the detailed financial model was shared and evaluated, but because the priority is now finalising a new operational model it has been decided that the calculation of these operational savings will be wrapped up with the contractual change negotiations and on this basis it was considered prudent not to accrue for them at year-end, creating an additional variance of £800K.
- (2) In addition, a review of the expenditure for feasibility work charged to both capital and revenue for potential BATc works has been undertaken. Given the update of the options assessment and decisions taken by the EGI Committee to progress with a revised strategy £1.2m of these costs that were charged to capital have now been moved to revenue. On the capital side, this has created an equivalent amount of underspend.

The impact of these two changes in approach for Waste expenditure has created a new £2.2m pressure in excess of previous forecasts.

The above waste changes and various mainly offsetting changes in other areas, has moved the directorate position from a forecast outturn in February of £1.8m to an actual outturn position of £4.1m.

2. Capital Executive Summary

Scheme category	Scheme Budget	Schemes Forecast Variance	2023-24 Budget	2023-24 Actuals	2023-24 Variance
	£000	£000	£000	£000	£000
Highways & Transport	575,211	0	72,959	45,807	-27,152
Planning, Growth & Environment	29,305	0	2,834	-1,055	-3,889
Climate Change & Energy Services	95,160	2,092	22,373	15,174	-7,199
Connecting Cambridgeshire	20,072	0	2,353	3,228	875
Capitalisation of Interest			1,331	1,015	-316
Capital Programme variations			-24,489	0	24,489
Total including Capital Programme variations	719,748	2,092	77,361	64,169	-13,192

There is a total of £13.2m slippage in excess of the budgeted capital programme variation of £24.5m.

Details for all capital schemes are shown in Appendix 3.

3. Savings Tracker Summary

The savings trackers are produced quarterly to monitor delivery of savings against agreed plans. The fourth quarterly savings tracker for 2023-24 is included in Appendix 4.

4. Technical note

On a quarterly basis, a technical financial appendix is included as Appendix 5.

- Grants that have been received by the service, and where these have been more or less than expected.
- Budget movements (virements) into or out of the directorate from other services, to show why the budget might be different from that agreed by Full Council.
- Service earmarked reserves – funds held for specific purposes that may be drawn down in-year or carried-forward – including use of funds and forecast draw-down.

Appendix 1 – Detailed Financial Information

Forecast Outturn Variance (Previous) £000	Committee	Budget Line	Gross Budget £000	Income Budget £000	Net Budget £000	Actual £000	Outturn Variance £000	Outturn Variance %
Executive Director								
-510		Executive Director	1,522	-1,002	520	-296	-816	-157%
-510		Executive Director Total	1,522	-1,002	520	-296	-816	-157%
Highways & Transport								
<u>Highways Maintenance</u>								
-8	H&T	Asst Dir - Highways Maintenance	109	0	109	4	-105	-96%
236	H&T	Highway Maintenance	6,819	-179	6,639	6,835	196	3%
128	H&T	Highways Asset Management	1,275	-456	819	930	111	14%
-828	H&T	Winter Maintenance	3,075	0	3,075	2,741	-334	-11%
<u>Project Delivery</u>								
-20	H&T	Asst Dir - Project Delivery	2	0	2	-74	-76	-4054%
-0	H&T	Project Delivery	551	-61	490	505	15	3%
-121	H&T	Street Lighting	14,162	-3,997	10,165	9,881	-284	-3%
<u>Transport, Strategy & Development</u>								
23	H&T	Asst Director - Transport, Strategy & Development	782	0	782	791	9	1%
-1,019	H&T	Traffic Management	3,906	-3,585	321	-1,102	-1,424	-443%
-92	H&T	Road Safety	1,127	-734	393	774	381	97%
-0	H&T	Transport Strategy and Policy	626	-523	103	42	-61	-59%
-2,107	H&T	Highways Development Management	1,736	-1,736	0	-2,117	-2,117	0%
795	H&T	Park & Ride	1,779	-1,480	299	1,222	923	309%
817	H&T	Parking Enforcement	7,003	-7,003	0	935	935	0%
-2,197		Highways & Transport Total	42,951	-19,754	23,197	21,366	-1,831	-8%

Forecast Outturn Variance (Previous)	Committee	Budget Line	Gross Budget	Income Budget	Net Budget	Actual	Outturn Variance	Outturn Variance
£000			£000	£000	£000	£000	£000	%
Planning, Growth & Environment								
-11	E&GI	Asst Dir - Planning, Growth & Environment	185	0	185	182	-3	-2%
532	E&GI	Planning and Sustainable Growth	2,713	-1,595	1,118	1,452	335	30%
298	E&GI	Natural and Historic Environment	1,471	-626	844	810	-35	-4%
1,845	E&GI	Waste Management	49,029	-4,155	44,874	48,967	4,093	9%
2,664		Planning, Growth & Environment Total	53,397	-6,377	47,020	51,410	4,390	9%
Climate Change & Energy Service								
-17	E&GI	Climate and Energy Services	653	-541	112	97	-16	-14%
4,063	E&GI	Energy Services	1,923	-5,741	-3,818	862	4,680	123%
4,046		Climate Change & Energy Service Total	2,577	-6,282	-3,705	959	4,664	126%
Community Safety and Regulatory Service								
194	CSMI	Registration & Citizenship Services	1,010	-1,955	-945	-774	170	18%
-177	CSMI	Coroners	3,390	-1,236	2,154	1,932	-223	-10%
-165	CSMI	Trading Standards	739	-24	715	470	-245	-34%
-149		Community Safety and Regulatory Service Total	5,140	-3,215	1,925	1,627	-297	-15%
3,855	Total		105,587	-36,630	68,957	75,067	6,110	9%
Mitigations								
-2,039		Transfer from earmarked reserves	0	0	0	-2,038	-2,038	0%
1,816	Overall Total		105,587	-36,630	68,957	73,029	4,072	6%

Appendix 2 – Service Commentaries on Outturn Position

Narrative is given below where there is an adverse/positive variance greater than 2% of annual budget or £100,000 whichever is greater for a service area.

1) Executive Director

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Outturn Variance £000	Outturn Variance %
1522	-1,002	520	-296	-816	-157%

The Executive Director budget includes various P&S-wide budgets, and the £816K underspend mainly reflects the over-achievement of vacancy savings and the overhead recovery and risk factors when P&S Services undertakes work for other agencies.

2) Assistant Director – Highways Maintenance

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Outturn Variance £000	Outturn Variance %
109	0	109	4	-105	-96%

The underspend reflects an over-recovery on recharges between internal teams.

3) Highways Maintenance

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Outturn Variance £000	Outturn Variance %
6,819	-179	6,639	5,223	196	3%

Highways Maintenance overspent by £196k at year-end, which is in-line with what was previously forecast. The service plans to spend to budget but due to the scale of works and the timing of these works, there can be a variance on the profile of works undertaken due to weather and local conditions.

4) Highways Asset Management

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Outturn Variance £000	Outturn Variance %
1,275	-456	819	930	111	14%

The £111K overspend relates to specific work undertaken using specialist consultants for asset condition and inventory surveys and other small variances.

5) Winter Maintenance

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Outturn Variance £000	Outturn Variance %
3,075	0	3,075	2,741	-334	-11%

The outturn position for winter maintenance is a £334K underspend, reflecting the mild and wet winter and the relatively low number of gritting runs required.

6) Street Lighting

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Outturn Variance £000	Outturn Variance %
14,162	-3,997	10,165	9,881	-284	-3%

The £284K underspend reflects (1) a pressure related to historic elements of the Street Lighting PFI contract between years 2011-12, where the baseline set in the contract needed adjustment, (2) an underspend as the annual energy price increase was lower than had been estimated in the budget (the energy rate in October changed from 35.89p/kWh to 39.8p/kWh), and (3) a staff underspend in Highway Contracts and Commissioning, due to vacancies remaining unfilled.

7) Traffic Management

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Outturn Variance £000	Outturn Variance %
3,906	-3,585	321	-1,102	-1,424	-443%

Traffic Management and Streetworks over-achieved on income by £1.4m due to additional income from Section 74 charges (both an increase in the number applications and for prolonged periods of occupation of the road), additional income from scaffolding and skips, and an underspend on energy costs for signals.

8) Road Safety

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Outturn Variance £000	Outturn Variance %
1,127	-734	393	774	381	97%

The overspend relates to an under-recovery of road safety audit costs, an overspend on Bikeability Level 3 grant funded expenditure, and additional maintenance costs for safety camera.

9) Highways Development Management

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Outturn Variance £000	Outturn Variance %
1,736	-1,736	0	-2,117	-2,117	0%

The Highways Development Management fee income changed to collection in advance, creating a one-off benefit this year, and in addition, there were some one-off payments relating to activity in previous years, creating a total over-achievement of income of £2.1m.

10) Park & Ride

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Outturn Variance £000	Outturn Variance %
1,779	-1,480	299	1,222	923	309%

The closure of the southern section of the guided bus way has resulted in a loss of income and together with a pressure due to essential maintenance work on the busway the outturn position is an overspend of £923K.

11) Parking Enforcement

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Outturn Variance £000	Outturn Variance %
7,003	-7,003	0	935	935	0%

At year-end there is an under-achievement of income of £935K because Penalty Charge Notice income from bus lanes was lower than budgeted, which was partly due to the closure of Station Road, Cambridge. £100K is due to one-off costs to assist with the implementation of civil parking enforcement in Huntingdonshire District Council and Fenland District Council areas.

12) Planning and Sustainable Growth

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Outturn Variance £000	Outturn Variance %
2,713	-1,595	1,118	1,452	335	30%

The slowing down of the housing market and lower development rates led to a pressure for Planning and Sustainable Growth, particularly as fewer pre-application planning requests and planning applications with maximum fees were submitted, and in addition there was a pressure due to a planning appeal where the appellant requested a public inquiry, creating a total year-end pressure for the service of £335K.

13) Waste Management

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Outturn Variance £000	Outturn Variance %
49,029	-4,155	44,874	48,967	4,093	9%

The waste service year-end position reflects the additional disposal costs for waste due to the cessation of waste processing operations at the waste plants and diversion to landfill/third parties for processing, and as planned, the £1.845m transfer of reserves (shown in Mitigations) offsets this pressure. Some of these additional costs have been partly offset by the Waste Private Finance Initiative (PFI) contract cost reductions which were agreed with Thalia through a commercial agreement. However, additional operational savings were anticipated and forecast for when the detailed financial model was shared and evaluated, but because the priority is now finalising a new operational model it has been decided that the calculation of these operational savings will be wrapped up with the contractual change negotiations and on this basis it was considered prudent not to accrue for them at year-end, creating an additional variance of £800K. In addition, a review of the BATc expenditure charged to both capital and revenue was undertaken, and some additional costs were charged direct to revenue (£0.2m) and £1.2m of costs expected to be charged to capital were instead charged to revenue. The impact of these two changes in approach creates a new pressure of £2.2m compared to previous forecasts, and the Waste outturn position is a £4.1m overspend offset by the £1.845m mitigation.

14) Energy Services

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Outturn Variance £000	Outturn Variance %
1,923	-5,741	-3,818	862	4,680	123%

Across all the energy schemes, there was an outturn variance of £4.453m. The majority of the variance was due to delays to project start dates, with most of the reprofiling relating to **North Angle Solar Farm** due to delays with the construction of the CPEN cable, to connect the solar farm to the grid and Swaffham Prior Heat Network. It was anticipated that construction would start following planning permission being granted in April. However, there were concurrent delays with our contractors and the easement process until August. The easement process took until January to conclude to enable construction to start.

The **St. Ives Smart Energy Grid** had been due to be completed by September, but this was also delayed. This was due to issues with a key sub-contractor for the project and reviews of the installation by the main contractor needing to be undertaken.

At the second micro-grid under construction at **Babraham Park and Ride**, this was also delayed due to very similar issues with the same key sub-contractor. In addition to this, issues were identified with the existing infrastructure on the site that were needing further investigation.

Swaffham Prior Community Heat Network became operational and supplied decarbonised heat and hot water to 64 customers for its first winter with a significant load on the system. The first ground source heat pump was switched on and started generating income from the Renewable Heat Incentive (RHI) approved by Ofgem.

The **Stanground Solar and Battery Project** was put on hold during the year due to grid connection issues, despite the project having the benefit of a grid connection offer. This was pushed back to 2030, due to essential upgrades being required. In order to retain the planning permission, minor works were carried out on site whilst further news on a revised connection date is awaited from UKPN and National Grid.

15) Registration & Citizenship Services

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Outturn Variance £000	Outturn Variance %
1,010	-1,955	-945	-774	170	18%

As forecast during the financial year, there was a pressure on Registration Services due to both volumes of ceremony booking and the number of cancellations, and this was addressed in the Business Plan for 2024/25. An additional year without a rise in statutory fees during a period of high inflation also negatively impacted on revenue.

16) Coroners

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Outturn Variance £000	Outturn Variance %
3,390	-1,236	2,154	1,932	-223	-10%

The £223K underspend in the Coroners Service was due to staff vacancies and some additional funding that was made available.

17) Trading Standards

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Outturn Variance £000	Outturn Variance %
739	-24	715	470	-245	-34%

The £245K underspend on Trading Standards service was mainly due to the due to the application of the Proceeds of Crime reserve which was used to support local crime fighting priorities for the benefit of the community.

18) Mitigations

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Forecast Variance £000	Forecast Variance %
0	0	0	-2,038	-2,038	0%

As forecast during the year, two earmarked reserves were applied to the P&S bottom line position to mitigate specific known pressures. These were £1,845k from the waste reserve and £194k from the registrations reserve.

Appendix 3 – Capital Position

4.1 Capital Expenditure

Original 2023-24 Budget as per Business Plan £000	Committee	Scheme	Total Scheme Revised Budget £000	Total Scheme Forecast Variance £000	Revised Budget for 2023-24 £000	Actual Spend £000	Outturn Variance £000
		Integrated Transport					
200	H&T	Major Scheme Development & Delivery	1,000	0	0	3	3
600	H&T	Safety Schemes	3,000	0	1,780	183	-1,597
345	H&T	Strategy and Scheme Development work	2,004	0	935	750	-185
25	H&T	Air Quality Monitoring	125	0	25	25	0
1,040	H&T	Annual Contribution to A14 upgrade	26,000	0	1,040	1,040	0
895	H&T	Local Infrastructure Improvements	4,409	0	1,463	1,112	-351
0	H&T	Minor improvements for accessibility and Rights of Way	77	0	77	5	-72
3,371	H&T	Delivering the Transport Strategy Aims	7,050	0	2,362	789	-1,573
1,035	H&T	Bar Hill to Northstowe Cycle Route	1,279	0	1,042	0	-1,042
		Operating the Network					
9,450	H&T	Carriageway & Footway Maintenance incl. Cycle Paths	37,650	0	10,200	9,766	-434
235	H&T	Rights of Way	1,175	0	250	368	118
2,347	H&T	Bridge Strengthening	11,735	0	2,347	1,562	-785
778	H&T	Traffic Signal Replacement	3,890	0	1,070	1,099	29
183	H&T	Smarter Travel Management - Int Highways Man Centre	915	0	183	176	-7
118	H&T	Smarter Travel Management - Real Time Bus Information	0	0	0	0	0
		Highways & Transport					
		Highways Maintenance					
0	H&T	£90m Highways Maintenance schemes	78,700	0	492	-20	-512
8,179	H&T	Pothole grant funding	36,656	0	10,544	9,052	-1,492
0	H&T	Additional highways maintenance (HS2 allocation)	4,728	0	2,364	875	-1,489
4,000	H&T	Footways	28,000	0	4,165	3,735	-430
4,750	H&T	A14 De-trunking	24,750	0	4,750	67	-4,683
500	H&T	Highways Materials Recycling	2,500	0	500	47	-453
		Project Delivery					

Original 2023-24 Budget as per Business Plan £000	Committee	Scheme	Total Scheme Revised Budget £000	Total Scheme Forecast Variance £000	Revised Budget for 2023-24 £000	Actual Spend £000	Outturn Variance £000
3,868	H&T	Guided Busway	149,791	0	3,890	29	-3,861
10	H&T	Ely Crossing	49,006	0	10	-37	-47
0	H&T	- Cambridge Cycling Infrastructure	487	0	487	70	-417
600	H&T	- King's Dyke	33,500	0	-2,550	798	3,348
0	H&T	- Emergency Active Fund	1,181	0	279	207	-72
0	H&T	- Lancaster Way	2,589	0	11	15	4
0	H&T	- Wisbech Town Centre Access Study	1,883	0	101	-8	-109
4,571	H&T	- March FHSF and MATS Broad Street	6,853	0	5,116	3,636	-1,480
4,367	H&T	- St Neots Future High St Fund	7,905	0	1,992	1,827	-165
0	H&T	- March Area Transport Study - Main schemes	3,329	0	1,298	1,357	59
1,300	H&T	- St Ives local Improvements	2,300	0	1,920	562	-1,358
2,903	H&T	- A141 and St Ives Improvement	5,805	0	1,754	686	-1,068
2,535	H&T	- A10 Ely to A14 Improvements	3,803	0	2,378	1,292	-1,086
0	H&T	- Witchford A10 NMU	100	0	100	94	-6
0	H&T	- Transforming Cities Fund	2,860	0	2,347	1,518	-829
0	H&T	-Southern Busway Widening – widening of maintenance track	2,891	0	2,891	541	-2,350
100	H&T	Street Lighting LED	13,283	0	100	53	-47
0	H&T	Soham Wicken NMU	1,230	0	430	53	-377
0	H&T	Active Travel 4	1,192	0	1,192	661	-531
		Transport Strategy and Network Development					
0	H&T	- Scheme Development for Highways Initiatives	1,000	0	424	0	-424
0	H&T	- CaPCAM and Electric Vehicles	1,665	0	1,665	1,312	-353
0	H&T	- Northstowe Transport Monitoring	0	0	0	0	0
200	H&T	- Wheatsheaf Crossroads	6,795	0	1,535	507	-1,028
		Planning, Growth & Environment					
2,180	E&GI	- Waste Infrastructure	7,424	0	1,500	22	-1,478
19,320	E&GI	- Waterbeach Waste Treatment Facilities	20,367	0	500	-1,078	-1,578
0	E&GI	- Northstowe Heritage Centre	680	0	0	0	0
834	E&GI	- Reallocation and funding of cost cap for Northstowe phase 1	834	0	834	1	-833
		Climate Change & Energy Services					
0	E&GI	Energy Efficiency Fund	0	0	0	0	0

Original 2023-24 Budget as per Business Plan £000	Committee	Scheme	Total Scheme Revised Budget £000	Total Scheme Forecast Variance £000	Revised Budget for 2023-24 £000	Actual Spend £000	Outturn Variance £000
0	E&GI	- Swaffham Prior Community Heat Scheme	14,170	0	3,395	1,719	-1,676
0	E&GI	- Alconbury Civic Hub Solar Car Ports	928	0	0	0	0
2,066	E&GI	- St Ives Smart Energy Grid Demonstrator scheme	5,486	200	1,277	1,029	-248
2,819	E&GI	- Babraham Smart Energy Grid	8,595	0	5,040	2,419	-2,621
0	E&GI	- Trumpington Smart Energy Grid	6,970	0	0	0	0
3,000	E&GI	- Stanground Closed Landfill Energy Project	8,267	0	550	101	-449
0	E&GI	- Woodston Closed Landfill Energy Project	150	0	135	0	-135
427	E&GI	- North Angle Solar Farm, Soham	30,849	0	6,438	6,465	27
409	E&GI	- Fordham Renewable Energy Network Demonstrator	635	0	450	0	-450
1,627	E&GI	- Environment Fund - Decarbonisation Fund - Council building Low Carbon Heating	10,518	0	2,463	1,099	-1,364
0	E&GI	- Environment Fund - Decarbonisation Fund - School Low Carbon Heating Programme	2,383	0	281	350	69
0	E&GI	Environment Fund- Decarbonisation Fund - School Education Capital	3,499	0	1,729	1,729	0
0	E&GI	- Environment Fund - EV Chargepoints	200	0	158	112	-43
167	E&GI	- Environment Fund - Oil Dependency	500	0	205	57	-148
230	E&GI	- Environment Fund - Climate Innovation	300	0	63	0	-63
0	E&GI	- Treescape Fund	300	0	31	0	-31
0	E&GI	- Cambridge Electric Vehicle Chargepoints	157	0	15	3	-12
0	E&GI	- School Ground Source Heat Pump Projects	3,145	0	143	91	-52
		Connecting Cambridgeshire					
2,490		Connecting Cambridgeshire	20,072	0	2,353	3,228	875
1,331		Capitalisation of Interest	4,915	0	1,331	1,015	-316
95,405		Subtotal	726,555	200	101,850	64,169	-37,681
-19,129		Capital Programme variations	-66,696	0	-24,489	0	24,489
76,276		Total including Capital Programme variations	659,859	200	77,361	64,169	-13,192

The schemes with significant variances (>£250k) either due to changes in phasing or changes in overall scheme costs can be found below:

Ref	Committee	Commentary vs previous month	Scheme	Scheme Budget £000	Budget for 2023-24 £000	Outturn Variance £000	Cause	Commentary
1a	H&T	Updated	Safety Schemes	3,000	1,780	-1,597	Reprofiling	<p>Reprofiling of the Safety Schemes relates to the following schemes: -</p> <ul style="list-style-type: none"> • Puddock Road - A range of options were considered and presented to H&T Committee in March 2024, which required a review of the approach proposed. A speed reduction has been approved and works are being moved forward swiftly to deliver supporting measures in 2024-25. • Swaffham Heath Crossroads, this scheme has been delayed due to an issue with the land acquisition beyond the project team's control. These have now been resolved and work is expected to commence in September 2024. • Wimblington / Doddington A141 safety scheme – There were delays in the commissioning of a topographical survey due to a lack of interest from suppliers. The survey has now been commissioned and a report from the contractors will be provided in May 2024.
1b	H&T	New	Local Infrastructure Improvements	4,409	1,463	-351	Reprofiling	<p>The budget covers many relatively small schemes which need to be re-profiled due to the time taken in collaborating between the many organisations involved in each scheme and the respective local circumstances of each scheme. The underspend is rolled forward to the new financial year along with the respective commitments and a large number of recharges to applicants were raised at year end, now showing as income against the budget (-£350k).</p>
1c	H&T	Updated	Delivering the Transport Strategy Aims	7,050	2,362	-1,573	Reprofiling	<p>The underspend on the DTSA programme is due to the following:-</p> <ul style="list-style-type: none"> • Several projects from this programme were re-profiled in-year to be delivered in 24-25. • Several schemes were also withdrawn from the programme in July with new ones being added in their

Ref	Committee	Commentary vs previous month	Scheme	Scheme Budget £000	Budget for 2023-24 £000	Outturn Variance £000	Cause	Commentary
								<p>place amounting to c.£900k. These were withdrawn as external grant funding became available.</p> <ul style="list-style-type: none"> • Of these new schemes, most are due to be delivered by end of Q3 of 24-25 including the parish driven 20mph programme (-£200k) and B1049 (-£190k) project. There was also a delay in the delivery of the 20mph projects due to resources to progress the legal orders, and extended response times from some of the applicants, which will be rolled forward into 24/25, (-£100k). • Other schemes in the programme in Fenland and Huntingdonshire were withdrawn following further engagement with locally elected members and councils (-£150k). • Similar development projects Eastgate, Camborne (zebra crossing), Fordham – Soham (NMU route), A505 at Duxford (NMU crossing), A605 at Elton, Cambridge East Road have been difficult to progress due others including developers and SusTrans who have been undertaking similar work and we are trying to tie our work into this, (-£310k). • Likewise (-£115k) worth of funding for the Ely 20mph zone is now being covered by a grant from the CPCA. • Broadway St Ives is now being funded via a grant from the CPCA, which means the allocation from DTSA is no longer required (-£100k). • A proportion of this underspend (-£150k) is linked to contributions to other projects in the Active Travel 4 programme and the Soham – Wicken NMU route, see 1v & 1w. • All underspends due to projects being withdrawn and funded by the CPCA has been reallocated to new projects which are now in the 24/25 programme. • A risk pot held at programme level for 23/24 was not required (-£165k) this will remain in place going forward as schemes progress to construction.

Ref	Committee	Commentary vs previous month	Scheme	Scheme Budget £000	Budget for 2023-24 £000	Outturn Variance £000	Cause	Commentary
1d	H&T	Updated	Bar Hill to Northstowe Cycle Route	1,279	1,042	-1,042	Reprofiling	Following legal and land purchasing issues it is now planned for most of the work (and spend) to take place in Q2 of 24-25 if the issues can be overcome. This funding is all Section 106, still with the developers and reliant on certain legal requirements being met / not guaranteed.
1e	H&T	New	Carriageway & Footway Maintenance incl Cycle Paths	37,650	10,200	-434	Reprofiling	There is a £434K in-year underspend which reflects several schemes which have slipped by a few days into the new financial year and the residual scheme costs will transfer over to 2024/25.
1f	H&T	New	Bridge Strengthening	11,735	2,347	-785	Reprofiling	<p>There are delays in 4 schemes which have contributed to the in-year underspend of £785K. The unused budget will be carried forward to support the completion of the schemes in the new financial year.</p> <ul style="list-style-type: none"> Milton Road Culvert Cambridge had site access issues for the sheet piling and lead in time to move a lamp column and isolate supply. Coldhams Lane cycleway bridge required Geotech investigation to determine subsidence but access was not agreed and talks are ongoing with the tenant and landowner to resolve. Barnwell Railway bridge went out to tender with supply chain partners but there was no response so will re-tender to find 3 new companies wishing to price. St Ives Flood Arches was still under water when due to commence in March so waiting for the ground to dry to enable scaffold working platforms to be built for the brick repairs.
1g	H&T	New	£90m Highways maintenance Schemes	78,700	492	-512	Reprofiling	This budget is the residual amount remaining once the identified schemes have been completed and will be rolled forward into 2024/25 and added to the new investment funds.
1h	H&T	New	Pothole grant funding	36,656	10,544	-1,492	Reprofiling	The pothole grant capital budgets should be considered together - the Pothole Grant Funding and the Additional Highways Maintenance (HS2 allocation). There is a £3m in-year underspend across the two which is due to the late announcement (in November 2023) by the Department of Transport of the new HS2 reallocated funds. The unused budget will be carried forward to 2024/25.
1i	H&T	Updated	Additional Highways Maintenance (HS2 allocation)	4,728	2,364	-1,489	Reprofiling	

Ref	Committee	Commentary vs previous month	Scheme	Scheme Budget £000	Budget for 2023-24 £000	Outturn Variance £000	Cause	Commentary
1j	H&T	New	Footways	28,000	4,165	-430	Reprofiling	The footway slurry seal schemes spent to budget but there was £434K slippage in other footway works. There was an underspend of -£180k on the structural footway programme due to projected staff costs being less than anticipated and some smaller scheme savings (-£140k), and one project (-£40k) slipping into 24/25 due to roadspace issues. The money will roll into 24/25.
1k	H&T	Updated	A14 De-trunking	24,750	4,750	-4,683	Reprofiling	Responsibility for the road transferred to the Council on 7 th Feb 2024 and due to adoption of the road happening so late in the year, minimal work has taken place in 23-24.
1l	H&T	Updated	Highways Materials Recycling	2,500	500	-453	Reprofiling	The project is being reviewed to test the viability of the business case and the potential risks and practical site issues.
1m	H&T	Updated	Guided Busway	149,791	3,890	-3,861	Reprofiling	This budget had been forecasting the underspend during the year and will be reviewed as part of the carry-forward process to identify the profile of any retention still outstanding and its inter-relationship with the other Guided Busway capital schemes.
1n	H&T	Updated	Cambridge Cycling Infrastructure	487	487	-417	Reprofiling	A significant proportion of this is for the Ring Fort Path scheme, the construction of which is subject to completion of a land agreement. Construction is now expected to fall in 2024-25 subject to securing the necessary land agreements.
1o	H&T	Updated	King's Dyke	33,500	-2,550	3,348	Reprofiling	The final account for the scheme is now expected to be settled in 2024-25 following completion of the works and ongoing discussion with the contractor, this is not expected to affect the overall scheme cost.
1p	H&T	Updated	March Future High Street	6,853	5,116	-1,480	Reprofiling	The in-year underspend was due to a number of factors including reprofiling of work following the appointment of the construction contractor, internal staff costs substantially lower than budgeted and lower than expected inflation costs due to early procurement of some materials. Work was reprofiled across 2023-24 and 2024-25 and is continuing onsite, with completion expected October 2024.
1q	H&T	Updated	St Ives Local Improvement	2,300	1,920	-1,358	Reprofiling	Following the detailed assessment of the schemes, two packages of work were withdrawn from the St Ives Local Improvements programme following further detailed assessment which demonstrated they would not deliver the anticipated benefits. Alternative schemes were proposed to utilise the available

Ref	Committee	Commentary vs previous month	Scheme	Scheme Budget £000	Budget for 2023-24 £000	Outturn Variance £000	Cause	Commentary
								funding which are expected to be delivered in 2024-25 subject to DfT approval for an extension to the funding deadline.
1r	H&T	Updated	A141 and St Ives Improvement	5,805	1,754	-1,068	Reprofiling	The delivery programme for 2023-24 was amended to allow time to further develop options considering the balance of active travel and public travel improvements alongside a road-based scheme, project was reprofiled with further work to continue in 2024-25.
1s	H&T	Updated	A10 Ely to A14 improvements	3,803	2,378	-1,086	Reprofiling	The programme for the Strategic Outline Business Case was extended into 2023-24, which delayed the start of the Outline Business Case (OBC) Programme. The OBC programme has been further developed to consider the consultation period and discussions on governance, leading to the scheme programme being reprofiled with further work to continue in 2024-25.
1t	H&T	Updated	Transforming Cities Fund	2,860	2,347	-829	Reprofiling	The programme has been reprofiled with some schemes within the programme expected to be completed in 2024-25 for a variety of reasons including additional consultation on 20mph schemes, availability of road space and an ongoing court hearing for Mill Road.
1u	H&T	Updated	Guided Busway – Widening of footpath	2,891	2,891	-2,350	Reprofiling	The scheme is in the design stage and works is expected to commence in 2024 and the budget will be rolled forward to 2024/25. A proportion of the budget has been used to fund installation of safety fencing along a section of the route, which has now been completed. Further work is ongoing to test the deliverability of widening the footpath.
1v	H&T	Updated	Soham Wicken Non Motorised Users (NMU)	1,230	430	-377	Reprofiling	The funding allocation was tested against the programme and adjusted to allow for an extended period of consultation and completion of the grant funding agreement in 2023-24, with the construction period to commence in 2024-25 following discussion with funders.
1w	H&T	Updated	Active Travel 4	1,192	1192	-531	Reprofiling	Elements of the programme were reprofiled to allow completion and grant of required planning approval for the Eddington to Girton Scheme, completion is expected in 2024-25 following discussion and agreement with the funders.
1x	H&T	Unchanged	Scheme Development	1,000	424	-424	Ended	There were no new planned financial obligations from this fund as scheme development is now picked up within the cost of individual projects.

Ref	Committee	Commentary vs previous month	Scheme	Scheme Budget £000	Budget for 2023-24 £000	Outturn Variance £000	Cause	Commentary
			for Highways Initiatives					
1y	H&T	Updated	CaPCAM and Electric Vehicles	1,665	1,665	-353	Reprofiling	The scheme has been reprofiled to reflect that the final elements of the work will now take place 24-25.
1z	H&T	Updated	Wheatsheaf Crossroads	6,795	1,535	-1,028	Reprofiling	The start of construction for the Wheatsheaf Crossroads has been delayed pending the conclusion of the required land acquisition. The land acquisition has been impacted by unforeseen circumstances beyond the control of the County Council.
1aa	EG&I	Updated	Waste Infrastructure	7,424	1,500	-1,478	Reprofiling	As forecast during the financial year, a minimal amount of spend occurred against the £1.5m budget for March HRC as procurement is just starting using the education service Construction Consultancy framework contract. The budget will be re-profiled in 2024/25 to reflect the updated timeline.
1ab	EG&I	New	Waterbeach Waste Treatment Facilities	20,367	500	-1,578	Reprofiling	As detailed in the revenue section of the outturn report, a review of expenditures was undertaken resulting in £1.2m of capital expenditure being transferred to revenue, creating an in-year variance on the capital budget. It is anticipated that in May 2024, when all the capital budgets are reviewed and re-profiled as part of the 2023/24 carry-forward process, the remaining scheme budget will be transferred into 2025/26 pending the outcome of the decision over the new operational model.
1ac	EG&I	Unchanged	Reallocation and funding of cost cap Northstowe phase 1	834	834	-833	Reprofiling	The expenditure will now take place in 2024/25 and the funding will be rolled forward to address the costs as confirmed in the Business Plan.
1ad	EG&I	New	Swaffham Prior Community Heat Scheme	14,170	3,395	-1,676	Reprofiling	During the course of 2023/24, 64 homes were connected to the heat network during the first major phase of connections. The costs for connecting each home were higher than had been anticipated so additional capital borrowing for the project was sought and approved. It is anticipated this will be spent over the remaining 4 years of the anticipated construction programme and the unused capital allocation will be reprofiled into 2024/25.

Ref	Committee	Commentary vs previous month	Scheme	Scheme Budget £000	Budget for 2023-24 £000	Outturn Variance £000	Cause	Commentary
1ae	EG&I	Updated	St Ives Smart Energy Grid Demonstrator scheme	5,486	1,277	-248	Reprofiling	This scheme had been due to be completed by September but this was delayed due to issues with a key sub-contractor for the project and reviews of the installation by the main contractor needing to be undertaken.
1af	EG&I	Updated	Babraham Smart EnergyGrid	8,595	5,040	-2,621	Reprofiling	The scheme was delayed due to very similar issues to St Ives Smart Energy Grid with the same key sub-contractor. In addition to this, issues were identified with the existing infrastructure on the site that were needing further investigation.
1ag	EG&I	Updated	Stanground Closed Landfill Energy Project	8,267	550	-449	Reprofiling	The scheme was put on hold in 2023/24 due to grid connection issues that arose in September, due to transmission capacity constraints. Expenditure on the project was therefore paused, with the exception of necessary, minor works to retain the planning permission
1ah	EG&I	Unchanged	Fordham Renewable Energy Network Demonstrator	635	450	-450	Reprofiling	The scheme remained on hold during 2023/24 pending completion of some of the existing portfolio of projects to have capacity to develop it further.
1ai	EG&I	Updated	Environment Fund - Decarbonisation Fund - Council building Low Carbon Heating	10,518	2,463	-1,364	Reprofiling	Phase 4 project development costs were removed from the project as the aim was to do this work mostly in-house. Also, there was a slight rephasing as the work for phase 4 is now planned for 2024-25.
1aj	EG&I	New	Connecting Cambridgeshire	20,072	2,353	875	Reprofiling	The in-year overspend reflects the fact that the estimated profiling of spend across years will be updated and adjusted in the carry-forward process.

4.2 Capital Variations Budget

Variation budgets are set annually and reflect an estimate of the average variation experienced across all capital schemes, and reduce the overall borrowing required to finance our capital programme. There are typically delays in some form across the capital programme due to unforeseen events, but we cannot project this for each individual scheme. We therefore budget centrally for some level of delay. Any known delays are budgeted for and reported at scheme level. If forecast underspends are reported, these are offset with a forecast outturn for the variation budget, leading to a balanced outturn overall up to the point when rephasing exceeds this budget.

The capital variations budget for Place and Sustainability service is £24,489K and was recalculated to reflect the reprofiling of the works at the Waterbeach waste treatment facility.

4.3 Capital Funding

Original 2023-24 Funding Allocation as per Business Plan £000	Source of Funding	Revised Funding for 2023-24 £000	Spend – Outturn £000	Variance – Outturn £000
13,626	Local Transport Plan	13,771	13,590	-181
15,545	Other DfT Grant funding	21,205	13,974	-7,231
8,875	Other Grants	11,588	16,057	4,469
5,113	Developer Contributions	5,578	175	-5,403
39,699	Prudential Borrowing	33,798	11,015	-22,860
12,308	Other Contributions	15,910	9,435	-6,475
-19,129	Capital Programme variations	-24,489	13,192	24,489
76,037	Total including Capital Programme variations	77,361	77,361	-13,192

The increase between the original and revised budget is partly due to the carry forward of funding from 2022-23, this is due to the re-phasing of schemes, which were reported as underspending at the end of the 2022-23 financial year. The phasing of a number of schemes have been reviewed since the published business plan.

Table explaining Capital Funding changes

Funding	Amount (£m)	Reason for Change
Rephasing (DfT Grants)	3.44	Highways schemes funded by DfT grants rolled forward into 23-24. DfT grant used to fund schemes that were earmarked to be funded by borrowing in 22-23. Rolled forward schemes will be funded by borrowing. Highways maintenance (-£3,906). Carry forward of DfT grant for Safety schemes (£1.18m), carriageway and footpath maintenance (£0.75m), Traffic Signal replacement (£0.292m) and Cambridge Cycling Infrastructure (£0.203m). Additional Pothole funding (£3.332m). Rephasing of Major Scheme Delivery and development (-£0.2m). Adjustment of Delivering the Transport Strategy Aims budget (£1.03m).
New funding/Rephasing (Specific Grants)	2.71	Additional funding for Emergency Active Fund (£0.279m). Additional funding and carry forward of funding for March Area Transport Study (£1.298m). Rephasing of A141 and St Ives improvement (-£1.149m). New funding for Transforming Cities Fund (£2.803m). Additional Department of Transport investment for highways (£2.354m)
Additional Funding / Revised Phasing (Section 106 & CIL)	0.31	Developer contributions to be used for a number of schemes. Carry forward of S106 funding for cycling infrastructure schemes (£0.284m)
Additional funding / Revised Phasing (Other Contributions)	2.75	Deletion of A14 cycling schemes which are part of phase 2 bid (-£1.830m). CaPCAM from CPCA (£1.665m). New funding for March Future High Street (£0.545m). Rephasing of St Neots Future High Street scheme (-£2.375m). St Ives local improvements carry forward and rephasing (£0.5m). New funding for Guided Busway - widening of maintenance track (£2.981m). Addition of Soham to Wicken project (£0.33m). Addition of Active Travel 4 project (£0.91m). Addition from CPCA for Strategy and Scheme Development (£0.279m)
Additional Funding / Revised Phasing (Prudential borrowing)	-7.23	Highways Maintenance funding (£4.398m). Reduction in borrowing for pothole fund (-£0.976m). Rephasing of Waste schemes (-£0.68m). Rephasing of Energy schemes (£1.417m). Rephasing of North Angle Solar Farm (-£6.011m). Rephasing of Environment fund (£2.875m). Rephasing King's Dyke (-£3.15m). Rephasing of Wheatsheaf Crossroads (£1.308m). Rephasing of Scheme Development of Highways Initiatives (£0.424m). Rephasing of Waterbeach waste treatment plant works (-£18.820m). Additional borrowing for Swaffham Prior Community Heat Scheme (£1.095m)

Appendix 4 – Savings Tracker

Quarter 3 Savings Tracker

RAG	Directorate	Committee	Category Type	Type of Proposal	BP Ref	Title	Planned Saving	Outturn Saving 23-24	Variance from Plan £000	% Variance	Commentary
Green	P&S	H&T	23-24 New	Saving	B/R.6 .215	Recycle asphalt, aggregate and gully waste	-20	-20	0	0%	Savings target has been met.
Blue	P&S	H&T	23-24 New	Saving	B/R.6 .217	Vacancy factor	-112	-646	534	-477%	There have been higher levels of vacancy than originally anticipated.
Green	P&S	H&T	23-24 New	Saving	B/R.6 .218	Stop Weedkilling of Footways and Road Edges	-125	-125	0	0%	The saving is by reducing proactive weed treatments and the use of chemicals. The saving has been made but there has been a strong community reaction and increased reactive pressure on the service. The saving has been removed in 24-25.
Black	P&S	H&T	23-24 New	Saving	B/R.6 .220	Highways Materials Recycling	-100	0	100	100%	The saving has not been achieved as the project is being reviewed to test the viability of the business case and the potential risks and practical site issues.
Black	P&S	EG&I	23-24 New & C/F 22-23	Income	C/R.7 .106	St Ives Smart Energy Grid - Income Generation	-177	0	177	0%	The project is not live for the end of FY 23/24. As such, forecasting saving is nil.
Black	P&S	EG&I	23-24 New & C/F 22-23	Income	C/R.7 .107	Babraham Smart Energy Grid - Income Generation	-383	0	383	0%	The project is not live for the end of FY 23/24. As such, forecasting saving is nil.

RAG	Directorate	Committee	Category Type	Type of Proposal	BP Ref	Title	Planned Saving	Outturn Saving 23-24	Variance from Plan £000	% Variance	Commentary
Black	P&S	EG&I	23-24 New & C/F 22-23	Income	C/R.7 .109	North Angle Solar Farm, Soham - Income Generation	-4,535	0	4,535	0%	The project is not live for the end of FY 23/24. As such, forecasting saving is nil.
Red	P&S	EG&I	23-24 New & C/F 22-23	Income	C/R.7 .110	Swaffham Prior Community Heat Scheme - Income Generation	-572	-45	527	92%	Renewable Heat Incentive income is due in FY 24/25 to cover the period 22/23 and 23/24. Smaller numbers of customer connections than originally forecast have also contributed to the reduction in income achieved.
Green	P&S	H&T	23-24 New	Income	B/R.7 .134	Light blue fibre income	-11	-11	0	0%	Savings target has been met
Black	P&S	CSMI	22-23 CFWD	Income	A/R.6 .213	Registrars	-200	0	200	0%	The budgeted additional income has not been achieved and this pressure has been addressed in the 24/25 Business Plan.
							-6,629	- 1,403	5,226		

Key to RAG ratings

Total Savings	Over 500k	100-500k	Below 100k
Black	100% non-achieving	100% non-achieving	100% non-achieving
Red	% variance more than 19%	-	-
Amber	Underachieving by 14% to 19%	% variance more than 19%	% variance more than 19%
Green	% variance less than 14%	% variance less than 19%	% variance less than 19%
Blue	Over-achieving	Over-achieving	Over-achieving

APPENDIX 5 – Technical Note

5.1.1 The table below outlines the additional Place and Sustainability grant income, which is not built into base budgets.

Grant	Awarding Body	Amount £'000
Grants as per Business Plan		
Street Lighting PFI credits	Department of Levelling Up, Housing and Communities	3,944
Waste PFI credits	Department for Environment, Food and Rural Affairs	2,570
Bikeability	Department of Transport	215
Public Health Grant	Department of Health and Social Care	209
Woodland Creation	Department for Environment, Food and Rural Affairs	150
Flood Risk, Cambridgeshire Programme Development	Environment Agency	80
Non-material grants (+/- £50k)	Various	50
Total Non-Baselined Grants 23-24		7,138

5.2.1 Virements and Budget Reconciliation (Place and Sustainability)

(Virements between Place and Sustainability and other service blocks)

Budgets and movements	£'000	Notes
Budget as per Business Plan (BP)	71,326	
Pre initial load adjustments	-42	
Budget rebasing. Approved by S&R	-728	
Public Health (PH) income	-31	Update PH income to match PH MoU
Streetworks Staffing Inflation	-55	Correction to budget
Domestic Abuse and Sexual Violence	-2,032	Service budgets moved from P&S to S&P
Staffing restructure	-141	
Budget funding for staff pay award	684	
Non-material virements (+/- £30k)	-24	
Current Budget 2023-24	68,957	

5.3.1 Place and Sustainability Earmarked Reserve Schedule

Fund Description	Balance at 31st March 2023	Movement within Year	Balance at 31 st March 2024	Notes
	£'000	£'000	£'000	
Other Earmarked Funds				
H&T Deflectograph Consortium	31	0	31	Partnership accounts, not solely CCC
H&T Highways Searches	365	0	365	
H&T On Street Parking	2,222	177	2,398	
H&T Highways Maintenance	394	406	800	Funding agreed by S&R Committee
H&T Central Winter Maintenance	0	600	600	
H&T Streetworks Permit scheme	224	(133)	91	
H&T Highways Commuted Sums	1,505	905	2,410	
H&T Streetlighting - Commuted Sum	16	0	16	
H&T Busway safety improvements	2,891	0	2,891	
H&T Apprentices	0	623	623	
H&T Real Time Passenger Information (RTPI)	216	(216)	0	Funding to be transferred to CPCA
E&GI Flood Risk funding	20	0	20	
E&GI Travel to Work	114	(65)	48	Partnership accounts, not solely CCC
E&GI Steer- Travel Plan+	55	(55)	0	
E&GI Greenspaces	85	(60)	26	
E&GI Waste - RECAP	2,845	(1,845)	1,000	Partnership accounts, not solely CCC
E&GI Waste reserve	170	66	236	
E&GI Coroners - Complex inquests	279	(24)	255	
E&GI Registrars	194	(194)	0	
E&GI Trading Standards	100	(100)	0	
E&GI Proceed of Crime	296	(112)	184	
H&T Other earmarked reserves under £30k	20	0	20	
Total	12,040	(25)	12,015	

5.3.2 Place and Sustainability Capital Reserve Schedule

Fund Description	Balance at 31st March 2023 £'000	Movement within Year £'000	Balance at 31 st March 2024 £'000	Notes
Capital Reserves				
H&T Other Government Grants	21,751	184	21,935	
H&T Other Capital Funding	1,085	(160)	925	
TOTAL	22,836	24	22,860	

Finance Monitoring Report – May 2024

To:	Environment & Green Investment Committee
Meeting Date:	11th July 2024
From:	Executive Director, Place & Sustainability Executive Director, Finance & Resources
Electoral division(s):	All
Key decision:	No
Forward Plan ref:	Not applicable
Outcome:	The report is presented to provide Committee with an opportunity to note and comment on the May financial position for 2024/25/
Recommendation:	The Environment and Green Investment Committee is recommended to: (a) Note the recommendation to Strategy, Resources & Performance Committee to approve the capital carry-forwards and reprofiling as detailed in Appendix 3 of the Finance Monitoring Report; (b) Note the recommendation to Strategy, Resources & Performance Committee to approve the additional capital budget / funding as detailed on Paragraph 2.3 of this covering report; and (c) review and comment on the report.

Officer contact:
Name: Sarah Heywood
Post: Strategic Finance Manager
Email: sarah.heywood@cambridgeshire.gov.uk

1. Creating a greener, fairer and more caring Cambridgeshire

- 1.1 This regular financial monitoring report provides the consolidated management accounts of the Place and Sustainability Directorate, enabling members to be aware of, and to scrutinise, the delivery of the business plan for 2024-25.

2. Background

- 2.1 This report is intended to give Committee an update on the financial position of the Place and Sustainability Directorate and detail forecast pressures and underspends across the different services and an explanation for variances.
- 2.2 The Outturn Report attached provides the financial position for the whole of the Place and Sustainability Directorate, and as such, not all of the budgets contained within it are the responsibility of this Committee. Members are requested to restrict their questions to the lines for which this Committee is responsible.

3. Main Issues

- 3.1 Revenue: The overall position for Place and Sustainability budgets to the end of May 2024 is a forecast overspend of £3.4m. The key issues and pressures in the Finance Monitoring Report (FMR) are as follows:-

Waste Management: The £1.842m forecast pressure arises because the waste plant facilities do not comply with the new Environment Agency environmental permit conditions following the introduction of the Industrial Emissions Directive and the Best Available Techniques conclusions (BATc) and waste therefore needs to be managed through separate arrangements at additional cost to the Council. Strategic options to address this issue have been assessed and an overall strategy will be recommended to members to consider during 24-25.

Energy Projects: The delivery of the private wire to connect the North Angle Solar Farm is progressing well and is on track for completion in the Summer this year but energy market fluctuations mean that electricity prices are now lower than the forecasts used at the time the business plan was approved in February 2024. Also, there are income delays to the Smart Energy Grid Projects at St Ives and Babraham park and ride sites. Overall, the energy projects are forecasting an income shortfall of £2.995m.

There is additional forecast income in Highways which partly offsets the above pressures leaving a forecast position at the bottom line of £3.4m.

- 3.2 Appendix 2 of the FMR Outturn Report provides the service explanation for the revenue variances (both over- and under-spends).
- 3.3 Capital: Following the end of the 2023-24 financial year, an annual process is carried out to review capital budgets allocated for the previous year and assess whether budget needs to be rephased to the new year or later years to reflect updated delivery timescales. At the same time as the phasing of capital schemes is reviewed the funding sources (and phasing) are also updated. The results of this process are set out in Appendix 3, with

proposed movement of capital budgets between years. These changes are reported to Strategy, Resources & Performance Committee for approval.

Appendix 3 reflects the changes due to:

- (1) carry-forwards from 23/24 due to underspends,
- (2) the re-phasing of a number of schemes, and
- (3) changes due to new funding.

The following requests are being made to Strategy, Resources & Performance Committee for additional capital budget / funding. The capital tables contained within the FMR assume the approval of this additional budget / funding.

Scheme	Service	Funding Change Amount £m	Reason for Change
Waste – Household Recycling Centre (HRC) Improvements	P&S	£0.576m for 2025-26 Prudential borrowing	Additional prudential borrowing of £0.576m is requested for the March Household Recycling Centre for 2025-26; the increase is mainly due to commodity prices increase. The request is being made now for 2025-26 to allow the contract to be awarded in July. The annual cost of the additional borrowing is estimated at £42k starting in 2026-27, decreasing each year thereafter. Future year updates to the Milton Household Recycling Centre will be reviewed as part of the 2025-26 business planning process.
Babraham Smart Energy Grid	P&S	£0.463m of which £0.183m for 2024-25 and £0.280m for 2025-26 Prudential borrowing	Additional prudential borrowing of £0.463m is requested for the Babraham Smart Energy Grid scheme across 2024-25 and 2025-26 in order to complete the scheme. The annual cost of the additional borrowing is estimated at £34k starting in 2026-27, decreasing each year thereafter.

4. Significant Implications

4.1 Finance Implications

This report details the financial position across Place and Sustainability.

4.2 Legal Implications

There are no significant implications within this category.

4.3 Risk Implications

There are no significant implications within this category.

4.4 Equality and Diversity Implications

There are no significant implications within this category.

5. Source documents

5.1 None

Appendix

Directorate: Place and Sustainability
 Subject: Finance Monitoring Report – May (period 2)

Contents

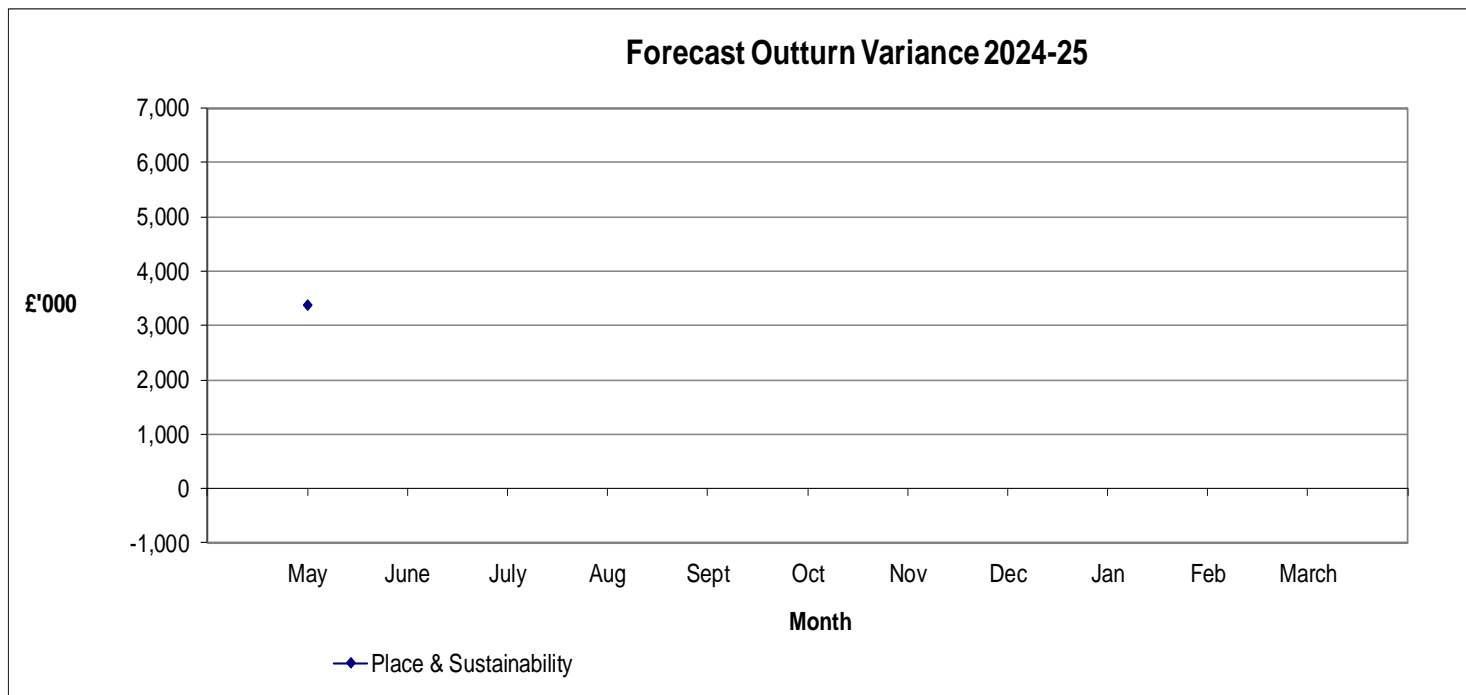
Section	Item	Description
1	Revenue Executive Summary	High level summary of information and narrative on key issues in revenue financial position
2	Capital Executive Summary	Summary of the position of the Capital programme within Place and Sustainability
3	Savings Tracker Summary	Summary of the latest position on delivery of savings
4	Technical Note	Explanation of technical items that are included in some reports
5	Key Activity Data	Performance information linking to financial position of main demand-led services
Appx 1a	Service Level Financial Information	Detailed financial tables for Place and Sustainability main budget headings
Appx 2	Service Commentaries	Detailed notes on revenue financial position of services that have a significant variance against budget
Appx 3	Capital Appendix	This contains more detailed information about the capital programme, including funding sources and variances from planned spend.
<i>The following appendices are included quarterly as the information does not change as regularly:</i>		
Appx 4	Savings Tracker	Each quarter, the Council's savings tracker is produced to give an update of the position of savings agreed in the Business Plan.
Appx 5	Technical Appendix	Each quarter, this will contain technical financial information showing: Grant income received Budget virements Earmarked & Capital reserves

1. Revenue Executive Summary

1.1 Overall Position

At the end of May 2024, Place and Sustainability is projected to be £3.4m overspent.

1.2 Summary of Revenue position by Directorate



1.2 Place and Sustainability

Forecast Outturn Variance (Previous) £000	Service Area	Gross Budget £000	Income Budget £000	Net Budget £000	Actual to date £000	Forecast Outturn Variance £000	Forecast Outturn Variance %
0	Executive Director	1,479	-2,216	-737	-1,704	54	7.3%
0	Highways & Transport	46,276	-20,515	25,761	4,354	-1,514	-5.9%
0	Planning, Growth & Environment	54,601	-6,102	48,500	4,024	1,842	3.8%
0	Climate Change & Energy Service	2,523	-5,469	-2,947	87	2,995	101.7%
0	Community Safety and Regulatory Service	5,627	-3,404	2,222	116	0	0.0%
0	Total	110,506	-37,707	72,799	6,877	3,378	4.6%

1.3 Significant Issues

The overall position for Place and Sustainability budgets to the end of May 2024 is a forecast overspend of £3.4m. The key issues and pressures that are highlighted in this report are as follows.

Waste Management: The additional costs relate to the fact that the waste treatment facilities at Waterbeach that are managed through a PFI contract are not able to operate currently. This is because the facilities do not comply with the new Environment Agency environmental permit conditions following the introduction of the Industrial Emissions Directive and the Best Available Techniques conclusions (BATc) and waste therefore needs to be managed through separate arrangements at additional cost to the Council. Strategic options to address this issue have been assessed and an overall strategy will be recommended to members to consider during 24-25.

Energy Projects: There are income delays to the Smart Energy Grid Projects at St Ives and Babraham park and ride sites. This is due to the Council's contractor and their supply chain. The delay therefore impacts on the timing of the income for the Council. The Council is holding meetings with senior representatives of the contractor to seek assurance regarding the delivery and timings of these projects.

The delivery of the private wire to connect the North Angle Solar Farm is progressing well and is on track for completion in the Summer this year. However, energy market fluctuations mean that electricity prices are now lower than the forecasts used at the time the business plan was developed and subsequently approved in February 2024. The prices were set based on the market information that was available at that time. The lower electricity price reduces the level of forecast income for the project although the Council will also benefit from lower utility costs in its property portfolio and streetlighting. It is also important to note that Triangle Solar Farm has been generating since 2017 and has exceeded its original business case.

Highway Development Control and Streetworks Income: The pressures above are partially offset by a positive forecast in the level of income projected for 24/25 in relation to Highways Development Control and Streetworks. This is due to significant activity by developers and utility providers, so an overachievement of fee income is forecast.

Capital

In relation to the capital programme, a thorough review of the capital programme has been undertaken. Appendix 3 outlines where schemes have been profiled based on up to date information on the deliverability and risks associated with each scheme. The tables in Appendix 3 therefore provide information on how the budget for 24/25 has been set based on this review and where adjustments have been made.

2. Capital Executive Summary

Following the end of the 2023-24 financial year, an annual process is carried out to review capital budgets allocated for the previous year and assess whether budget needs to be rephased to the new year or later years to reflect updated delivery timescales. At the same time as the phasing of capital schemes is reviewed the funding sources (and phasing) are also updated. The results of this process are set out in appendix 3, with proposed movement of capital budgets between years.

Appendix 3 reflects the changes due to:

- (1) carry-forwards from 23/24 due to underspends,
- (2) the re-phasing of a number of schemes, and
- (3) changes due to new funding.

Following the carry-forwards and re-phasing exercise there are no forecast variances.

3. Savings Tracker Summary

The savings trackers are produced quarterly to monitor delivery of savings against agreed plans.

4. Technical note

On a quarterly basis, a technical financial appendix will be included as Appendix 5. This appendix covers:

- Grants that have been received by the service, and where these have been more or less than expected.
- Budget movements (virements) into or out of the directorate from other directorates, to show why the budget might be different from that agreed by Full Council.
- Service earmarked reserves – funds held for specific purposes that may be drawn down in-year or carried-forward – including use of funds and forecast draw-down.

Appendix 1 – Place and Sustainability Detailed Financial Information

Forecast Outturn Variance (Previous) £000	Committee	Note	Budget Line	Gross Budget £000	Income Budget £000	Net Budget £000	Actual to date £000	Forecast Outturn Variance £000	Forecast Outturn Variance %
			Executive Director						
0			Executive Director	1,479	-2,216	-737	-1,704	54	7%
0			Executive Director Total	1,479	-2,216	-737	-1,704	54	7%
			Highways & Transport						
0			Highways Maintenance						
0			Asst Dir - Highways Maintenance	122	0	122	53	0	0%
0	1		Highway Maintenance	11,029	-143	10,886	2,300	250	2%
0			Highways Asset Management	1,353	-453	900	183	0	0%
0			Winter Maintenance	3,262	0	3,262	-0	0	0%
0			Project Delivery						
0			Asst Dir - Project Delivery	-4	0	-4	82	0	0%
0			Project Delivery	593	-79	514	536	0	0%
0	2		Street Lighting	13,121	-4,073	9,048	820	-326	-4%
0			Transport, Strategy & Development						
0			Asst Director - Transport, Strategy & Development	144	0	144	35	0	0%
0			Traffic Management	3,808	-3,738	71	142	-38	-54%
0			Road Safety	1,371	-918	453	244	0	0%
0			Transport Strategy and Policy	118	-51	66	531	0	0%
0	3		Highways Development Management	1,833	-1,833	0	-363	-1,400	0%
0			Park & Ride	1,987	-1,687	300	546	0	0%
0			Parking Enforcement	7,539	-7,539	0	-754	0	0%
0			Highways & Transport Total	46,276	-20,515	25,761	4,354	-1,514	-6%
			Planning, Growth & Environment						
0			Asst Dir - Planning, Growth & Environment	189	0	189	34	0	0%
0			Planning and Sustainable Growth	2,013	-787	1,226	330	-0	0%

Forecast Outturn Variance (Previous) £000	Committee	Note	Budget Line	Gross Budget £000	Income Budget £000	Net Budget £000	Actual to date £000	Forecast Outturn Variance £000	Forecast Outturn Variance %
0			Natural and Historic Environment	2,031	-1,074	957	-81	0	0%
0		4	Waste Management	50,368	-4,240	46,127	3,742	1,842	4%
0			Planning, Growth & Environment Total	54,601	-6,102	48,500	4,024	1,842	4%
			Climate Change & Energy Service						
0			Climate and Energy Services	386	-263	123	82	0	0%
0		5	Energy Services	2,137	-5,207	-3,070	4	2,995	98%
0			Climate Change & Energy Service Total	2,523	-5,469	-2,947	87	2,995	102%
			Community Safety and Regulatory Service						
0			Domestic Abuse and Sexual Violence Service	0	0	0	0	0	0%
0			Registration & Citizenship Services	1,323	-2,050	-727	-175	0	0%
0			Coroners	3,468	-1,232	2,237	298	0	0%
0			Trading Standards	835	-122	713	-7	0	0%
0			Community Safety and Regulatory Service Total	5,627	-3,404	2,222	116	0	0%
0			Overall Place and Sustainability Total	110,506	-37,707	72,799	6,877	3,378	5%

Appendix 2 – Service Commentaries on Forecast Outturn Position

Narrative is given below where there is a forecast variance greater than 2% of net budget or £100,000 whichever is greater for a service area.

Note	Commentary vs previous month	Service Area / Budget Line	Net Budget £000	Forecast Outturn Variance £000	Forecast Outturn Variance %	Commentary
1	New	Highways Maintenance	10,886	250	2%	The Business Case for the Highways Material Recycling Facility is being reviewed and updated and it is unlikely that savings will be made this financial year. This is being mitigated through increased level of income from highway development control.
2	New	Street Lighting	9,048	-326	-4%	The forecast saving reflects expected energy savings to be achieved by the installation of LED lanterns starting in Summer 2024 as part of the County Councils LED lantern replacement project. This budget forecast has also been reduced to reflect the forecasted reduction in expenditure due to lower than expected energy inflation figures, which were included in the budget for 2024-25.
3	New	Highways Development Management	0	-1,400	0%	<p>Forecast income for HDM team in 2024/25 is assessed based on income generated in 2023/24 and in first three months of 2024/25. Further:</p> <ul style="list-style-type: none"> • Bond rates (and by extension S.38 fees) increased (as of April 2024) by 15-20% dependent on nature of infrastructure. The increase in rates is proportionate to inflation in construction costs as benchmarked by Milestone. • More robust planning of pre-application fee recovery to take place. • More robust fee recovery for developer temporary directional signs to take place. • Potential S.184 income to facilitate new S01/S02 roles. • Gradual realisation of the commuted sum policy of April 2023 as sites come through the development pipeline. • Interim / consultant fees should drop by around ~£200,000 in 2024/25.
4	New	Waste Management	46,127	Page 91 of 126	126	The forecast pressure is due to two main factors, (1) The waste plants will not become operational near the end of

Note	Commentary vs previous month	Service Area / Budget Line	Net Budget £000	Forecast Outturn Variance £000	Forecast Outturn Variance %	Commentary
						<p>the financial year. This was previously assumed but the options assessment exercise highlights that this may not be in the best interest of the council in the long term and therefore a revised strategy is being developed for members to consider, and (2) no additional operational savings are assumed in excess of the commercial settlement and any additional operational savings will be wrapped up in the future contract costs.</p>
5	New	Energy Services	-3,070	2,995	98%	<p>Across the energy schemes there is a forecast shortfall of £2,995k, and the explanations are below:-</p> <p>St Ives:- The project is forecasting an overall £181k saving to the Council this year due to the project delay. This is made up of a saving of £294k of debt charges this year minus the projected income shortfall of £113k as a result of the delay. The project delay is due to the main contractor undertaking site inspections and identifying the need for them to undertake remediation works. The contractor's worst case programme is to start generating in mid January . If delays are less severe than expected, then some income will be generated but this will be low due to the time of year (autumn/winter).</p> <p>Babraham: Income generation is delayed due to similar main-contractor issues as described above. Generation should start in February 2025 in-line with their current expected programme. This means approximately £55k of income is forecast (a forecast shortfall of £407k). Although there are also savings on debt charges of £233k, it still leaves a net pressure of £174k on the scheme for 24/25.</p> <p>North Angle: The wholesale electricity price forecasts for 2024 for exporting electricity to the grid have fallen substantially and became evident end of Q3 2023-24. The forecast savings reflect scenario analysis undertaken on the potential value of the Power Purchase Agreement for Summer 24 and is a forecast shortfall of £1,971k. Importantly, this needs to be viewed in the</p>

Note	Commentary vs previous month	Service Area / Budget Line	Net Budget £000	Forecast Outturn Variance £000	Forecast Outturn Variance %	Commentary
						<p>context that import tariffs for the Council's electricity bill will also reduce costs across our property and street lighting portfolios.</p> <p>Swaffham Prior: The forecast worst case scenario shortfall in May 24 is £1,009k but this position is expected to improve in June using the detailed forecasting on actuals for both heat and Renewable Heat Incentive (RHI). The input electricity costs have been high during 2023 and 2024 as the heat network is drawing electricity from the grid and waits for the private wire connection to energise. The other reason is that whilst waiting for the private wire connection, the number of customers able to connect to the heat network has been constrained due to grid constraints. To date 64/130 homes have been connected during 2023-24 and work is underway to connect further homes in 2024. Current expectation is that additional RHI income will come forward in 24/25, increased income from heat sales and electricity costs will reduce when the private wire is in place.</p>

Appendix 3 – Capital Position

3.1 Capital Expenditure

Original 2024-25 Budget as per Business Plan £000	Committee	Scheme Category	Total Scheme Revised Budget £000	Total Scheme Forecast Variance £000	Budget Carried- forward 2024-25 £000	Budget Re- phasing 2024-25 £000	Addi- onal/ Redu- ction in Fundi- ng 2024- 25 £000	Revised Budget for 2024-25 £000	Actual Spend (May) £000	Forecast Outturn Variance (May) £000
		Integrated Transport								
25	H&T	Air Quality Monitoring	125	0	0	0	0	25	0	0
895	H&T	Local Infrastructure Improvements	5,048	0	351	-16	136	1,366	64	0
0	H&T	Minor Improvements for accessibility and Rights of Ways	77	0	0	0	77	77	-1	0
600	H&T	Safety Schemes	2,800	0	1,597	0	-1,573	624	11	0
0	H&T	Safety Schemes – Swaffham Heath Crossroad	880	0	0	0	772	772	0	0
0	H&T	Safety Scheme – Puddock Road	850	0	0	0	517	517	3	0
545	H&T	Strategy and Scheme Development work	2,725	0	182	0	0	727	47	0
1,350	H&T	Delivering the Transport Strategy Aims	6,750	0	1,573	-1,120	-180	1,623	41	0
196	H&T	Dry Drayton to MNU link cycle route	110	0	0	-219	30	7	0	0
992	H&T	Bar Hill to Northstowe Cycle Route	1,045	0	75	-634	0	433	2	0
1,040	H&T	Annual Contribution to A14 upgrade	26,000	0	0	0	0	1,040	0	0
		Operating the Network								

Original 2024-25 Budget as per Business Plan £000	Committee	Scheme Category	Total Scheme Revised Budget £000	Total Scheme Forecast Variance £000	Budget Carried- forward 2024-25 £000	Budget Re- phasing 2024-25 £000	Addi- tional/ Redu- ction in Fundi- ng 2024- 25 £000	Revised Budget for 2024-25 £000	Actual Spend (May) £000	Forecast Outturn Variance (May) £000
7,050	H&T	Carriageway & Footway Maintenance incl Cycle Paths	36,720	0	434	-434	294	7,344	1,480	0
235	H&T	Rights of Way	1,175	0	0	0	0	235	27	0
2,347	H&T	Bridge Strengthening	10,690	0	685	0	-209	2,823	-12	0
778	H&T	Traffic Signal Replacement	3,545	0	-29	0	-69	680	-52	0
183	H&T	Smarter Travel Management - Int Highways Man Centre	835	0	7	0	-16	174	-11	0
		Highways								
7,829	H&T	Pothole Funding	40,985	0	0	0	0	7,829	-60	0
2,364	H&T	Additional Highways Maintenance (HS2 Allocation)	4,728	0	1,489	-1,200	0	2,653	-307	0
4,000	H&T	Footways	20,000	0	430	0	0	4,430	106	0
4,000	H&T	A14 De-trunking	24,750	0	683	3,878	0	8,561	50	0
2,200	H&T	Highways Material Recycling	2,500	0	253	-2,378	0	75	0	0
20,000	H&T	Further Highways Prioritisation	40,000	0	0	0	0	20,000	0	0
950	H&T	Essential Works on Guided Busway	950	0	0	0	0	950	0	0
250	H&T	Step Survey and Works	1,250	0	0	0	0	250	0	0
		Project Delivery								
0	H&T	Ely Crossing	49,006	0	47	0	0	47	-723	0
2,747	H&T	Guided Busway	145,952		114	0	-3,861	0	545	0

Original 2024-25 Budget as per Business Plan £000	Committee	Scheme Category	Total Scheme Revised Budget £000	Total Scheme Forecast Variance £000	Budget Carried- forward 2024-25 £000	Budget Re- phasing 2024-25 £000	Additional/ Reduction in Funding 2024- 25 £000	Revised Budget for 2024-25 £000	Actual Spend (May) £000	Forecast Outturn Variance (May) £000
203	H&T	Cambridge Cycling Infrastructure	4,690	0	214	0	0	417	2	0
0	H&T	King's Dyke	33,500	0	-3,348	0	0	-3,348	108	0
0	H&T	Emergency Active Travel	1,181	0	72	0	0	72	24	0
0	H&T	Wisbech Town Centre Access Study	1,883	0	109	0	0	109	4	0
5,020	H&T	Wheatsheaf Crossroads	6,795	0	1,028	-5,646	0	402	3	0
1,996	H&T	March Future High Street Fund and March Area Transport Study Broad Street	7,901	0	820	-816	1,048	3,048	366	0
5,524	H&T	St Neots Future High Street Fund	7,905	0	169	-2,840	0	2,853	150	0
377	H&T	March Area Transport Study – Main Schemes	3,329	0	-58	-214	0	105	67	0
1,015	H&T	St Ives Local Improvement	2,740	0	602	-1,243	440	814	68	0
3,072	H&T	A141 and St Ives Improvement	5,805	0	1,517	-3,482	195	1,302	28	0
1,532	H&T	A10 Ely to A14 Improvements	3,803	0	337	-1,242	197	824	-126	0
0	H&T	Witchford A10 Non-Motorised Users	550	0	0	0	230	230	0	0
0	H&T	Transforming Cities Fund	2,860	0	829	0	0	829	163	0
2,441	H&T	Southern Busway Widening	2,891	0	-91	-1,649	0	701	6	0
924	H&T	Soham Wicken Non-Motorised Users	1,230	0	234	-203	0	955	0	0
0	H&T	Active Travel 4	1,192		531	-104	0	427	16	0

Original 2024-25 Budget as per Business Plan £000	Committee	Scheme Category	Total Scheme Revised Budget £000	Total Scheme Forecast Variance £000	Budget Carried- forward 2024-25 £000	Budget Re- phasing 2024-25 £000	Addi- tional/ Redu- ction in Fund- ing 2024- 25 £000	Revised Budget for 2024-25 £000	Actual Spend (May) £000	Forecast Outturn Variance (May) £000
0	H&T	Active Travel 4 - Extension	1,100	0	0	0	1,100	1,100	0	0
7,099	H&T	Street Lighting LED	13,283	0	47	-2,869	0	4,277	10	0
		Transport Strategy and Network Development								
0	H&T	CaPCAM and Electric Vehicles	1,665	0	353	0	0	353	117	0
		Planning, Growth and Environment								
5,521	E&G I	Waste Infrastructure	8,000	0	303	-3,022	576	3,378	-6	0
18,338	E&G I	Waterbeach Waste Treatment Facility	20,367	0	1,578	-19,916	0	0	0	0
834	E&G I	Reallocation and funding of cost cap for Northstowe phase 1	1	0	-1	0	-833	0	0	0
		Climate Change and Energy Services								
2,730	E&G I	Swaffham Prior Community Heat Scheme	14,170	0	1,676	-3,206	0	1,200	19	0
0	E&G I	St Ives Smart Energy Grid Demonstrator scheme – Park and Ride	5,686	0	383	-108	200	475	-374	0
1,287	E&G I	Babraham Smart Energy Grid Demonstrator scheme	9,065	0	1,635	-280	469	3,111	-11	0
0	E&G I	Stanground Closed Landfill Energy Project	8,595	0	449	-409	0	40	-15	0
0	E&G I	Woodston Closed Landfill Energy Project	150	0	135	-135	0	0	0	0

Original 2024-25 Budget as per Business Plan £000	Committee	Scheme Category	Total Scheme Revised Budget £000	Total Scheme Forecast Variance £000	Budget Carried- forward 2024-25 £000	Budget Re- phasing 2024-25 £000	Addi- tional/ Redu- ction in Fundi- ng 2024- 25 £000	Revised Budget for 2024-25 £000	Actual Spend (May) £000	Forecast Outturn Variance (May) £000
3,478	E&G I	North Angle Solar Farm	32,649	0	-641	-816	1,800	3,821	-500	0
0	E&G I	Fordham Renewable Energy Network Demonstrator	635	0	450	-450	0	0	0	0
495	E&G I	Environment Fund - Decarbonisation Fund - Council building Low Carbon Heating	11,664	0	521	-111	0	905	-52	0
1,919	E&G I	Environment Fund - Decarbonisation Fund - School Low Carbon Heating Programme	3,047	0	-69	0	0	1,850	0	0
167	E&G I	Environment Fund - Oil Dependency	500	0	148	-148	0	167	0	0
0	E&G I	Treescape Fund (Natural Capital)	300	0	31	0	0	31	7	0
0	E&G I	School Ground Source Heat Pump Project	3,145	0	52	0	0	52	-23	0
0	E&G I	Cambridge Electric Vehicle Chargepoints - On-street	157	0	0	0	0	0	-61	0
		Connecting Cambridgeshire								
5,454		Connecting Cambridgeshire	26,289	0	-875	0	0	4,579	-395	0
984		Capitalisation of Interest	3,162	0	0	0	0	984	0	0
130,986		Total	688,773			-51,032	1,340	99,725	813	0

Original 2024-25 Budget as per Business Plan £000	Committee	Scheme Category	Total Scheme Revised Budget £000	Total Scheme Forecast Variance £000	Budget Carried- forward 2024-25 £000	Budget Re- phasing 2024-25 £000	Addi- tional/ Redu- ction in Fundi- ng 2024- 25 £000	Revised Budget for 2024-25 £000	Actual Spend (May) £000	Forecast Outturn Variance (May) £000
-30,810		Capital Programme Variations	-98,155	0	0	205	0	-30,605	0	0
100,176		Total including Capital Programme Variations	590,618	0	18,031	-50,827	1,340	69,120	813	0

The table above outlines the results of a thorough review that has been undertaken for each scheme to provide a profile that is based on an assessment of risk and deliverability. Based on this on this reprofiling, there are no schemes with significant variances (>£250k) to report.

3.2 Capital Variations Budget

Variation budgets are set annually and reflect an estimate of the average variation experienced across all capital schemes, and reduce the overall borrowing required to finance our capital programme. There are typically delays in some form across the capital programme due to unforeseen events, but we cannot project this for each individual scheme. We therefore budget centrally for some level of delay. Any known delays are budgeted for and reported at scheme level. If forecast underspends are reported, these are offset with a forecast outturn for the variation budget, leading to a balanced outturn overall up to the point when rephasing exceeds this budget.

3.3 Capital Funding

Original 2024-25 Funding Allocation as per Business Plan	Source of Funding	Budget Carried- forward 2024-25	Budget Revisions 2024-25	Revised Budget for 2024-25	Forecast Spend - Outturn (May)	Forecast Variance - Outturn (May)
£000		£000	£000	£000	£000	£000
13,672	Local Transport Plan	4,552	-2,065	16,159	16,159	0
14,693	Other DfT Grant Funding	2,602	921	18,216	18,216	0
10,911	Other Grants	952	-6,578	5,285	5,285	0
5,149	Developer Contributions	276	-974	4,451	4,451	0
73,096	Prudential Borrowing	6,036	-39,158	39,974	39,974	0
13,465	Other Contributions	3,637	-1,462	15,640	15,640	0
-30,810	Capital Programme Variations	0	254	-30,605	-30,605	0
100,176	Total including Capital Programme Variations	18,055	-49,062	69,120	69,120	0

3.4 Capital Roll Forward

The Capital Plan relating to P&S for 2024-25 has reduced since the Business Plan was published, resulting in a revised budget of £72,281k. This reduction is due the combination of schemes being delayed into future years and changes to carry forward positions from 2023-24. The schemes with variations of £250k or greater are listed below.

Committee	Scheme Ref.	Scheme Name	EXPENDITURE BUDGET CHANGES								FUNDING BUDGET CHANGES					Remarks
			Up to 2023-24 (£k)	2024-25 (£k)	2025-26 (£k)	2026-27 (£k)	2027-28 (£k)	2028-29 (£k)	Later Years (£k)	TOTAL (£k)	Grants (£k)	Devel. Contr. (£k)	Other Contr. (£k)	Capital Receipts (£k)	Borrowing (£k)	
H&T	C/C. 1.011	Local Infrastructure improvements	-351	548	106	90	90	90	-	573	-	-	573	-	-	Carry forward and rephasing
H&T	C/C. 1.012	Safety Schemes	-224	24	-	-	-	-	-	-200	-200	-	-	-	-	Carry forward and rephasing. 200k of new funding to Puddock Road.
H&T	C/C. 1.019	Delivering the Transport Strategy Aims	-1,573	273	1,120	-	-	-	-	-180	-180	-	-	-	-	Carry forward and rephasing. Transfer of funding to other lines
H&T	C/C. 1.020	Bar Hill to Northstowe cycle route	-75	-559	400	-	-	-	-	-234	47	-1,175	25	-	869	Rephasing, review of funding allocation, and review of overall cost
H&T	C/C. 2.001	Carriageway & Footway Maintenance including Cycle Paths	-434	294	728	294	294	294	-	1,470	1,470	-	-	-	-	Rephased and balance of the pothole grant moved around between the Operating the Network lines (references C/C.2....)
H&T	C/C. 2.004	Bridge strengthening	-685	476	-209	-209	-209	-209	-	-1,045	-1,045	-	-	-	-	Rephased and balance of the pothole grant moved around between the Operating the Network lines (references C/C.2....)
H&T	C/C. 2.005	Traffic Signal Replacement	29	-98	-69	-69	-69	-69	-	-345	-345	-	-	-	-	Rephased and balance of the pothole grant moved around between the Operating the Network lines (references C/C.2....)
H&T	C/C. 2.006	Smarter Travel Management - Integrated	-7	-9	-16	-16	-16	-16	-	-80	-80	-	-	-	-	Rephased and balance of the pothole grant moved around between

Committee	Scheme Ref.	Scheme Name	EXPENDITURE BUDGET CHANGES								FUNDING BUDGET CHANGES					Remarks
			Up to 2023-24 (£k)	2024-25 (£k)	2025-26 (£k)	2026-27 (£k)	2027-28 (£k)	2028-29 (£k)	Later Years (£k)	TOTAL (£k)	Grants (£k)	Devel. Contr. (£k)	Other Contr. (£k)	Capital Receipts (£k)	Borrowing (£k)	
		Highways Management Centre														the Operating the Network lines (references C/C.2....)
H&T	C/C. 3.002	Footpaths and Pavements	-430	430	-	-	-	-	-	-	-	-	-	-	-	Carry forward and rephasing
H&T	C/C. 3.006	Guided Busway	-1,114	-2,747	-	-	-	-	-	-	-3,861	-	-	-	-3,861	Funding removed as original construction now completed (this line had historically been retained because final s106 funding still to be received, but that will be captured separately, removing the need for this legacy line to remain)
H&T	C/C. 3.009	Wheatsheaf Crossroads	-1,028	-4,618	5,646	-	-	-	-	-	-	-	-	-	-	Carry forward and rephasing
H&T	C/C. 3.010	St Neots Future High Street Fund	-169	-2,671	2,840	-	-	-	-	-	-	-	-	-	-	Carry forward and rephasing
H&T	C/C. 3.011	March Future High Street Fund	-820	1,052	816	-	-	-	-	-	1,048	-	-	1,048	-	Carr-forward and review of scheme cost, to match level of funding agreed.
H&T	C/C. 3.014	St Ives local improvements	-602	-201	1,243	-	-	-	-	-	440	150	170	120	-	Carry forward and rephasing. Scheme budget proposed for increase due to s106 contributions linked.
H&T	C/C. 3.015	A141 and St Ives Improvements Scheme	-1,517	-1,770	3,482	-	-	-	-	-	195	-5,805	-	6,000	-	Carry forward and rephasing. Scheme budget corrected by 195k to reflect the business case.
H&T	C/C. 3.016	A10 Ely to A14 Improvement Scheme	-337	-708	1,242	-	-	-	-	-	197	-3,803	-	4,000	-	Carry forward and rephasing. Scheme budget corrected by 197k to reflect the business case.
H&T	C/C. 3.017	A14 De-trunking	-683	4,561	122	-	-	-	-	-	-	-	-	-	-	Carry forward and rephasing

Committee	Scheme Ref.	Scheme Name	EXPENDITURE BUDGET CHANGES								FUNDING BUDGET CHANGES					Remarks
			Up to 2023-24 (£k)	2024-25 (£k)	2025-26 (£k)	2026-27 (£k)	2027-28 (£k)	2028-29 (£k)	Later Years (£k)	TOTAL (£k)	Grants (£k)	Devel. Contr. (£k)	Other Contr. (£k)	Capital Receipts (£k)	Borrowing (£k)	
H&T	C/C. 3.018	Street Lighting LED	-47	-2,822	-100	2,969	-	-	-	-	-	-	-	-	-	Carry forward and rephasing
H&T	C/C. 3.019	Highways materials recycling	-253	-2,125	2,378	-	-	-	-	-	-	-	-	-	-	Carry forward and rephasing
H&T	C/C. 3.021	March Area Transport Study	58	-272	214	-	-	-	-	-	-3,329	-	3,329	-	-	Carry forward and rephasing
H&T	C/C. 3.023	Southern Busway Widening	91	-1,740	1,649	-	-	-	-	-	-	-	-	-	-	Carry forward and rephasing
H&T	C/C. 3.026	Additional highways maintenance allocation	-1,489	289	1,200	-	-	-	-	-	-	-	-	-	-	Carry forward and rephasing
EGI	C/C. 4.002	Waste – Household Recycling Centre (HRC) Improvements	-303	-2,143	3,022	-	-	-	-	576	-	-	-	-	576	Carry forward, re-phasing and anticipated increased cost.
EGI	C/C. 4.003	Waterbeach Waste Treatment Facilities	-1,578	-	19,916	-	-	-	-	-	-	-	-	-	-	Carry forward and rephasing
EGI	C/C. 4.004	Reallocation and funding of cost cap for Northstowe Phase 1	1	-834	-	-	-	-	-	-833	-	-	-	-	-833	This is a funding line, rather than spend. The funding has been allocated, removing the need for this line.
EGI	C/C. 5.013	Swaffham Prior Community Heat Scheme	-1,676	-1,530	1,803	1,403	-	-	-	-	-	-	-	-	-	Scheme costs spread across the next 3 years to reflect delayed customer connection profile.
EGI	C/C. 5.015	Babraham Smart Energy Grid	-1,635	1,824	280	-	-	-	-	469	6	-	-	-	463	Roll-forward, rephasing and increased costs
EGI	C/C. 5.019	North Angle Solar Farm	-	-816	816	-	-	-	-	-	-	-	-	-	-	Rephasing
EGI	C/C. 5.021	Decarbonisation Fund	-521	410	-177	288	-	-	-	-	-	-	-	-	-	Carry forward and rephasing
EGI	C/C. 6.002	Investment in Connecting Cambridgeshire - Fixed Connectivity	475	-475	-	-	-	-	-	-	-	-	-	-	-	Rephasing of budget to match earlier spend
EGI	C/C. 6.006	Investment in Connecting	400	-400	-	-	-	-	-	-	-	-	-	-	-	Rephasing of budget to match earlier spend

Committee	Scheme Ref.	Scheme Name	EXPENDITURE BUDGET CHANGES								FUNDING BUDGET CHANGES					Remarks		
			Up to 2023-24 (£k)	2024-25 (£k)	2025-26 (£k)	2026-27 (£k)	2027-28 (£k)	2028-29 (£k)	Later Years (£k)	TOTAL (£k)	Grants (£k)	Devel. Contr. (£k)	Other Contr. (£k)	Capital Receipts (£k)	Borrowing (£k)			
		Cambridgeshire - Programme Delivery																
H&T/ EGI	C/C. 7.001	Variation Budget	-	205	-	-1,646	-	-	-	-	22,328	7,720	-2,190	10,156	-	-	17,702	Recalculation of capital variations budget in line with this rephasing exercise.
	C/C. 5.014	St Ives Smart Energy Grid Demonstrator scheme - P&R	-383	475	54	54	-	-	-	-	200	-4	-	-	-	204	Roll-forward, rephasing and increased costs	
EGI	C/C. 5.017	Stanground Closed Landfill Energy Project	-449	40	409	-	-	-	-	-	-	-	-	-	-	-	-	Carry forward and rephasing
EGI	C/C. 5.020	Fordham Renewable Energy Network Demonstrator	-450	-	18	432	-	-	-	-	-	-	-	-	-	-	-	Carry forward and rephasing
H&T	C/C. 1.012b	Safety Schemes - Swaffham Heath Crossroads	-772	772	-	-	-	-	-	-	-	-	-	-	-	-	-	Roll-forward
H&T	C/C. 1.012c	Safety Schemes - Puddock Road	-601	517	284	-	-	-	-	-	200	200	-	-	-	-	-	Roll-forward and addition of further grant funded spend
H&T	C/C. 3.007	King's Dyke	3,348	-3,348	-	-	-	-	-	-	-	-	-	-	-	-	-	Budget is for cost recoupment; this line phases that recoupment back to 2024-25
EGI	N/A	CaPCAM and Electric Vehicles	-353	353	-	-	-	-	-	-	-	-	-	-	-	-	-	Roll-forward
H&T	N/A	Transforming Cities Fund	-829	829	-	-	-	-	-	-	-	-	-	-	-	-	-	Carry forward and rephase
H&T	N/A	Active Travel 4	-531	427	104	-	-	-	-	-	-	-	-	-	-	-	-	Carry forward and rephase
			-17,517	-34,425	28,434	3,590	90	90	-4,000	-23,738	-5,198	-3,195	4,939	-	-20,284			

Agenda Plan, Training Plan, Appointments to Outside Bodies and Internal Advisory Groups and Panels, and the Appointment of Member Champions

To: Environment and Green Investment Committee

Meeting Date: 11 July 2024

From: Democratic Services Manager

Electoral division(s): All

Key decision: No

Forward Plan ref: Not applicable

Executive Summary: To review the Committee's agenda plan and training plan, and appointments to Outside Bodies and Internal Advisory Groups and Panels, and the appointment of Member Champions to lead on specific subject areas.

It is important that the Council is represented on a wide range of outside bodies to enable it to provide clear leadership to the community in partnership with citizens, businesses and other organisations.

Recommendation: The Committee is recommended to:

- a) Review its agenda plan attached at Appendix 1;
- b) Review the appointments to outside bodies as detailed in Appendix 2; and
- c) Review the appointments to Internal Advisory Groups and Panels as detailed in Appendix 3.

Officer contact:

Name: Michelle Rowe

Post: Democratic Services Manager

Email: michelle.rowe@cambridgeshire.gov.uk

1. Creating a greener, fairer and more caring Cambridgeshire

- 1.1 The annual review of appointments to Outside Bodies and Internal Advisory Groups and Panels, and the appointment of Member Champions enables Members to be aware of the groups which contribute to its seven ambitions.

2. Background

- 2.1 The Environment and Green Investment Committee reviews its agenda plan at every meeting.
- 2.2 The County Council's Constitution states that the Committee has authority to nominate representatives to Outside Bodies other than the Combined Authority, Greater Cambridge Partnership, Cambridgeshire and Peterborough Fire Authority, the County Councils Network Council, and the Local Government Association.
- 2.3 Appointments to Outside Bodies and Internal Advisory Groups and Panels are agreed by the relevant Policy and Service Committee.

3. Appointments

- 3.1 The Committee is invited to review its appointments to outside bodies where appointments are required as set out in Appendix 2.
- 3.2 The internal advisory groups and panels for review are set out in Appendix 3 to this report.
- 3.3 The appointment of Evidence-Informed Policy Member Champions is set out for review in Appendix 4.

4. Significant Implications

- 4.1 There are no significant implications within these categories: Finance; Legal; Risk; and Equality and Diversity.

5. Source documents

- 5.1 [Membership of Outside Bodies and Internal Advisory Groups and Panels](#)

Environment and Green Investment Committee Agenda Plan

Notes

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Minutes Action Log
- Agenda Plan, Training Plan and Appointments to Outside Bodies and Internal Advisory Groups and Panels

Committee date	Agenda item	Lead officer	Reference if key decision
[05/09/24] Reserve date			
03/10/24	Climate Change and Environment Strategy – Progress and Annual Carbon Footprint Report	E Bolton / S Wilkinson	2024/083
	Milton Household Waste Recycling Centre Redevelopment	A Smith	2024/069
	Trees and Woodland Strategy – Progress and Target Update	P Clark	Not applicable
	Biodiversity Strategy	P Clark	Not applicable
	Risk Update	F Jordan / P Gell	Not applicable
	Finance Monitoring Report – August 2024	S Heywood	Not applicable
	Performance Monitoring Report – Quarter 1 (2024-25)	R Springbett	Not applicable

Committee date	Agenda item	Lead officer	Reference if key decision
28/11/24	Connecting Cambridgeshire Programme Annual Progress Report	C Clulow	
	Community Energy Action Plan	S French	2024/084
	Finance Monitoring Report – October 2024	S Heywood	
	Performance Monitoring Report – Quarter 2 (2024-25)	R Springbett	
16/01/25	Business Planning – Scrutiny and Overview of the Environment and Green Investment Committee’s Proposals	F Jordan	
13/03/25	Climate Change and Environment Strategy – Progress and Annual Carbon Footprint Report	E Bolton / S Wilkinson	
	Finance Monitoring Report – January 2025	S Heywood	
	Performance Monitoring Report – Quarter 3 (2024-25)	R Springbett	
12/06/25	Notification of Chair and Vice-Chair		
	Finance Monitoring Report - Outturn 2024-25	S Heywood	
	Performance Monitoring Report – Quarter 4 (2024-25)	R Springbett	

Cambridgeshire County Council (Appendix 2)
Appointments to Outside Bodies: Policy and Service Committees

Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Committee to Approve
<p>Anglian (Great Ouse) Regional Flood Coastal Committee</p> <p>The Regional Flood and Coastal Committee is a body through which the Environment Agency carries out its work on flood risk management and is responsible for:</p> <ul style="list-style-type: none"> • maintaining or improving any watercourses which are designated as main rivers; • maintaining or improving any tidal defences; • installing and operating flood warning systems; • controlling actions by riparian owners and occupiers which might interfere with the free flow of watercourses; • supervising Internal Drainage Boards. 	5	3	<p>Councillor L Dupré (LD) Councillor S Ferguson (Ind) Councillor G Wilson (LD)</p> <p>Sub – Councillor P Coutts (LD)</p>	Other Public Body representative	Environment and Green Investment

Cambridgeshire County Council (Appendix 2)
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<p>Anglian (Northern) Regional Flood and Coastal Committee</p> <p>See above description. Cambridgeshire shares a seat on this Committee with Peterborough City Council and Rutland County Council. Cambridgeshire County Council currently attends these meetings as an observer only – as stated it's a shared seat and voting rights for the year 1 April 2017 – 31 March 2018 are held by the Peterborough City Council Member. The RFCC however encourages all members (whether they are able to vote or not) to attend all Committee meetings.</p>	4	1	Councillor D Connor (C)	Other Public Body representative	Environment and Green Investment

Cambridgeshire County Council (Appendix 2)
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Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Committee to Approve
<p>Cambridge Airport Consultative Committee</p> <p>The purpose of the Consultative Committee is to provide an effective forum for discussion about all matters concerning the operation and development of Cambridge Airport.</p>	3	1	Councillor N Gay (L)	Other Public Body representative	Environment and Green Investment
<p>Cambridgeshire and Peterborough Flood & Water Partnership</p> <p>The partnership is required by legislation - namely the Flood and Water Management Act 2010.</p>	4	1	Councillor L Dupré (LD) Observer – Councillor G Wilson (LD)	Other Public Body representative	Environment and Green Investment

Cambridgeshire County Council (Appendix 2)
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Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Committee to Approve
<p>Cambridgeshire and Peterborough Land Use Framework Leadership Group</p> <p>To develop the land use framework further.</p>	1	1	Councillor L Dupré (LD)	Other Public Body representative	Environment and Green Investment
<p>Cambridgeshire Consultative Group for the Fletton Brickworks Industry (Whittlesey)</p> <p>The aim of this group is to develop and maintain lines of communication between the site operator, the County Council & other regulatory bodies and the local community in order that matters of concern can be resolved in a timely and non-confrontational manner.</p>	2	1	Councillor D Connor (C)	Other Public Body representative	Environment and Green Investment

Cambridgeshire County Council (Appendix 2)
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Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Committee to Approve
<p>CEMEX Barrington Community Liaison Group</p> <p>The aim of this group is to develop and maintain lines of communication between the site operator, the County Council & other regulatory bodies and the local community in order that matters of concern can be resolved in a timely and non-confrontational manner.</p>	2-3	2	<p>Councillor S Kindersley (LD) Councillor P McDonald (LD)</p>	<p>Other Public Body representative</p>	<p>Environment and Green Investment</p>
<p>Conservators of the River Cam</p> <p>The Conservators are the statutory navigation authority for Cambridge between the Mill Pond in Silver Street to Bottisham Lock with lesser responsibilities up-stream to Byron's Pool.</p>	4	<p>1 [3 year appointment, from 01/01/20 to 31/12/22]</p>	<p>Councillor A Bradnam (LD)</p>	<p>Other Public Body representative</p>	<p>Environment and Green Investment</p>

Cambridgeshire County Council (Appendix 2)
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Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Committee to Approve
<p>Dimmocks Cote Liaison Group</p> <p>The aim of this group is to develop and maintain lines of communication between the site operator, the County Council & other regulatory bodies and the local community in order that matters of concern can be resolved in a timely and non-confrontational manner.</p>	1-2	1	Councillor B Hunt (C)	Other Public Body representative	Environment and Green Investment
<p>Envar Liaison Committee</p> <p>The aim of this group is to develop and maintain lines of communication between the site operator, the County Council & other regulatory bodies and the local community in order that matters of concern can be resolved in a timely and non-confrontational manner.</p>	2	1	Councillor S Criswell (C) Local Member(s): Somersham & Earith	Other Public Body representative	Environment and Green Investment

Cambridgeshire County Council (Appendix 2)
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Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Committee to Approve
<p>Great Fen Steering Committee</p> <p>Steering Group to oversee and guide the development of the Great Fen Project.</p>	6	1 Observer Status	Councillor A Costello (C)	Other Public Body representative	Environment and Green Investment
<p>Greater Cambridge Local Plan Inception and Joint Local Planning Advisory Group</p> <p>To facilitate a shared policy position on the development of the new Greater Cambridge Local Plan.</p>	TBC	1	Councillor N Shailer (L)	Other Public Body representative	Environment and Green Investment

Cambridgeshire County Council (Appendix 2)
Appointments to Outside Bodies: Policy and Service Committees

Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Committee to Approve
<p>Greensand Country Landscape Partnership.</p> <p>The Greensand Country Landscape Partnership has been formed by a range of partners in the area to work with landowners and local communities and help make Greensand Country a living and working landscape that is cherished by present and future generations.</p>	TBC	1	Councillor S Ferguson (Ind)	Other Public Body representative	Environment and Green Investment
<p>Growing Fenland – Project Delivery</p> <p>Chatteris Stakeholder Group</p> <p>A Cambridgeshire and Peterborough Combined Authority Funded Master Planning Group.</p>	TBC	1	Councillor A Hay (Con)	Other Public Body representative	Environment and Green Investment

Cambridgeshire County Council (Appendix 2)
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Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Committee to Approve
<p>Little Paxton Quarry Liaison Group</p> <p>The aim of this group is to monitor progress of the development and provide a local forum to consider matters of local concern relating to the winning and working of minerals and restoration and afteruse.</p>	2	2	<p>Councillor K Billington (C) Councillor K Prentice (Ind.) Local Member(s): St Neots Priory Park & Little Paxton; Brampton & Buckden</p>	Other Public Body representative	Environment and Green Investment
<p>London Stansted Corridor Consortium Board</p> <p>A group of authorities and organisations in a corridor from London to Cambridge and Peterborough who are lobbying for improved infrastructure and connectivity.</p>	4	1	Councillor E Meschini (L)	Other Public Body representative	Environment and Green Investment

Cambridgeshire County Council (Appendix 2)
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Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Committee to Approve
<p>Milton Landfill Liaison Group (FCC)</p> <p>The aim of this group is to develop and maintain lines of communication between the site operator, the County Council & other regulatory bodies and the local community in order that matters of concern can be resolved in a timely and non-confrontational manner.</p>	1-2	1	Councillor A Bradnam (LD)	Other Public Body representative	Environment and Green Investment
<p>Mitchell Hill Liaison Group</p> <p>The aim of this group is to develop and maintain lines of communication between the site operator, the County Council & other regulatory bodies and the local community in order that matters of concern can be resolved in a timely and non-confrontational manner.</p>	4	2	Councillor N Gough (LD) Vacancy	Other Public Body representative	Environment and Green Investment

Cambridgeshire County Council (Appendix 2)
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Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Committee to Approve
<p>Natural Cambridgeshire</p> <p>Natural Cambridgeshire consists of a broad range of local organisations, businesses and people whose aim is to bring about improvements in their local natural environment.</p>	4	1	Councillor Ferguson (Ind)	Other Public Body representative	Environment and Green Investment
<p>Needingworth Quarry Liaison Group</p> <p>The aim of this group is to develop and maintain lines of communication between the site operator, the County Council & other regulatory bodies and the local community in order that matters of concern can be resolved in a timely and non-confrontational manner.</p>	2	4	Councillor S Criswell (C) Councillor N Gough (LD) Councillor K Reynolds (C) Councillor F Thompson (LD)	Other Public Body representative	Environment and Green Investment

Cambridgeshire County Council (Appendix 2)
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Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Committee to Approve
<p>Northstowe Delivery Group</p> <p>To deliver the community buildings in Northstowe, and ensure better communication of progress of the Civic Hub (which will contain the new library) and Community Buildings</p>	Monthly	1	Councillor F Thompson (LD) Local Member	Other Public Body representative	Environment and Green Investment
<p>RECAP Board</p> <p>RECAP (Recycling in Cambridgeshire & Peterborough) is a partnership of authorities across Cambridgeshire & Peterborough working together to provide excellent waste and recycling services to meet local needs. The RECAP Board is the Member level group of this partnership.</p>	4	1	Councillor R Hathorn (LD)	Other Public Body representative	Environment and Green Investment

Cambridgeshire County Council (Appendix 2)
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Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Committee to Approve
St Neots Master Plan Steering Group	TBC	1	Councillor S Ferguson (Ind) Substitute – Councillor S Taylor (Ind)	Other Public Body representative	Environment and Green Investment
<p>Warboys Landfill Site Local Liaison Forum</p> <p>The aim of this group is to monitor progress of the development and the subsequent restoration of the land and provide a means to consider matters of local concern relating to the site.</p>	1-2	1	Councillor S Corney (C)	Other Public Body representative	Environment and Green Investment

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<p>Warboys Site Liaison Committee</p> <p>[Heat and power plant comprising biomass energy from waste facility and treatment of waste water by evaporation] The Committee will provide a forum for local representatives to discuss site matters and be informed of site progress. It will provide a means whereby information and concerns/complaints about the site can be aired with appropriate solutions discussed.</p>	4	1	Councillor S Corney (C) Local Member(s): Warboys & the Stukeleys	Other Public Body representative	Environment and Green Investment
<p>Waterbeach Waste Management Park Liaison Group</p> <p>The aim of this group is to develop and maintain lines of communication between the site operator, the County Council & other regulatory bodies and the local community in order that matters of concern can be resolved in a timely and non-confrontational manner.</p>	2-3	1	Councillor A Bradnam (LD)	Other Public Body representative	Environment and Green Investment

Appointments to Internal Advisory Groups and Panels (Appendix 3)

Name of Body	Meetings per Annum	Representatives Appointed	Representative(s)	Contact Details	Committee to Approve
Cambridgeshire & Peterborough Parks Partnership Member Reference Group	4 – 6 (N.B. Project ends March 22)	1	Councillor S Ferguson (Ind)		Environment and Green Investment
<p>Consents Working Group</p> <p>To play a key role in ensuring Cambridgeshire protects its interests relating to the following risks: Service; Financial; Reputational.</p>	As and when required	8	<p>Highways and Transport</p> <p>Councillor S Corney (C) Councillor A Beckett (LD) Councillor N Shailer (L) Councillor T Sanderson (Ind.)</p> <p>Environment and Green Investment</p> <p>Councillor A Sharp (C) Councillor L Dupre (LD) Councillor N Gay (L) Councillor S Ferguson (Ind.)</p>		<p>Highways and Transport</p> <p>Environment and Green Investment</p>

Appointments to Internal Advisory Groups and Panels (Appendix 3)

<p>County Farms Working Group</p>	<p>TBC</p>	<p>7</p>	<p>Environment and Green Investment Committee</p> <p>Councillor L Dupré (LD) Councillor N Gay (L) Councillor M Goldsack (C) Councillor S Ferguson (Ind)</p> <p>Strategy, Resources & Performance Committee</p> <p>Councillor P McDonald (LD) Councillor T Sanderson (Ind) Councillor N Shailer (L) Councillor M Smith (C)</p>		<p>Environment and Green Investment</p> <p>Strategy, Resources and Performance</p>
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Appointments to Internal Advisory Groups and Panels (Appendix 3)

<p>Green Investments and Utilities Advisory Group</p> <p>To build a deeper understanding of green project business cases and new finance mechanisms; To provide a steer on detailed negotiations on new green commercial contracts where risk/rewards need to be balanced; and To inform better decision making at Council meetings for complex green investment projects.</p>	<p>12 approx</p>	<p>8 Four from Environment and Green Investment Committee and four from Assets and Procurement Committee</p>	<p>Environment and Green Investment Committee</p> <p>Councillor S Corney (C) Councillor L Dupré (LD) Councillor N Gay (L) Councillor S Ferguson (Ind.)</p> <p>Assets and Procurement Committee</p> <p>Councillor D Ambrose Smith (C) Councillor R Hathorn (LD) Councillor C Rae (L) Councillor T Sanderson (Ind.)</p> <p>(Sub- Cllr Coutts (LD) Cllr Meschini (L))</p>		<p>Environment and Green Investment</p> <p>Assets and Procurement Committee</p>
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Appointments to Internal Advisory Groups and Panels (Appendix 3)

<p>Local Access Forum</p> <p>Cambridgeshire County Council has established a Local Access Forum, as required under the Countryside Rights Of Way Act (CROW) 2000. The Forum represents the interests of everyone who lives and works in the countryside and is trying to strike a balance between conserving it, working it and helping people to enjoy it.</p>	<p>4</p>	<p>2</p>	<p>Councillor A Bradnam (LD) Councillor B Milnes (LD)</p>		<p>Environment and Green Investment</p>
<p>Waste Member Steering Group</p> <p>To review and monitor a project relating to the Waste Private Finance Initiative Contract</p>	<p>As and when required</p>	<p>8</p>	<p>Environment and Green Investment Councillor A Bradnam (LD) Councillor S Corney (C) Councillor N Gay (L) Councillor S Ferguson (Ind)</p> <p>Strategy, Resources and Performance Councillor S Count (C) Councillor E Meschini (L) Councillor L Dupre (LD) Councillor T Sanderson (Ind)</p>		<p>Environment and Green Investment Committee and Strategy, Resources and Performance Committee</p>