

**CHILDREN AND YOUNG  
PEOPLE COMMITTEE****Minutes-Action Log****Introduction:**

This log captures the actions arising from Children and Young People Service Committee meetings and updates members on progress in delivering the necessary actions.

This is the updated action log as at **9 January 2017**

<b>Minutes of 8 March 2016</b>					
<b>168.</b>	<b>Building Community Resilience</b>	<b>Sarah Ferguson</b>	<ul style="list-style-type: none"><li>Need for co-ordinated engagement between partners in respect of community hubs to be raised at forthcoming meeting of Cambridgeshire Public Services Board.</li></ul>	The Interim Executive Director to chair a meeting of partners in January 2017. An update will be circulated to Members after this has taken place.	<b>In progress</b>

  

<b>Minutes of 13 September 2016</b>					
<b>200.</b>	<b>Business Planning: Development of Revenue Proposals</b>	<b>Martin Wade/ Sue Nix</b>	<ul style="list-style-type: none"><li>To explore whether business planning figures might also include figures based on a 2% rise in council tax.</li></ul>	A briefing note produced for the Adults Committee setting out options if a 1.9% increase in Council Tax was agreed was circulated to CYP	<b>Completed</b>

				members for information 14.12.16.	
--	--	--	--	--------------------------------------	--

Minutes of 11 October 2016					
210.	Children's Centre Service Delivery and Proposed Future Developments in 2017-18	Sarah Ferguson/ Jo Sollars	<ul style="list-style-type: none"> <li>To provide more detail on the precise nature of where potential reductions would fall and the impact of those reductions, both in terms of buildings and staff, and to bring this back to a future meeting before any budget decisions are made.</li> </ul>	Work is in hand to align the work of Children's Centres with the Children's Transformation programme, in order to build on effective practice, and bring about suggested service adaptation. Further detail will be brought to Committee for discussion prior to consultation about changes to service delivery. Suggested return to Committee in Spring 2017 to align with next phase of Children's Transformation programme.	In progress
211.	Business Planning	Meredith Teasdale	<ul style="list-style-type: none"> <li>To provide further detail on the SPACE Programme to Cllr S Taylor.</li> </ul>	Information emailed to Cllr S Taylor 07.12.16.	Completed

Minutes of 8 November 2016					
218.	Children's Change Programme	Theresa Leavy	<ul style="list-style-type: none"> <li>To provide more information on exactly how Locality Teams would change.</li> </ul>	A response will be provided when the Consultation has been published in early December.	In progress
			<ul style="list-style-type: none"> <li>To bring back to the Committee a detailed statement of the new staffing structure and the proposed redundancies.</li> </ul>	Details of the current and proposed CFA structure will be included as part of the Members' seminar on the Children' Change programme on 10.01.17 and is available on Camweb as part of the CFA Staff Consultation.	In progress
221.	Finance and Performance Report – September 2016	Wendi Ogle-Welbourn	<ul style="list-style-type: none"> <li>To look at the Council's practices in relation to early interventions to reduce legal costs.</li> </ul>	Wendi pursuing with LGSS.	In progress
222.	Agenda Plan, Appointments and Committee Training Plan 2016-17	Wendi Ogle-Welbourn	<ul style="list-style-type: none"> <li>To check progress on Cllr Sir P Brown's application to join the Adoption Panel.</li> </ul>	Further information sent to Sir Peter 15.12.16.	Completed

Minutes of 6 December 2016
----------------------------

230.	Free School Proposals	Clare Buckingham	<ul style="list-style-type: none"> <li>To advise Cllr Bywater of dates relating to the Alconbury Weald application.</li> </ul>	A response was provided on 4 January 2017. The timing of the opening date for Alconbury Weald Secondary school will need to be approved by the DfE and we do not have a definitive answer. The Regional Schools Commissioner is aware that there is not a basic need for the school to open until the early 2020s which is later than the date submitted by the Diocese of Ely Multi-Academy Trust (DEMAT) in their original free school application from.	Completed
231.	Business Planning:	Judith Davies	<ul style="list-style-type: none"> <li>To consider whether the item on Virtual Beds Model for the Delivery of Residential Children's Home Provision for Looked After Children and Young People might be re-named to make its purpose more clear.</li> </ul>	This has now been renamed as Block Distributed Purchasing (Flexi Beds)	Completed
		Meredith Teasdale	<ul style="list-style-type: none"> <li>To provide Cllr Hoy with a briefing note on Meadowgate School free school proposal and footpath, including a</li> </ul>	A meeting has taken place with Cllr Hoy and the Headteacher regarding the footpath	Completed

			review of the assumption that students would no longer require transport to school when the footpath was complete.	concerns. An update was circulated to CYP Spokes on 22 Dec 2016	
		<b>Wendi Ogle-Welbourn</b>	<ul style="list-style-type: none"> <li>To refer Cllr Hoy's serious reservations about the Meadowgate School footpath project to GPC as part of the consideration of the Council's overall business plan.</li> </ul>	The saving is included in the generic SEND transport budget line and whilst some savings may be generated by a route review at Meadowgate school, there will also be a number of other factors contributing to the overarching figure including route reviews at other schools and implementation of Personal Transport Budgets.	<b>Completed</b>
		<b>Keith Grimwade</b>	<ul style="list-style-type: none"> <li>To provide Cllr Bywater with a copy of the charging policy and clarify why rounded figures were not used.</li> </ul>	Response provided on 4 January 2017. 'Unrounded' figures have come about because the hourly rate for instrumental lessons is (generally) divided by 2 and by 3 in order to cater for 30 minute and 20 minute lessons. The Music Service has never had a complaint or query about these figures but will, from 1	<b>Completed</b>

				September 2017, round up or down to the nearest 'zero'.	
233.	<b>Agenda Plan, Training Plan and Appointments</b>	<b>Richenda Greenhill</b>	<ul style="list-style-type: none"> <li>To review Cllr Harty's appointments in the light of his illness.</li> </ul>		<b>On-going</b>