

Cambridgeshire Local Pension Board Minutes Action Log

This is the updated action log as at 17 October 2022 and captures the actions arising from the most recent Cambridgeshire Local Pension Board meeting and updates members on the progress on compliance in delivering the necessary actions.

Minutes 29 April 2022

Minute number	Report Title	Action for	Action	Comment	Status
47.	Access Update	Mark Whitby	Officers agreed to hold a Local Pension Fund Board-specific responsible investment briefing session for Pension Fund Board members.	Responsible investment briefing session delivered 26 July 2022.	Completed.

Minutes 1 July 2022

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52.	Governance and Compliance Report	Michelle Oakensen	The Annual Report was presented to the Pension Fund Committee for noting in July and to the Audit and Accounts Committee for sign off; the deadline for the Statement of Accounts was in the autumn and the date would be confirmed following the meeting.	Statement of Accounts – end of September or as soon as reasonably practical after the receipt of the auditor's final findings (if later) Annual Report – 1 st December	Completed.
			The Overpayment of Pensions Policy required a review, but policy reviews were subject to sufficient resourcing and therefore the policies scheduled for review were prioritised. Following the meeting, officers would evaluate the policy list to establish that their urgency was adequately ranked.	No fundamental changes required to the Overpayment Policy at this time and therefore the review date for January 2023 remains appropriate.	Completed.

54.	Reporting Breaches of the Law to the Pensions Regulator Policy	Michelle Oakensen	Noted that certain policies were flagged to new members of staff and thanked officers for offering to speak to colleagues regarding how new members of staff could be better trained to recognise breaches of the law.	Added as part of the induction programme. New policy to be circulated to all officers once approved by the Pension Fund Committee.	Completed.
			Suggested grammatical or formatting changes to the paper including reviewing the flow chart on paragraph 8.2 and the use of the definite and indefinite article when referencing reporters. It was also requested that Section 10.6 used examples to clarify what was meant by the term 'if appropriate'.	The document now consistently references 'the reporter'. Section 10.6 has been reworded accordingly. The flowchart was a direct tool published by TPR – therefore this could not be amended but was referenced accordingly.	Completed.
58.	Cyber Strategy Update	Mark Whitby	It was suggested that the below terms were also clarified in future reports: SIEM: Security Information and Event Management NCSC: National Cyber Security Centre		Noted.
			Suggested the board review guidelines again in November with a covering document.		Noted. Members to provide specific points for further consideration. Amendments will be incorporated into the next formal review.
47.	ACCESS Update	Mark Whitby	Officers would seek clarification as to whether members could observe the ACCESS meeting in September virtually.		Completed. Unfortunately, the ACCESS meetings are unable to be attended virtually.

