

ADULTS COMMITTEE



Tuesday, 12 May 2020

Democratic and Members' Services

Fiona McMillan

Monitoring Officer

14:00

Shire Hall

Castle Hill

Cambridge

CB3 0AP

COVID-19

During the Covid-19 pandemic Council and Committee meetings will be held virtually for Committee members and for members of the public who wish to participate. These meetings will held via Zoom and Microsoft Teams (for confidential or exempt items). For more information please contact the clerk for the meeting (details provided below).

AGENDA

Open to Public and Press

CONSTITUTIONAL MATTERS

1. Apologies for absence and declarations of interest

Guidance on declaring interests is available at

<http://tinyurl.com/ccs-conduct-code>

2. Minutes of the meeting held on 12 March 2020

[Minutes 12 March 2020](#)

3. Adults Committee Actions - March 2020

3 - 6

4. Petitions and Public Questions

DECISIONS

**5. COVID-19 Resilience Funding to support Independent Sector
Providers of Adult Social Care**

7 - 12

6. Cambridgeshire County Council's Response to Covid -19

Report to follow

INFORMATION AND MONITORING

7. Adults Committee agenda plan - May 2020

13 - 16

Date of Next Meeting

11 June 2020

The Adults Committee comprises the following members:

Councillor Anna Bailey (Chairwoman) Councillor Mark Howell (Vice-Chairman)

Councillor David Connor Councillor Adela Costello Councillor Sandra Crawford Councillor Derek Giles Councillor Mark Goldsack Councillor Lucy Nethsingha Councillor David Wells and Councillor Graham Wilson

For more information about this meeting, including access arrangements please contact

Clerk Name: Tamar Oviatt-Ham

Clerk Telephone: 01223 715668

Clerk Email: tamar.oviatt-ham@cambridgeshire.gov.uk



ADULTS COMMITTEE

Minutes Action Log

Introduction:

This log captures the actions arising from the Adults Committee up to the meeting on **12 March 2020** and updates Members on progress in delivering the necessary actions.

This is the updated action log as at 28 January 2020

Meeting 7 November 2019

Minute No.	Report Title	Action to be taken by	Action	Comments	Status	Review Date
233.	LEARNING DISABILITY PARTNERSHIP - BASELINE 2020/21 (POOLED BUDGET REVIEW)	Mubarak Darbar	Members discussed the report and requested updates on progress.	<p>LDP Baseline 2020/21.</p> <p>The project has now started and underway. There were delays in the recruitment particularly with the nurses ultimately has delayed the project by 6 weeks however the CCG have now managed to recruit some nurses with more to follow over the coming weeks.</p> <p>Good working arrangement are in place between the Council and the CCG/CHC team and as the shape of the CHC work is being revised arrangements are also considered to support the business as usual activity post the project ending.</p> <p>Samples cases have been chosen and are being worked on now to support the LDP s75 Partnership Agreement baseline for 2020/21.</p>	Will be completed in February 2020	Feb 2020

Meeting 12 March 2020

Minute No.	Report Title	Action to be taken by	Action	Comments	Status	Review Date
261.	ACTION LOG	Charlotte Black	A Member queried whether the action in the recommendation for item 256 in the minutes had been completed and the ADASS Regional Self-Assessment published on the Council's website. Officers clarified that it had been published and that the link would be circulated to the Committee.	Link circulated	Complete	
261.	ACTION LOG	Chairwoman	A Member also queried whether the Chairwoman of the Committee had written to the Secretary of State in relation to the Minimum Income Guarantee. The Chairwoman clarified that she had sent a letter and would circulate a copy to the Committee.	Letter circulated	Complete	
264.	FINANCE MONITORING REPORT – JANUARY 2020	Charlotte Black	Discussed the Impower report 'What is good Adult Social Care?' and the that Cambridgeshire County Council and Peterborough City council came in the top 15 Councils in the Country. Officers a link to the report to the Committee.	Link to report circulated	Complete	
267.	ADULT SOCIAL CARE SERVICE USER SURVEY 2019	Tina Hornsby	Queried whether it was possible to produce a breakdown of the results by district. Officers explained that work was ongoing to build in this capability to the new Power BI reporting and the reporting would also cover service user groups and age. Officers explained that they would share the first cut of this information with the Committee when it was available.	Request fed back to the Business Intelligence Team and a district level report will be provided once available.		

Minute No.	Report Title	Action to be taken by	Action	Comments	Status	Review Date
268.	BREXIT PREPARATION	Chairwoman	In bringing the debate to a close the Chairman commented that the Committee would keep a watching brief of the developments and that a further update would be brought to Committee later in the year.	To be scheduled	Ongoing	

COVID-19 RESILIENCE FUNDING TO SUPPORT INDEPENDENT SECTOR PROVIDERS OF ADULT SOCIAL CARE

To: **Adults Committee**

Meeting Date: **12 May 2020**

From: **Corporate Director for People and Communities**

Electoral division(s): **All**

Forward Plan ref: **N/A** *Key decision:* **No**

Purpose: **To provide Adults Committee with an update on the award of a 10% resilience payment to adult social care independent sector providers based on current spend. The decision to award the payment has already been taken under emergency powers by the Chief Executive of Cambridgeshire County Council and Peterborough City Council, and will support resilience of the market to manage significantly increasing costs which have been born out of COVID-19. It will also ensure continuity of the care for service users.**

Recommendation: **Adults Committee are recommended to:**

Note the decision made under emergency powers by the Chief Executive of Cambridgeshire County Council and Peterborough City Council in consultation with the Chairman of the Adults Committee, to award the temporary 10% resilience payment to adult social care independent sector providers, which has been applied based on current spend from 20 April 2020 until the end of June 2020, at an estimated maximum cost of £3.5m.

<i>Officer contact:</i>		<i>Member contacts:</i>	
Name:	Shauna Torrance	Names:	Councillors Anna Bailey
Post:	Head of Adults Commissioning	Post:	Chair/Vice-Chair
Email:	Shauna.Torrance@cambridgeshire.gov.uk	Email:	annabailey@hotmail.co.uk
Tel:	01223 714697	Tel:	01223 706398

1. BACKGROUND

- 1.1 The pandemic has had a huge impact on the health and social care system, including independent sector providers. Whilst social distancing protocols are starting to have a positive impact on the overall population, independent sector providers are working with health and social care to support people most at risk. This has not only resulted in an increase in the number of people requiring care and support both in the community and on discharge from hospital, but also a significant increase in cost.
- 1.2 The Local Government Association (LGA) and the Association of Directors of Adult Social Services (ADASS) have released guidance which outlined the key pressures faced by the market and provided advice on how local authorities should aim to support management of these pressures. The guidance recommended Councils provide financial support to local providers to assist them in managing the cost pressures caused by Covid-19, and estimated a temporary uplift of 10% would achieve this.
- 1.3 The LGA and ADASS update builds upon guidance released at the end of March 2020 by NHS England which outlined the responsibility of the local authority in relation to hospital discharge. The guidance clearly stipulated that Local Authorities will be undertaking the lead on commissioning market capacity on behalf of the health and social care system to support accelerated hospital discharge and admission avoidance. However, it also clearly stated that the Clinical Commissioning Group would be responsible for funding all packages of care commissioning on discharge from hospital or to avoid an admission.
- 1.4 Recognising the urgency of the situation, a decision has been taken under emergency powers by the Chief Executive of Cambridgeshire County Council and Peterborough City Council in consultation with the Chairman of the Adults Committee, to apply the 10% resilience payment. This report will therefore aim to outline how the Council have supported independent sector providers to date and the key challenges faced by the market. It will also highlight the importance of providing further financial support in the form of a temporary 10% resilience payment on existing spend at an estimated maximum cost of £3.5m.
- 1.5 Application of this resilience payment is expected to deliver the following outcomes:
 - Support the financial resilience of local providers against the increasing cost associated with Covid-19.
 - Ensure providers are able to continue to deliver high quality care to service users.
 - Mitigate the risk of provider failure, and the disruptive impact this will have on service users in receipt of support.
 - Ensure community adult social care capacity can continue to support people on discharge from hospital, critical to management of the pandemic.

2. MAIN ISSUES

- 2.1 Throughout this period, the Council has taken a proactive approach to engaging with the market to understand their pressures and how we are able to support them through this

difficult time, with the ultimate aim being to ensure continuity of care for service users. In doing so, Commissioning and Contracts have supported the market in the following ways:

- **Single Point of Contact:** A single point of contact within the Council's Contracts Team has been established and is monitored regularly. We have also set up a dedicated phone line which can be used by providers to seek advice, guidance and communicate any concerns and key risks. In addition to this, Operational Social Care staff are in regular contact with providers and service users.
- **Provider Newsletter:** Daily updates are sent to all providers. These updates include advice on access to PPE, summaries of the latest guidance and links to advice, evidence of good practice and key contacts for escalation of risks and issues.
- **Provider Forums:** The Councils are running virtual forums on a weekly basis to give providers the opportunity to discuss local issues, key themes and share good practice. The team are proactively inviting key experts to attend to give advice and presentations on key topics relevant to the outbreak including PPE and infection control.
- **Redeployment of staff:** We have established a robust process whereby staff who usually work within Council provided day services which have now closed can be re-deployed to local providers who have seen a reduction in staff numbers as a result of the pandemic. This ensures continuity of service to existing service users and supports staff within these services to manage risk. We are also in the process of extending this offer out to include the redeployment of staff from external day services which have closed to other settings where appropriate to do so.
- **Emergency Personal Protective Equipment (PPE) Supplies:** Reducing levels of PPE equipment has presented as an issue internationally. Through the newsletter we are sharing details of local PPE suppliers with providers. Should a provider highlight to the Council that their levels of PPE are seriously low, we are able to provide emergency provision for a period of 7 days per application.

2.2 However, feedback from local providers has consistently suggested that there are key areas of cost pressure which are placing significant pressure on their cash flow and financial stability. This includes:

- Staff enhancements, overtime and agency fees to ensure continuity of care within the context of reducing capacity due to increased sickness and self-isolation. Emergency legislation passed also means that providers are funding statutory sick pay from day one rather than day four in addition to costs of backfilling staff.
- Additional travel expenses as staff can no longer be expected to rely on public transport to prevent the risk of the virus spreading. The domiciliary care market are also experiencing increased mileage costs as the usual areas of care delivery expand to assist in managing demand.
- Infection control - Due to high demand, the costs of PPE has increased dramatically. With central government supplies being limited, care providers have had to procure appropriate equipment through alternative routes wherever possible at an increased cost to protect their frontline care staff and the service users they deliver care to.

- Loss of income from people who self-fund their care and support and have chosen to cancel care due to risk of COVID transmission. For some providers this is a small proportion, for others this loss of income is significant.

2.3 Overall, feedback received has indicated that the pandemic has resulted in significant increases in provider costs. If no action had been taken to support the market, there would have been a significant risk that a number of organisations could have become financially unsustainable resulting in a decline in care available to support the most vulnerable. There was therefore an imperative that the resilience payment was applied urgently. Failing to do so could have resulted in providers no longer being able to deliver services to vulnerable people and members of the public being at risk of serious harm. This would have ultimately impact on the Council's ability to discharge its statutory duties as set out in the Care Act 2014. The resilience and ongoing sustainability of providers is also key to ensuring people can be discharged safely into the community from hospital.

3. ALIGNMENT WITH CORPORATE PRIORITIES

3.1 A good quality of life for everyone

The report above sets out the implications for this priority in **paragraph 2.4, 2.5 and 2.6.**

3.2 Thriving places for people to live

See wording under 3.1 above.

3.3 The best start for Cambridgeshire's children

Not applicable.

4. SIGNIFICANT IMPLICATIONS

4.1 Resource Implications

The cost associated with this for the council is estimated at a maximum £3.5m for the period specified.

4.2 Procurement/Contractual/Council Contract Procedure Rules Implications

The resilience payment is applied to existing contracts which the council has awarded in line with the Public Contract Regulations 2015 and the council's contract rules.

4.3 Statutory, Legal and Risk Implications

The report above sets out the implications for this priority in **paragraph 4.2.**

4.4 Equality and Diversity Implications

The recommended approach will support the continuation of access to services by the full range of communities in Cambridgeshire.

4.5 Engagement and Communications Implications

Due to the urgent nature of this resilience payment this decision has been taken following consultation with the Section 151 Officer, Corporate Director of People and Communities. However, the recommended approach is a result of direct engagement with the local independent sector market.

4.6 Localism and Local Member Involvement

The report above sets out the implications for this priority in **paragraph 4.4**

4.7 Public Health Implications

The report above sets out the implications for this priority in **paragraph 2.4 and 4.4**

Implications	Officer Clearance
Have the resource implications been cleared by Finance?	Yes Name of Financial Officer: Stephen Howarth
Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by the LGSS Head of Procurement?	Yes Name of Officer: Gus De Silva
Has the impact on statutory, legal and risk implications been cleared by the Council's Monitoring Officer or LGSS Law?	Yes Name of Legal Officer: Fiona Mcmillan
Have the equality and diversity implications been cleared by your Service Contact?	Yes Name of Officer: Will Patten
Have any engagement and communication implications been cleared by Communications?	Yes Name of Officer: Matthew Hall
Have any localism and Local Member involvement issues been cleared by your Service Contact?	Yes Name of Officer: Will Patten

Have any Public Health implications been cleared by Public Health	Yes Name of Officer: Raj Lakshman
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Source Documents	Location
None	

ADULTS POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published on 1 May 2020



Cambridgeshire
County Council

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is five clear working days before the meeting.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Action Log;
- Finance Report;
- Agenda Plan, and Appointments to Outside Bodies.

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for reports	Agenda despatch date
12/05/20	Covid-19 Resilience Funding To Support Independent Sector Providers Of Adult Social Care	O Hayward		29/04/20	04/05/20
	Cambridgeshire County Council's Response to Covid -19	W Ogle Welbourn			
11/06/20	Cambridgeshire County Council's Response to Covid -19	W Ogle Welbourn		29/05/20	03/06/20
02/07/20	Housing Related Support	O Hayward	2020/022	26/06/20	30/06/20
	Cambridgeshire County Council's Response to Covid -19	W Ogle Welbourn			

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for reports	Agenda despatch date
<i>13/08/20 Provisional date</i>				<i>31/07/20</i>	<i>05/08/20</i>
10/09/20	Quarterly Performance Report – Q1	T Barden	Not applicable	28/08/20	02/09/20
	Service Budgets	C Black / W Patten	Not applicable		
	Annual Customer Services report	C Black	Not applicable		
	Risk Register	C Black	Not applicable		
	Deep Dive (TBC)	TBC	Not applicable		
08/10/20	Business Planning	C Black/W Patten	Not applicable	25/09/20	30/09/20
	Annual Safeguarding Board Report	J Proctor	Not applicable		
	Carer's survey report	C Black	Not applicable		
12/11/20	Business Planning	C Black/W Patten	Not applicable	30/10/20	04/11/20
	Adults Positive Challenge Update report	C Black	Not applicable		
	Deep Dive (TBC)	TBC	Not applicable		
10/12/20	Quarterly Performance Report – Q2	T Barden	Not applicable	27/11/20	02/12/20
	Delayed Transfers of Care Update	C Black	Not applicable		
	Deep Dive (TBC)	TBC	Not applicable		
	Business Planning	C Black/W Patten	Not applicable		
14/01/21	CPFT Annual Report	F Adley	Not applicable	23/12/21	06/01/21

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for reports	Agenda despatch date
	Adults Positive Challenge Update report	C Black	Not applicable		
	Adults Self-Assessment	C Black	Not applicable		
	Service Directors Joint Report (Commissioning / Adults)	C Black / W Patten	Not applicable		
<i>18/02/21 Provisional date</i>				<i>05/02/21</i>	<i>10/02/21</i>
18/03/21	Quarterly Performance Report – Q3	T Barden	Not applicable	05/03/21	10/03/21
	Deep Dive (TBC)	TBC	Not applicable		
	Annual Service User's survey	C Black	Not applicable		
	Adults Positive Challenge Report	C Black	Not applicable		
<i>15/04/21 Provisional date</i>				<i>02/04/21</i>	<i>07/04/21</i>
03/06/21	Deep Dive	TBC	Not applicable	20/05/21	25/05/21

To be programmed:

- Integrated Community Equipment Service Procurement D Mackay KD
- Deep Dive - Respond to Pressures in Older People Bed-Based Care - C Black / W Patten
- Learning Disability Partnership Baseline 2020/21 (Pool Budget Review) Update M Darbar
- Delayed Transfers of Care Update C Black
- Early Intervention & Prevention Pseudo Framework G Hodgson KD

