

TERMS OF REFERENCE AND STANDING ORDERS

To: Health and Wellbeing Board

Date: 26th May 2016

From: Ruth Yule, Democratic Services Officer

1.0 PURPOSE

1.1 To present its revised terms of reference and standing orders to the Health and Wellbeing Board (HWB).

2.0 BACKGROUND

2.1 On the recommendation of the County Council's Constitution and Ethics Committee, the County Council approved revisions to the Cambridgeshire HWB's terms of reference (Appendix A) and standing orders (Appendix B) at Annual Council on 10th May 2016.

2.2 The changes had been developed by the working group established at the HWB meeting in November, and discussed at subsequent HWB meetings. The Constitution and Ethics Committee had also considered the proposals because they involved changes to the Council's Constitution.

3.0 MAIN ISSUES

3.1 The revisions are to the membership of the HWB and to arrangements for chairing its meetings.

3.2 The membership has been increased by the addition of a third representative of the Clinical Commissioning Group (CCG) and of five representatives from NHS providers (see Appendix A). Other elements of the terms of reference are unchanged.

3.2 Instead of electing 'a Vice-Chairman/woman who will not represent the County Council', the HWB will now elect 'a Vice-Chairman/woman who will be drawn from the Clinical Commissioning Group representatives on the Board', and the requirement to have either the Chair or Vice-Chair present in order for a meeting to be quorate has been removed (see Appendix B paragraph 3). The quorum has been increased from five to eight, to reflect the increased number of Board members (Appendix B paragraph 4).

4.0 RECOMMENDATIONS

4.1 The Cambridgeshire HWB is asked to note its revised terms of reference and standing orders, as incorporated in the County Council's Constitution with effect from 10th May 2016.

Source Documents	Location
Reports to and minutes of: Health and Wellbeing Board November 2015 to April 2016 Constitution and Ethics Committee 19 April 2016 County Council 10 May 2016	http://www2.cambridgeshire.gov.uk/CommitteeMinutes/Committees/Committee.aspx?committeeID=70 http://www2.cambridgeshire.gov.uk/CommitteeMinutes/Committees/AgendaItem.aspx?agendaItemID=13166 http://www2.cambridgeshire.gov.uk/CommitteeMinutes/Committees/AgendaItem.aspx?agendaItemID=13206