

## **ADULTS COMMITTEE: MINUTES**

**Date:** Wednesday 18 December 2019

**Time:** 2.00 pm to 4.00 pm

**Present:** Councillors A Bailey (Chairwoman), S Crawford, M Goldsack, M Howell (Vice-Chairman), D Wells and G Wilson.

**Apologies:** Councillors A Costello, J French, D Giles and N Harrison.

### **235. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

Apologies received from Councillors Costello, French, Giles and Harrison

No declarations of interest were received.

The Chairwoman made an announcement in relation to Cambridgeshire County Council and LGSS Digital successful bid for £120K to build a new website for adults with learning disabilities, and their support network, to find out about technology that can support their independence. She explained that this funding was awarded following a six month project that identified the need for an accessible way to connect people to information about technology and care. The new website would be called TECHknow and would provide resources specific to someone's own support needs with real-life case studies to showcase the innovative technology that's available.

The Chairwoman also announced that two members of staff Ella Warman and Dan Grimes had won Gold Awards for Newly Qualified Social Worker at the Annual Social Worker of the Year Awards.

The Committee congratulated all of those involved on their achievements.

### **236. MINUTES AND ACTION LOG – 7 NOVEMBER 2019**

The minutes of the meeting held on 7 November 2019 were agreed as a correct record and signed by the Chairwoman. Members noted the completed actions on the action log.

### **237. PETITIONS AND PUBLIC QUESTIONS**

None received.

### **238. EARLY INTERVENTION AND PREVENTION RE-PROCUREMENT**

The Committee considered a report that sought approval for a recommended approach to tender services to support Early Intervention and Prevention.

In presenting the report officers highlighted a number of points in the report including :

- that there were number of contracts due to end in March 2020 and the report sought approval for the extension of these contracts whilst the new framework was mobilised so that there was no break in the continuity of service.
- the new framework would deliver a holistic, accessible early intervention and prevention service across Cambridgeshire and Peterborough.
- the new framework would give flexibility on the approach to services in relation to local need and would provide continuity. It was a system wide approach aligned with communities, supporting community lead activity.
- the use of the term Pseudo-Framework related to a greater freedom and flexibility compared to the traditional formal framework contracts.
- there would be two phases to the tender process, phase one would be a quality evaluation, bidders would submit detailed answers and examples of where they met a set of quality criteria. Only those approved at this stage would then go through to phase two and submit financial bids.
- there were four lots on the framework including; support for care homes, support at home, discharge support and admissions avoidance and sensory services.

In discussing the report Members:

- Queried why some contracts had to be extended. Officers explained that they had to review the effectiveness of contracts over a six month period and that there was a need to ensure that contracts continued and services were in place whilst the framework was developed.
- Questioned why the key performance indicators (KPIs) focused on output and activity measures rather than the impact on individuals. Officers clarified that they were looking at more meaningful KPIs going forwards and recognised that there was an ongoing journey regarding outcomes based commissioning. Officers explained that there was a shift towards contracts being more outcome focused and that contract management meetings took a much more qualitative approach.
- Welcomed the expansion of the number of potential contracts.

- Queried how the Council would assure third sector partners that work would be available to them through the contract.

The Chairwoman explained that she, along with the Vice-Chairman, had met with a number of the providers. She queried why the spend was quite different in some areas. Officers explained that the contracts were aligned with historical budget allocations and that the outcomes for the new framework would be aligned with the outcomes highlighted from the IMpower review and would be tailored towards a model of place based commissioning. Officers clarified that the existing services would continue but that the new framework would bring more flexibility and would allow other contracts to join the framework.

The Chairwoman moved a motion to amend point three of the recommendation on the report to include the wording 'in consultation with the Chair of the Adults Committee'. The Committee agreed unanimously to amend the recommendation.

It was resolved unanimously to:

- 1) provide Adults Committee with an overview and seek approval for tendering of a framework agreement for commissioning of Early Intervention and Prevention services.
- 2) seek approval for the necessary extensions of existing contracts until new contracts are awarded.
- 3) seek approval for delegated authority to the Executive Director of People and Communities, in consultation with the Chair of the Adults Committee, for award of contracts after evaluation of bids.

## **239. FINANCE MONITORING REPORT – OCTOBER 2019**

The Committee received the October 2019/20 Finance Monitoring report for People and Communities and highlighted the financial position of services that were under the Committee's responsibility. Officers clarified that at the end of October, Adults services were forecast to overspend by £1,408K, around 0.9% of the budget. This was £707k more than in September. Within that, budgets relating to care provision were forecast to overspend by £6.4m, mitigated by around £4.7 million of additional funding. This put the projected overspend back to where it was in the August Report.

In discussing the report Members:

- Queried why the projected overspend had gone back to that predicted in the August report. Officers explained that they used the current activity to project forwards and this could fluctuate. Officers

kept a close eye on current activity so that they could project spend as accurately as possible.

It was resolved unanimously to review and comment on the report.

#### **240. PERFORMANCE REPORT – QUARTER 2 2019/20**

The Committee considered a report on the status of performance indicators for Adults Committee as at the end of Quarter 2 2019-20.

In introducing the report officers explained that there had been a couple of amendments to the reporting following feedback from Committees including:

- Amendments made to the colour grading system changed from 'very green' to 'blue'.
- The change in performance box had changed and the arrow had been replaced with the words 'improving' or 'declining'.
- Explanatory notes for each indicator had now been included.
- There were proposals to review the direction of improvement arrow.

Officers explained that there had been a discrepancy with the data for Indicator 162 'Number of carers receiving Council funded support per 100,000 of the population'. This had been in relation to issues around the statutory report method and the fact that the council had moved to the new Mosaic system in 2018-19.

Officers clarified that there were currently two red indicators one relating to Direct Payments to carers which they hoped would show improvement in the future as the new Mosaic system allowed for more accurate data. The second red indicator related to Delayed Transfers of Care.

In discussing the report Members:

- Discussed the carers indicator and commented that the indicator description was not helpful as the Council had reviewed carers support and were improving the way in which carers are supported as part of the APC Programme rather than just providing a one off direct payment.

It was resolved unanimously to note and comment on performance information and take remedial action as necessary.

## 241. ADULTS COMMITTEE REVIEW OF DRAFT REVENUE AND CAPITAL BUSINESS PLANNING PROPOSALS FOR 2020/21 TO 2024/25

The Committee received a report that provided an overview of the draft Business Plan revenue and capital proposals for services that were within the remit of the Adults Committee.

In introducing the report officers commented that the overall savings gap for the Council had been brought down to £3.9 million and the gap for future years ranged from £4 million - £10 million. Officers commented that the spending review from Government was still awaited and they would review figures again following the review. Officers explained that all of the changes to proposals that had been made since the last report were set out in section five of the report and included:

- A/R.6.114 - Learning Disabilities Commissioning (-250k)
  - Increasing independence and resilience when meeting the needs of people with learning disabilities.
  - Delivering more outcomes when meeting the needs of people with learning disabilities
- A/R.6.178 - Improved Better Care Fund (-170k)
- A/R.6.179 - Mental Health Commissioning (-24k)
- A/R.6.181 - Review of commissioned domiciliary care (-300k)
- A/R.7.215 - Income from utilisation of vacant block care providers provision by self-funders (-150k)

In discussing the report Members:

- Queried the gaps in various sections of the business cases. Officers to review the gaps and whether the template needs to be amended. **ACTION**
- Questioned whether the Peterborough team leading on the Domiciliary Care Review were comfortable doing so and whether it would work carrying the review out remotely. Officers clarified that the Peterborough team were comfortable with carrying out the review and were the right people and would be backfilled. Officers explained that the majority of the information required to carry out the review was electronic. There were some points when officers would go on site but it was primarily desktop based. Officers commented that there was a formalised system in place between CCC and PCC to manage the cost share as a result of shared services. The Chairwoman commented that the Domiciliary Care Review needed to incorporate the Neighbourhood Cares principles and the more that this could happen at a local level the better.

- Commented on A/R.7.215 - Income from utilisation of vacant block care provision by self-funders and whether there was a risk that these people would take up beds needed by the Council for Council funded clients. Officers explained that there was a potential risk but it was anticipated this would not be a significant risk.

In bringing the debate to a close the Chairwoman commented that the Adult Social Care budget had gone up year on year and that the authority was investing more in services. She explained that the strategic management of the budget had been outstanding, with savings being made year on year which had driven innovation and in many cases were delivering better outcomes for people. She explained that she was very proud and thanked all of the officers and people on the front line.

It was resolved unanimously to:

- a) note the overview and context provided for the 2020/21 to 2024/25 Business Plan revenue proposals for the Service, updated since the last report to the Committee in October.

It was resolved by majority to:

- b) comment on the draft budget and savings proposals that are within the remit of the Adults Committee for 2020/21 to 2024/25, and endorse them to the General Purposes Committee as part of consideration for the Council's overall Business Plan.
- c) comment on the changes to the capital programme that are within the remit of the Adults Committee and endorse them to the General Purposes Committee as part of consideration for the Council's overall Business Plan.

## **242. NEIGHBOURHOOD CARES PILOT FINAL REPORT**

The Committee considered a report that set out the evaluation of the Neighbourhood Cares pilot and outlined how the approach could be taken forward.

In introducing the report officers set out the key highlights of the report which included:

- Giving the workforce a framework within which to operate based on self-management that had been successful and resulted in a better work-life balance.
- Better quality of care and support including having conversations with individuals about what mattered to them, helping individuals to live the way they wanted to live.

- Highlighting that some of the challenges were around sustaining and changing the domiciliary care market and that the pilot had not managed to reform the way domiciliary care is delivered.
- Use of the libraries had been extremely beneficial.
- The external evaluation report highlighted in the cost benefit analysis that the benefit from a financial point of view was across the whole social care system and that the authority needed to learn from this and develop its approach further. Some of the team were working with Buurtzorg UK to share the findings and promote the approach.
- The 'Changing the Conversation' workstream of the Adults Positive Challenge programme was taking the learning from the pilots and looking at how this could be used to create the best tools and support for practitioners including promoting reflective practice and positive risk taking.
- The continuation of community based schemes in Soham and St Ives following the pilot

In discussing the report Members;

- Acknowledged the continued successes of the pilots and supported the roll out of the approach across the County. The Local Member for Soham explained that he had been involved in a number of the local activities as part of the pilots and praised the lasting legacy of the project. He explained that the Soham Man Shed had been established as part of the Neighbourhood Cares Pilot and that the Shed had now been moved to the local football club and linked up to the maintenance of the football ground. The Amateur Dramatics Society had also connected up with the football club in a Tree Planting Scheme. And that this was a legacy for all.

The Chairwoman thanked all of the individuals involved in the pilots and stated that she was proud of the outcomes achieved by the pilots and that the Neighbourhood Cares approach and principles would continue through the Council's Think Communities work in collaboration with partners. She acknowledged that there was a need to sell the approach to central Government and that she would be sharing the evaluation with the Secretary of State for Health Matt Hancock.

It was resolved unanimously to:

endorse the adoption of the Neighbourhood Cares approach and principles through the Council's commitment to 'Think Communities' and the future development of Adult Social Care.

#### **243. DOMICILIARY CARE – REVIEW OF USED CAPACITY**

The Committee received a report that requested their endorsement to General Purposes Committee of £259,000 of transformation funding for resources to support a review of domiciliary care packages to facilitate additional capacity.

In introducing the report officers stated that Peterborough City Council had completed an audit of their domiciliary care capacity and had identified and prioritised individuals who were in need of assessment and that this reviewed had so far delivered £350k of savings per annum. Officers explained that there was sufficient evidence to propose extending the project to cover Cambridgeshire using the resources of the project team set up in Peterborough. The forecast savings were to the value of £600k per annum with a stretch target of £1.1 million. The review included the use of Power BI to show where care workers were providing calls within the same postcode, working to maximise the use of the hours.

In discussing the report Members;

- Queried the element of choice in terms of using the same care workers across a postcode. Officers clarified that there would be choice.
- Questioned whether there would be further savings to be made after 2021. Officers explained that there would be further savings to be made.

It was resolved unanimously to endorse this proposal to General Purposes Committee.

#### **244. AGENDA PLAN, APPOINTMENTS AND TRAINING PLAN**

Councillor Wilson requested a visit to the MASH team towards the end of February 2020. **ACTION**

It was resolved unanimously to:

note the Agenda Plan and the Training Plan.

#### **245. DATE OF NEXT MEETING**

It was resolved to note the date of the next meeting as Thursday 16 January 2020.

**Chairwoman**