

**CORPORATE
PARENTING
SUB-COMMITTEE**

Minutes-Action Log



Summary

The Action Log is a list of all of the things that people have been asked to do at earlier meetings. It is included at each meeting so that members can check that everything is being done. It was last updated on **13 January 2020**. Changes made since publication on 7 January 2020 are shown in **red text**.

Minutes of the meeting on 20 March 2019

92.	Children in Care: Emotional Health and Wellbeing	Sarah-Jane Smedmor	The Chairman suggested that this topic should be included as part of a future Corporate Parenting item at a Members' Seminar.	20.11.19: To be included in a Members' Seminar in early 2020. 10.01.20: A report on Improving the emotional health and well-being of children in care and care leavers will be considered by the Sub-Committee in January. Members may wish to review whether a Members' Seminar on this issue is still required.	The need for a seminar to be reviewed by the Sub-Committee in January 2020.
93.	Actions taken by the Council in response to Child Sexual Exploitation and County Lines Gang Exploitation	Fiona van den Hout	To invite Dave Sargeant, an ex-police officer working with the Local Safeguarding Children Board, to help co-ordinate thinking on this issue and to deliver a training session. This might also be opened to members of the Children and Young People Committee.	23.10.19: Mr Sargeant has confirmed his availability for February 2020 to delivery Members training on this topic to tie into Sub - Committee theme of being and feeling safe in March 2020. Members are requested to bring available dates to the Sub-Committee in November.	Date to be arranged at January Sub-Committee meeting

Minutes of the meeting on 17 July 2019

111.	Performance Report	Sarah-Jane Smedmor/ Mandy Mayes, CCS	CCS to let officers know which local authorities were consistently slow to process health assessments for Cambridgeshire children in care placed within their areas so that the Council could take this up with them.	<p>06.09.19: Establishing those local authorities which are consistently slow to process health assessments for Cambridgeshire children in care placed within their areas has proved complicated. The Sub-Committee will be kept updated.</p> <p>18.09.19: The Chairman and the Assistant Director for Children's Services stated that this would be brought to the Sub-Committee in November as part of the Performance Report.</p> <p>23.10.19: A report providing an overview of impact of delayed health assessments for children living outside of Cambridgeshire will be brought to the Sub-Committee in January 2020, to tie into the theme for January's Sub-Committee 'Being healthy and leading a healthy lifestyle'. This has been added to the Sub-Committee agenda plan.</p> <p>07.01.20: Report on health assessments for children in care submitted to the January meeting.</p>	Completed
113.	Sub-Committee Workshop and Training Plan	Fiona van den Hout	<p>To send out meeting invitations confirming the dates and venues of the workshop and training sessions for:</p> <ul style="list-style-type: none"> i. Case studies for wraparound care ii. Annual Corporate Parenting Report (two sessions) 	<p>23.10.19:</p> <ul style="list-style-type: none"> i. The Reunification and Placement Stability Service will deliver Members' training on the work they do to reunify children with their birth family where it is safe to do so. This training will include 	Completed

				<p>an overview of research that has been commissioned by the Corporate Parenting Service on this topic and will also include case studies, with specific focus on Social, Emotional and Mental Health (SEMH).</p> <p>10.01.20: This has been added to the Sub-Committee training plan for October 2020 to link with the theme of the November Sub-Committee, 'Achieving Permanence and Stability'.</p> <p>ii. Draft annual report 2018/19 completed and submitted to the Sub-Committee for approval on 15 January 2020.</p>	
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Minutes of the meeting on 18 September 2019

117.	Young People's Participation	Sarah-Jane Smedmor	<p>The Assistant Director, Children's Services stated that an Instagram Story could be produced which would outline the topics that had been discussed at the Sub-Committee meeting. The Chairman supported this as an approach.</p>	<p>07.11.19: The Assistant Director is taking a request to the next Voices Matter panel for them to help officers think through how we can make an Instagram story of the Committee purposeful for them. Tony Darnell from CCC communications team is involved with this work. A further update will be provided after the discussions with Voices Matter.</p>	On-going
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Meeting on 20 November 2019

126.	Education transport for children in care and care leavers	Fiona van den Hout Kate Knight	To meet with the Strategic Education Place Planning Manager and the Lead Corporate Parenting Manager to discuss how to start collecting the necessary information now to inform future decision-making on Post-18 education transport provision.	10.01.20: Joe Gilbert and Rebecca McCullen to progress this with Clare Buckingham as part of their wider work on the Local Offer.	On-going
127.	CCC Guide to Corporate Parenting for Elected Members	Fiona van den Hout	The Chairman asked that officers made sure that Members were informed about any events or celebrations they could attend in their role as corporate parents to raise the profile of their role.	10.01.20: The Head of Corporate Parenting will ensure that Sub-Committee members are informed of any suitable opportunities.	Completed
			The Head of Corporate Parenting stated that there was a clear process around enquiries received from councillors or MPs and that she would reflect on how best this might be presented in the guide.	10.01.20: The Head of Corporate Parenting discussing how best to present this with the Complaints Team. It is likely to be provided via the monthly Members' Newsletter.	On-going
130.	Fostering Service Update	John Heron	Officers would be happy to help publicise the meet ups being arranged for single foster carers in Huntingdon and March.	29.11.19: Details circulated to all single foster carers working with CCC.	Completed
131.	Local Offer for Care Leavers	Lesley Liston	To establish with HR what the Council currently did in its role as an employer to support care leavers and what more could potentially be done in the future. Members also wanted to know the Council's current policy in relation to employing care leavers and what allowances, if any, were or could properly be made in relation to employing care leavers who might not hold comparable formal qualifications to their peers.	09.12.19: Raised with HR. There is not currently a policy specifically looking at this. A meeting will be arranged to update them on the discussions at the Sub-Committee meeting on 20 November 2019 and so HR can look potential processes to encourage managers to consider Care Leavers when recruiting. Discussions have also taken place with the LGSS Apprenticeship Team and this is something that they are looking at in relation to National Apprenticeship	On-going

				week in February 2020. A further update will be provided.	
132.	Workforce Development	Cllr Every	To share with officers details of the free training offered by the health and care academy at City College, Peterborough.		
133.	Agenda Plan	Sarah-Jane Smedmor	The Chairman noted that the Sub-Committee would be receiving a report on Emotional Health and Wellbeing of Children in Care and Care Leavers in January and stated that she would want to see this include details of the support available to those young people with emotional and mental health issues as well as what could be done to prevent such issues developing.	07.01.20: Report submitted to the January meeting of the Sub-Committee.	