

**COMMUNITIES AND  
PARTNERSHIP COMMITTEE****Minutes Action Log****Agenda Item No: 2b**

This is the updated minutes action log as of 29th July and captures the actions arising from the most recent Communities and Partnership Committee meetings and updates Members on the progress of compliance in delivering the necessary actions.

<b>Minute No.</b>	<b>Report Title</b>	<b>Action to be taken by</b>	<b>Action</b>	<b>Comments</b>	<b>Status</b>
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**ACTIONS FROM MINUTES OF THE COMMITTEE MEETING HELD ON 12TH MARCH 2020**

<b>245.</b>	<b>JOINT HEALTH AND WELLBEING STRATEGY CONSULTATION</b>	<b>Liz Robin</b>	<p>Members observed that the list of committees/boards that would host presentations or workshops on the Joint Health and Wellbeing Strategy (section 2.9 of the report) did not include information on when and where they would be held.</p> <p><b>Action: The Director of Public Health agreed to provide Members with the information.</b></p>	<p>The consultation on the Joint Health &amp; Wellbeing Strategy was placed on “pause” during the latter half of March due to the current situation around the COVID-19 outbreak. When the consultation resumes, a full list of committees/ boards, with dates of meetings, will be provided to the Committee.</p>	<b>ACTION ONGOING</b>
<b>249.</b>	<b>DOMESTIC ABUSE AND SEXUAL ABUSE SERVICE REVIEW AND WHITE RIBBON CAMPAIGN</b>	<b>Julia Cullum</b>	<p>One Member suggested that the Council could sign up to the Employers’ Initiative on Domestic Abuse (EIDA).</p> <p><b>Action: The Domestic Abuse and Sexual Violence Partnership Manager undertook to investigate the possibility.</b></p>	<p>This has been raised with Human Resources and will be followed up when COVID-19 restrictions are lifted.</p>	<b>ACTION ONGOING</b>

<b><u>ACTIONS FROM MINUTES OF THE COMMITTEE MEETING HELD ON 22ND APRIL 2020</u></b>					
260.	<b>CAMBRIDGESHIRE COUNTY COUNCIL'S RESPONSE TO COVID-19</b>	<b>Adrian Chapman</b>	<p>It was suggested that town and village response coordinators could be connected to the County Council through the respective local Members.</p> <p><b>Action: The Service Director of Communities and Partnerships agreed that such networking should be organised.</b></p>	<p>The contact and other details of all the mutual aid and local support arrangements that have been set up during the pandemic continue to be captured and published via the Cambridgeshire Directory. Additionally, work has begun on the next phase of our Think Communities approach, which will seek to sustain as many of the positive features as possible of our current ways of working; a full report on this work will come to Committee in the coming months.</p>	<b>ACTION ONGOING</b>
<b><u>ACTIONS FROM MINUTES OF THE COMMITTEE MEETING HELD ON 20TH MAY 2020</u></b>					
268.	<b>CAMBRIDGESHIRE COUNTY COUNCIL'S RESPONSE TO COVID-19</b>	<b>Adrian Chapman</b>	<p>Members requested an update on when citizenship ceremonies were expected to be resumed.</p> <p><b>Action: The Service Director of Communities and Partnerships undertook to provide an update.</b></p>	<p>The General Register Office announced citizenship ceremonies could commence on 14th July, with Covid-19 secure measures in place. As of 20th July, virtual ceremonies could take place, though these provisions are only a temporary relaxation of normal legislative arrangements.</p>	<b>ACTION COMPLETE</b>

**ACTIONS FROM MINUTES OF THE COMMITTEE MEETING HELD ON 18TH JUNE 2020**

275.	<b>CAMBRIDGESHIRE COUNTY COUNCIL'S RESPONSE TO COVID-19</b>	<b>Rob Hill</b>	<p>Expressed concerns over the level of support available for victims of hate crime, domestic abuse and sexual violence and sought further reassurances that sufficient provisions were in place.</p> <p><b>Action: the Assistant Director of Community Safety and Youth Services agreed to:</b></p> <p><b>(i) Request reassurance from the Domestic Abuse Partnership regarding the support available; and</b></p> <p><b>(ii) Seek an update from the county hate crime group on hate crime reporting and partnership provision for victims.</b></p>	Information is being collated and will be reported back to the Committee in a briefing note, as requested by the Chairman.	<b>ACTION ONGOING</b>
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**ACTIONS FROM MINUTES OF THE COMMITTEE MEETING HELD ON 2ND JULY 2020**

284.	<b>REOPENING LIBRARY AND ARCHIVES SERVICES</b>	<b>Gary Porter</b>	<p>Members requested details on the library service's Summer Reading Challenge.</p> <p><b>Action: the Head of Libraries and Cultural Services undertook to circulate information.</b></p>	Each year Cambridgeshire Libraries buys into The Reading Agency's 'Summer Reading Challenge' to encourage children to keep reading over the school summer holidays. Last year 7,500 children took part across the county's council and community run libraries. The challenge usually involves children reading 6 books, being rewarded for each book they read with stickers to add to a special collector's folder, and awarded a certificate and medal on completion. Activities are put on in libraries to encourage families to visit and take part in the	<b>ACTION COMPLETE</b>
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				<p>challenge, many with supporting funding from local Town and Parish Councils.</p> <p>This year, because of lockdown, The Reading Agency took the decision to develop the challenge to be run online. Cambridgeshire, together with many other library authorities, had to make the decision to cancel our stationery order, as we could not be sure when or if we would have any buildings open to be able to physically hand it out to children.</p> <p>We are therefore promoting the challenge on our website and our social media pages, encouraging children to sign up for the challenge and take part online. The challenge this year is called 'Silly Squad'. It launched in June and will go on into September. There are book recommendations and children can get rewards, earn 'badges' and play games. <a href="https://summerreadingchallenge.org.uk/">https://summerreadingchallenge.org.uk/</a></p> <p>The Reading Agency will be able to let us know how many children have signed up for the challenge according to postcode.</p> <p>We have library staff creating weekly activities online for families to join in with. We have also invested more in e-resources for children, which we highlight on our website and on our social media pages each week.</p> <p>Now that some libraries have been able to reopen from July 6th, albeit with a limited offer, families have the opportunity to request children's books, either online or over the phone, to read to take part in the challenge.</p> <p>Our Summer Reading Challenge page has all the information families need to take part and make the</p>	
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				<p>most of the libraries' resources:  <a href="https://www.cambridgeshire.gov.uk/residents/libraries-leisure-culture/libraries/library-news/summer-reading-challenge">https://www.cambridgeshire.gov.uk/residents/libraries-leisure-culture/libraries/library-news/summer-reading-challenge</a></p> <p>Understandably, many councils have not supported us with a grant this year. As soon as we are fully open and are able to, we intend to use any grants that have been awarded to us, to fund some special events and activities, to encourage customers back to their local library and remind them of all we have to offer.</p>	
286.	<b>COMMUNITIES CAPITAL FUND – ENDORSEMENT OF RECOMMENDATIONS (JUNE 2020)</b>	<b>Ian Phillips</b>	<p>Members requested that the next Communities Capital Fund report contain more in depth information on the overall number of grants that had been received and funding that had been allocated.</p> <p><b>Action: the Head of Communities and Partnerships Integration agreed to include the information in the subsequent report.</b></p>	<p>Information including the total number of applications received and approved, along with a map which demonstrated the geographical spread of the bids, was included in the subsequent version of the report.</p>	<b>ACTION COMPLETE</b>