

STRATEGY, RESOURCES AND PERFORMANCE COMMITTEE MINUTES-ACTION LOG

This is the updated action log as of 1st July 2024 and captures the actions arising from the most recent Strategy, Resources and Performance Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 26th March 2024

Minute number	Item title	Responsible officer(s)	Action	Comments	Status
197.	Integrated Finance Monitoring Report for the period ending 31 January 2024	M Hudson M Purbrick	The Chair asked officers to check if an in depth report on the Safety Valve Programme had been presented to Children and Young People Committee and for any reports to be circulated, and if that was not the case for a detailed briefing note to be circulated.	The Department for Education has agreed that the County Council can resubmit its forecast in the Autumn. Once this revised position has been agreed a full update report will be shared with the Children and Young People Committee. An update will also be provided to the Strategy, Resources and Performance Committee via the Integrated Financial Management Report at the same point in the committee cycle.	Ongoing
		Cllr Nethsingha M Hudson	The Chair also agreed to consider whether the programme should be added to the savings tracker but stressed that it was important it remained within the purview of CYP Committee.	The position on Dedicated Schools Grant and Safety Valve agreement is, and remains, to be reported within the Integrated Finance Monitoring Report presented to Strategy, Resources and Performance Committee. The Savings Tracker reflects the revenue account and as such sufficient reporting is underway. Separate reporting will also be made to the Children and Young People Committee.	Complete

		M Hudson S French	The Executive Director of Finance and Resources agreed to investigate whether the deep dive analysis of the energy projects had been considered by E&GI Committee and to circulate the reports and other briefing notes to the committee.	<p>A detailed overview of the energy projects (Report) was discussed at the Assets and Procurement Committee in November 2023 - Minutes</p> <p>This report covers the operational status and financial metrics for the completed, in construction and in development energy schemes, as well as commentary on governance, performance, procurement and key learning points. The report also references individual committee reports concerning the projects. Subsequent specific updates to project financials have continued to be received at Environment and Green Investment Committee and Strategy, Resources and Performance Committee, as appropriate.</p> <p>The report and information relating to actions arising was e-mailed to the committee on 24 June 2024.</p>	Complete
		T Kelly	A Member requested information on how the “Upper limit of fixed interest rates based on net debt” in the Treasury Management Strategy could be 150%. The Service Director; Finance and Procurement agreed to provide a written answer.	The calculation methodology for this indicator is included in section 2 of Appendix 1 to the Treasury Management Quarter 4 report in the Agenda for this meeting. It will be seen that the indicator depends on the ratio of fixed/variable borrowings and investment to each other. In a scenario where fixed borrowings were a very high proportion of total borrowings and fixed investments were a very low proportion of total investments, the indicator would generate a percentage greater than 100%.	Complete

		M Hudson	Note the Government's announcement of the six-month extension of the Household Support Fund, authorise the modification of spending plans in accordance with section 3.2 of Annex A and delegate authority to the Executive Director of Finance and Resources to make resulting budgetary updates, in consultation with the Chair and Vice Chair of SR&P Committee.	The amount of funding received in the six month extension matches with the estimate provided in the March 2024 report to Committee (£3.581m) and budgets were therefore set on the planned basis for the period up to 30 Sept 2024. Expenditure is on 1) Free School Meal holiday food vouchers and 2) Direct Award scheme through our Household Advice and Support Team and Trusted Partners. There is more information in reports to service Committees. Children and Young People Committee Communities and Social Inclusion Committee	Complete
198.	Corporate Risk Register	M Claydon	The Chair agreed to discuss Table 1 detailing an overview of the corporate risks in a risk workshop with the committee.	To be considered as part of the Annual Risk Report to be presented at the meeting.	Complete
		M Hudson	Risk 8 – The Council is a victim of cyber-crime. The Executive Director of Finance and Resources agreed to provide a written response in relation to all the actions set out on page 132, and to provide written response to the comments raised at the meeting.	A number of these items will be addressed at the Risk Workshop with members, and following that any other matters raised at the workshop and previously will be responded to.	Ongoing
		M Hudson M Rowe	The Chair agreed to hold a private in person briefing on Risk 8 after the next meeting of Strategy, Resources and Performance Committee open to all Members.	Workshop arranged to take place after the meeting on 9 July 2024.	Complete

		M Claydon	The Chair agreed to hold a separate workshop for the committee on risk which would cover all the issues raised at the meeting.	To be considered as part of the Annual Risk Report to be presented at the meeting.	Complete
		M Hudson M Claydon	Risk 10 - Highlighted that the adequacy of the control for business continuity planning processes was poor but there were no critical success or assurance factors. There was one action plan but no assurances. The Chief Executive suggested the need to make reference to work underway by the Assets and Procurement Committee in order to make sure the risk was properly articulated.	To be considered as part of the Annual Risk Report to be presented at the meeting.	Complete
199.	Corporate Performance Report	S Grace	Send to Members the information from Ipsos MORI setting out the statistical parameters for the Employment Engagement Survey and the response levels at Directorate level.		Complete
		S Grace	The Chair asked for a briefing on staff engagement and turnover.	A briefing note was circulated by e-mail on 23 May 2024.	

Minutes of 30th January 2024

Minute number	Item title	Responsible officer(s)	Action	Comments	Status
191.	2024-29 Financial Sustainability Assessment	M Hudson	The Executive Director of Finance and Resources to provide comparators through the Society of County Treasurers to show the impact of assets held by authorities on risk.	Data has been requested but as yet no responses received. The Executive Director will chase a number of authorities to see if further information can be shared, otherwise officers will need to take an assessment of publicly held data in accounts to make an estimate of this proportion and report back to the Committee.	Ongoing
		M Hudson	Delegate authority to the Executive Director of Finance and Resources, in consultation with the Chair and Vice-Chair of this committee, to earmark the tranches received this year of legal settlement funds received in relation to the Cambridgeshire guided busway, to cover future costs associated with the guided busway, and to reimburse reserves that supported the legal dispute.	The Executive Director of Finance and Resources exercised this delegation, in consultation with the Chair and Vice-Chair in March 2024, the decision notice is available at Delegation Notices	Complete

Minutes of 31st October 2023

Minute number	Item title	Responsible officer(s)	Action	Comments	Status
172.	Integrated Finance Monitoring Report for the Period Ending 31 August 2023	Martin Purbrick	The Chair proposed that a briefing note be prepared detailing the pressures on Children's Social Care and that a possible letter be discussed with Strategy, Resources and Performance Spokes.	<p>The Council's Business Plan and Budget for 2024/25, as approved at Full Council in February 2024, highlighted the various pressures due to demand and inflation across Children, Education and Families.</p> <p>The updated Integrated Finance Management Report (IFMR) is reported to the Children and Young People's Committee, where these pressures are highlighted and are also reported regularly within the Council IFMR to this Committee.</p> <p>As a part of the "Manifesto for Counties" published by the County Councils Network, the pressures on Children's Social Care have also been shared with national politicians and senior civil servants.</p> <p>Subject to the outcome of the General Election, the Executive Director for Children, Education and Families will discuss this further with Strategy, Resources and Performance Spokes to assess if a direct Cambridgeshire letter would be advisable.</p>	Ongoing