

Highways and Transport Committee Minutes - Action log

This is the Committee's updated minutes action log, and it captures the actions arising from recent Highways and Transport Committee meetings and updates Members on the progress in complying with delivery of the necessary actions.

Minutes of the Committee Meeting Held on 23 January 2024

Minute no.	Report	Officer responsible	Action	Update	Status
190.	Peat Soil Affected Roads - Safety and Management Plans	J Munslow	Briefing to be provided on the technical assessments undertaken by Milestone, including prioritisation of routes.	A briefing was held on 11 June 2024.	Complete
193.	Place and Sustainability Risk Register	D Allatt	Member briefing to be organised on climate risk.	A briefing on the Local Highways climate work is scheduled for 29 August 2024.	Ongoing

Minutes of the Committee Meeting Held on 5 March 2024

Minute no.	Report	Officer responsible	Action	Update	Status
202.	Cambridgeshire's Active Travel Toolkit	D Allatt	It was requested that Non-Motorised Users be more clearly defined within the toolkit and greater reference to leisure travel be made.	The Active Travel toolkit was amended to reflect Member's comments. The toolkit is a live document and will continue to be reviewed on an ongoing basis.	Complete

203.	Highways Maintenance Capital Programme	D Allatt	Members sought clarity regarding the A1307 de-trunking as the figures within the report appeared to vary.	<p>The original profile for delivery of the A14 de-trunking grant was provided as £4m per year as an early indication of an anticipated spend profile, prior to the route being de-trunked.</p> <p>Once the route was de-trunked, a more detailed assessment of what was required in Year 1 was undertaken. This identified £8.561m of works.</p> <p>The expenditure will be monitored throughout the year and profiles updated accordingly.</p>	Complete
			Organise a Member briefing on GAIST and how it was being used.	A briefing was held on 18 June 2024.	Complete

Minutes of the Committee Meeting Held on 30 April 2024

211.	Minutes – 5 March 2024 and Action Log	D Allatt	The need for follow up action with Town and Parish Councils in order to build confidence in value for money, as noted in Minute 203 (Highways Maintenance Capital Programme)	A session with town and parish councils will be arranged for August 2024.	Ongoing
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		M Atkins	Provide Members with a written response on funding allocated to East Cambridgeshire, including whether discussion had taken place on the movement of funds with Local Members, and a request for the figures for 2023/2024 to provide a comparison.	A clarification from the Council's Asset Manager was circulated to committee members.	Complete
		F Jordan	Provide a briefing on the procurement of the new Asset Management System for Highways and discuss this possible agenda item with Spokes.	A briefing was provided to all the Committee Spokes.	Complete
213.	Department for Transport Approved Automatic Number Plate Recognition Traffic Enforcement Camera Procurement	P Hammer	Circulate a link detailing the location of ANPR cameras to the Committee.	A map of bus lanes and bus gates is published on the Council's website , which can also be viewed directly on an external website .	Complete
		D Allatt	Arrange for the Chair or the Vice-Chair of the committee to meet with the Local Member for March North and Waldersey in Fenland to see how CPE could be progressed in the District.	A meeting will be arranged for August 2024.	Ongoing

215.	Corporate Performance Report	J Munslow	Provide a briefing to explain the cyclic regime for inspecting gullies and the communication process, with a list of gullies by area.	A briefing will be scheduled for August 2024.	Ongoing
		D Allatt	Reflect with road safety officers on appropriate indicators to cover some form of attribution to areas where safety measures could have been improved or where there were defects.	A Road Safety Update is scheduled to be presented to the committee at its meeting on 3 September 2024.	Ongoing
			Present a report to a future committee meeting on gradual patterns which could be investigated and addressed holistically in relation to road fatalities and casualties.	A Road Safety Update is scheduled to be presented to the committee at its meeting on 3 September 2024.	Ongoing
216.	Highways and Transport Policy and Service Committee Agenda Plan	D Allatt	Provide the Local Member for Trumpington with a copy of the draft report on the Southern Busway widening.	The Local Member received an update.	Complete