

**CHILDREN AND YOUNG  
PEOPLE COMMITTEE**

**Minutes-Action Log**



**Introduction:**

This log captures the actions arising from Children and Young People Service Committee meetings and updates members on progress in delivering the necessary actions.

| <b>Minutes of 8<sup>th</sup> December 2015</b> |   |                              |   |   |                    |
|--|---|------------------------------|---|---|--------------------|
| <b>Item No.</b>                                | <b>Item</b>   | <b>Action to be taken by</b> | <b>Action</b>   | <b>Comments</b>   | <b>Status</b>      |
| <b>130.</b>                                    | <b>Recruitment and Retention Strategy: Social Care Services</b> | <b>W Ogle-Welbourn</b>       | <ul style="list-style-type: none"><li>• Scope for provision of mortgage support scheme to be provided to be investigated.</li></ul> | An agreement from the Planning Authority that this discharges our affordable housing obligations. A policy paper is being written for Assets and Investments Committee that will set out our obligations and options for discharging them that may also help us with recruitment etc. | <b>In progress</b> |

| Minutes of 8 <sup>th</sup> March 2016 |                               |                |   |             |             |
|---------------------------------------|-------------------------------|----------------|---|-------------|-------------|
| 168.                                  | Building Community Resilience | Sarah Ferguson | <ul style="list-style-type: none"> <li>Need for co-ordinated engagement between partners in respect of community hubs to be raised at forthcoming meeting of Cambridgeshire Public Services Board.</li> </ul> | In progress | In progress |

| Minutes of 12 <sup>th</sup> July 2016 |   |                |  |  |                            |
|---------------------------------------|---|----------------|--|--|----------------------------|
| 188.                                  | Meadowgate School, Wisbech: Application for the Establishment of a New Specialist Free School | Ian Trafford   | <ul style="list-style-type: none"> <li>To include reference in the final business case to the anticipated cost savings over time arising from the reduction in the number of young people being educated in specialist out of county provisions.</li> </ul>  | Meadowgate School has recently confirmed that it will no longer be submitting a specialist Free School application to open an ASD special school on adjacent land. | No further action required |
| 192.                                  | Financial Outturn 2015/16   | Keith Grimwade | <ul style="list-style-type: none"> <li>A report to Spokes on the reasons for the increased time being taken when moving a child or young person with a Statement of Special Educational Needs or Education, Health and Care Plan from one school to another. This should identify the timescales involved and</li> </ul> |  | In progress                |

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|  |  |  | any schools where this is a particular area of difficulty. |  |  |
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| <b>Minutes of 13 September 2016</b> |  |                                 |  |  |                    |
|-------------------------------------|--|---------------------------------|--|--|--------------------|
| <b>199.</b>                         | <b>Unaccompanied Asylum Seeking Children</b>               | <b>Theresa Leavy</b>            | <ul style="list-style-type: none"> <li>To draft a letter to the Home Office for the Chairwoman's signature setting out the Council's concerns about the vulnerability to exploitation of UASC who were not granted leave to remain in the United Kingdom.</li> </ul> |  | <b>In progress</b> |
| <b>200.</b>                         | <b>Business Planning: Development of Revenue Proposals</b> | <b>Sue Nix</b>                  | <ul style="list-style-type: none"> <li>Officers to signal in future reports where a decision on finance would be irreversible.</li> </ul>  |  | <b>In progress</b> |
| <b>200.</b>                         | <b>Business Planning: Development of Revenue Proposals</b> | <b>Martin Wade/<br/>Sue Nix</b> | <ul style="list-style-type: none"> <li>To explore whether business planning figures might also include figures based on a 2% rise in council tax.</li> </ul>   |  | <b>In progress</b> |
| <b>200.</b>                         | <b>Business Planning: Draft 2017-18 Capital Programme</b>  | <b>Hazel Belchamber</b>         | <ul style="list-style-type: none"> <li>To provide Cllr Sir Peter Brown with a note about the situation in Huntingdon in relation to the Community Infrastructure Levy (CIL).</li> </ul>  |  | <b>In progress</b> |

| <b>Minutes of 11 October 2016</b> |   |                                   |  |  |                    |
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| <b>208.</b>                       | <b>Cambridgeshire School Improvement Strategy 2016-18</b>                             | <b>Keith Grimwade</b>             | <ul style="list-style-type: none"> <li>To revise the draft strategy to reflect Members' comments. The revised draft to be circulated to all Committee Member with further discussion at Spokes if required.</li> </ul>   |  | <b>In progress</b> |
| <b>209.</b>                       | <b>LAC Strategy Progress Report</b>   | <b>Theresa Leavy</b>              | <ul style="list-style-type: none"> <li>To provide as accurate a figure as possible for the pressure on the LAC budget going forward in advance of submitting proposals to the GPC.</li> </ul>  | Theresa Leavy meeting with lead members on 25.10.16. | <b>Completed</b>   |
| <b>210.</b>                       | <b>Children's Centre Service Delivery and Proposed Future Developments in 2017-18</b> | <b>Sarah Ferguson/ Jo Sollars</b> | <ul style="list-style-type: none"> <li>To provide more detail on the precise nature of where potential reductions would fall and the impact of those reductions, both in terms of buildings and staff, and to bring this back to a future meeting before any budget decisions are made.</li> </ul> |  | <b>In progress</b> |
| <b>211.</b>                       | <b>Business Planning</b>  | <b>Meredith Teasdale</b>          | <ul style="list-style-type: none"> <li>To provide further detail on the SPACE Programme to Cllr S Taylor.</li> </ul>   |  | <b>In progress</b> |

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|  |  | <b>Keith Grimwade</b> | <ul style="list-style-type: none"> <li>To revise paragraph 9.3 to make clear that the Education Adviser role would be discharged by two full time equivalent staff, one funded centrally and one funded through traded services.</li> </ul> |   | <b>In progress</b> |
|  |  | <b>Sue Nix</b>        | <ul style="list-style-type: none"> <li>To reflect Members' comments in the next round of Business Planning papers.</li> </ul>   | Confirmation received that Members comments will be reflected as requested. | <b>Completed</b>   |