

CAMBRIDGESHIRE PENSION FUND



Pension Committee

Date: 7 July 2016

Report by: Democratic Services Manager

Subject:	Annual Report of the Local Pension Board
Purpose of the Report	To consider the annual report of the Local Pension Board.
Recommendations	The Pension Committee is asked to note the first annual report of the Local Pension Board.
Enquiries to:	Name – Michelle Rowe Tel – 01223 699180 E-mail – Michelle.Rowe@cambridgeshire.gov.uk

1. Background

- 1.1 The Local Government Scheme Advisory Board Guidance on the creation and operation of Local Pension Boards in England and Wales suggests that it is good practice for the Local Pension Board to consider publishing an annual report of the Board's activities for that year. It is consistent with good governance practices that the Board should submit this report to the Council in its capacity as the Administering Authority.
- 1.2 A copy of the draft Local Pension Board Annual Report is attached as **Appendix 1**. The report provides a summary of the work of the Board during its first year of operation. The Committee is asked to consider and note the Annual Report and raise any comments accordingly. Once finalised, the Annual Report will be presented to full Council later in the year. The report will also be published on the Council's website and the Pension Fund website

2. Content

- 2.1 Much of the Board's activities to date have been occupied with putting in place the policies and procedures necessary for its satisfactory operation according to statutory requirements and guidance issued by the Pensions Regulator and the Local Government Scheme Advisory Board.
- 2.2 The Board agreed that its first annual report focuses on:
 - The Constitution/Terms of Reference and membership of the Board;
 - The Code of Conduct and Conflicts Policy and progress against this;
 - The Knowledge Management Policy and progress against this;
 - The Reporting Breaches of the Law to the Pensions Regulator Policy;

- Governance Compliance Statement; and
- Details of the Board's work programme, including the progress it has made and its plans for the 2016-17 period.

3 Relevant Pension Fund Objectives

Have robust governance arrangements in place, to facilitate informed decision making, supported by appropriate advice, policies and strategies, whilst ensuring compliance with appropriate legislation and statutory guidance. <i>Objective 1</i>
Manage the Fund in a fair and equitable manner, having regard to what is in the best interest of the Fund's stakeholders, particularly the scheme members and employers. <i>Objective 2</i>
Ensure the relevant stakeholders responsible for managing, governing and administering the Fund, understand their roles and responsibilities and have the appropriate skills and knowledge to ensure those attributes are maintained in a changing environment. <i>Objective 3</i>

4. Finance & Resources Implications

4.1 Not applicable

5. Risk Implications

a) Risk(s) associated with the proposal

Risk	Mitigation	Residual Risk
There are no risks associated with this report as it demonstrates the activity of the Local Pension Board during 2015-16.		Green

b) Risk(s) associated with not undertaking the proposal

Risk	Risk Rating
Not demonstrating compliance with the Public Service Pensions Act 2013.	Amber

6. Communication Implications

6.1 Not applicable

7. Legal Implications

7.1 Not applicable

8 Consultation with Key Advisers

8.1 Consultation with the Funds advisers was not required for this report.

9. Alternative Options Considered

9.1 Not applicable

10. Background Papers

10.1 Not applicable

11. Appendices

11.1 Appendix 1: Annual Report by the Local Pension Board

Checklist of Key Approvals	
Is this decision included in the Business Plan?	Not applicable
Will further decisions be required? If so, please outline the timetable here	Not applicable
Is this report proposing an amendment to the budget and/or policy framework?	No
Has this report been cleared by Chief Finance Officer/Section 151 Officer?	Sarah Heywood – 14/6/2016
Has this report been cleared by Head of Pensions?	Mark Whitby – 25/5/2016
Has the Chairman of the Pension Fund Committee been consulted?	Councillor Leeke – 14/6/2016
Has this report been cleared by Legal Services?	Quentin Baker - 15/6/2016