

**Thursday, 01 April 2021**

**Democratic and Members' Services**  
Fiona McMillan  
Monitoring Officer

**10:00**

Shire Hall  
Castle Hill  
Cambridge  
CB3 0AP

### **COVID-19**

**During the Covid-19 pandemic Council and Committee meetings will be held virtually for Committee members and for members of the public who wish to participate. These meetings will held via Zoom and Microsoft Teams (for confidential or exempt items). For more information please contact the clerk for the meeting (details provided below).**

## **AGENDA**

**Open to Public and Press**

### **CONSTITUTIONAL MATTERS**

**1 Apologies for absence and declarations of interest**

*Guidance on declaring interests is available at  
<http://tinyurl.com/ccc-conduct-code>*

**2a Minutes of the Meeting Held on 4th March 2021**

View minutes here: [Minutes - 4th March 2021](#)

**2b Communities and Partnership Committee Action Log**

**3 - 4**

**3 Petitions and Public Questions**

### **DECISIONS**

**4 Innovate and Cultivate Fund - Endorsement of Recommendations**

*Report to follow*

**5 Communities and Partnership Committee Agenda Plan**

**5 - 10**

The Communities and Partnership Committee comprises the following members:

Councillor Steve Criswell (Chairman) Councillor Lina Nieto (Vice-Chairwoman) Councillor Barbara Ashwood Councillor Henry Batchelor Councillor Adela Costello Councillor Lis Every Councillor Janet French Councillor Elisa Meschini Councillor Tom Sanderson and Councillor Mandy Smith

*For more information about this meeting, including access arrangements please contact*

Clerk Name: Nick Mills  
Clerk Telephone: 01223 699763  
Clerk Email: [nicholas.mills@cambridgeshire.gov.uk](mailto:nicholas.mills@cambridgeshire.gov.uk)

# Communities and Partnership Committee Minutes Action Log

Agenda Item No: 2b

This is the updated action log as at 24<sup>th</sup> March 2021 and captures the actions arising from recent Communities and Partnership Committee meetings and updates Members on the progress in complying with delivery of the necessary actions.

Minutes of 21 <sup>st</sup> January 2021					
Minute number	Item title	Responsible officer(s)	Action	Comments	Status
335.	Report of the Service Director for Communities and Partnerships	M Oliver	Provide Members with an update to provide clarity on the recruitment process for volunteers in the Covid-19 vaccination programme.	An oral update was provided to the Committee on 4 <sup>th</sup> March 2021.	Complete

Minutes of 4 <sup>th</sup> March 2021					
Minute number	Item title	Responsible officer(s)	Action	Comments	Status
343.	Report of the Service Director for Communities and Partnerships	A Chapman	Provide Members with an update on how the additional £500k funding will be spent as part of the Winter Support Grant Scheme.	The additional funding will extend the existing Winter Support Grant arrangements in Cambridgeshire, specifically providing supermarket vouchers to eligible children and young people for the two-week Easter Holiday period, and to supplement the budget for additional forms of urgent support for those eligible and in need.	Complete

		A Chapman	Develop a detailed and creative method for engaging with citizens to establish their needs and aspirations.	Proposals for ways in which we can engage with citizens from across all communities are being developed as part of the plans for targeted, local engagement activities that will commence after the current series of kick-off events has concluded. These proposals will be brought forward to Committee for consideration before being finalised.	Ongoing
344.	Improving Social Mobility	A Chapman	Prepare a list of priorities and resources in order to facilitate Members' engagement with residents prior to the forthcoming local election.	This package will be completed by 31 March 2021, enabling Members to positively engage with residents affected by social immobility.	Ongoing
		A Chapman	Consult non-Committee members of the former Tackling Social Mobility working group to ensure they are able to continue engaging with the agenda.	Working Group Members have been contacted via email on 24th March 2021.	Complete
		A Chapman	Develop a form of communication to allow Members to be informed about the social mobility agenda while also providing a way for them to provide input.	This work will be completed during April 2021, enabling Members to positively engage with the social mobility agenda.	Ongoing

## Communities and Partnership Committee Agenda Plan

Published on 24th March 2021

### Notes

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Action Log
- Finance Report – The Council's Virtual Meeting Protocol has been amended so monitoring reports (including the Finance report) can be included at the discretion of the Committee.
- Agenda Plan, Training Plan and Appointments to Outside Bodies and Internal Advisory Groups and Panels

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
01/04/21	Innovate and Cultivate Fund – Endorsement of Recommendations	E Matthews		22/03/21	24/03/21
27/05/21	Notification of Chairman/woman and Vice-Chairman/woman			19/05/21	17/05/21
	Report of the Service Director for Communities and Partnerships	A Chapman			
	Improving Social Mobility	A Chapman			
	Domestic Abuse and Sexual Violence Update	J Cullum			
	Cambridgeshire Local Engagement Events	M Oliver			

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Communities Capital Fund – Project Delivery Update	I Phillips			
	Finance and Monitoring Report (March)	M Wade			
	Community Champions Oral Update	Community Champions			
<i>[17/06/21] Provisional Meeting</i>					
01/07/21	Report of the Service Director for Communities and Partnerships	A Chapman		23/06/21	21/06/21
	Improving Social Mobility	A Chapman			
	Cambridgeshire Skills Six-Month Review	T Meadows			
	Finance and Monitoring Report (May)	M Wade			
	Performance Report – Quarter 4 (Financial Year 2020-2021)	T Barden			
	Community Champions Oral Update	Community Champions			
<i>[05/08/21] Provisional Meeting</i>					
09/09/21	Report of the Service Director for Communities and Partnerships	A Chapman		01/09/21	27/08/21
	Improving Social Mobility	A Chapman			
	Cambridgeshire and Peterborough Coroner Service Annual Report	P Gell			
	Cambridgeshire and Peterborough Trading Standards Shared Service Annual Report	C Pawson			

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Performance Report – Quarter 1 (Financial Year 2021-2022)	T Barden			
	Finance and Monitoring Report (July)	M Wade			
	Community Champions Oral Update	Community Champions			
14/10/21	Report of the Service Director for Communities and Partnerships	A Chapman		6/10/21	4/10/21
	Improving Social Mobility	A Chapman			
	Integrated Care System	W Ogle-Welbourn			
	Cambridgeshire Registration Service Annual Report	P Gell			
	Community Champions Annual Review	E Matthews			
	Finance and Monitoring Report (August)	M Wade			
	Community Champions Oral Update	Community Champions			
<i>[11/11/21] Provisional Meeting</i>					
02/12/21	Report of the Service Director for Communities and Partnerships	A Chapman			
	Improving Social Mobility	A Chapman			
	Local Council Development Plan Annual Report	E Matthews			
	Performance Report – Quarter 2 (Financial Year 2021-2022)	T Barden			
	Finance and Monitoring Report (October)	M Wade			

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Community Champions Oral Update	Community Champions			
20/01/22	Report of the Service Director for Communities and Partnerships	A Chapman			
	Improving Social Mobility	A Chapman			
	Cambridgeshire Skills Six-Month Review	T Meadows			
	Innovate & Cultivate Fund – 2020-21 Evaluation	E Matthews			
	Finance and Monitoring Report (November)	M Wade			
	Community Champions Oral Update	Community Champions			
<i>[17/02/22] Provisional Meeting</i>					
03/03/22	Report of the Service Director for Communities and Partnerships	A Chapman			
	Improving Social Mobility	A Chapman			
	Performance Report – Quarter 3 (Financial Year 2021-2022)	T Barden			
	Finance and Monitoring Report (January)	M Wade			
	Community Champions Oral Update	Community Champions			
<i>[21/04/22] Provisional Meeting</i>					
19/05/22	Report of the Service Director for Communities and Partnerships	A Chapman			



Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Improving Social Mobility	A Chapman			
	Finance and Monitoring Report (March)	M Wade			
	Community Champions Oral Update	Community Champions			

Please contact Democratic Services [democraticservices@cambridgeshire.gov.uk](mailto:democraticservices@cambridgeshire.gov.uk) if you require this information in a more accessible format

