

Assets and Procurement
Committee

Democratic and Members' Services
Emma Duncan
Service Director: Legal and Governance

Wednesday, 11 March 2026

New Shire Hall
Alconbury Weald
Huntingdon
PE28 4YE

10:00

Red Kite Room

New Shire Hall, Alconbury Weald, Huntingdon, PE28 4YE

Agenda

Open to Public and Press

CONSTITUTIONAL MATTERS

- 1 Apologies for Absence and Declarations of Interest

Guidance on declaring interests is available in [Chapter F2 \(Members' Code of Conduct\)](#) of the Council's constitution.

- 2 A&P Minutes - 13 January 2026

5 - 18

Minutes of the Previous Meeting

A&P Minutes 5 February 2026

To follow

- 3 Public Questions and Petitions

KEY DECISIONS

4	Disposal of Hawthorns, Cambridge	19 - 24
5	Procurement of Microsoft Licensing and Software Agreement	25 - 28
6	Procurement of Laptop Supply Contract	29 - 32
7	Cleaning and Grounds Contract Re-procurement	33 - 38

OTHER DECISIONS

8	Land and Property Disposal Policy	39 - 112
9	Procurement Compliance Report	113 - 118
10	Agenda Plan, Training Plan, and Appointments to Outside Bodies and Internal Advisory Groups	119 - 120
	Date of Next Meeting	
	28 April 2026	

The County Council is committed to open government and members of the public are welcome to attend Committee meetings. Public speaking related to the items listed on this agenda is also welcomed and encouraged. Requests to speak need to be submitted by 12.00 noon three working days before the meeting, with information on how to do this on the '[Getting Involved in Meetings](#)' section of the Council's website. Full details of arrangements for public participation are set out in [Chapter B1 \(Participation in Meetings\)](#) of the Council's constitution.

The Council supports the principle of transparency and encourages filming, recording and taking photographs at meetings that are open to the public. It also welcomes the use of social networking to communicate with people about what is happening, as it happens. These arrangements operate in accordance with a protocol agreed by the Chair of the Council and political Group Leaders, which can be accessed on the '[What Happens at Meetings](#)' section of the Council's website. The Council does not guarantee the provision of car parking on the New Shire Hall site. Information on travel options is available on [the Council's website](#).

Livestreams and recordings of previous meetings can be found on the '[Live Web Stream](#)' of the Council's website.

The Assets and Procurement Committee comprises the following members:

Councillor Karen Young (Chair) Councillor Rory Clark (Vice-Chair) Councillor Henry Batchelor Councillor Chris Boden Councillor Adam Bostanci Councillor Simon Bywater Councillor Michael Fisher Councillor Ian Gardener Councillor Darren Green Councillor Ros Hathorn Councillor Tom Hawker-Dawson Councillor Ricky Ioannides Councillor Elisa Meschini Councillor Matthew Morgan and Councillor Edna Murphy

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