

**CORPORATE  
PARENTING  
SUB-COMMITTEE**

**Minutes-Action Log**



**Summary**

The Action Log is a list of all of the things that people have been asked to do at earlier meetings. It is included at each meeting so that members can check that everything is being done. It was last updated on **07 November 2019**.

Minutes of the meeting on 20 March 2019					
92.	<b>Children in Care: Emotional Health and Wellbeing</b>	<b>Pam Parker</b>	The Chairman suggested that this topic should be included as part of a future Corporate Parenting item at a Members' Seminar.		
93.	<b>Actions taken by the Council in response to Child Sexual Exploitation and County Lines Gang Exploitation</b>	<b>Jenny Goodes/ Fiona van den Hout</b>	To invite Dave Sargeant, an ex-police officer working with the Local Safeguarding Children Board, to help co-ordinate thinking on this issue and to deliver a training session. This might also be opened to members of the Children and Young People Committee.	<b>23.10.19:</b> Mr Sargeant has confirmed his availability for February 2020 to delivery Members training on this topic to tie into Sub-Committee theme of being and feeling safe in March 2020. Members are requested to bring available dates to the Sub-Committee in November.	<b>Date TBC at November Sub-Committee</b>
Minutes of the meeting on 22 May 2019					
103.	<b>Fostering Service Annual Report 2018/19</b>	<b>Sarah-Jane Smedmor</b>	The Sub-Committee would want officers to look at ways of supporting foster care recruitment beyond the three year period covered by Transformation funding.	<b>03.07.19:</b> The Assistant Director for Children's Services to work with the fostering team and transformation team to consider sustainability. This will be fed back as part of the next fostering service report in November 2019.	<b>For report in November 2019</b>

**Minutes of the meeting on 17 July 2019**

110.	<b>Young People's Participation</b>	<b>Claire Betteridge</b>	To make the recruitment of a second co-opted member (if required) and co-opted member substitutes a priority to ensure that the voice of children in care and care leavers remained at the heart of the Sub-Committee's work.	11.10.19: The Participation Team hopes that one young person who is interested in becoming a co-opted member will be able to attend the Sub-Committee meeting on 20 November 2019.	<b>A young person attending the November meeting</b>
111.	<b>Performance Report</b>	<b>Sarah-Jane Smedmor/ John Peberdy, CCS</b>	CCS to let officers know which local authorities were consistently slow to process health assessments for Cambridgeshire children in care placed within their areas so that the Council could take this up with them.	<p>06.09.19: Establishing those local authorities which are consistently slow to process health assessments for Cambridgeshire children in care placed within their areas has proved complicated. The Sub-Committee will be kept updated.</p> <p>18.09.19: The Chairman and the Assistant Director for Children's Services stated that this would be brought to the Sub-Committee in November as part of the Performance Report.</p> <p>23.10.19: A report providing an overview of impact of delayed health assessments for children living outside of Cambridgeshire will be brought to the Sub-Committee in January 2020, to tie into the theme for January's Sub-Committee 'Being healthy and leading a healthy lifestyle'. This has been added to the Sub-Committee agenda plan.</p>	<b>A report will be submitted to the Sub-Committee in January 2020</b>
113.	<b>Sub-Committee Workshop and Training Plan</b>	<b>Fiona van den Hout</b>	To send out meeting invitations confirming the dates and venues of the workshop and training sessions for: <ul style="list-style-type: none"> <li>i. Case studies for wraparound care</li> <li>ii. Annual Corporate Parenting Report (two sessions)</li> </ul>	23.10.19: <ul style="list-style-type: none"> <li>i. The Reunification and Placement Stability Service will deliver Members' training on the work they do to reunify children with their birth family where it is safe to do so. This training will include an overview of research that has been commissioned by the</li> </ul>	<b>Training date to be set at November Sub-Committee</b>

				<p>Corporate Parenting Service on this topic and will also include case studies, with specific focus on Social, Emotional and Mental Health (SEMH). This training will take place in December 2019 to tie into the tie into the theme for January's Sub-Committee 'Being healthy and leading a healthy lifestyle'. Members are requested to bring available dates to the Sub-Committee in November.</p> <p>ii. One session to agree the format and content for the Annual Corporate parenting Sub-Committee Report has taken place. No further sessions have been planned, the draft report will instead be circulated for agreement by Members via email.</p>	<b>Completed</b>
		<b>Richenda Greenhill</b>	<p>Establish a process to receive feedback on the work of those groups to which Sub-Committee members are appointed which relate to children in care and care leavers and to open lines of communication.</p>	<p>15.08.19: A list of all relevant groups which Sub-Committee members sit on has been compiled. A process to receive feedback on the work of these groups and to open lines of communication with them is under discussion.</p>	<b>On-going</b>

**Minutes of the meeting on 18 September 2019**

<b>116.</b>	<b>Action Log</b>	<b>Fiona van den Hout</b>	The Head of Service, Corporate Parenting had created a flowchart outlining the reporting groups that sit beneath the Sub-Committee. This would be circulated to the Sub-Committee.	23.10.19: Circulated for information only via email to Members week commencing 28.10.19.	<b>Completed</b>
<b>117.</b>	<b>Young People's Participation</b>	<b>Alison Bennett/ Claire Betteridge</b>	The Chairman expressed the wish to progress to a position where the co-opted members could present issues raised by young people in care to the Sub-Committee. This would give the Committee a clear indication of the up to date issues of concern for young people in care.	01.11.19: Officers will ensure that all young people who undertake this role are clear that there will be an expectation that they attend other forums to share information with other young people about the Sub-Committee's work and also to provide feedback to the Sub-Committee from other forums that young people attend about issues that are important to them.	<b>Completed</b>
		<b>Sarah-Jane Smedmor</b>	The Assistant Director, Children's Services stated that an Instagram Story could be produced which would outline the topics that had been discussed at the Sub-Committee meeting. The Chairman supported this as an approach.	07.11.19: The Assistant Director is taking a request to the next Voices Matter panel for them to help officers think through how we can make an Instagram story of the Committee purposeful for them. Tony Darnell from CCC communications team is involved with this work. A further update will be provided after the discussions with Voices Matter.	<b>On-going</b>