

## Meeting of Assets and Procurement Committee Decision Statement

Meeting: 17 July 2024

Published: 19 July 2024

### 1. Notification of Chair and Vice Chair

Noted the appointment by Council on 21st May 2024 of Councillor Ros Hathorn as Chair of the Assets and Procurement Committee and Councillor Catherine Rae as Vice Chair.

### 2. Apologies for Absence and Declarations of Interest

Apologies were received from Councillor Ambrose Smith, Connor and Nethsingha.

Councillor Murphy declared non-pecuniary interests in relation to item 6 as the Council's shareholder representative on Pathfinder Legal Services Limited and as an employee of the University of Cambridge.

Councillor Gough declared a non-pecuniary interest in relation to item 6 as the Council nominated director on This Land.

### 3. Public minutes of the meeting held 21<sup>st</sup> March 2024 and Action Log

The public minutes of the meeting held 21<sup>st</sup> March 2024 were agreed as a correct record.

The Action Log was noted.

### 4. Petitions and Public Questions

There were no petitions or public questions.

## Key Decisions

### 5. Procurement of postal services contract

It was resolved to:

a) procure the required postal services

b) delegate responsibility for awarding and executing a contract for the provision of a postal service following that procurement exercise for a fixed 4 year period to the

Executive Director Strategy & Partnerships in consultation with the Chair and Vice Chair of the Committee

## Other Decisions

### 6. Council Owned Companies governance

It was resolved to:

- a) establish arrangements for strengthened oversight by the Assets and Procurement Committee on Council owned companies;
- b) recommend to Constitution and Ethics Committee to establish a Shareholder sub-committee of the Assets and Procurement Committee to oversee Council Owned Companies with terms of reference as outlined in the report at para **3.10**.

### 7. Corporate Performance Report

It was resolved to:

Note performance information and act, as necessary.

### 8. Assets and Procurement Committee Agenda Plan and Appointments to Outside Bodies

It was resolved to:

Note the agenda plan and approve the appointments to Outside Bodies and Internal Advisory Groups.

## Key Decisions

### 9. Sales of New Shire Hall

It was resolved to:

- a) Note the contents of the report.
- b) Enter into an exclusivity agreement with Bidder A until 9th October 2024 with the intention of exchanging contracts by this date.
- c) Delegate to the Executive Director of Finance and Resources, in consultation with the Chair and Vice Chair of the Committee, to exchange contracts on the terms as substantially drafted in the draft confidential Heads of Terms (Appendix 1) and plan (Appendix 7) and maintaining this bid remains the best consideration;

d) If contracts are not exchanged by 9th October 2024, unless there are reasonable grounds (as determined by the Executive Director of Finance and Resources, in consultation with the Chair and Vice Chair of the Committee) to grant a short (no greater than 4 weeks) extension, then negotiations with Bidder A will end. If negotiations end with Bidder A the Committee will then be asked to agree the next steps, including the option of which of the other shortlisted bids in this report to enter into an exclusivity agreement with, if they remain willing, and the timescale to negotiate terms and exchange contracts with them.

## 10. Exclusion of Press and Public

It was resolved that the press and public be excluded from the meeting on the grounds that the following items contain exempt information under Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed information relating to the financial or business affairs of any particular person (including the authority holding that information)

## 11. Cyber Security enhancements

It was resolved to approve the report recommendation.

For more information contact:

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