

## HIGHWAYS AND TRANSPORT POLICY AND SERVICE COMMITTEE ACTION LOG

This action log as at 28<sup>th</sup> January 2021 captures the actions on service actions within the remit of this Committee including that are still ongoing on-going from the former Highways and Community Infrastructure and Economy and Environment Committees. This log updates Members on the progress on the compliance in delivering the necessary actions.

Minutes of Highways and Community Infrastructure Committee 16th January 2018					
Minute number	Item title	Responsible officer(s)	Action	Comments	Completed
45.	Minutes and Action Log – Skanska Enhanced Pothole Repair Service	Graham Hughes / Richard Lumley	<p>Discuss with Skanska the feasibility of offering an enhanced pothole repair service.</p> <p>This was raised again at the Highways and Transport Committee on 15<sup>th</sup> September</p>	Part of a wider, longer term piece of work looking at possible delivery models (including future funding) for highway services.	<p><b>IN PROGRESS</b></p> <p>Meeting held with Skanska on 26/11/20. A briefing note is being prepared on the potential way forward for initial discussion with Chair and Vice Chair. Further work is likely to be needed and a note will be circulated to Members on the possibilities, likely to be in</p>

the summer.

## Minutes of Highways and Community Infrastructure Committee 9th July 2019

Minute number	Item title	Responsible officer(s)	Action	Comments	Completed
124.	Road Casualty Data Annual Report	Matt Staton	The Chairman commented that the findings of the research project regarding likely collision sites being undertaken with Loughborough University could be brought to the committee for information and comment.	Matt Staton to liaise with Loughborough University in relation to published outputs from the project. The information was to be presented to a Members Seminar.	On hold until the seminar programme resumes. Will be programmed when dates are available.

## Minutes of Highways and Transport Committee 15<sup>th</sup> September 2020

24.	Minutes Action Log (Minute 151 Wisbech Access Strategy Phase 1)	Chairman Cllr Bates	Noting that Cllr King had been appointed as an additional member to the Wisbech Steering Group via the Outside Organisations delegations process, Cllr Dupre asked whether she could be considered via the same process for an appointment to the Heavy Goods Vehicle (HGV) Diamond Area Steering Group.	The Chairman agreed to speak to the Chairman of the Steering Group, Councillor Criswell.	In progress
25.	Winter Service Plan 2020-21	Chairman Councillor Bates	It was suggested that the volunteer mutual aid groups formed during the Covid 19 lockdown would be an excellent source for potential new recruits.	The Chairman to provide an oral update.	Action Ongoing

			The Chairman had already been in discussion with the Councillor Criswell, Chairman of the Communities and Partnership Committee in respect of seeking new volunteers and obtaining contact points from such groups and would pass them on to the officers.		
29.	Cambridgeshire Highways Contract Annual Report 2019-20	Richard Lumley / Graham Hughes	Request for a new policy for seeking compensation for developer damage to free up local highways offices resources.	Officers would investigate the practicalities and bring back proposals for further consideration on this wide ranging issue.	Action Ongoing

### Minutes of Highways and Transport Committee 6<sup>th</sup> October 2020

Minute number	Item title	Responsible officer(s)	Action	Comments	Completed
30.	COVID-19 Cycling Proposals	Graham Hughes /Jeremy Smith	To identify funding to update the cycling map of Wisbech	CCC does not have funding available for this but alternative ways of completing this have been suggested utilising the individuals who produced the original map. Issue raised at 19.01.21 Committee – officers to explore further. Funding for this has been identified from the cycling budget and the team will now work with the designer, keeping Cllr King informed,	Completed

				to update and distribute the map	
30.	COVID-19 Cycling Proposals	Graham Hughes /Jeremy Smith	Asked if schemes could still be added to tranche 2 of Active Travel projects	<p>Further proposals may be considered but ideas need to be received by the end of January. At Committee on 19.01.21, it was agreed that a briefing note would be circulated to all Members, setting out the criteria, timescales and funding for Active Travel Projects.</p> <p>Some further proposals have been received and these have been incorporated in the list. The list has been assessed by our consultants and this has been circulated to Members</p>	Completed

**Minutes of Highways and Transport Committee 19<sup>th</sup> January 2021**

63.	Minutes Action Log	Dawn Cave/ Graham Hughes	Committee had previously agreed a report on Wisbech Access Strategy would come to Committee. Clerk to check what was agreed and schedule a report to a future Committee meeting.		
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66.	Cambridgeshire County Council Commuted Sum Proposals	<del>Justin Styles</del> Jonathon Judah	Final consultation document to be circulated to Members, who could then comment accordingly. Action required.	The document is currently being developed and the intention is to circulate this to Members by the end of May	<b>Action Ongoing</b>
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## Minutes of Highways and Transport Committee 10<sup>th</sup> March 2021

Minute number	Item title	Responsible officer(s)	Action	Comments	Completed
77.	Finance Monitoring Report	Graham Hughes	Provide update on Leverington LHI scheme	Highways updated the local member on this scheme	Complete
78.	Integrated Transport Block Funding Allocation.	Elsa Evans	Provide details of how the £15k Accessibility Budget had been spent	£6,372.77 had been spent. A breakdown is shown below*. Remaining budget has been committed and carried forward to 2021/22.	Complete
78.	Integrated Transport Block Funding Allocation.	Elsa Evans	Circulate TIP to all Members once ready	Email sent 23.03.21	Complete
79.	Highway Operational Standards (HOS) Annual Review	Richard Lumley	Provide confirmation of whether there had been an underspend relating to gulley maintenance in previous financial years	There was an underspend in 2020/21 of £101,198 and an underspend in 2019/20 of £28,856	Complete
79.	Highway Operational Standards (HOS) Annual Review	Richard Lumley	Officers undertook to explore further issues that have reportedly arisen following recent surface dressing	All work is inspected and remedial work carried out in a prompt manner. All sites have a two-year guarantee so defects are the responsibility of the contractor to resolve at their expense. In general	Complete

				<p>surface treatment sites are of good standard.</p> <p>Highways has been in contact with the member who raised concerns at the meeting, to explain the surface treatment processes and has taken on board comments from the residents . There was concern regarding gullys being blocked due to the surfacing. There had been a weather event earlier in the year causing some properties to flood and there was concern that the gullys should be left clear and running free.</p>	
79.	Highway Operational Standards (HOS) Annual Review	Mike Atkins	Review the paragraph to ensure clarity regarding allocations based on geography	The reference to geographical disaggregation of funding was thought to be out of date and has now been removed from the Strategy document, as approved by AD Highways.	Complete
80.	A14 Cambridge to Huntingdon Scheme Update	Andy Preston	Invite Highways England to attend May meeting of Committee	A letter has been sent to Highways England on 14.04.21 inviting them to the May committee meeting	Complete

**\*Action 78: Breakdown of accessibility budget**

Norman Way, Wimblington - Installation of 1 Disabled Persons Parking Bay	70.55
Citywide various locations - disabled bay parking installation	2,487.03
Citywide various locations - Removal of disabled parking bay lining, posts, sign plates	356.63
Countywide disabled persons parking bay installs and removals – various locations	2,017.15
Cambridge City - Various Locations - Disabled Parking Place Order Notices in Cambridge News	387.60
Huntingdon/St Neots - Disabled Parking Spaces Order Notices in Hunts Post	222.88
30 Main Street, Great Gidding - Install disabled persons parking bay	163.11
Farcet - Disabled Persons Parking place revocation – Peterborough Telegraph	416.40
Fox Corner, Guilden Morden / 7 Bar Lane, Stapleford - Install disabled persons parking bays	251.42
	<b>6,372.77</b>