

**HIGHWAYS &
INFRASTRUCTURE POLICY &
SERVICE COMMITTEE**

Minutes-Action Log



Introduction:

This is the updated action log as at **26th November 2019** and captures the actions arising from the most recent Highways & Infrastructure Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 24th November 2017

34.	Parking Schemes and Charges	Richard Lumley/ Dawn Cave	Review Park & Ride parking charges in two years' time, following the removal of the £1 parking charge.	Added to Agenda Plan. Regarding timescales, officers will be reviewing charges in preparation for the 2020/21 financial year, so it will be scheduled to coincide with future business planning committee dates, i.e. Oct/Nov 2019.	A section on Park & Ride charges will be included in the Parking Charges report going to the 21st January 2020 H&I Committee
Minutes of 16th January 2018					
45(3)	Minutes and Action Log	Graham Hughes / Richard Lumley	Discuss with Skanska the feasibility of offering an enhanced pothole repair service.	Part of a wider, longer term piece of work looking at possible delivery models (including future funding) for highway services.	In progress, to be reported on towards end of 2019/20

Minutes of 3rd December 2018

89. b.	Minute and action log	Richard Lumley / Sonia Hansen	Resident & Visitor Parking Permit Charges review should be a clear action on the Action Log.	Residents parking schemes are still being implemented, whilst those schemes that have been implemented have not been in long enough to provide sufficient data for review.	Report to come to January H&I and included on forward agenda plan
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Minutes of 9th July 2019

123. a.	Finance and Performance Report – May 2019	Steve Cox	Suggested that a report was brought to the Committee every six months regarding the legacy of the A14. All local members impacted could be consulted	Discussions are ongoing with Highways England about this and the de-trunking of the existing A14. It is anticipated that the first report can be made to Committee in November	In progress for January 2020
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124. a.	Road Casualty Data Annual Report	Matt Staton	Requested that a training progress report be brought back to the Committee from the Road Safety Partnership Board regarding the CRASH training received by Police officers.	Matt Staton to take to next Partnership Board meeting in September and then look to add to Agenda Plan	Raised at September 2 nd Road Safety Partnership Board and to be reviewed at March/April H&I Committee as part of the annual road safety report
124. b.	Road Casualty Data Annual Report	Matt Staton	The Chairman commented that the findings of the research project regarding likely collision sites being undertaken with Loughborough University could be brought to the committee for information and comment.	Matt Staton to liaise with Loughborough University in relation to published outputs from the project and look to coincide with appropriate date in the Agenda Plan	In progress to update at future members seminar. Date to be confirmed.
Minutes of 8th October 2019					
136.	Minutes and Action Log	Graham Hughes	Create a document outlining the relationship between Cambridgeshire County Council's and the Combined Authority's Transport Plan.		
138.	Finance Monitoring Report – August 2019	Richard Lumley	To check that Local Highways Officers were contacting Members to provide them with more	Reminder given to Highways Officers regarding member engagement	Complete

			information on the tree planting process.		
140.	Service Committee Review of Draft Revenue Business Planning Proposals for 2020-21 to 2024-25.	Richard Lumley	Clarify the changes in parking charges for the car park in St Neots market square.	No changes proposed at present for St Neots on-street charges. The Parking charges paper going to January H&I committee is proposed changes in Cambridge on-street parking charges.	Complete
141.	Service Committee Review of the Draft 2020-21 Capital Programme	Graham Hughes	Talk to Finance to identify the amount of funding the service would receive from Government.	All funding sources of the Capital Programme, including government contributions and grants, are detailed within the Funding Section of the Capital Tables within the Business Plan	Complete