

# HIGHWAYS AND TRANSPORT POLICY AND SERVICE COMMITTEE ACTION LOG

This action log as at 8th March 2022 captures the actions on service actions within the remit of this Committee including that are still ongoing on going from the former Highways and Community Infrastructure Committee. This log updates Members on the progress on the compliance in delivering the necessary actions.

## Minutes of Highways and Community Infrastructure Committee 16th January 2018

Minute number	Item title	Responsible officer(s)	Action	Comments	Completed
	<p>Process and position on recovery of costs where the council cuts back vegetation, trees and hedges that are causing a nuisance, hazard or obstruction to highway users. Cllr Simon King Nov 2021 Committee.</p> <p><i>“As you probably know, if a hedge is overhanging the verge or the highway, over a period of three months the local highway officer will write three letters and if there is no response, we will cut the hedge and send the owner the bill.</i></p> <p><i>I would like the committee to request a</i></p>	Jon Munslow	Provide a report to committee members outlining the process and position for the recovery of costs incurred when cutting back private vegetation overhanging the highway.	Report being drafted to be shared April 2022	In progress.
45.	Minutes and Action Log –	Jon Munslow	Discuss with Skanska (	Officers are reviewing the	<b>IN PROGRESS</b>

Skanska Enhanced Pothole Repair Service

Now Milestone) the feasibility of offering an enhanced pothole repair service.

This was raised again at the Highways and Transport Committee on 15<sup>th</sup> September

Dragon Patcher system as part of a wider review of how we deal with potholes. Intention is to provide a briefing to Highways Improvement Board on our potholes repair approach in the summer.

## Minutes of Highways and Transport Committee 19th January 2021

63.	Minutes Action Log	Dawn Cave/ Alex Deans	Committee had previously agreed a report on Wisbech Access Strategy would come to Committee. Clerk to check what was agreed and schedule a report to a future Committee meeting.	After the request from Cllr King at the November 2021 committee, it was agreed that a briefing would be circulated to local Members, which was undertaken on the 24 November 2021. The project scope is to provide a shovel ready project with all land secured by the end March 2022. This remains on programme and a Member Briefing will be issued at the end of March 2022 to provide a detailed update of this, and next steps.	Ongoing
66.	Cambridgeshire County Council Commuted Sum Proposals	Alex Deans	Final consultation document to be circulated to Members, who could then comment accordingly. Action required.	Following discussion with the Chair the proposals are being developed into a draft "Commutated Sum Policy" by an officer working group, to be shared with Members of the committee prior to a formal consultation process prior to the July 2022 committee date.	Ongoing

## Minutes of Highways and Transport Committee 22 June 2021

Minute number	Item title	Responsible officer(s)	Action	Comments	Completed
5.	Minutes Action Log		Member highlighted highways planning guidance for making walking and cycling the most attractive option. It was requested that it be added to the Action Log	<p>A Public Rights Of Way &amp; Non Motorised User Routes Design Guide committee report has been prepared for committee on 7 December 2021</p> <p>It was agreed that a Draft Design Guide would be developed and a consultation would take place with stakeholders, scheme promoters, developers and user groups. It is intended that this consultation will take place in the Autumn</p>	On-going

6.	King's Parade	Sonia Hansen	<ul style="list-style-type: none"> <li>• A strategic visitor/anti-terror plan including St John's / Market Square needs to be provided to the Committee</li> <li>• A refreshed consultation on the barrier over and above the 21 days ideally 60 days</li> <li>• A revised design for the barrier in keeping with the King's Parade environment</li> <li>• Improved cycling safety and accessibility, and disabled access</li> <li>• An amended permanent order to take these changes into account by the end of 2021</li> <li>• An SLA entered into and signed by the Chief Inspector</li> <li>• Officers would work with CamCycle and Cambridge City Council in partnership</li> <li>• The police risk assessment would be provided to the Committee</li> <li>• The County safety audit would be provided to the Committee</li> </ul>	<p>A confidential briefing was provided to Members by the Police and a report is on the agenda to be presented to the November meeting of the Committee.</p> <p>25.11.21 The Police Counter Terrorism Security Advisor is carrying out a wider review of the area.</p> <p>9/2/22 Cambridge survey has been carried out by Police Counter terrorism security advisor. Confidential briefing to be arranged with Chair and Vice Chair.</p>	
8.	A428 Black Cat to Caxton Gibbet Development Consent Order Update	David Allatt	Requested that officers discussed with the relevant Bedfordshire Councils the possibility of a dedicated HGV route that would serve the proposed developments at	This was discussed at regional traffic managers meeting on Friday 3 September and views were fed into the examination as required	Ongoing

			Wyboston	9/2/22 An update has been requested from Beds Borough council regarding any feedback they have had relating to their representation. The update will be shared when available.	
10.	Local Highways Improvement Panel Scoreboards	Joshua Rutherford	Requested additional guidance or training for Members regarding LHIs and the process that underpins them	Training was provided to Members on 15 September 2021 in a 2 hour Teams seminar. Following Member scoring panels undertaken during January - March 2022, an LHI report will be brought to the April 2022 committee which will include the prioritised schemes for 2022/23. The committee report will include details on the end-to -end LHI process to enable an improved understanding of the project lifecycle for LHIs.	Closed

57.	Finance Monitoring Report	Steve Cox	Requested a confidential briefing regarding the Guided Busway and the ongoing dispute with Bam Nutall	A briefing had been provided however a further one offered to all Members of the Committee was to be arranged.	Ongoing
69	Winter Service Fleet Procurement	Jon Munslow	Requested information on whether leasing vehicles vs buying them had been evaluated and what the outcome was	Briefing to be provided to Highways Improvement Board April 2022	
71	Finance Monitoring Report	Jon Munslow	To update Cllr Sharp on the A1303 works		
72	A428 Development Consent Order Position Review	Gareth Blackett	Request to modelling manager to produce a briefing note on methodology used	Email to Cllr Ferguson 2/02/22 attaching modelling update and noise and air monitoring plans	Closed
73	A428 Development Consent Order Position Review	Gareth Blackett	Requested an update for the local access forum taking place in February.	Local Access Forum has been brought forward to 8//2/22. Officers will provide a verbal update and circulate the report for engagement pre-next LAF meeting. Email to Cllr King was undertaken 2/02/22.	On-going

74	A428 Development Consent Order Position Review	Gareth Blackett	Requested an update regarding temporary weight restrictions during construction phase	Email to Cllr Sharp 2/02/22 attaching the Outline Construction Traffic Management Plan.	Closed
75	A428 Development Consent Order Position Review	Gareth Blackett	Requested assurances regarding 'rat running' through residential areas as a result of traffic diversions	Email to Cllr Smith 2/02/22 attaching the HGV construction traffic flows and the outline construction management plan; a subsequent email was sent 7/2/22 providing more detail (as requested)	Closed