

COMMUNITIES AND PARTNERSHIP COMMITTEE**Minutes Action Log****Agenda Item No: 2b**

This is the updated minutes action log as of 10th June and captures the actions arising from the most recent Communities and Partnership Committee meetings and updates Members on the progress of compliance in delivering the necessary actions.

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
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ACTIONS FROM MINUTES OF THE COMMITTEE MEETING HELD ON 23RD JANUARY 2020

233.	GROWING FENLAND – TOWN REPORTS	Adrian Chapman	<p>The Committee sought clarification on how the Mayoral Task Force would function and how it would be composed, noting that it should include a representative of the Council.</p> <p>Action: The Service Director of Communities and Partnerships agreed to provide the Committee with an update once details had been confirmed regarding the Task Force.</p>	<p>The Service Director provided Members with a copy of the Terms of Reference, which include details of scope and membership.</p>	ACTION COMPLETE
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ACTIONS FROM MINUTES OF THE COMMITTEE MEETING HELD ON 12TH MARCH 2020

245.	JOINT HEALTH AND WELLBEING STRATEGY CONSULTATION	Liz Robin	<p>Members observed that the list of committees/boards that would host presentations or workshops on the Joint Health and Wellbeing Strategy (section 2.9 of the report) did not include information on when and where they would be held.</p> <p>Action: The Director of Public Health agreed to provide Members with the information.</p>	<p>The consultation on the Joint Health & Wellbeing Strategy was placed on “pause” during the latter half of March due to the current situation around the COVID-19 outbreak. When the consultation resumes, a full list of committees/ boards, with dates of meetings, will be provided to the Committee.</p>	ACTION ONGOING
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			<p>One Member sought clarification on whether the East of England Ambulance Service Trust Board had been involved in the Joint Health and Wellbeing Strategy consultations.</p> <p>Action: The Director of Public Health undertook to establish their level of involvement.</p>	<p>The Director of Public Health confirmed that the East of England Ambulance Service Trust Board had not been involved in the Joint Health and Wellbeing Strategy consultation to date.</p> <p>However the Ambulance Trust is included on the Cambridgeshire and Peterborough Sustainable Transformation Partnership and some of its sub-groups, which are included in the consultation.</p>	ACTION COMPLETE
249.	DOMESTIC ABUSE AND SEXUAL ABUSE SERVICE REVIEW AND WHITE RIBBON CAMPAIGN	Julia Cullum	<p>One Member suggested that the Council could sign up to the Employers' Initiative on Domestic Abuse (EIDA).</p> <p>Action: The Domestic Abuse and Sexual Violence Partnership Manager undertook to investigate the possibility.</p>	<p>This has been raised with Human Resources and will be followed up when COVID-19 restrictions are lifted.</p>	ACTION ONGOING
<u>ACTIONS FROM MINUTES OF THE COMMITTEE MEETING HELD ON 22ND APRIL 2020</u>					
260.	CAMBRIDGESHIRE COUNTY COUNCIL'S RESPONSE TO COVID-19	Adrian Chapman	<p>One Member suggested that the rural and farming community should be represented in the Community Reference Group.</p>	<p>Hannah Padfield, County Adviser (Cambridgeshire) for the NFU (East Anglia) has very positively agreed to work with us to support rural</p>	ACTION COMPLETE

			<p>Action: The Service Director of Communities and Partnerships agreed representation of the National Farmers' Union or the Department for Environment, Food and Rural Affairs would be beneficial.</p>	<p>communities and business. Hannah will join the Community Reference Group, but details will also be shared with relevant Recovery groups too.</p> <p>The Service Director will ensure that key issues and opportunities are shared with the new formal cross-Government regional arrangements in place with the National Shielding Directorate of the Government, in order that they can be passed to, or input can be sourced from, Defra or any other department.</p>	
			<p>It was suggested that town and village response coordinators could be connected to the County Council through the respective local Members.</p> <p>Action: The Service Director of Communities and Partnerships agreed that such networking should be organised.</p>	<p>The contact and other details of all the mutual aid and local support arrangements that have been set up during the pandemic continue to be captured and published via the Cambridgeshire Directory. Additionally, work has begun on the next phase of our Think Communities approach, which will seek to sustain as many of the positive features as possible of our current ways of working; a full report on this work will come to Committee in the coming months.</p>	ACTION ONGOING
		Jonathan Lewis	<p>One Member expressed concern that food vouchers could not be used for online purchases from some supermarkets, making them difficult to use for people who were self-isolating or shielding.</p> <p>Action: The Strengthening Communities Service</p>	<p>The voucher scheme the majority of schools are using in Cambridgeshire is the government funded Edenred FSM vouchers. Schools were directed to use this through Department for Education guidance</p>	ACTION COMPLETE

			<p>Manager undertook to seek a written response from the Director of Education.</p>	<p>in April.</p> <p>It offers a range of supermarkets and it does allow the use of the vouchers online although there were some teething issues with this. All the major home delivery supermarkets are included. Lidl and Coop are still not supported by the scheme and parents require an email address to use the vouchers.</p> <p>We raise daily issues from schools over issues with the vouchers directly with the DfE.</p>	
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ACTIONS FROM MINUTES OF THE COMMITTEE MEETING HELD ON 22ND APRIL 2020

268.	CAMBRIDGESHIRE COUNTY COUNCIL'S RESPONSE TO COVID-19	Adrian Chapman	<p>While discussing the complications to registering births as a result of COVID-19, it was suggested that guidance could be published on the current situation.</p> <p>Action: The Service Director of Communities and Partnerships undertook to collate the guidance, circulate it to Members and publish it on the Council's website.</p>	A set of frequently asked questions (FAQs) was circulated to Committee Members.	ACTION COMPLETE
			<p>Members requested an update on when citizenship ceremonies were expected to be resumed.</p> <p>Action: The Service Director of Communities and Partnerships undertook to provide an update.</p>	At time of writing, there remains no further update to the national guidance on this and other Registration ceremonies. However, Birth Registrations have now recommenced, and as the guidance relating to other Registration services is updated, officers will ensure that	ACTION ONGOING

				our service responds quickly and that Members are kept well informed.	
			<p>While discussing apparent disparities between the number of people on the registered shielded list in the different districts across Cambridgeshire and Peterborough, it was suggested that the data would be better presented per capita in future editions of the report.</p> <p>Action: The Service Director of Communities and Partnerships agreed to present the information in this way in future reports.</p>	This suggestion will be incorporated into the next Covid-19 response report to Committee in June.	ACTION COMPLETE
271.	COMMUNITIES AND PARTNERSHIP COMMITTEE AGENDA PLAN AND APPOINTMENTS TO OUTSIDE BODIES, INTERNAL ADVISORY GROUPS, PANELS AND COMMUNITY CHAMPIONS	Nick Mills	<p>Members observed that the Communities Fund Panel should be added to the list of internal advisory group appointments.</p> <p>Action: The Democratic Services Officer undertook to update the list.</p>	The list was updated and the appointments for the 2020/21 municipal year are to be made at the next Committee meeting on 18th June 2020.	ACTION COMPLETE
		Nick Mills	<p>Members suggested that the contact details for some of the outside bodies and internal groups required updating.</p> <p>Action: The Democratic Services Officer undertook to review and update the lists.</p>	The lists were updated.	ACTION COMPLETE