

**CORPORATE
PARENTING
SUB-COMMITTEE**

Minutes-Action Log



Summary

The Action Log is a list of all of the things that people have been asked to do at earlier meetings. It is included at each meeting so that members can check that everything is being done. It was last updated on **14 May 2019**.

Minutes of 13 December 2017

9.	Young People's Participation	Sarah-Jane Smedmor/ Richenda Greenhill	To provide advice on whether Members should undergo a Disclosure and Barring Service check given that it was proposed that they would have direct access to personal information about children and young people in care and, on occasion, direct contact with the children and young people themselves.	<p>08.01.18: The Assistant Director gave the view that Members of the Corporate Parenting Sub-Committee would need to undergo a DBS check in order to fully discharge their duties. Advice sought from the Head of HR.</p> <p>09.04.18: To be processed by Democratic Services.</p> <p>08.10.18: Updated training required to sign off DBS request. Course booked 29.11.18.</p> <p>21.01.19: DBS check completed for Cllr Hay. Documentation supplied and verified for Cllr Costello and certificate awaited. Existing DBS certificate held by Cambridgeshire County Council for Cllr Every confirmed by HR as sufficient to cover her role on the Corporate Parenting Sub-Committee. Replacement link to the DBS application site requested for Cllr Bradnam. Application awaited from Cllr Richards.</p> <p>03.05.19: Cllr Bradman's DBS check completed. Cllr Richard's application awaited.</p>	On-going
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Minutes of the meeting on 19 September 2018

53.	Child and Adolescent Mental Health Issues relating to LAC in Cambridgeshire	Pam Parker	To try to establish whether resources described in the Green Paper represented new or existing funding so that Members could take a view on whether they might wish to lobby for support.	<p>21.11.18: A Task and Finish Group has been established which includes the Assistant Director for Children's Services, the Clinical Lead on Psychology, the Sub-Committee's two co-opted members and representatives from the Cambridgeshire and Peterborough Clinical Commissioning Group and the Cambridgeshire and Peterborough Foundation NHS Foundation Trust.</p> <p>20.03.19: The Task and Finish Group had held its first meeting which had been productive.</p> <p>8.05.19: The Task and Finish Group continues to be convened and activity is ongoing. Further updates will follow as part of the regular reports to the Sub-Committee.</p>	Completed
55.	Coram Cambridgeshire Adoption Annual Report 2017-18	F van den Hout	To keep the Sub-Committee in touch with developments relating to central government funding for post-adoption support services.	<p>13.01.19 Commissioned by the Department for Education, Cambridgeshire County Council has been chosen alongside 14 other Local Authorities to participate in a longitudinal study on the Adoption Support Fund. The meeting with the research lead from Public Care at Brookes University is due to take place at the end of January 2019.</p> <p>20.03.19: The Sub-Committee was advised that an update would be available in June 2019.</p>	Update to be provided in June 2019

58.	Sub-Committee Workshop/ Training Plan	Jacqui Barry Aidan O'Reilly	<p>To arrange a generic workshop for all members and substitute members to consider how best to upskill themselves so that they were best equipped to fulfil their roles. It would be important to ensure a good turnout for this event to develop an agreed approach and to make full use of the wide variety of skills, experience and expertise of all involved.</p>	<p>29.10.18: Jacqui Barry discussing this with the Chairman.</p> <p>12.02.19: Aidan O'Reilly to pick this up.</p>	On-going
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Minutes of the Meeting on 21 November 2018

65.	Participation Report	Richenda Greenhill	To hold Sub-Committee meetings in Ely when possible.	<p>28.11.18: The meeting on 30 January 2018 has been moved to The Grange, Ely. Future meeting venues will be reviewed following that meeting.</p> <p>23.01.19: The meeting on 20 March 2019 will be held in Ely and arrangements reviewed after that.</p> <p>02.05.19: Venues to be reviewed on an ad hoc basis going forward, taking into account the most accessible locations for co-opted members to attend.</p>	Completed
70.	Local Offer for Care Leavers	Sarah-Jane Smedmor	<p>To follow up a Co-opted member's comments about the Local Offer information pack they had received; and</p> <p>Conduct an audit of the process and report back on this to the Sub-Committee.</p>	<p>14.01.19: The process of preparing the Local Offer is ongoing. This will include lessons learned from previous iterations.</p> <p>08.05.19: Transformation funding has been secured for a Local Offer Personal Advisor and recruitment is underway. Processes have been reviewed in service.</p>	Completed

Minutes of the meeting on 20 March 2019

89.	Virtual School	Claire Hiorns	The Assistant Director for Children's Services said that she would be interested to hear how Pupil Premium funding might be used creatively to support students in Years 11 and 13 through their exam preparation. Officers undertook to include this information in a future report.	10.05.19: This was mentioned in reference to the changes to PPP funding meaning that schools can bid for funding for group projects. The change of funding is from September, therefore this will come into effect for next academic year not this one. Schools will be able to apply for this funding for year 11 projects, but not year 13 as PPP stops at the end of year 11.	Completed
92.	Children in Care: Emotional Health and Wellbeing	Pam Parker	The Vice Chairman commented that the Sub-Committee would welcome an update in six months' time describing the results of the work at that point. This might usefully be linked with a further workshop or training session, ideally on a date suitable for Councillor Richards.	05.05.19: Six month update report added to the Sub-Committee agenda plan for September 2019.	Completed
		Pam Parker	The Chairman suggested that this topic should be included as part of a future Corporate Parenting item at a Members' Seminar.		
93.	Actions taken by the Council in response to Child Sexual Exploitation and County Lines Gang Exploitation	Jenny Goodes	The Chairman stated that there might be scope for using some Community Safety funding in support of this work and asked that this should be explored.	05.04.19: This will be considered by the working group looking at funding bids. The Sub-Committee's request that this should be explored has been passed on to Emily Tucker-Prescott, the Transformation Team's lead officer.	Completed

		Jenny Goodes	To invite Dave Sargeant, an ex-police officer working with the Local Safeguarding Children Board, to help co-ordinate thinking on this issue and to deliver a training session. This might also be opened to members of the Children and Young People (CYP) Committee.	05.04.19: Dave Sargeant is actively involved in this area. A working group has been set up by the Local Safeguarding Children Board to be chaired by the police to lead on this. Officers will liaise with Mr Sergeant and Cllr Every regarding a possible future training session for CPSC and CYP members.	On-going
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