

**Thursday, 08 July 2021**

**Democratic and Members' Services**  
Fiona McMillan  
Monitoring Officer

**10:00**

Shire Hall  
Castle Hill  
Cambridge  
CB3 0AP

**Fenland Hall, March**  
**[Venue Address]**

## **AGENDA**

**Open to Public and Press by appointment only**

### **CONSTITUTIONAL MATTERS**

- 1 Notification of the Appointment of the Chair and Vice Chair of  
Communities, Social Mobility and Inclusion Committee**
- 2 Apologies for Absence and Declarations of Interest**  
*Guidance on declaring interests is available at  
<http://tinyurl.com/ccc-conduct-code>*
- 3 Minutes (Communities and Partnership Committee - 1st April 2021) 5 - 6**
- 4 Petitions and Public Questions**

### **DECISIONS**

- 5 Report of the Service Director for Communities and Partnerships 7 - 18**

<b>6</b>	<b>Think Communities Approach to Social Mobility, Anti-Poverty and Inequalities</b>	<b>19 - 38</b>
<b>7</b>	<b>Cambridgeshire Skills Six-Month Review</b>	<b>39 - 48</b>
<b>8</b>	<b>Domestic Abuse and Sexual Violence Partnership</b>	<b>49 - 58</b>
<b>9</b>	<b>Innovate and Cultivate Fund – Process Updates</b>	<b>59 - 66</b>
<b>10</b>	<b>Communities Capital Fund – Progress Report</b>	<b>67 - 84</b>
<b>11</b>	<b>Appointments to Outside Bodies and Internal Advisory Groups and Panels, and the Appointment of Member Champions</b>	<b>85 - 100</b>
<b>12</b>	<b>Communities, Social Mobility and Inclusion Committee Agenda Plan</b>	<b>101 - 104</b>

The Communities, Social Mobility and Inclusion comprises the following members:

*For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact*

**COVID-19**

The legal provision for virtual meetings no longer exists and meetings of the Council therefore take place physically and are open to the public. Public access to meetings is managed in accordance with current COVID-19 regulations and therefore if you wish to attend a meeting of the Council, please contact the Committee Clerk who will be able to advise you further.

Councillor Tom Sanderson (Chair) Councillor Hilary Cox Condron (Vice-Chair) Councillor Henry Batchelor Councillor Alex Beckett Councillor Ken Billington Councillor Adela Costello Councillor Steve Criswell Councillor Douglas Dew Councillor Janet French Councillor Bryony Goodliffe Councillor Ros Hathorn Councillor Keith Prentice Councillor Dan Schumann Councillor Philippa Slatter and Councillor Firouz Thompson

Clerk Name:	Nick Mills
Clerk Telephone:	01223 699763
Clerk Email:	Nicholas.Mills@cambridgeshire.gov.uk





## Communities and Partnership Committee Minutes

Date: 1<sup>st</sup> April 2021

Time: 10:00am to 10:25am

Present: Councillors S Criswell (Chairman), L Nieto (Vice-Chairwoman), A Costello, L Every, J French, E Meschini, T Sanderson and M Smith.

### 349. Apologies for Absence and Declarations of Interest

Apologies for absence were received from Councillors B Ashwood and H Batchelor.

Councillor Criswell declared a non-pecuniary interest in agenda item 4 (Innovate and Cultivate Fund – Endorsement of Recommendations) as a member of Somersham Parish Council, and advised that he would abstain from voting for the ‘Ramsey Neighbourhoods Trust’ project.

Councillor Costello declared a non-pecuniary interest in agenda item 4 (Innovate and Cultivate Fund – Endorsement of Recommendations) as the Local Member for Ramsey and Bury, and advised that she would abstain from voting for the ‘Ramsey Neighbourhoods Trust’ project.

Councillor Every declared a non-pecuniary interest in agenda item 4 (Innovate and Cultivate Fund – Endorsement of Recommendations) as the East Cambridgeshire Community Champion, and advised that she would abstain from voting for the ‘Littleport Parish Council’ project.

### 350. a) Minutes of the Meeting Held on 4<sup>th</sup> March 2021

The minutes of the meeting held on 4<sup>th</sup> March 2021 were agreed as a correct record.

#### b) Communities and Partnership Committee Action Log

The Service Director of Communities and Partnerships informed Members that all ongoing actions would be discussed during the forthcoming Committee workshop and the Committee noted the Action Log.

### 351. Petitions and Public Questions

There were no petitions or public questions.

## 352. Innovate and Cultivate Fund – Endorsement of Recommendations

The Chairman informed the Committee that he had accepted this being a late report due to the Recommendation Panel meeting shortly before the publication of the agenda. Following its meeting on 24<sup>th</sup> March 2021, the Recommendation Panel had recommended nine out of thirteen applications for funding through the Cultivate funding stream. If the applications were approved by the Committee, the total amount of funding committed by the Innovate and Cultivate Fund would be £1,799,363.93.

While discussing the recommended applications, Members paid tribute to officers that had supported the application process throughout the fund's existence, welcoming the fact that unsuccessful bids still benefited from assistance in seeking alternative funding and support.

It was resolved to:

Agree to fund the following nine applications through the Cultivate funding stream:

- Cambridge Hub
- Cambridge United Youth & Community Trust
- Cogwheel Counselling
- Deafblind UK
- Headway Cambridgeshire
- Littleport Parish Council
- Ramsey Neighbourhoods Trust
- Sport Works (North) CIC
- Waterbeach and Landbeach Action for Youth (WAY)

## 353. Communities and Partnership Committee Agenda Plan

The Chairman observed that it was the final Committee meeting before the forthcoming local elections and praised the work of the Committee since it had been formed in 2017, noting its focus on people and improving their outcomes. He also paid tribute to the support provided by the team led by the Service Director of Communities and Partnerships.

The Committee noted its Agenda Plan.

Chair  
8<sup>th</sup> July 2021

## Report of the Service Director for Communities and Partnerships

To: Communities, Social Mobility, and Inclusion Committee

Meeting Date: 8 July 2021

From: Service Director for Communities and Partnerships, Adrian Chapman

Electoral division(s): All

Key decision: No

Outcome: That the work of the service directorate supporting this Committee is delivered at pace and aligned to the council's priorities in order to achieve lasting positive change to the outcomes of our residents and neighbourhoods.

Recommendation: The Committee is asked to:

- a) Note and comment on the key themes discussed in this report; and
- b) Comment on and approve the key priority areas of focus described in the report, identifying additional priorities if relevant.

### Officer contact:

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### Member contacts:

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# 1. Background

- 1.1 This Service Director report will be a standing item at each Committee meeting, and sets out information, opportunities and challenges relating to the cross-cutting work that the Committee and its service directorate has responsibility for. This includes the service directorate's role in supporting the COVID-19 response.

# 2. Main Issues

- 2.1 The work of the Communities, Social Mobility and Inclusion Committee is diverse and cross-cutting. The Committee combines responsibility for specific services but also for leading the transformation of our approach to ensuring communities and residents are at the heart of our decision making, service design and delivery. Aligned to the Joint Agreement of the new council leadership, the Committee has a fundamental role to play in delivering to many of the new priorities set out in that document, most notably to improve social mobility, to eradicate poverty, to ensure equality and inclusion are at the heart of our service and organisation, and to develop a library service in public ownership. This Service Director report provides information relating to this.

## 2.2 Proposed Service Priorities in 2021

- 2.2.1 The Joint Administration of the County Council has set out, in their Joint Administration Agreement, some of their early priorities under the core themes of COVID-19 recovery and tackling the climate emergency. The relevant section from the Agreement for the work of this Committee is as follows:

“We will tackle poverty, create opportunity, promote diversity, and do all we can to foster inclusion across the county. We will revive, further develop, and implement an anti-poverty strategy for Cambridgeshire. We will encourage and participate in place-based partnerships with District Councils and the Greater Cambridge Partnership where possible, to avoid duplication in local arrangements. We will task officers to consult with District Councils and other partners on ways to devolve more of the Council's budget to be managed locally. The CJAC model in Cambridge, with County and District Councillors sitting on a committee together to make decisions for their area, has worked well in the past. This model could be expanded to include more services and to include parish councils. We will continue to develop the concept of community hubs, and along with our partners seek to offer a broader range of services from them. We will aim to offer more accessible services such as youth services and children's centres, to provide more help for young people and families. We will keep the county's libraries open, in public ownership, and ensure their services remain free for everyone on Universal Credit.”

- 2.2.2 However, the cross-cutting nature of the Committee's work, particularly that relating to communities and working with partners across all sectors, means that there is a pivotal role to play in supporting delivery of many other priorities set out in the Agreement, including, for example, early health and care prevention strategies, community-based models of care, ensuring support for children and young people eligible for free school meals, and

supporting innovative ways to consult with residents on key issues including those relating to highways activity.

- 2.2.3 The work we have done historically to develop and embed the Think Communities approach as a way of working across multiple partners, but that places the resident at the centre of our approach, provides a solid platform from which this important work can be delivered. Think Communities provides a flexible approach to finding the best solution possible to both 'here and now' issues in our neighbourhoods as well as those challenges – such as poverty and inequality – that are much more deeply entrenched. Our response to supporting vulnerable people throughout the pandemic has enabled the Think Communities approach to be tested in real time. Identifying need at the earliest possible moment, identifying who is best placed to support that need, and then ensuring services, information and opportunities are available to the resident to support them were all front and centre principles for the way we have operated.
- 2.2.4 Although we continue to support the management and prevention of COVID-19, we are proposing to weave that work into the work necessary to meet the priorities set out above. Continuing to provide practical support for people who need to self-isolate or who are reluctant to get vaccinated is vital, but we need to deliver that alongside also considering the broader needs of the same residents and how best we can use the strength and ambition of the new leadership alongside the foundation we have established through Think Communities.
- 2.2.5 We also have some valuable services available to us to help achieve these priorities, alongside the principles of Think Communities. The Administration's commitment to public libraries provides a valuable springboard from which our work on tackling social immobility or supporting vital early prevention work can be achieved. Our adult skills service will be absolutely core to supporting people most impacted by COVID-19, and those who are the most excluded or deprived, to develop confidence and skills to find new and/or better paid work. Our Coronial and Registration services provide us with unique opportunities to engage with residents, sometimes at some of the most difficult moments of their lives, but these services, along with Trading Standards, also help to build a picture of the challenges communities are facing and to keep them safe from harm. And our community safety services can be bent towards supporting some of our highest risk victims of crime and abuse as well as supporting those people with some of the most complex challenges.
- 2.2.6 With all of this in mind, the proposed work priorities for the service directorate supporting this Committee are as follows:
- i. The rapid development of a Social Mobility Strategy, but also the highly practical coordination and delivery of tangible actions to help those facing the biggest challenges to improve their outcomes
  - ii. A full and positive review of our public library service to ensure it is fully aligned to the priorities set out in the Joint Administration Agreement, that the local offer matches the need of the neighbourhood it serves, and that we are positively exploiting every opportunity to promote our libraries, including mobile and community-based libraries, as core hubs for public service

- iii. The development of tangible and practical proposals for decentralising county council services, and leading the delivery of those, if agreed, working closely and collaboratively with our district and city council partners in the first instance
- iv. Working closely with our Community Resilience Group (c.50 organisations from across the public and not for profit sectors that meet to focus on key issues such as inequalities and tackling poverty) and the organisations that form our Place Leads Partnership (County/District/City councils, Councils for Voluntary Service, North and South Health Alliances, Public Health, and Police) to identify and address inequalities in communities
- v. Delivery in real terms against our new youth service frameworks, referred to later in this report, to ensure our young people are engaged and motivated and that we can best respond to their challenges and aspirations

The Committee is asked to comment on and endorse these priorities, as well as suggest other areas of focus necessary to achieve our collective goals.

## 2.3 COVID-19 Coordination and Response

2.3.1 The Service Director is continuing to play a system-wide leadership role in the ongoing COVID-19 response work, as a member of our own Gold command group and those that form part of the Local Resilience Forum. The Countywide Coordination Hub continues to operate and be available to anybody needing advice and information, but is also able to provide practical support including help getting to and from a vaccine appointment, support to help someone self-isolate if there are barriers preventing them from doing so, and helping people access food and essential supplies if necessary. The Hub team is also supporting the vital work to ensure everyone eligible for a vaccine is able to take that offer up, including those who are reluctant or resistant. The latest summary of outputs from the Hub is as follows:

We have so far...



- 2.3.2 The Hub has also worked with partners in district and city councils and the voluntary sector to deliver the COVID Local Support Grant programme (previously known as the Winter Support Grant). The programme was due to end on 20 June 2021, and we successfully committed all of the available budget through a combination of provision of food vouchers to eligible children and young people, and support to district and city councils through the delegation of budgets from which small awards could be made to eligible households. However, we have now received confirmation that the scheme is to be further extended to 30 September 2021. We are currently reviewing the available budget and eligibility criteria in order to best support those in greatest need.
- 2.3.3 A major focus for our work at present is to support our NHS colleagues to increase take-up of the COVID-19 vaccines. A steering group has been established and is co-chaired by the county council and the clinical commissioning group, to focus on where and how best to target community engagement as well as practical activity. The work is rapidly evolving but includes expansive work with different communities alongside district and city council partners, work with employers to support vaccine take-up in their workforce, support for pop-up or large-scale vaccination sites, and work with vulnerable groups to ensure positive take-up. Further details will be shared at the Committee meeting given the agile nature of this work.
- 2.3.4 Although the work of the Hub has been instrumental in supporting our collective response to the pandemic, it has existed alongside the arrangements that were stood up in each of our district and city councils. Combined, this approach has created a network of agile and flexible support that will be just as valuable as we begin to focus more on recovery and many of the other priorities described above. The Place Leads Partnership, referred to above, now forms the engine room to the Hub network, and, in the County Council, we are building our plans to ensure the current Hub model becomes mainstreamed in our overall Think Communities delivery model.

## 2.4 Service Reports

2.4.1 Reports relating to key activity within the adult skills and community safety services are included separately on this agenda.

### 2.4.2 Think Communities

- i. Some headlines from the County Council's Think Communities place-based teams are set out below. These teams work closely with all of our partners, most notably District, City, Town, and Parish Councils, to identify priorities in a neighbourhood and deliver activity to achieve better outcomes.

#### Cambridge City:

- A new Statement of Intent has been developed which sets out the joint working between Cambridgeshire County Council and Cambridge City Council and is being finalised by senior officers from both organisations.
- Officers are supporting Lateral Flow Testing, vaccine hesitancy conversations and working with the City Council local COVID-19 Hub.

#### East Cambridgeshire:

- The Parish and Community Forum (set up at the start of the pandemic) has completed a review and agreed to continue with bi-monthly remote meetings and an Annual meeting in person.
- A new Coordinator has been appointed to the 'Give Carers a Break' Project and she has already recruited her first two volunteers, has presented at the Parish and Community Forum, been introduced to the Older People's team, and arranged information packs for the new Think Communities bus.

#### Fenland:

- The team are supporting vaccine hesitancy and Lateral Flow Testing take-up, providing officer support to work with the district council including visits to houses of multiple occupation and visiting over 10 pharmacies to collect hard and soft data with key findings reported to the Vaccine Hesitancy Steering Group.
- Planning for a new Wisbech Think Communities Hub has restarted, with the Hub aiming to provide wrap around support to households with complex needs. The team are also working with NHS partners to test the need for and potential of a Community Hub at the Doddington hospital site. Think Communities will offer the bus a day a week for a few weeks to test demand.

#### Huntingdonshire:

- We are working with local councils and residents who identified demand for a Job Club in St Neots, working closely with the district council. Feedback from the community, local councillors and local organisations is being used as evidence of need along with data from the Department for Work and Pensions. This is a jointly delivered project with Cambridgeshire Skills.
- Connectors have contacted 20 Huntingdonshire parish council representatives this month with follow up visits completed with 8 different parishes. Outcomes so far include a planned community engagement event in Warboys, and regular

Winterton (new town) 'Community walkabouts' facilitated by Think Communities to bring people together, know their spaces, and enable locally led activities.

## South Cambridgeshire

- The team has established a network of public sector and community partners to work together to address some of the perceived gaps in services and support in the Orchard Park area. Outcomes so far include restarting detached youth work at the skatepark, weekly Stay and Play being progressed, and use of space in the Parish Council-run community centre.
  - The risk of the Northstowe community space being unavailable sooner than expected and alternative plans not being adequate were mitigated by work done alongside the District Council and the child and family centre who provided a strong enough case to extend the use of the temporary community facilities until 2022.
- ii. We have recently developed two infographics which set out our youth offer – to young people (figure 1) and to communities seeking support to set up their own provision (figure 2). These are set out below:

Figure 1

## Youth Engagement Offer | Cambridgeshire and Peterborough



Figure 2



The work summarised in these infographics aligns well to the priorities of the new Administration and enable us to rapidly focus on the needs of young people as well as identifying new opportunities or gaps in support.

- iii. Also, in relation to supporting young people, work has started on our Youth Voice Champions programme. Champions will receive a monthly newsletter, consultation opportunities, development days and monthly meetings. Officers also attended the first Cambridge Youth Forum and spoke to promote our youth engagement offer, receive feedback on the new infographic, and offer support to multiple organisations.
- iv. Our National Citizen Service (NCS) team continues to focus on recruitment to the summer programme – we are currently top of the league table in the East Anglia region. Our NCS programme is also now an employer for the government’s new Kickstart scheme, and we will be employing one Kickstarter as an NCS Programme Assistant for a six-month period. This will be part of the NCS Trust’s gateway and follows an extremely successful 2 months’ work placement with a university student.
- v. The Youth Service-managed Community Reach Fund annual report and headline data 2020/21 has recently been published. Highlights included grants totalling £19,354 being awarded to 22 organisations or groups, use of the Community Reach Fund as a training and development tool to support additional funding to be secured for Cambridgeshire’s Youth Offer through alternative sources (in 2020/21 this exceeded

£1.5 million), and development of the COVID Enabler grant (up to £500 each), which saw grants totalling £12,382 being awarded to 27 organisations or groups.

### 2.4.3 Regulatory Services

- i. The annual Chief Coroner Report for 2020/21 has been submitted. The report shows the impact COVID-19 has had on the backlog of cases over 12 months old. Despite the measures put in place throughout lockdowns to ensure the service could continue with *some* inquests, there has been an increase of 44% from the previous year. Comparison to other Coronial jurisdictions will be undertaken to understand how other authorities have fared throughout the pandemic.
- ii. As part of COVID-19 recovery, the Trading Standards team are adopting a hybrid approach to inspections, completing as much as possible remotely, only visiting to carry out parts of the inspection that cannot be completed remotely. Risk Assessments for the service have been updated to reflect this. Trading Standards cases are slowly beginning to be heard in court. The team recently had success in court when a defendant entered a guilty plea in relation to Consumer Protection Rights offences, a £3k compensation order was also awarded. A further defendant in the same case is expected to be sentenced shortly.
- iii. The Cambridgeshire Registration Service can continue to operate from its location at Castle Lodge until the end of December 2021 with a move to the new Roger Ascham building scheduled for early 2022. Building work began on site at the new venue in May, with residents, neighbouring services such as the school and pupil referral unit, and the local councillor updated ahead of the work commencing. They will continue to be updated throughout the work.

## 3. Alignment with corporate priorities

### 3.1 Communities at the heart of everything we do

The primary focus of the responsibilities of the Service Director and his teams is on ensuring the needs and aspirations of our communities is well understood and that services and interventions are developed and implemented to meet those needs.

### 3.2 A good quality of life for everyone

The Committee's focus set out in the Joint Administration Agreement described earlier in this report, is summarised as leading positive change in collaboration with partners which benefits our residents and their communities, offers opportunity for all, and ensures no community is excluded or disadvantaged. By focussing on these objectives, which the various workstreams set out in this report seek to do, we can ensure that the quality of life outcomes for everyone are improved.

### 3.3 Helping our children learn, develop and live life to the full

All of the workstreams set out in this report affect all residents, regardless of age. Moreover, building communities that are vibrant and have opportunity, and enhancing the social mobility of families, will directly and positively create the best possible start for our children.

- 3.4 **Cambridgeshire: a well-connected, safe, clean, green environment**  
For citizens to be confident, healthy, safe, and secure, they need to live in communities that mirror those attributes, and where there is a strong sense of local identity and cohesion. The workstreams set out in this report seek to support the development of a strong local identity, helping to create thriving, safe places for people to live in.
- 3.5 **Protecting and caring for those who need us**  
The report above sets out a range of measures that seek to support those who are most vulnerable or at-risk in our communities.

## 4. Significant Implications

### 4.1 Resource Implications

There have not been any significant changes in the projected financial consequences of the pandemic within the remit of this Committee since the September report.

### 4.2 Procurement/Contractual/Council Contract Procedure Rules Implications

Any purchases to support the service directorate's work will be carried out in accordance with the Council's Contract Procedure Rules.

### 4.3 Statutory, Legal and Risk Implications

There are no significant implications within this category.

### 4.4 Equality and Diversity Implications

Ensuring and achieving equitable opportunities for all of our residents is central to the work of the Committee and its service directorate.

### 4.5 Engagement and Communications Implications

There are a number of communications and engagement aspects to the work of this Committee that our Communications team are aware of, and they are working closely and proactively with relevant officers where appropriate.

### 4.6 Localism and Local Member Involvement

Local Members remain at the heart of our work and are vital in their role as community leaders in helping make sure we identify challenges, risks, and opportunities early and that we deliver a real and lasting change for our residents.

### 4.7 Public Health Implications

This paper clearly lays out the diverse contributions that are being made through the work of the Communities and Partnerships Service Directorate to health and wellbeing, and to the management of the COVID-19 pandemic. It acknowledges that key to Public Health is the improvement of health and wellbeing which needs action across many determinants.

- 4.8 Environment and Climate Change Implications on Priority Areas
- 4.8.1 Implication 1: Energy efficient, low carbon buildings.  
Positive/neutral/negative Status: N/A  
Explanation: There are no significant implications for this category
- 4.8.2 Implication 2: Low carbon transport.  
Positive/neutral/negative Status: N/A  
Explanation: There are no significant implications for this category
- 4.8.3 Implication 3: Green spaces, peatland, afforestation, habitats, and land management.  
Positive/neutral/negative Status: N/A  
Explanation: There are no significant implications for this category
- 4.8.4 Implication 4: Waste Management and Tackling Plastic Pollution.  
Positive/neutral/negative Status: N/A  
Explanation: There are no significant implications for this category
- 4.8.5 Implication 5: Water use, availability, and management:  
Positive/neutral/negative Status: N/A  
Explanation: There are no significant implications for this category
- 4.8.6 Implication 6: Air Pollution.  
Positive/neutral/negative Status: N/A  
Explanation: There are no significant implications for this category
- 4.8.7 Implication 7: Resilience of our services and infrastructure and supporting vulnerable people to cope with climate change.  
Positive/neutral/negative Status: Positive  
Explanation: It is vital that the work of the Service Directorate directly supports the climate change and environmental targets set by the council, and that communities and residents are supported to make positive changes and choices.

Have the resource implications been cleared by Finance? Yes  
Name of Financial Officer: Martin Wade

Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by the LGSS Head of Procurement? Yes  
Name of Officer: Henry Swan

Has the impact on statutory, legal and risk implications been cleared by the Council's Monitoring Officer or LGSS Law? Yes  
Name of Legal Officer: Fiona McMillen

Have the equality and diversity implications been cleared by your Service Contact? Yes

Name of Officer: Adrian Chapman

Have any engagement and communication implications been cleared by Communications?

No

Name of Officer:

Have any localism and Local Member involvement issues been cleared by your Service Contact? Yes

Name of Officer: Adrian Chapman

Have any Public Health implications been cleared by Public Health Yes

Name of Officer: Val Thomas

## 5. Source documents

5.1 None

## Think Communities Approach to Social Mobility, Anti-Poverty and Inequalities

To: Communities, Social Mobility, and Inclusion Committee

Meeting Date: 8 July 2021

From: Service Director for Communities and Partnerships, Adrian Chapman

Electoral division(s): All

Key decision: No

Outcome: The Committee is asked to consider this report setting out the proposed approach to addressing the causes and consequences of poverty and poor social mobility across the County, in order to set the direction for action in the coming months and years. The consequences of this will lead to reduced social immobility, reduced poverty and inequality, and improved outcome for our residents.

Recommendation: The committee is recommended to:

- a) Endorse the approach set out in this report;
- b) Comment specifically on and endorse the suggested approach to the development of a Social Mobility Strategy for Cambridgeshire, and
- c) Agree for that strategy to be presented to Committee for approval in September.

### Officer contact:

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### Member contacts:

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Tel: 01223 706398

# 1. Background

1.1 Our work to address social immobility has received a significant boost from the new leadership of the council, who have made the issue one of the most important aspects of its Joint Administration Agreement. In recognition of this, the Communities, Social Mobility, and Inclusion Committee has been established to drive forward this work at pace.

1.2 This section provides background for our work on social mobility and our enhanced direction of travel. It begins by discussing poverty and the limitations inherent in using this term. Issues of income inequality are then explored and placed in the context of a wider complex social mobility system. An explanation of how the different elements of the social mobility system were used to develop a Framework for Action is given. Finally, the importance of action across the whole system is emphasised throughout.

## 1.3 Poverty

1.3.1 There is no single, universally accepted definition of poverty. Many definitions describe relative rather than absolute poverty, comparing households with the lowest incomes against the rest of the population. In this way, the UK Government often defines those falling below 60% of the national median income as suffering poverty. Furthermore, poverty measures can be based on disposable income before or after housing costs. Poverty levels based on income measured after housing costs are generally higher, because poorer households tend to spend a higher proportion of their income on housing.

1.3.2 While defining poverty based on an income threshold can be useful, the thresholds set are essentially arbitrary. Rather than using income as a proxy for poverty, the Index of Income Deprivation is an official measure that measures the proportion of the population experiencing deprivation relating to low income.

1.3.3 The most recent (May 2021) data release from the Office of National Statistics (ONS) uses 2019 data to map income deprivation down into small geographic areas known as Lower Layer Super Output Areas (LSOAs). LSOAs have an average population of 1500 people or 650 households. This data can then be aggregated to map and explore income deprivation both between and within local authority areas in England. Maps of income deprivation for each Cambridgeshire district can be found in Appendix 1. The data can be explored easily and interactively on the ONS website at <https://tinyurl.com/yxnpdf8p>.

Table 1: Income Deprivation Across Cambridgeshire

	Percentage of population that are income deprived	Income Deprivation Ranking (Out of 316 English local authorities, where 1 is the most deprived)	Percentage of people who are income deprived in the least deprived* LSOA	Percentage of people who are income deprived in the most deprived LSOA
Cambridge City	7.7	248	0.6	23.6
East Cambs	7.0	267	2.1	15.6
Fenland	14.0	93	6.2	30.2
Huntingdonshire	7.4	253	1.5	22.2

South Cambs	5.6	301	1.7	17.3
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\* The method by which overall levels of deprivation are calculated for each LSOA is described at Section 1.4.2 of this report.

1.3.4 Table 1 shows that that Cambridgeshire contains some of the least income deprived local authority areas in England. In Fenland however, 14% of the population are income deprived. Furthermore, there are areas of significant income deprivation at LSOA level. In the most deprived LSOA in Fenland, almost 1 in 3 people may be considered income deprived. Even in South Cambridgeshire, which is one of the lowest ranking local authorities in England for income deprivation overall, 17% of people in the most deprived LSOA are income deprived.

## 1.4 Social Mobility

1.4.1 The Social Mobility Commission (an independent advisory non-departmental public body) defines social mobility as as the link between a person's occupation or income and the occupation or income of their parents.

1.4.2 As we will explore in greater depth later, the causes and impacts of poor social mobility are complex. They also vary significantly geographically. What is clear is that for many in society, the place in which they grow up has a lasting impact on their earnings in adulthood. This is not just an issue of a pay gap between those who have grown up in disadvantaged and more affluent families. In areas with the highest social mobility, disadvantaged individuals aged around 28 earn more than twice as much as their counterparts in the areas of lowest mobility.

1.4.3 While Cambridge was named as a social mobility cold spot in 2016, it has recently been identified (Social Mobility Commission, 2020) as one of the ten English local authorities outside of London with the smallest pay gaps between the sons of the most and least deprived. In the same report the Commission combined several indicators to produce a table of *'the best and worst social mobility areas in England'*. <https://tinyurl.com/bbyvhrzu>. The list of 24 local authority areas identified as the least socially mobile includes Fenland. The list of the 15 most socially mobile areas in England includes both South and East Cambridgeshire.

## 1.5 The Relationship Between Income Deprivation, Multiple Deprivation and Social Mobility

1.5.1 While poverty/income deprivation is important, impactful, and immediate, it is only one of a set of deprivations that come together to shape the lives and futures of those in our communities.

1.5.2 The different aspects of deprivation come together to produce an overall relative measure of deprivation known as the Index of Multiple Deprivation (IMD). The individual domains of the IMD are:

- Income Deprivation
- Employment Deprivation
- Education, Skills and Training Deprivation

- Health Deprivation and Disability
- Crime
- Barriers to Housing and Services
- Living Environment Deprivation

1.5.3 The various indices of deprivation form a set of conditions that create good or poor social mobility. Action on social mobility must therefore cut across the range of inter-relating factors that form the IMD. Such an approach will necessarily address poverty/income inequality, but not exclusively so. Action on income inequality should therefore be part of a wider approach to issues of social mobility.

1.5.4 A shift in focus from poverty to income inequality to social mobility not only follows from the analysis above, but it also mirrors statutory and national developments in this area. The 2016 Welfare Reform and Work Act (which replaced the Child Poverty Act 2010) established a Child Poverty Commission which later became the Social Mobility and Child Poverty Commission. That body is now simply the Social Mobility Commission.

1.6 The next part of this report therefore describes a more detailed analysis of the social mobility system that has led us to develop a Framework for Action for Social Mobility. It has been developed to try and improve the life experience and life chances of those in our most disadvantaged communities.

## 2 Main Issues

2.1 Social mobility is a product of the inter-relationships of a complex system. A systems map for social mobility is shown at Figure 1.

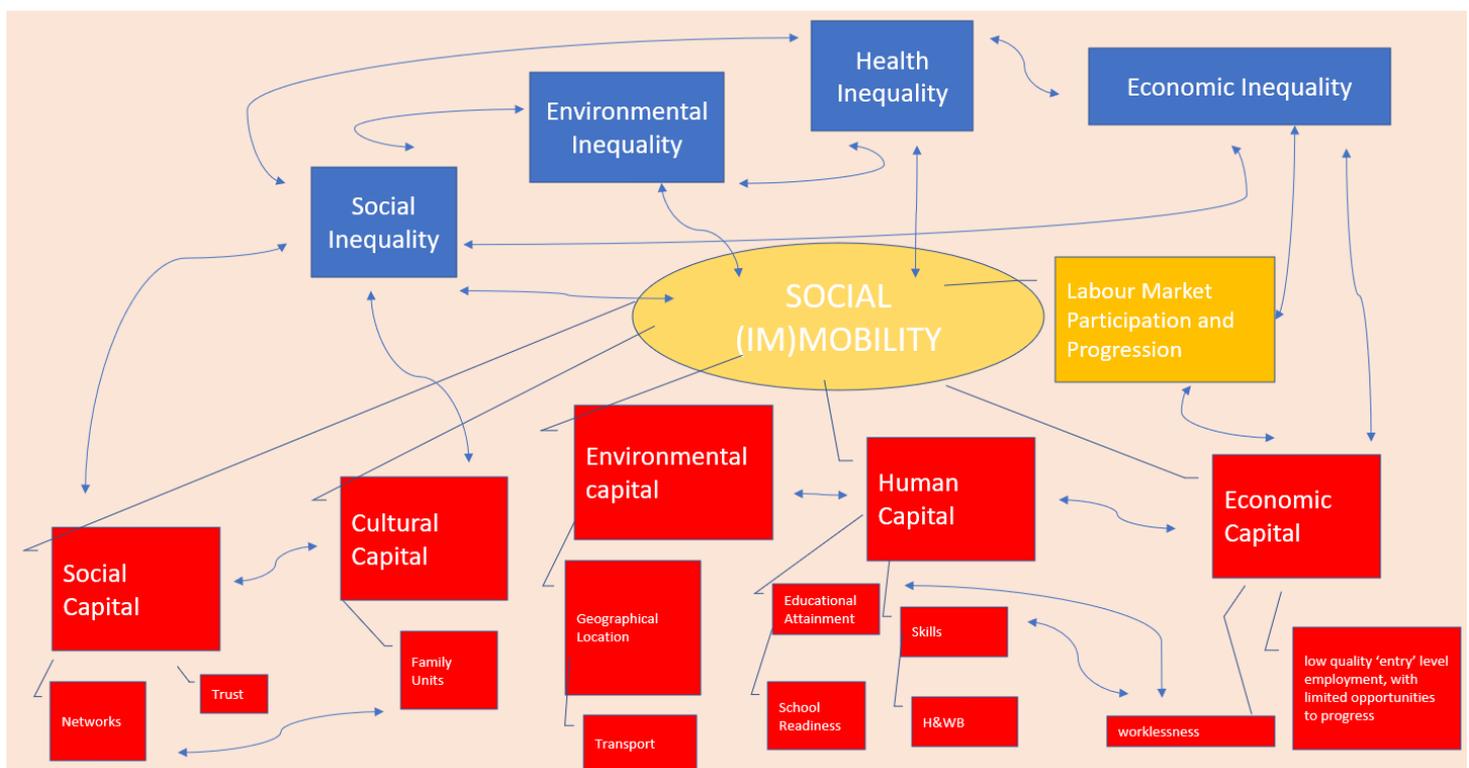


Figure 1: A systems map for social mobility

2.2 While this systems map is highly illustrative (for example not all the potential interactions between the elements are shown), it shows several important points. These are:

- Social mobility is the product of a number of important elements that interact in a complex system.
- Poor social mobility results from a lack of social, cultural, human, environmental, and economic capital (the assets that a person has to tap into which support them or their family to improve their economic status). These ‘causes’ of social immobility are shown in red in the systems map. Definitions and examples of each of these capitals is given in Table 2.
- Poor social mobility results in entrenched inter-generational inequalities in income, health, and other domains. For the most disadvantaged, these inequalities (shown in blue on the systems map) present as poverty, poor life expectancy and a range of other limiting issues and experiences. Examples of these ‘symptoms’ of poor social mobility are given in Table 2.
- The interdependency between elements of the system means that some of the symptoms of poor social mobility can further constrain the possibility of future social mobility, the symptom in effect becoming a cause. For example, a lack of income might translate into an inability to access a car or pay for public transport, therefore limiting access to the jobs market which means the prospect of social mobility and reducing income inequality are both further limited.
- The main driver of social mobility is good quality participation and progression in the labour market.
- Many of the policy levers and services that might address social mobility and income inequality issues lie with others at local, regional, and national levels.

Table 2: Inequalities and Capitals in the Social Mobility System: Definitions and Examples

Social Inequality	Environmental Inequality	Health Inequality	Economic Inequality
Presents as:	Presents as:	Presents as:	Presents as:
Loneliness	Noise	Smoking rates	Income inequality
Poor social networks (real world and online)	Pollution	Obesity rates	Housing quality and insecurity
Poor perception of safety	Crime and ASB	Life expectancy	Food poverty
Poor sense of community or	Access to green space and the natural environment	Breastfeeding levels	Access to credit
		Access to treatment	

<p>belonging in community</p> <p>Poor sense of people around/neighbours willing to help</p> <p>Low levels of trust in others.</p>	<p>Motor vehicle injury</p> <p>Chemical exposure</p>	<p>Late presentation to support services</p>	<p>'Penalty of Poverty' factors (e.g. poor tariffs for utilities)</p>
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Social Capital	Cultural Capital	Human Capital	Environmental Capital	Economic Capital
<p>Social capital is a term used to describe the extent and nature of our connections with others and the collective attitudes and behaviours between people that support a well-functioning, close-knit society.</p> <p>Networks</p> <p>Trust</p> <p>Volunteering</p> <p>Participation</p> <p>Membership</p> <p>Support from others</p> <p>Aspiration</p> <p>Positive role models</p>	<p>Cultural capital represents symbols, ideas, tastes, and preferences. It is the knowledge, behaviours, and skills that a person can tap into to demonstrate one's cultural competence and social status.</p> <p>Wide range of experiences</p> <p>'Sense of awe and wonder'</p>	<p>Human capital is the knowledge, skills, competencies, and attributes embodied in individuals that facilitate the creation of personal, social, and economic wellbeing.</p> <p>Educational Attainment</p> <p>Skills</p> <p>School readiness</p> <p>Health &amp; Wellbeing</p>	<p>Environmental capital is generated from our interaction with place and the world around us.</p> <p>Location</p> <p>Environment (Home, Learning, Workplace, Leisure)</p> <p>Transport</p> <p>Built Environment</p> <p>Access to and use of green space</p>	<p>Economic capital represents access to economic resources such as cash, credit, and other material assets.</p> <p>Labour market participation and progression</p> <p>Good quality work</p> <p>Opportunities to progress</p> <p>Inherited wealth</p>

2.3 Taking the systems map in conjunction with the definitions and examples shown above we may conclude that:

- The consequences of poor social mobility and inequality tend to present clearly (even when clustered as multiple need) and need more immediate action. Addressing symptoms of social mobility such as income inequality is clearly important. It ameliorates hardship and helps prevent 'downward spiral'. Many of the service offers of public bodies and others are designed around the presentation of these needs.
- Action to support the capitals that are needed to improve social mobility can take longer to achieve impact. As good participation in the labour market is the engine which drives social mobility, the opportunities to support some of these capitals decreases with age. Early intervention, prevention and Best Start in Life approaches are therefore key, though not exclusively so.

2.4 It is vital therefore that action on social mobility needs to address both its causes (capitals) and symptoms (inequalities). This 'broader than services' approach, which will need to be delivered in partnership, is central to the Think Communities approach adopted by the Council. Further, the role the county council can play across our whole partnership landscape, fuelled by the priorities placed upon this agenda by the new leadership, is significant.

## 2.5 Developing a Framework for Action

2.5.1 Historically, public services to support those in need were designed around the delivery a range of individual services. More recently, it has been recognised that many of the problems faced by individuals and families are inter-related and that service delivery in silos has severe limitations. This has led to moves towards multi-agency partnerships and working, co-location of services and 'lead professionals' to coordinate service delivery. This approach assesses need more holistically and delivers a more personalised approach to providing services and support. These principles underpin the Think Communities approach.

2.5.2 This approach is increasingly common for those in the greatest need and who meet certain thresholds for support. Their need is therefore translated into a demand for services.

2.5.3 Yet need still exists below these various service thresholds. Individuals may interact with a range of public and voluntary services, yet this may be on a transactional or single-issue basis where the totality of their need will neither be visible nor sought. For example, individuals may fall into Council Tax arrears or begin Food Bank use without triggering offers of support. Where such support is offered it may be limited to referring or 'signposting' to other services. In these circumstances we are 'blind' to the needs of a significant cohort of the population, even when interacting with them.

2.5.4 Others may be seldom seen or heard by statutory services, but again that does not mean they are not in need. Indeed, they may be accessing such support informally or on an ad-hoc basis. But this may be limited in some way (e.g. time, scope) and they may benefit from a more holistic support offer.

2.5.5 The groups of people described in paragraphs 2.5.3 and 2.5.4 represent missed opportunities for early intervention and better outcomes that prevent the escalation of need.

2.5.6 In order to address these issues, we will continue to develop the 'No Wrong Door' and 'Making Every Contact Count' approaches, where the first interactions with statutory (and voluntary) services generate the most appropriate support offer needed, not just an offer related to the point of contact.

2.5.7 The analysis above has been reinforced by our learning from providing the COVID Support Hub and the Winter Support Grant. This found that the best way to understand how to support people was to explore their needs on a 1:1 basis.

2.5.8 In summary, our Framework for Action is characterised by:

- A 'broader than services' approach directed by the inequalities and capitals frameworks of the social mobility system.
- Support to individuals approach characterised by:
  - 'Personalisation at scale' (both in delivery and assessment of need).
  - Support in navigating 'the system'.
  - 'No Wrong Door' and 'Making Every Contact Count'.
  - Prevention and early intervention.
  - Universal or 'near universal' offers that can easily be provided across the county, supplemented by
  - Targeted activity based on geography or cohorts of need.
  - Delivery in partnership, recognising the existing offers of others as well as our own.
- An asset based, Think Communities approach.
- An increased focus on the use of evidence and robust assessment and prioritisation of proposed new activity.

2.5.9 In the last few weeks, the Framework for Action has led to the development of two new proposals:

- We are in advanced discussions with one of the finalists from the 'NESTA Rapid Recovery Challenge' to offer income maximisation, debt management and budgeting support to a massive cohort of people across the County. Further details can be found at Appendix 2.
- We are using the evidence from the evaluation of the Winter Support Grant, our learning from the operation of the COVID support hub, and the feedback presented to us by our partners, to explore how the COVID support might be repurposed to provide support to those with ongoing needs as we move towards COVID recovery and beyond. An early trial will look at how this personalised assessment, support and 'system navigation' (helping and doing, rather than referring and signposting) might be delivered by this model.

## 2.6 A Social Mobility Strategy

- 2.6.1 It is important to recognise and learn from repeated failures of policy to address income inequality (ONS data shows no progress on reducing income inequality of over last 10 years, with slight increases since 2017) or social mobility (more difficult to measure but broadly accepted to have stagnated or declined in the post-war period).
- 2.6.2 By considering the complexity and interrelatedness of the social mobility system, we can better understand why trends in social mobility are remarkably resistant to policy interventions. This is especially the case for policies, programmes and projects that target a single issue. For example, significant action on social mobility has focussed on improving educational attainment in the most deprived areas. However, the Social Mobility Commission reported in 2020 that in the most unequal areas – those with the largest pay gap and the poorest social mobility – up to a third of the earnings gap is driven by family background and local labour markets, over and above educational achievement.
- 2.6.3 The Social Mobility Commission recognised this in its 2020 report '*Monitoring Social Mobility 2013-2020*.' <https://tinyurl.com/4xtr4u4v>. It indicated that lack of progress was due in large part to a lack of coherent cross government strategy, a lack of a central dedicated team to coordinate action, and a simple but robust mechanism to coordinate policy and action. Their message is clear. Issues that cut across organisational and departmental silos require coordinated action, not stand-alone solutions. While this is often recognised, such coordination is less regularly achieved at the level of service delivery and support to individuals.
- 2.6.4 While it clear that complex systems require systemic approaches, in practice both strategy and action regularly fail to achieve this. As such, learning from previous attempts to address complex systems issues should be paramount in our approach. An example of this is the previous Health Action Zones (HAZs) programme. In summary, HAZs set out to focus on community and area-based initiatives to reduce the effects of persistent disadvantages in neighbourhoods blighted by generations of poverty and neglect. The evaluation of the programme eventually found:
- Too many overly ambitious and aspirational targets
  - The debilitating nature of pressure to produce 'early wins'
  - The shifting nature of policy that relegated HAZs as a priority
  - The lack of suitable support, space, time, and trust that is required to make sustainable change possible
  - The production of simple descriptions of activity without adequate discussion of the strengths and weaknesses of what is being presented.
- 2.6.5 The complexity of the social mobility system and the repeated and ongoing failure of policy to address the causes and consequences of poor social mobility are important points to recognise but cannot be taken as an argument to do nothing in this space. However,

neither should they lead to a cycle of action that restates the problems of inequality (for the Nth time) and then generates a list of ongoing activity across the system, supplemented by some new approaches and projects.

- 2.6.6 Based on the analysis above, it has previously been agreed that the previous social mobility action plan be set aside, and the approaches set out in this paper developed in its stead. That is not to devalue the projects, services or initiatives that formed the action plan. Rather it recognised that the collation of these in a spreadsheet added little value in terms of understanding the impact of existing activity and designing and targeting new interventions. A new action plan based on a 12-month cycle of 'Learn, Design, Act, Review' cycle has been produced in its place.
- 2.6.7 To generate a 'new' social mobility strategy and action plan predicated on the previous approach would therefore represent doing the same thing again and hoping for a different result. Indeed, it is likely to represent unhelpful diversionary activity given the amounts of resource usually required to generate such strategies and action plans.
- 2.6.8 Moreover, this is already a crowded strategy space. There are multiple pre-existing strategies that significantly (and necessarily) overlap with the social mobility agenda. These are 'owned' at all levels from the national to the very local.
- 2.6.9 Any Social Mobility Strategy for Cambridgeshire should therefore focus almost exclusively on developing a process by which the range of activities set out in the whole spectrum of relevant individual strategies may be best coordinated and delivered. The simplicity of this statement should not disguise the magnitude of its ambition. It is a significant endeavour of whole systems change that reflects the cross-cutting nature of social mobility across Departments, organisations, and communities.
- 2.6.10 The need to develop a systems-wide/systems change approach does not mean ignore the significant activity that might impact on social mobility that is already taking place in both the statutory and voluntary sector. Not developing a 'traditional' strategy for social mobility will not stop this work. Neither will it predicate against new developments, services, trials, or approaches. Rather, these can be undertaken simultaneously with the development of a system-wide approach to social mobility.
- 2.6.11 However, the development of the capitals and inequalities framework will allow us to assess existing and proposed services to try and ensure our activity (especially proposed new activity which may be limited by resource availability) is not too concentrated on one aspect of the social mobility system.

## 2.7 Summary

2.7.1 A twin track approach has therefore been outlined:

- A Framework for Action has been developed which will guide our approach to the delivery of services and support to those in need. The Framework has already been used successfully to develop the proposals for new services described in paragraph 2.5.8. Part of the Framework approach is to use the inequalities and capitals model of social mobility to seek to ensure our activity does not ignore important causes or consequences of poor social mobility. However, the co-ordination of service delivery

will remain ad-hoc without the development of a whole systems approach to social mobility.

- 'Strategic' work in this area should therefore be characterised by coordination of pre-existing strategies and subsequent coordination and consolidation of service delivery in order to provide a personalised 'offer' to those in need. This work will require significant systems change, partnership work and overall organisational support.

### 3. Alignment with corporate priorities

#### 3.1 Communities at the heart of everything we do

This report outlines for committee the work undertaken to understand the association between poverty, inequality and social mobility and makes recommendations for a framework for action that aligns well with all of the corporate priorities. The recommendations seek to build a universal and holistic offer for residents in the communities in which they live, seek to address inequality to ensure a good quality of life for everyone, by nature of the capitals framework will seek to support learning in early years, development, environmental wellbeing and supporting those who need support at the earliest possible point.

#### 3.2 A good quality of life for everyone

See wording under 3.1 above.

#### 3.3 Helping our children learn, develop and live life to the full

See wording under 3.1 above.

#### 3.4 Cambridgeshire: a well-connected, safe, clean, green environment

See wording under 3.1 above.

#### 3.5 Protecting and caring for those who need us

See wording under 3.1 above.

### 4. Significant Implications

#### 4.1 Resource Implications

There are no significant implications at this point, although further work will be undertaken if the recommendations are endorsed.

#### 4.2 Procurement/Contractual/Council Contract Procedure Rules Implications

No Implications

#### 4.3 Statutory, Legal and Risk Implications

No implications.

#### 4.4 Equality and Diversity Implications

This report suggests a framework for action which would address inequalities within our communities, taking a data and evidence-based approach – therefore if endorsed this

approach would be a further support to embed equality and diversity across the councils work.

#### 4.5 Engagement and Communications Implications

If endorsed the framework suggested would see increased engagement with residents in need, there will be a need to undertake clear communications work with residents, staff, and members which we would implement through the Think Communities service Communications Officer and Place Teams.

#### 4.6 Localism and Local Member Involvement

No Implications at this point, although further work will be undertaken if the recommendations are endorsed as the role of elected councillors to support local action will be key.

#### 4.7 Public Health Implications

If endorsed the framework for action supports underlying health inequalities and therefore will have a positive effect on public health.

#### 4.8 Environment and Climate Change Implications on Priority Areas:

##### 4.8.1 Implication 1: Energy efficient, low carbon buildings.

Positive/neutral/negative Status: Neutral

Explanation:

##### 4.8.2 Implication 2: Low carbon transport.

Positive/neutral/negative Status: Neutral

Explanation:

##### 4.8.3 Implication 3: Green spaces, peatland, afforestation, habitats, and land management.

Positive/neutral/negative Status: Neutral

Explanation:

##### 4.8.4 Implication 4: Waste Management and Tackling Plastic Pollution.

Positive/neutral/negative Status: Neutral

Explanation:

##### 4.8.5 Implication 5: Water use, availability, and management:

Positive/neutral/negative Status: Neutral

Explanation:

##### 4.8.6 Implication 6: Air Pollution.

Positive/neutral/negative Status: Neutral

Explanation:

##### 4.8.7 Implication 7: Resilience of our services and infrastructure and supporting vulnerable people to cope with climate change.

Positive/neutral/negative Status: Positive

Explanation: The Framework for action recommends activity supporting environmental capital within communities and individuals, and although not specifically mentioned it can be envisioned that if individuals or communities were impacted by issues relating to climate

change (flooding for example) we would use the framework to support their resilience in this area in order not to disadvantage them in terms of social mobility.

Have the resource implications been cleared by Finance? Yes  
Name of Financial Officer: Martin Wade

Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by the LGSS Head of Procurement? Yes  
Name of Officer: Henry Swan

Has the impact on statutory, legal and risk implications been cleared by the Council's Monitoring Officer or LGSS Law? Yes  
Name of Legal Officer: Fiona McMillen

Have the equality and diversity implications been cleared by your Service Contact? Yes  
Name of Officer: Adrian Chapman

Have any engagement and communication implications been cleared by Communications? Yes  
Name of Officer: Christine Birchall

Have any localism and Local Member involvement issues been cleared by your Service Contact? Yes  
Name of Officer: Adrian Chapman

Have any Public Health implications been cleared by Public Health? Yes  
Name of Officer: Val Thomas

If a Key decision, have any Environment and Climate Change implications been cleared by the Climate Change Officer? Yes  
Name of Officer: Emily Bolton

## 5. Source documents

### 5.1 Source documents

[Cambridge & Peterborough Joint Strategic Needs Assessment, Core Dataset 2020](#)

[The Long Shadow of Deprivation, Differences in Opportunities Across England. Social Mobility Commission \(2020\)](#)

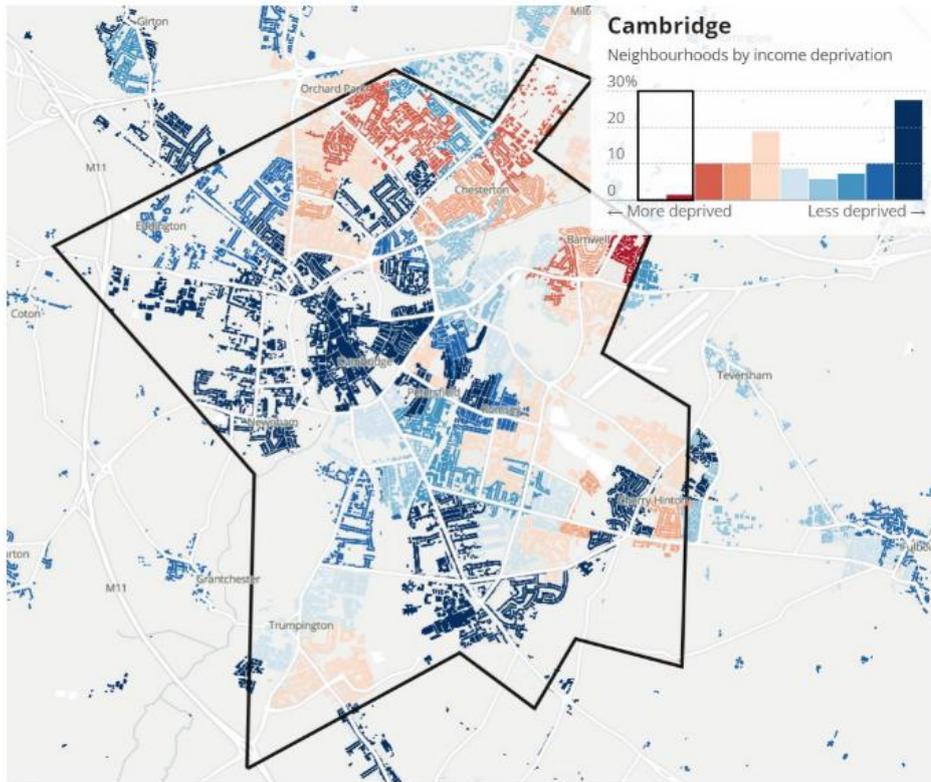
[Social Mobility: A Literature Review. Department for Education Business and Skills \(2011\)](#)

[Social Mobility 2013-2020: Is the Government acting on our recommendations \(June 2020\)](#)

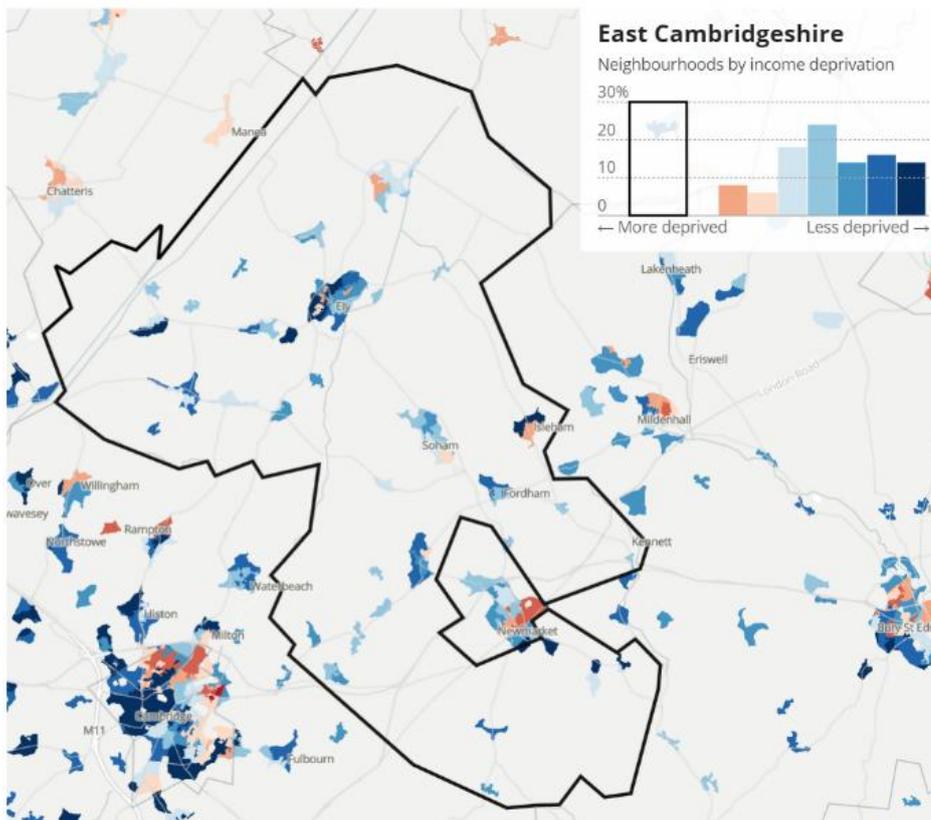
[Learning from Policy Failure? Health Action Zones in England European Journal of Public Health Volume 16, Issue 4 Aug 2006](#)

# Appendix 1 - Income Deprivation Maps for Cambridgeshire

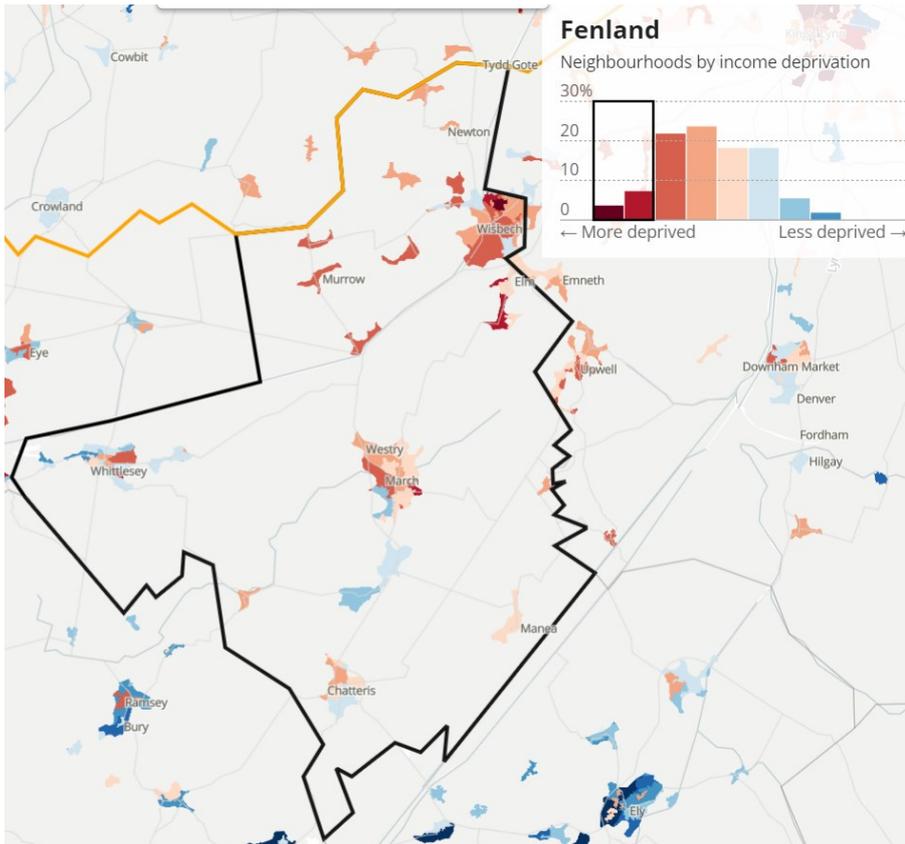
## Income Deprivation Map – Cambridge



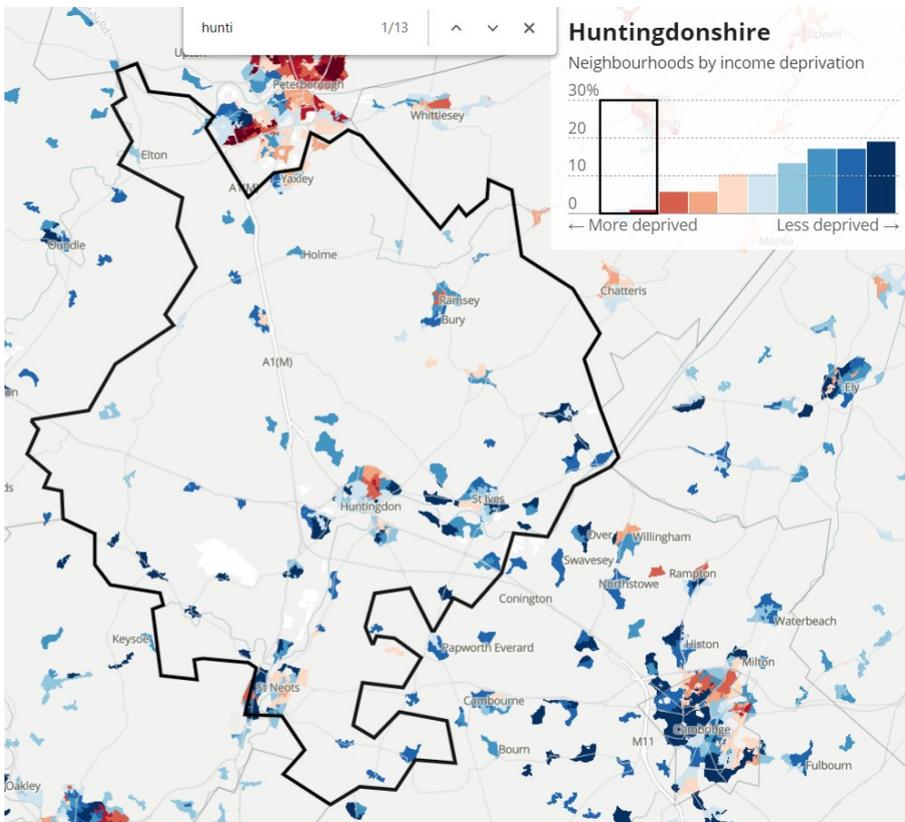
## Income Deprivation Map – East Cambridgeshire



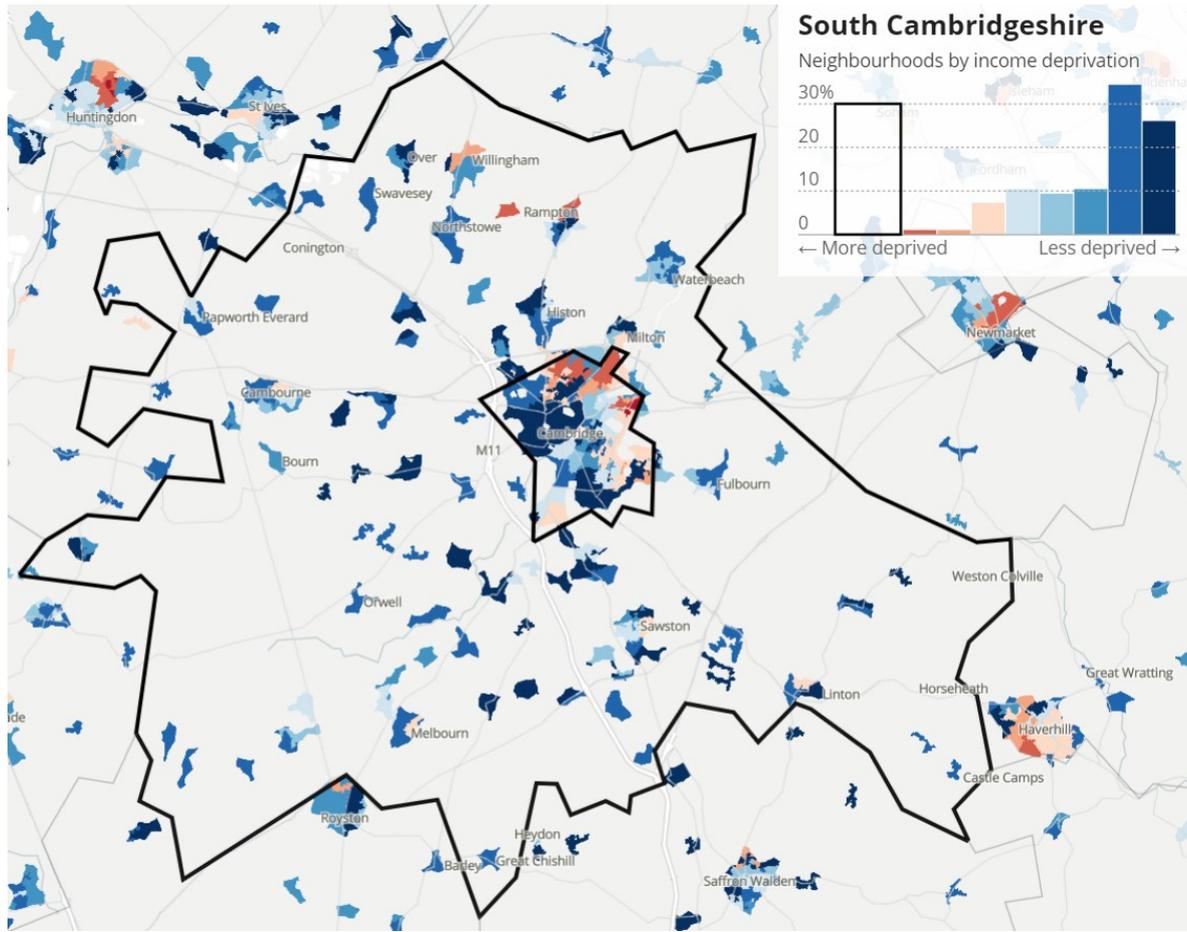
## Income Deprivation Map – Fenland



## Income Deprivation Map Huntingdonshire



# Income Deprivation Map South Cambridgeshire





## Appendix 2 – IncomeMax

### What is the Nesta Rapid Recovery Challenge?

As part of our work on Social Mobility, Think Communities have become engaged with the NESTA Rapid Recovery Challenge. The Rapid Recovery Challenge aims to accelerate innovations that will support people across the UK negatively impacted by COVID-19 to access jobs and money.

Six organisations have been selected to be part of a final challenge to provide support to 10,000 people. The tools provided by these organisations are already available to the public. More information on each of the tools is at <https://rapidrecovery.challenges.org/blog/rrc-finalists-scaling/>

This approach to providing personal support at scale echoes with our developing approach to work in the social mobility field. To that end we are in discussions with two of the NESTA challenge finalists about how their services might support those most in need across the County. Discussions are most advanced with a company called IncomeMax

### Who are IncomeMax?

IncomeMax are a social enterprise with a long track record of providing income maximisation services, debt, and finance management support. To do so they are commissioned by a range of organisations such as utility and financial services who refer customers in need/debt to IncomeMax. Such support is usually provided 1:1 over the telephone.

More on IncomeMax can be found at <https://www.incomemax.org.uk/>

Their approach to the NESTA challenge is the IncomeMax Bounce Back Campaign

### What is the Bounce Back Campaign?

The Bounce Back campaign will provide support to people who need help managing their finances and overcoming debt.

People who sign up will receive a self-help guide to income maximisation. The information they provide as part of the sign-up process will be assessed and those who are most in need will receive expert support from an advisor. This will be via their preferred channel – SMS, phone, or email. From July this will include their new IncomeMax Messenger.

The support will be ongoing rather than one-off, so IncomeMax will also send out regular updates, tips, and alerts (e.g. availability of new grants or income sources) to those who have signed up.

### CCC Partnership with Income Max

This service is live, and members of the public are free to sign up to it.

The initial aim of our partnership with IncomeMax is simply to direct as many customers as possible to the service between now and 8th August (as part of the NESTA challenge).

There are many potential routes by which we might signpost Cambridgeshire residents to IncomeMax.

Given one of the most significant risk factors for poverty is having children, asking schools to mail out an agreed text relating to the IncomeMax offer will build on approach to other support offers such as the COVID support grant and Free School Meals offers. Schools could be asked to mail the offer to families in receipt of FSM or the offer could be made to all parents. Whichever is chosen, there is likely to be the need to stagger the promotion of the offer to smooth the demand felt by IncomeMax.

This will need to be flexed depending on take up rates of the offer. The geographical sequencing of that demand will also depend on the level of engagement we are able to achieve with district council partners. This is because part of the IncomeMax service will relate to their understanding the sources of grants and discretionary payments at this level.

### Next steps

While sending out the IncomeMax offer via schools should be a relatively quick and easy win for the County Council, it does not have to be the only distribution channel for this offer. For example, the service may be particularly valuable to those suffering debts such as rent or Council Tax arrears.

Further potential routes may also be identified by other partners. We are discussing with IncomeMax how we might best monitor sign-ups from different sources, possibly by using different URLs that all go to the same landing page for sign-up.

(Information current as of 15/6/21)

## Cambridgeshire Skills Six-Month Review

To: Communities, Social Mobility, and Inclusion Committee

Meeting Date: 8 July 2021

From: Assistant Director for Skills, Employment and Libraries, Pat Carrington

Electoral division(s): All

Key decision: No

Outcome: Cambridgeshire Skills, the County Council's adult learning and skills service, will continue to improve and enhance its offer to those furthest from learning or employment, impacting positively on our ambition to reduce poverty and social immobility.

Recommendation: The Committee is recommended to:

- a) Comment on the six-month progress of the service operating as Cambridgeshire Skills; and
- b) Identify other priority areas of focus to support the council's overall priorities.

### Officer contact:

Name: Tanya Meadows  
Post: Head of Cambridgeshire Skills  
Email: [Tanya.Meadows@cambridgeshire.gov.uk](mailto:Tanya.Meadows@cambridgeshire.gov.uk)  
Tel: 07912 763078

### Member contacts:

Names: Councillors Tom Sanderson and Hilary Cox Condron  
Post: Chair/Vice-Chair  
Email: [Tom.Sanderson@cambridgeshire.gov.uk](mailto:Tom.Sanderson@cambridgeshire.gov.uk) / [Hilary.CoxCondron@cambridgeshire.gov.uk](mailto:Hilary.CoxCondron@cambridgeshire.gov.uk)  
Tel: 01223 706398

# 1. Background

- 1.1 Cambridgeshire Skills (formerly Cambridgeshire Adult Learning and Skills Service) is the County Council's adult education service, funded through the Cambridgeshire and Peterborough Combined Authority and the Department for Education (DfE). This grant funding, currently £2.3 million, is for the provision of adult learning and training that is aligned to the County Council's priorities, Cambridgeshire and Peterborough Combined Authority's (CPCA) Skills Strategy, and the Post-Covid Local Economic Recovery Strategy (LERS).
- 1.2 The performance of Cambridgeshire Skills is the accountability of this Committee. It's predecessor – the Communities and Partnership Committee - approved a proposal for the service to be managed through a Governing Board, which would hold delegated responsibility for the service. As a condition of that agreement, the service is required to report its progress to Committee at least every 6 months.
- 1.3 Prior to August 2019, adult education in Cambridgeshire was funded by the Department of Education. Since August 2019, the Adult Education Budget within Cambridgeshire has been devolved to the Combined Authority, who have prescribed the types, levels and geographical locations that are the priorities for delivery in this area.
- 1.4 Since the last report to Committee in December 2020, the focus of the Service has been to ensure it meets the outcomes set out in its delivery plan to meet both the council's priorities and its contractual requirements.
- 1.5 This report is therefore reporting on the service's progress in the preceding 6 months.
- 1.6 Cambridgeshire Skills' vision and curriculum intent can be found in Appendix 1.

# 2. Main Issues

- 2.1 Since December 2020, Cambridgeshire Skills can report many successes, including 3,012 enrolments onto courses to support residents' economic and social wellbeing. These enrolments target those furthest away from learning and work and to upskill those with a lower skill set.
- 2.2 The strategy theme of developing a place-based delivery model across all service has been a key success factor of delivering targeted adult learning across the county. In addition to meeting the needs of the Council, Cambridgeshire Skills are meeting the CPCA priorities for adult skills through the:
  - Development of skills to gain a job
  - Retraining / reskilling to change employment
  - Upskilling those in work, particularly those in low skill, low paid work
  - Providing education and training opportunities to those who are furthest away from learning and work
  - More recently, providing support for post-Covid social and economic recovery

- 2.3 The CPCA identified the importance of targeting provision in the areas of greatest need in Cambridgeshire, namely Fenland and East Cambridgeshire. Therefore, Cambridgeshire Skills has approached this by providing a hub and spoke model with one Head Office hub and two large spoke venues in the targeted geographical areas:
- March Community Centre hub, serving Fenland and Huntingdonshire
  - Ely Library Learning Centre, with space redeveloped to become the East Cambridgeshire spoke that also provides learning to South Cambridgeshire
  - Cambridge Central Library, serving Cambridge City.
- 2.4 To further enable place-based delivery across the priority areas set out above, Cambridgeshire Skills delivered from 51 community delivery sites up to the first Covid lockdown. These were a combination of libraries, community centres, children's centres, local schools, partner and employer venues and any venue conducive to delivering a positive and nurturing adult learning experience. Covid has hampered our ability to deliver from our place-based venues in the past 6 months, and as a result, the large majority of our provision has been online. During 2021 – 2022, it is our intention to grow again our place-based venues to support local delivery to local residents.
- 2.5 In January 2021, Cambridgeshire Skills was successful in gaining 50 donated IT devices (and data bundles) from the Good Things Foundation and these were distributed to families in target geographies to support digital inclusion and their learning. We also ran a small laptop loan scheme to support those learners who did not have access to hardware or data to support the completion of their learning.
- 2.6 Cambridgeshire Skills has achieved 3,012 enrolments from 1 August 2020 up to the end of May 2021. Due to Covid restrictions, lockdowns, and the loss of the majority of our community venue bookings, these enrolments have been largely delivered online. Courses have ranged from accredited and non-accredited Basic Skills programmes, namely English, Maths, IT, Family Learning, and courses for English for Speakers of Other Languages (ESOL). It has also developed a range of accredited and non-accredited vocational programmes to meet local needs. Examples of this include Retail, Customer Service, Volunteering, and Teaching Assistant training.

In addition to the direct delivery classes above, we work with 16 strategically placed subcontracted partners to extend our reach further.

- 2.7 96% of learners have been retained and 82% have achieved their programmes, with a forecast maximum of 95% by the end of the academic year in July 2021. Currently 67% of learners have progressed, with those that were unemployed at enrolment having progressed as below:
- 62% into employment (515 people)
  - 3% into self-employment (26 people)
  - 2% into volunteering (21 people)

In total, our current social return on investment is in excess of £7m<sup>1</sup>, meaning that for every £1 of contract used to date, there is a £4.57 social return.

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<sup>1</sup> Calculated via the [socialvalueengine.com](https://www.socialvalueengine.com)

2.8 Cambridgeshire Skills has also worked with internal stakeholders and some local employers, including G's to upskill English language in their workforce, and both the County Council and Fenland District Council to support the upskilling of staff and residents in Level 2 and 3 programmes. Examples of this latter service include a service level agreement with the Traveller Health Team to support Travellers to develop their literacy and life skills leading to further formal learning and employment, and a blossoming relationship with our Early Years and Learning & Development teams for Level 2 and Level 3 delivery. We also supported those being made redundant by local firm, Bartletts by providing opportunities for further learning or signposting to jobs in the employer premises. The service continues its partnership with the Library Service and Social Mobility teams, and this has been further strengthened during the pandemic.

Cambridgeshire Skills is also administering the internal delivery of the Council's Apprenticeship Levy on behalf of the Learning and Development team. This was previously administered via LGSS.

- 2.9 During 2020, the service was assessed and maintained the Matrix award which is required in order to deliver Government and CPCA adult skills contracts. The Matrix Standard, a unique quality standard for organisations to assess and measure their advice and support services, supporting individuals in their choice of career, learning, work, and life goals.
- 2.10 We are in the process of piloting a job club model in Huntingdonshire in collaboration with the District Council and have commissioned Social Echo to run the job club in Yaxley. Brampton, Huntingdon, St Ives, and St Neots are to follow in the next 3 months.
- 2.11 As part of our contractual arrangements with the CPCA, Cambridgeshire Skills was selected for a full financial audit in November 2020 and Mazars undertook this remotely. The audit highlighted several areas of good practice and the error rate of less than 5% was recorded. Therefore, the audit was deemed satisfactory. This was the best possible result the service could achieve as the only other audit result indicator was unsatisfactory.
- 2.12 During 2020, the Service was successful in winning a £400k Capital bid from the CPCA Growth Fund. This grant has refurbished aspects of March Community Centre and created five more vocational classrooms and the work completed in May 2021. In addition to the education side, the community space will expand for our stakeholders and continue to be the vibrant centre for the residents in the surrounding area. There will be a soft opening of the centre in August of this year, with a formal opening being organised for October 2021.
- 2.13 Looking forward, the delivery plan for 2021/22 has been planned for post-Covid social and economic recovery. This includes the demand for re-skilling those residents who now find themselves claiming Universal Credit and looking for work, supporting businesses, programmes to support 18-24 year olds, increasing digital inclusion and social mobility and meeting the priorities of our 'Think Communities' place-based working model. The service will also review its English language provision, ensuring it's meeting the needs of all of our residents including refugees.
- 2.14 The voices of the Local Authority and local people continue to be represented at strategic level with our funders. Both the Assistant Director and Head of Service sit on the CPCA Adult Learning Steering Group. In addition, the Assistant Director is a prominent member of the Combined Authority's Skills and Employment Board and has regular meetings with the

Combined Authority's Director for Business and Skills in order to support, advise and influence the direction of skills across the County

- 2.15 Critical to Cambridgeshire Skills' success is strong governance. The current Governing Board is now well established and has been invaluable to the development of the Service. Governors have a breadth of knowledge and experience which has been integral to the success of the Service to date, offering strategic direction, challenge, and support. In addition to these meetings, there are two sub-groups: one for quality and curriculum and the other for finance and resources. With the new joint administration, we are in the process of appointing our new Chair. The Committee receives copies of the Governing Board minutes and a minimum of two reports a year from Cambridgeshire Skills.

### 3. Alignment with corporate priorities

#### 3.1 Communities at the heart of everything we do

The report above sets out the implications for this priority. In addition:

Our vision is to:

- deliver countywide place-based Adult Education
- promote and develop peoples' social mobility and economic wellbeing
- engage with business, partners, and other stakeholders to identify the skills needed both now and in the future, to help drive the economy (including Covid recovery).

The vision places people and place at the heart of everything we do, and our team all have this values-based culture instilled in them.

#### 3.2 A good quality of life for everyone

The objectives the service commits to deliver and use its funding to support include:

- To advance education
- To relieve unemployment
- To relieve poverty
- To advance health
- To improve social mobility
- To improve digital inclusion
- The promotion of community participation in healthy recreation, including healthy eating

#### 3.3 Helping our children learn, develop and live life to the full

We have engaged and provided skills to adults to improve support for children and families. Service Managers continue to work with the local primary schools and the Child and Family Centre Managers to devise pre-entry literacy and other courses and qualifications which will support improved literacy and other skills for local families. We have donated and distributed 50 devices and internet dongles through the Connecting Families project to improve digital inclusion.

### 3.4 Cambridgeshire: a well-connected, safe, clean, green environment

All work carried out during the refurbishment of March Community Centre has been approved by the Strategic Property Board and the new heating system complies with the Council's aspiration to be net zero carbon by 2050.

### 3.5 Protecting and caring for those who need us

Cambridgeshire Skills have a statutory duty to protect our learners through our comprehensive safeguarding policy and procedures.

## 4. Significant Implications

### 4.1 Resource Implications

There are no significant implications within this category.

### 4.2 Procurement/Contractual/Council Contract Procedure Rules Implications

There are no significant implications within this category.

### 4.3 Statutory, Legal and Risk Implications

There are no significant implications within this category.

### 4.4 Equality and Diversity Implications

The work carried out by the service is often with the county's most vulnerable residents and as such makes a positive contribution to issues of equality and accessibility.

### 4.5 Engagement and Communications Implications

The Service operates in partnership with local community and voluntary organisations.

### 4.6 Localism and Local Member Involvement

At the heart of the Adult Learning and Skills Service is its local engagement and place-based delivery. The development of the service has resulted in the provision of three discrete learning centres, one in March, one in Cambridge City and another in Ely. In addition, the Service continues to work to identify accessible, local buildings from which to deliver community-based learning, however this is proving difficult in the current Covid climate.

The Governing Board has both County Council and District Council representation.

### 4.7 Public Health Implications

Public health are a partner of the Adult Learning and Skills Service and is represented on our Governing Board.

The Public Health implications of this paper are positive. Improving access to adult training opportunities with appropriate targeting and positioning of the services will help address health and wellbeing inequalities across Cambridgeshire

### 4.8 Environment and Climate Change Implications on Priority Areas

#### 4.8.1 Implication 1: Energy efficient, low carbon buildings.

Positive Status:

Explanation: Refurbishment work to our Head Office has made the heating system more efficient and has reduced the Centre's carbon footprint.

4.8.2 Implication 2: Low carbon transport.  
Positive/neutral/negative Status: N/A  
Explanation:

4.8.3 Implication 3: Green spaces, peatland, afforestation, habitats, and land management.  
Positive/neutral/negative Status: N/A  
Explanation:

4.8.4 Implication 4: Waste Management and Tackling Plastic Pollution.  
Positive/neutral/negative Status: N/A  
Explanation:

4.8.5 Implication 5: Water use, availability, and management:  
Positive/neutral/negative Status: N/A  
Explanation:

4.8.6 Implication 6: Air Pollution.  
Positive/neutral/negative Status: N/A  
Explanation:

4.8.7 Implication 7: Resilience of our services and infrastructure and supporting vulnerable people to cope with climate change.  
Positive/neutral/negative Status: N/A  
Explanation:

Have the resource implications been cleared by Finance? Yes  
Name of Financial Officer: Martin Wade

Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by the LGSS Head of Procurement? Yes  
Name of Officer: Henry Swan

Has the impact on statutory, legal and risk implications been cleared by the Council's Monitoring Officer or LGSS Law? Yes  
Name of Legal Officer: Fiona McMillan

Have the equality and diversity implications been cleared by your Service Contact? Yes  
Name of Officer: Adrian Chapman

Have any engagement and communication implications been cleared by Communications? Yes  
Name of Officer: Christine Birchall

Have any localism and Local Member involvement issues been cleared by your Service Contact? Yes  
Name of Officer: Adrian Chapman

Have any Public Health implications been cleared by Public Health? No  
Name of Officer: Val Thomas

If a Key decision, have any Environment and Climate Change implications been cleared by the Climate Change Officer? No  
Name of Officer: Not required as not a key decision

# Cambridgeshire Skills is the Council's adult learning service

We exist to:

- deliver countywide place-based Adult Education (online/face-to-face)
- promote and develop peoples' social mobility and economic wellbeing
- engage with business, partners and other stakeholders to identify the skills needed both now and in the future to help drive the economy (including Covid recovery).



CAMBRIDGESHIRE  
**SKILLS**

Our Vision and  
21/22 delivery  
priorities  
(Curriculum  
Intent)

# Key Drivers – our Intent

Using the Think Communities approach, to offer formal and informal, flexible, responsive skills solutions that contribute to CCC and District Council priorities, specifically social mobility, employment and libraries.

**CPCA Skills and Local Economic Recovery Strategy. National Skills Policy.**

## Statutory entitlement

English  
Maths  
ESOL  
Digital Skills (with loan schemes)  
Working with unemployed

## Social mobility drivers

Mental health and well being  
Family learning  
Community learning  
Learners with learning difficulties and disabilities

## Economic drivers

National Skills Fund L3  
Vocational progression pathways (L2 – L5)  
Employability / Job Clubs  
Sector work academy programmes (SWAP)  
Working with employers

Target Group:- Create skills pathways for low skilled, low paid, lives in areas of deprivation in priority delivery postcodes, hard to reach, hard to engage to improve their social mobility.

## Domestic Abuse and Sexual Violence Partnership

To: Communities, Social Mobility, and Inequalities Committee

Meeting Date: 8 July 2021

From: Assistant Director for Community Safety, Rob Hill

Electoral division(s): All

Key decision: No

Outcome: Services to support victims of domestic abuse, including those required under the terms of the new Domestic Abuse Act 2021, will be fit for purpose and responsive to their needs.

Recommendation: The Committee is asked to:

- a) Note and comment on the funding investment proposals; and
- b) Approve the joint recommissioning of refuge provision for victims of domestic abuse across Cambridgeshire and Peterborough from 2022/23.

### Officer contact:

Name: Julia Cullum  
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Email: [Julia.cullum@cambridgeshire.gov.uk](mailto:Julia.cullum@cambridgeshire.gov.uk)  
Tel: 07789 510672

### Member contacts:

Names: Councillors Tom Sanderson and Hilary Cox Condron  
Post: Chair/Vice-Chair  
Email: [Tom.Sanderson@cambridgeshire.gov.uk](mailto:Tom.Sanderson@cambridgeshire.gov.uk) / [Hilary.CoxCondron@cambridgeshire.gov.uk](mailto:Hilary.CoxCondron@cambridgeshire.gov.uk)  
Tel: 01223 706398

# 1. Background

- 1.1 The Domestic Abuse Act 2021 came into force in late April 2021. The Act places a statutory duty on local authorities regarding the provision of safe accommodation for victims of Domestic Violence. This includes refuge accommodation which is currently commissioned in Cambridgeshire until March 2022.
- 1.2 This report provides detail on the Statutory Duty, the funding granted to the council from the Ministry of Housing, Communities and Local Government (MHCLG), and a progress report relating to our White Ribbon accreditation. It also highlights the demand for services during 2020-21 and the impact of the COVID-19 pandemic.

# 2. Main Issues

- 2.1 The four duties of the new Domestic Abuse Act 2021 are as follows:
- i. Tier 1 local authorities will be required to convene a multi-agency Local Partnership Board (LPB) to support them in performing certain specified functions. These will be to:
    - Assess the need and demand for accommodation-based support for all victims and their children, including those who require cross-border support
    - Develop and publish strategies for the provision of support to cover the locality and diverse groups of victims
    - Give effect to strategies by making commissioning / de-commissioning decisions
    - Meet the support needs of victims and their children
    - Monitor and evaluate local delivery
    - Report back to central Government (annually)
  - ii. A duty on MHCLG to produce the Statutory Guidance
  - iii. A duty for local authorities to have regard to Statutory Guidance in exercising the above functions; and,
  - iv. A duty on Tier 2 district, borough and city councils and London Boroughs to co-operate with Tier 1 authorities.

## 2.2 Local Partnership Board

- 2.2.1 The Board will support Tier 1 authorities in exercising their functions under the duty, including advising on undertaking a local needs assessment, developing, and publishing strategies and reporting back to the Government.

- 2.2.2 Authorities should work closely with local services, drawing on their expertise and experience of supporting victims to further understand the varying needs and appropriate approaches needed to address them.
- 2.2.3 Tier two authorities must, so far as reasonably practicable, cooperate with lead authorities in exercising the requirements under this duty.
- 2.2.4 Across Cambridgeshire and Peterborough there is already a Domestic Abuse and Sexual Violence Partnership Board in place, which meets the duty as set out in legislation.

## 2.3 Needs Assessments and Strategies

- 2.3.1 Needs assessments will take place every 3 years, with an annual refresh, using a standardised needs assessment form from the MHCLG. Needs Assessments will explore the level of need for support services within safe accommodation for victims of domestic abuse, including those presenting from out of area. As well as the level of need more broadly, it should include an assessment of the level of need for specialist support services.
- 2.3.2 Using the needs assessment, Tier 1 authorities will develop strategies clearly setting out the local approach in supporting victims of domestic abuse within safe accommodation.
- 2.3.3 Tier 1 local authorities, with support from the Local Partnership Board, will need to submit a report to the MHCLG setting out how they have met their duty towards the end of 2021.

## 2.4 Funding

- 2.4.1 Cambridgeshire County Council has been allocated £1,140,318 for 2021/22 to support our responsibilities under the new Act. In addition, the Cambridgeshire and Peterborough Domestic Abuse Partnership has also been allocated an additional £408,000 from the Home Office, as continuation of the Children Affected by Domestic Abuse funding. This fund will continue to be held and managed by Cambridgeshire County Council to support young people.
- 2.4.2 Both MHCLG and the Local Government Association have indicated there is funding for future years, however, the level of funding will not be confirmed until autumn 2021. The Home Office funding is expected to end in March 2022.
- 2.4.3 The conditions of the MHCLG grant as set out in the Memorandum of Understanding are as follows:
- “The grant only covers revenue expenditure relating to the functions set out in the new statutory duty (within the Domestic Abuse Act) on Tier 1 Local Authorities relating to the provision of support to victims of domestic abuse and their children residing within safe accommodation”.
- 2.4.4 The Act will put in place a statutory framework for the delivery of support to victims of domestic abuse and their children residing within safe accommodation, including:
- Assessing the need for accommodation-based support for all victims and their children, including those who require cross border support.

- Preparing and publishing strategies for the provision of support to cover the locality and diverse groups of victims.
- Giving effect to strategies by making commissioning/de-commissioning decisions to meet the support needs of victims and their children.
- Monitoring and evaluating local delivery of the strategy.
- Reporting back to Central Government; expected to include:
  - Reporting on local delivery – setting out how the functions have been executed under the new duty (including reporting on strategy), as well as how partnership working has been approached working across key agencies and across neighbouring areas.
  - Evidence that adequate needs assessments have been undertaken.
  - Evidence that local strategies are in place and working effectively.
  - Evidence that local commissioning decisions have been informed by needs assessments and that there is adequate suitable provision.
  - An evaluation of the impact of decisions locally including service delivery outcomes.
  - Evidence on spend and feedback on delivery, including challenges faced and best practice.

2.4.5 A full needs assessment is taking place as described above to identify gaps in current provision, but the following have already been identified as the key challenges for the local Domestic Abuse system:

- Provision of easily accessible accommodation to those at risk of abuse and their children but safe to stay within the county if provided with additional support.
- Provision of therapeutic support to victims and their children who have experienced domestic abuse.
- Ensuring greater support is provided to the housing sector and the health sector to improve awareness and support to those experiencing domestic abuse.
- Ensuring a consistency of support across both urban and very rural areas, as rurality provides challenges for this work.

## 2.5 Use of Funding

2.5.1 The Domestic Abuse Partnership Team have consulted with district and city councils, specialist domestic abuse providers, the Office of the Police and Crime Commissioner, the

Local Government Association, MHCLG and the Regional Housing Board to develop a plan for prioritising the use of the funding during 2021/22. We believe the proposals will develop a consistent offer across the area and are in addition to our current services of refuge accommodation across the county, Independent Domestic Violence Adviser (IDVA) and outreach domestic abuse services. The priorities for spend are summarised as follows:

### 2.5.2 Dispersed Safe Accommodation

- i. This will not replace in any way the need for refuge accommodation for those at immediate risk of harm. This accommodation will increase the options and choice for survivors and is purely for residents in this area who are being abused.
- ii. This investment will provide access to safe accommodation for victims/survivors and their children who are not able to live in a communal facility, people who need a carer, large families, those with disabilities, people with pets, male victims, families with teenage boys (many refuges will not allow boys over the age of 12), people from the LGBT+ community, and Black, Asian and Minority Ethnic victims whose needs are not met with traditional refuges.
- iii. Being supported in these homes means the survivor may be able to maintain their occupation where this is assessed as safe. Survivors can still access their support network if safe to do so, and they would have regular support provided by Housing IDVAs. The Housing IDVAs would support them to move back to their own homes with all safety measures in place, where this is safe to do so.
- iv. Homes will be sought from landlords for a period of a year, which would be extended on announcement of further funding. The properties would be furnished and available across the county, with an aim of a minimum of two properties per tier 2 local authority area (10 in total) and building upon this number.
- v. The scheme gives a client and their family a chance to take a breath and make those life changing decisions in an environment that is self-contained, is homely and safe. During their stay in our accommodation the officers will support the clients to look at their long-term plans for housing and work with them to find their forever home.
- vi. A Programme Manager will oversee the development of this work and will work closely with district council housing teams, specialist domestic abuse services and a range of other partners. This post will be an initial 12-month contract with the option to extend if funding is in place. This post will manage the team of Housing IDVAs.

### 2.5.3 Housing IDVAs

- i. There will be a team of five Housing IDVAs (one for each district or city council area). Where a district or city council Housing Advice team become aware they are working with someone suffering domestic abuse they will refer into the team, with the IDVA focussing on safety and options, and housing officers taking the lead for their housing. These posts will be trained to IDVA standard.
- ii. These post holders will support the victims/survivors in the Dispersed Safe Accommodation. The posts will be for 12 months with the option to extend.

#### 2.5.4 Refuge Support Costs

The MHCLG funding will enable continuation of the funding of refuge provision across Cambridgeshire. There are currently 3 refuges across the county, and the current providers are Cambridge Women's Aid and Refuge. These contracts end in March 2022 and members are asked to agree to the recommissioning of this provision for April 2022 onwards. It is proposed that this would be a joint commissioning process with Peterborough City Council.

#### 2.5.5 Housing First

Housing First is managed within the County Council and is an approach which uses stable housing to support people experiencing complex issues to improve their outcomes. The proposal is to have a Housing First role focussing on those who have suffered domestic abuse and find it difficult to engage with standard support services due to multiple disadvantages. This post will link with the IDVA service and would receive specialist training and support.

#### 2.5.6 Flexible Funding

Flexible funding supports victims/survivors to achieve or maintain safe and secure housing. It is low-barrier and does not require victims/survivors to provide evidence of abuse. Unlike most other funding sources, there is no set list of what will be funded and victims/survivors are encouraged to ask for whatever will make the most difference to their housing situation and their lives, in order that the victim/survivor and their children can stay safe.

#### 2.5.7 Additional security

The Bobby Scheme works with specialist domestic abuse specialists to enable households at risk of further domestic abuse to remain in their own homes and reduce repeat victimisation through the provision of enhanced security measures. This funding would go towards the support costs of the security advisers and recruitment of an additional post.

#### 2.5.8 Children's Workers within Refuges

These posts work with children in the Refuges and their mothers to rebuild relationships and to help the children cope and recover from the abuse they have experienced.

#### 2.5.9 Therapeutic Support for those in Safe Accommodation

Around a third of female suicides are driven by their experience of domestic abuse and we are working with mental health organisations to improve knowledge of suicide and domestic abuse from both sides. This funding will enable provision of specialist therapeutic support to enable victims to better cope and recover from the abuse they have experienced.

#### 2.5.10 DAHA Support

The Domestic Abuse Housing Alliance's (DAHA) mission is to improve the housing sector's response to domestic abuse through the introduction and adoption of an established set of standards and an accreditation process. This funding will extend the DAHA Support post, to support Housing Associations and Local Authorities to gain DAHA Accreditation, as well as additional support to those authorities and Housing Associations seeking accreditation.

#### 2.5.11 Managed Reciprocals

This would fund administration and promotion of the managed reciprocals scheme across the county, which facilitates tenancy moves across districts in Cambridgeshire.

#### 2.5.12 Therapeutic Support for children experiencing domestic abuse

This funding would provide counselling and therapeutic support for children who have experienced domestic abuse.

#### 2.5.13 Additional Outreach Support in Huntingdonshire and Fenland

Funding would be invested in additional outreach support to ensure victims/survivors were identified and could access support at the earliest possibility.

#### 2.5.14 Needs Assessment and Commissioning

A requirement of the Domestic Abuse Act is the production of a Needs Assessment and Strategy in August 2021, and this funding will enable specialist research support to ensure the Needs Assessment is as effective as possible.

### 2.6 White Ribbon Accreditation

2.6.1 As members will be aware the White Ribbon Campaign is part of a global initiative to end male violence against women. Cambridgeshire County Council recently gained re-accreditation, and there is a coordinated plan across our human resources, communications, and community safety teams to promote these messages, which are embedded within the newly reviewed "Respect at Work" Policy.

2.6.2 Traditionally, the council has identified a lead Member to champion this work, and the Committee is asked to consider this in the separate report on Appointments to Outside Bodies and Internal Advisory Groups and, if supported, nominate a Member to fulfil this function. We will also be seeking further White Ribbon Ambassadors who have a formal role to promote and champion the programme.

### 2.7 Impact of Covid-19

2.7.1 The impact of COVID-19 on increased reporting of domestic abuse has been well documented in the media, with national charities and organisations reporting increases in referrals and calls for help. This picture has been replicated locally with an 18% increase in referrals to the IDVA Service compared to the previous year. There have been particular increases in referrals for young people (+64%) and A8 Eastern European referrals (+109%).

- 2.7.2 The IDVA Service has also achieved an engagement rate of 75% (target 70%) with a repeat referral rate of 32%.
- 2.7.3 Outreach services have also seen an increase in referrals with an increase from 557 to 802 for Refuge and 567 to 977 for Cambridge Women's Aid, compared to the previous year. This has been an increase of 39% and 72% respectively.
- 2.7.4 The Domestic Abuse and Sexual Violence Partnership is in the process of compiling their Annual Report for 2020/2021 which will be published and circulated once complete.

### 3. Alignment with corporate priorities

#### 3.1 Communities at the heart of everything we do

This report sets out a range of measures and interventions that are designed to support victims of domestic abuse to remain living independently and within their communities. The proposals have been developed following expansive partnership dialogue informed by the experiences of affected residents.

#### 3.2 Good quality of life for everyone

The measures and investments set out in this report are designed to ensure victims of domestic abuse are provided with all the support necessary to enable them to recover and, eventually, to improve their outcomes.

#### 3.3 Helping our children learn, develop and live life to the full

It is estimated that between a quarter and a third of children have been exposed to domestic abuse at some point during their lives. The investment proposals described in this report will help to focus on young people ensuring they are more able to achieve their full potential.

#### 3.4 Cambridgeshire: a well-connected, safe, clean, green environment

There are no significant implications for this priority

#### 3.5 Protecting and caring for those who need us

The measures set out in this report are designed to ensure the individual and collective needs of victims of domestic abuse are front and centre in our response to them.

### 4. Significant Implications

#### 4.1 Resource Implications

The report above sets out details of the resource implications in section 2.

#### 4.2 Procurement/Contractual/Council Contract Procedure Rules Implications

Procurement and contract procedure rules will need to be followed when commissioning the new services described in the paper. The dispersed accommodation scheme will be managed through the local authority and by staff employed through Cambridgeshire County Council.

#### 4.3 Statutory, Legal and Risk Implications

The report above sets out details of the statutory, legal and risk implications in section 2.

#### 4.4 Equality and Diversity Implications

Domestic Abuse and Sexual Violence are highly gendered crimes, therefore there will be greater impact on female residents in Cambridgeshire. Any public awareness activity will make it clear that the issue includes violence against men and boys, as well as women and girls.

#### 4.5 Engagement and Communications Implications

White Ribbon accreditation and future activity will require support from the community engagement and communications teams, both of which are represented on the White Ribbon Working Group.

#### 4.6 Localism and Local Member Involvement

White Ribbon reaccreditation will involve the continued engagement of the Member Champion and by Members more generally.

#### 4.7 Public Health Implications

Violence is a public health issue at individual and population levels. The DASV Partnership and White Ribbon campaign will help increase awareness and understanding of this particular violence issue and awareness raising is an important element for the delivery of the wider Domestic Abuse Strategy.

Have the resource implications been cleared by Finance? Yes  
Name of Financial Officer: Martin Wade

Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by the LGSS Head of Procurement? Yes  
Where expenditure with external bodies takes place the Public Contracts Regulations and the Contracts Procedures, must be followed  
Name of Officer: Henry Swann

Has the impact on statutory, legal and risk implications been cleared by the Council's Monitoring Officer or LGSS Law? Yes

Name of Legal Officer: Fiona McMillan

Have the equality and diversity implications been cleared by your Service Contact?

Yes

Name of Officer: Adrian Chapman

Have any engagement and communication implications been cleared by Communications?

Yes

Name of Officer: Amanda Rose

Have any localism and Local Member involvement issues been cleared by your Service Contact? Yes

Name of Officer: Adrian Chapman

Have any Public Health implications been cleared by Public Health?

Yes

Name of Officer: Val Thomas

If a Key decision, have any Environment and Climate Change implications been cleared by the Climate Change Officer?

N/A

Name of Officer:

## 5. Source documents

Domestic Abuse Act 2021 [Domestic Abuse Act 2021 \(legislation.gov.uk\)](https://www.legislation.gov.uk/ukpga/2021/17/contents/enacted) or <https://www.legislation.gov.uk/ukpga/2021/17/contents/enacted>

## Innovate and Cultivate Fund – Process Updates

To: Communities, Social Mobility, and Inclusion Committee

Meeting Date: 8 July 2021

From: Adrian Chapman, Service Director: Communities and Safety

Electoral division(s): All

Key decision: No

Outcome: The successful delivery of funded projects to support the overall aims of the council.

Recommendation: The Committee is asked to:

- a) Agree to update Innovate and Cultivate Fund information and guidance to better align to the priorities of the Joint Administration;
- b) Maintain the current pause on Innovate applications;
- c) Reduce the number of attendees on the Recommendation Panel, as set out in Paragraph 2.1.3 of the report; and
- d) Delegate the endorsement of Recommendation Panel outcomes to the Service Director for Communities and Partnerships, in consultation with the Chair of the Communities, Social Mobility and Inclusion Committee, with a report presented to the Committee on outcomes at the next available opportunity.

### Officer contact:

Name: Elaine Matthews / Lianne Parrett  
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[Lianne.Parrett@cambridgeshire.gov.uk](mailto:Lianne.Parrett@cambridgeshire.gov.uk)  
Tel: 01223 706385 / 01223 507168

### Member contacts:

Names: Councillors Tom Sanderson and Hilary Cox Condron  
Post: Chair/Vice-Chair  
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# 1. Background

- 1.1 The Innovation Fund was launched in November 2016 with an initial allocation of £1m from the council's Transformation Fund. A review and refresh of the fund was carried out the following year resulting in the current Innovate and Cultivate Fund as agreed by Communities and Partnership Committee on 24 August 2017.
- 1.2 In accordance with the Committee decision, a Recommendation Panel considers applications to the fund and has been made up of three County Council Service Leads or Assistant Directors, the Chief Finance Officer or Head of Finance, a senior officer involved in managing the fund, and a representative of Cambridgeshire Community Foundation. Up to May 2021 the Panel also included five elected members from the Communities and Partnership Committee politically proportionate to District Administrations (3 Conservative, 1 Liberal Democrat and 1 Labour).
- 1.3 On 22 January 2019 the General Purposes Committee resolved to transfer a further £1m from the Transformation Fund to the Innovate and Cultivate Fund. A further £300k was allocated in January 2021 taking the total allocation to £2.3 million.
- 1.4 The fund is open to voluntary, community and social enterprise sector organisations based in and outside of Cambridgeshire and public sector bodies in Cambridgeshire to deliver projects and ideas that help address the needs of local residents.
- 1.5 There are two funding streams:

**Cultivate:** grants of £2,000-£15,000 aimed at encouraging local networks where people help themselves and each other. This is a single stage application process, where the Committee considers the final recommendations of the panel before confirming awards. Funding rounds are quarterly (February, May, August, November).

**Innovate:** grants of £15,001 - £50,000 for projects that demonstrate an innovative approach. This is a two-stage application process where second stage applicants present a more detailed project plan and quarterly activity and budget plans to the panel, after which the Committee considers the panel recommendations before confirming awards. Funding rounds have been twice yearly (May and November).
- 1.6 The Fund offers prescriptive guidance to Cultivate applicants in the form of 'Cultivate Project Ideas' which are known to provide a return on investment, and contain information and guidance as well as the funding available for Community Youth Workers, Mobile Warden Schemes, Digital Inclusion Projects, Men's Sheds, Timebanks, Good Neighbour Schemes, and Dementia Friendly Communities.
- 1.7 Interested groups and organisations are encouraged to participate in pre-application advice sessions, where they receive one to one support from service leads who encourage strong applications linked to fund criteria or divert applicants to more suitable funding and support.
- 1.8 All applicants to the Fund are required to demonstrate a number of stated criteria including the following:

- Project outcomes align with key funding priorities for Children’s Services, Adult Social Care, or other council priorities
  - Projects show they will reduce pressure on council services and/or offer direct savings for the council
  - Projects must be either new or build on an existing project in a new location or with new beneficiaries.
- 1.9 Up until April 2021, total funding allocated was up to £1,792,782 (plus administrative costs). A further 13 applications to the Cultivate Fund were received in May 2021 and are yet to be considered by the Recommendation Panel but could potentially take the fund close to £2m spend leaving in the region of £300,000 for future rounds.
- 1.10 On 21 January 2021, the former Communities and Partnership Committee agreed to suspend the Innovate fund with immediate effect whilst funding levels were comparatively low, focusing on Cultivate fund applications.

## 2. Main Issues

- 2.1 Operational oversight of the Fund rests with a steering group, who consider the overall trends and identify any issues or opportunities based on their broad knowledge of communities. To better align the Fund to the priorities set out by the Joint Administration, the steering group has met recently to consider and recommend some changes to the way the Fund is delivered. Their suggestions and recommendations are set out below.
- 2.1.1 To update the Fund information and guidance to encourage a stronger focus on:
- Health and wellbeing
  - Improving social mobility and alleviating poverty
  - Local support for young people and families, and ensuring inclusion of all parts of a community
  - Covid recovery through locally led community action
- 2.1.2 To maintain the Cultivate Fund only, with the current focus on community led action.
- 2.1.3 To revise the Recommendation Panel membership from eleven scoring members (six scoring officers and five scoring Committee Members) to nine scoring members. The Chair of the Panel will remain the Think Communities Manager who will have a non-scoring role but who is able to substitute as a scoring member if the Panel becomes non-quorate (i.e. to ensure equal or more scoring Officers to Members). It is proposed the members’ roles on panel are carried out by Committee Spokes. The panel would therefore be made up as follows:

**Scoring Panel Officers**  
 Chief Finance Officer or Head of Finance  
 Adult Services Representative  
 Children’s Services Representative

Youth and Communities Representative  
Cambridgeshire Community Foundation Representative

**Members** - taken from Communities, Social Mobility, and Inclusion Committee  
Spokesperson for the Liberal Democrat Group  
Spokesperson for the Labour Group  
Spokesperson for the Independent Group  
Spokesperson for the Conservative Group

- 2.2 Endorsement of Recommendation Panel outcomes has, to date, been carried out by the Communities and Partnership Committee immediately following the Recommendation Panel meeting. With relatively frequent Committee meetings, this ensured that applications were endorsed in a timely manner enabling community projects to commence delivery as swiftly as possible. The new pattern of quarterly Committee meetings may mean that, in some cases, there will be a delay between Recommendation Panel outcome and Committee endorsement, impacting on the ability for projects to commence delivery.
- 2.3 It is therefore proposed that the endorsement of Recommendation Panel outcomes is delegated to the Service Director for Communities and Partnerships, in consultation with the Chair of the Communities, Social Mobility and Inclusion Committee, with the Committee being informed at the next available meeting.

### 3. Alignment with corporate priorities

- 3.1 **Communities at the heart of everything we do**  
The Fund is designed to support community-led projects that meet an identified need, developed, and delivered by groups or organisations that are closest to our communities.
- 3.2 **A good quality of life for everyone**  
The focus of the Fund is supporting people to live healthy and independent lives. It focuses upon the most vulnerable groups and enables a locally delivered approach which improves the outcomes for our citizens and communities, as well as to prevent and delay demand for statutory intervention.
- 3.3 **Helping our children learn, develop and live life to the full**  
Wherever possible, the Fund supports the voluntary and community sector to make a real difference to the lives of children and families, providing opportunities for the whole population to succeed and to enable improved outcomes.
- 3.4 **Cambridgeshire: a well-connected, safe, clean green environment**  
A number of funded projects support connectivity between residents and communities.
- 3.5 **Protecting and caring for those who need us**  
The Fund affords opportunities for individuals and communities to develop their skills and resilience to undertake initiatives that improve and enable independence, health, and well-being.

## 4. Significant Implications

### 4.1 Resource Implications

The report above sets out the implications for this priority in 2.3 and Appendix 1.

### 4.2 Procurement/Contractual/Council Contract Procedure Rules Implications

The following bullet point sets out details of significant implications identified by officers:

- Although grants are exempt from procurement regulations, procurement advice has been taken on the grant application process and member involvement in recommending bids for award and final decision of award.

### 4.3 Statutory, Legal and Risk Implications

The following bullet point sets out details of significant implications identified by officers:

- Legal advice has been taken in the setting up of this Fund and in the creation of the grant application and monitoring process.

### 4.4 Equality and Diversity Implications

The following bullet point sets out details of significant implications identified by officers:

- The focus of this Fund on supporting the most vulnerable will mean this investment will make a positive contribution to issues of equality.

### 4.5 Engagement and Communications Implications

The following bullet point sets out details of significant implications identified by officers:

- The plans for engagement and communication of this Fund are as agreed at 8<sup>th</sup> November 2018 Committee.

### 4.6 Localism and Local Member Involvement

The following bullet points set out details of significant implications identified by officers:

- Community empowerment sits at the heart of the Innovate & Cultivate Fund which enhances the opportunity for local community organisations to bid for projects which harness the energy of their community.
- Members play a key role in considering each application on its own merits and against the fund criteria. The Communities and Partnership Committee receive recommendations for funding from the Recommendation Panel.

## 4.7 Public Health Implications

The following bullet point sets out details of significant implications identified by officers:

- The Innovate and Cultivate Fund affords opportunities for individuals and communities to develop their skills and resilience to undertake initiatives that improve health and well-being. The approved projects also support interventions to support those most vulnerable to prevent their health and wellbeing needs escalating and service needs increasing.

## 4.8 Environment and Climate Change Implications on Priority Areas (See further guidance in Appendix 2):

### 4.8.1 Implication 1: Energy efficient, low carbon buildings.

Positive status

Explanation: Applications will be encouraged to support energy efficient low carbon buildings, where appropriate.

### 4.8.2 Implication 2: Low carbon transport.

Positive status

Explanation: Applications which include transport will be encouraged to low carbon transport

### 4.8.3 Implication 3: Green spaces, peatland, afforestation, habitats, and land management.

Positive status

Explanation: Applications including use of green spaces will be encouraged to support appropriate environment and land management.

### 4.8.4 Implication 4: Waste Management and Tackling Plastic Pollution.

Positive status

Explanation: Applications will be encouraged to address waste Management and plastic pollution.

### 4.8.5 Implication 5: Water use, availability, and management:

Positive status

Explanation: Applications will be encouraged to address availability and management of water usage where appropriate.

### 4.8.6 Implication 6: Air Pollution.

Positive status

Explanation: Applications will be encouraged to consider air pollution and their role in mitigation, where appropriate.

### 4.8.7 Implication 7: Resilience of our services and infrastructure and supporting vulnerable people to cope with climate change.

Positive status:

Explanation: Applications are expected to be sustainable beyond the life of the funded project and provide resilience to services. They will be encouraged to support vulnerable people to understand and cope with climate change.

Have the resource implications been cleared by Finance? Yes  
Name of Financial Officer: Martin Wade

Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by the LGSS Head of Procurement? Yes  
Name of Officer: Henry Swan

Has the impact on statutory, legal and risk implications been cleared by the Council's Monitoring Officer or LGSS Law? Yes  
Name of Legal Officer: Fiona McMillen

Have the equality and diversity implications been cleared by your Service Contact? Yes  
Name of Officer: Adrian Chapman

Have any engagement and communication implications been cleared by Communications? Yes  
Name of Officer: Christine Birchall

Have any localism and Local Member involvement issues been cleared by your Service Contact? Yes  
Name of Officer: Adrian Chapman

Have any Public Health implications been cleared by Public Health? Yes  
Name of Officer: Val Thomas

## 5. Source Documents

### 5.1 Source documents

[Cambridgeshire Community Foundation Innovate and Cultivate Fund Application Forms](#)

[Cambridgeshire Community Foundation Innovate and Cultivate Fund Guidance](#)



## Communities Capital Fund – Progress Report

To: Communities, Social Mobility, and Inclusion Committee

Meeting Date: 8 July 2021

From: Service Director for Communities and Partnerships, Adrian Chapman

Electoral division(s): All

Key decision: No

Outcome: Investment in community-led capital schemes to improve facilities and opportunities for residents will help to improve outcomes. Scrutinising the progress made to date across the programme will help to ensure we are achieving value for money and the outcomes originally intended.

Recommendation: The Committee is asked to:

- a) Note and comment on the progress being made by projects funded by the Community Capital Fund; and
- b) Consider and suggest ways of further enhancing the impact of funded projects on the Council's overall objectives.

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### Member contacts:

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Tel: 01223 706398

## 1. Background

- 1.1 The Cambridgeshire Communities Capital Fund was launched on 1 April 2020 and set aside up to £5m to help support community-led capital projects across the county, including those that improve health, wellbeing, social and economic opportunities in our communities.
- 1.2 The fund provided up to £0.5m capital funding for each community-based project which addressed issues which were a specific priority for the local community, addressed inequality of access to services or activities, and implemented community involvement in delivery or design of the project.
- 1.3 Over the summer of 2020, the Communities and Partnership Committee agreed funding for 35 projects across the county, fully allocating the £5m budget. This report provides a progress report on the programme.

## 2. Main Issues

- 2.1 A mixture of projects were funded, from relatively modest improvements to outdoor children's' play equipment, to large scale new build community buildings. Each project is unique and had a different starting point, with some projects already at an advanced stage of development, whereas others were at the start of their journey. As a result, some projects have progressed faster than others.
- 2.2 Many projects have reported that their progress has been slow or delayed over the first few months because of the impact of Covid-19. For some of the smaller community/voluntary organisations which rely on a few key volunteers, capacity has been reduced as volunteers have adhered to Covid distancing guidelines, needed to self-isolate or have had caring responsibilities which have impacted on the ability to deliver capital projects.
- 2.3 Other projects also report that again as a result of Covid, planning applications have been taking longer than usual as councils have also had to respond to increased demand for services with reduced staffing capacity. National lockdown restrictions have played their part with some contractors unable or unwilling to attend jobs, or where there are volunteers carrying out work, they can only do so where they can adhere to social distancing rules.
- 2.4 Nevertheless, despite the difficulties that Covid has presented, projects have progressed well, with many completed or close to completion. The project monitoring and updates have now been handed over to Think Communities Place Coordinators to complete, and this will also help to make sure links are sustained between the council and funded projects going forwards. A map showing the location of funded projects is attached at appendix 1, and an update of all projects and progress made to the end of June 2021 is attached at appendix 2.
- 2.5 In summary, project delivery is as follows:

### Projects completed by June 2021

- Bartlow stable conversion
- Christchurch community centre improvement
- Hauxton village hall
- Hilton village hall improvements

- March Estover Park
- Over river front improvement
- Soham Mill [Theatre]
- Somersham play equipment
- Swaffham Prior village hall extension
- Winwick village hall

#### Projects expected to complete by July - September 2021

- Brampton Men's Shed
- Eversden outdoor play equipment
- Godmanchester community nursery
- Godmanchester football club house
- Gorefield community hall extension
- March West End Park improvements
- Melbourn village hub extension
- Ramsey pavilion
- Sawtry Mancave
- Sawtry skate park
- Soham Mill [roadworks]
- Stilton play park
- Woodhurst village hall

#### Projects expected to complete by March 2022

- Friday Bridge Tower Hall improvements
- Girton pavilion
- Great Shelford playscape
- Great Shelford youth centre
- March Sports Association club house
- Wisbech Market Place

#### Projects expected to complete by summer 2022

- Burwell Gardiner Hall refurbishment
- Kimbolton road crossing
- Littleport youth centre
- Stretham village hall
- Wisbech Park pavilion

#### Projects expected to complete by December 2022

- Cambourne youth centre
- Fenstanton village hall

### 3. Alignment with corporate priorities

#### 3.1 Communities at the heart of everything we do

The Fund invited and approved applications that evidenced community need and that were community led and delivered.

#### 3.2 A good quality of life for everyone

The Fund sought to improve the health, wellbeing, social and economic opportunities, and outcomes in our communities, thereby helping to create or enhance a good quality of life for everyone.

#### 3.3 Helping our children learn, develop and live life to the full

A number of funded projects are specifically aimed at developing infrastructure, facilities and opportunities for children and young people, as set out in appendix 2 to this report.

#### 3.4 Cambridgeshire: a well-connected, safe, clean, green environment

A number of funded projects are specifically aimed at improving the local environment or enhancing green and open space, as set out in appendix 2 to this report.

#### 3.5 Protecting and caring for those who need us

Most of the funded projects have been funded to increase opportunities for communities to come together in safe and trusted spaces, including people who are isolated or who need support or information.

### 4. Significant Implications

#### 4.1 Resource Implications

The capital investment set out in this report was approved at Full Council in February 2020.

#### 4.2 Procurement/Contractual/Council Contract Procedure Rules Implications

There are no significant implications for this category. However, any commercial opportunities will follow the Council's Contract Procedure Rules and contractual regulations as per existing policies.

#### 4.3 Statutory, Legal and Risk Implications

Successful funding awards have been made subject to the applicant accepting the council's grant agreement terms and conditions.

#### 4.4 Equality and Diversity Implications

There are no significant implications for this category.

#### 4.5 Engagement and Communications Implications

There are no significant implications for this category.

#### 4.6 Localism and Local Member Involvement

Members have been closely involved in both the development of expressions of interest and in making recommendations. Members will be kept up to date with progress of projects in their Division.

#### 4.7 Public Health Implications

The Community Capital Fund provided an opportunity for communities to secure funding that, combined with their own assets, has enabled them to develop interventions that will improve the health and wellbeing of their community members. There has also been the opportunity for communities to, as part of the process, further strengthen their skills and assets.

#### 4.8 Environment and Climate Change Implications on Priority Areas

##### 4.8.1 Implication 1: Energy efficient, low carbon buildings.

Positive

Explanation: As buildings are being refurbished and modernised, energy efficient measures are being installed. Any new builds must comply with the latest energy efficient regulations.

##### 4.8.2 Implication 2: Low carbon transport.

Positive

Explanation: Providing new and/or improved community facilities will reduce the need for people to travel to access services and facilities at other towns.

##### 4.8.3 Implication 3: Green spaces, peatland, afforestation, habitats, and land management.

neutral:

Explanation: Some projects will develop or enhance open spaces as a result of the capital project

##### 4.8.4 Implication 4: Waste Management and Tackling Plastic Pollution.

neutral

Explanation: not applicable

##### 4.8.5 Implication 5: Water use, availability, and management:

neutral

Explanation: not applicable

##### 4.8.6 Implication 6: Air Pollution.

neutral

Explanation: not applicable

##### 4.8.7 Implication 7: Resilience of our services and infrastructure and supporting vulnerable people to cope with climate change.

neutral

Explanation: not applicable

Have the resource implications been cleared by Finance? Yes

Name of Financial Officer: Martin Wade

Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by the LGSS Head of Procurement? Yes

Name of Officer: Henry Swann

Has the impact on statutory, legal and risk implications been cleared by the Council's Monitoring Officer or LGSS Law? Yes  
Name of Legal Officer: Fiona McMillan

Have the equality and diversity implications been cleared by your Service Contact?  
Yes  
Name of Officer: Adrian Chapman

Have any engagement and communication implications been cleared by Communications?  
Yes  
Name of Officer: Christine Birchall

Have any localism and Local Member involvement issues been cleared by your Service Contact? Yes  
Name of Officer: Adrian Chapman

Have any Public Health implications been cleared by Public Health?  
Yes or No  
Name of Officer: Val Thomas

## 5. Source Documents

### 5.1 Source documents

None

Map showing the locations of the Communities Capital Funded Projects within Cambridgeshire. There are 35 funded projects, which fall within 29 geographical locations.





Location	Applicant	Project description	Funding awarded	Application Focus				Local Asset Beneficiaries Children and Families Youth Adults Older People All age	PROJECT DELIVERY STATUS In progress Complete Pending Action	NOTES
				Bring People Together	Improve Local Places	Meet Local Priorities	Access to New/Existing Services			
<b>Bartlow</b>	St Mary's Church	Stable block conversion - Bartlow is a small, rural village with very limited community facilities. Currently, the church is used for community meetings and events (including acting as a polling station), but is restricted in its offer to the community due to the lack of toilet facilities or kitchen meaning that the attendees have to rely upon the goodwill of	£81,000	Yes	Yes	Yes	Yes	All Ages	COMPLETED	COMPLETED APRIL 2021
<b>Brampton</b>	Brampton Parish Council	Brampton Men's Shed - The project will develop a vital service locally helping to repair and refurbish household items that can be recycled within the village. Research indicates that most of the people involved in Men's Sheds are typically older males, without a current work-based identity, who have become socially isolated. They are usually in the process of one or more difficult transitions in terms of work or retirement, relationships with partner, health issues or financial	£50,000	Yes	Yes	Yes	Yes	Adults and older people	IN PROGRESS	Project initially faced delays on both planning permission and gaining building regulation approval and as a result timescales slipped. Completion expected by August/September.  50 residents have already indicated that they want to part of the project and will take part in the fitting out of the building, overseen by professionals. The project has also been succesful in gaining additional match

<b>Burwell</b>	Burwell Parish Council	Refurbishment of Gardiner Hall - This project will bring the facility up to modern standards in order to further widen its appeal and usage within this growing village in order to continue to meet demand, whilst ensuring that it benefits from all aspects of modern technology. The improvements will achieve the environmental standards set by the parish council and reduce its carbon footprint reduce running	£131,125	Yes	Yes	Yes	Yes	All ages	PENDING	A planning applicaiton submitted in December needed to be resubmitted and the outcome is expected end of June. Building/site surveys have been carried out and once planning is approved construction will commence.
<b>Cambourne</b>	Cambourne Town Council	Cambourne Youth Building - In 2006, a temporary youth building was erected with the expectation of a permanent replacements within 5 years. The same temporary building remains and is now in poor condition and unable to meet the growing demands of the town. The town council has worked closely with local residents and Romsey Mill to develop proposals	£237,000	Yes	Yes	Yes	Yes	Youth Focus	IN PROGRESS	Project match funded by the Town Council and is conditional on a loan from Government. As a result of the pandemic, MHCLG took much longer than expected to approve the loan, which is now in place. Construction is expected to be complete in December 2021.
<b>Christchurch</b>	Christchurch Community Centre	Outdoor equipment - This project seeks to install a covered patio area to the community centre. This will increase the capacity of the hall in the summer, by providing a waterproof seating area, making the building more attractive to summer bookings and improving the financial viability. The covering will allow for outdoor electrical items to be used, such as PA systems and will serve as	£15,000	Yes	Yes	No	Yes	All ages	COMPLETED	A contractor has been appointed in February and expects the project to complete by the end of May.
<b>Eversden</b>	Eversden Recreation Ground Committee	Playground refurbishment - The Eversden children's playground was built approximately 20 years ago and is now at a stage where an overhaul of the equipment is required. This is particularly the case with the tiled flooring which needs repair alongside	£20,000	Yes	Yes	Yes	Yes	Children and Families	IN PROGRESS	At last update the volunteer committee have been exploring resurfacing options for the children's playground. There is now a confirmed supplier for the wheelchair-friendly roundabout and other equipment is also

<b>Fenstanton</b>	Fenstanton Village Hall Trust	Fenstanton Community Hub - . Fenstanton currently has no community meeting space, other than an oversubscribed church hall. The village has been without a village hall since 2005, when the previous building was closed due to poor repair. More recently, Fenstanton has expanded with new homes built upon the site of the former Dairy Crest milk processing plant. Planning permission for the development included a provision for a new	£500,000	Yes	Yes	Yes	Yes	All Ages	PENDING	Outline planning permission is in place and full planning permission is being progressed. A project manager has been appointed and is currently developing a detailed programme. Contracts on the land have been exchanged and the site cleared ready for work to begin when contracts complete (expected July 2021). Grant agreement and payment schedule will be
<b>Friday Bridge</b>	Tower Hall	Toilet Extension/Heating upgrade/Solar Panels - The project will upgrade the facilities at its venue, which have become dated and have in some instances deterred community bookings. The village has a small community with limited services within the village and therefore relies upon the hall for community functions. Match funding of	£36,000	Yes	Yes	No	Yes	All Ages	IN PROGRESS	Significant structural problems encountered on site at the beginning led to advice being sought and remedial work undertaken to allow the project to continue. Tender packs designed and sent to contractors with 2 good applications received and a tender analysis is underway. Grant agreement is in place.
<b>Girton</b>	Girton Parish Council	Remodel and extension of Girton Pavilion - The pavilion is the hub for the village, providing a wide range of sporting and leisure activities for local people. The project proposes to extend the building to provide a larger hall, relocate the parish office to the ground floor to improve disability	£275,000	Yes	Yes	Yes	Yes	All Ages	IN PROGRESS	The project had delays in receiving planning permission. Project securing project manager and detailed delivery programme. Project progressing well expected to take 6-7 months to complete.

<b>Godmanchester</b>	Godmanchester Sports Football Association Trust	Improvements to the club house and access road - The football club is located at the edge of the town and close to a large, new housing development. The town is set to expand by an estimated 2,000 residents over the coming years through the new development, and will have no access to social or community facilities within this part of the town. The football club is already a popular venue, hosting 16 sports teams and supporting a wide range of	£220,000	Yes	Yes	No	Yes	All Ages	IN PROGRESS	The applicant is taking the project in two stages, first is the clubhouse extension, which is on track to be completed mid July 2021. Regular updates have been provided by the project lead. Grant agreement in place and payments made in accordance with payment schedule, linked to completion of project milestones.  The second part project is
<b>Godmanchester</b>	Godmanchester Town Council	Godmanchester Community Nursery - The plant nursery in Godmanchester transferred from the District Council to the Town Council in April 2020. This is a popular community asset within the town, holding social events and providing many volunteering opportunities for people to come together and deliver positive outcomes for mental and physical health. The Town Council is keen to invest into the site to provide improved facilities, including improving gas and solar electricity to greenhouses and poly tunnels. The project will also improve access to the site particularly for	£190,000	Yes	Yes	No	Yes	Adults and older people	PENDING	Original tenders were received but considered to provide little value for money and would not deliver the ambition of the project. The project has been re-scoped and designed moving from 1 temporary building to 3 smaller, permanent buildings. As a result, planning permission will not be required. New tenders due late June 2021 for the main building. Meanwhile good progress being made to plan the remaining works including moving the large polytunnel
<b>Gorefield, Wisbech</b>	Gorefield Parish Council	Gorefield Community Hall and Sports Pavilion - extension of the pavilion to allow for additional community functions and bookings, including expansion of the youth club. Match funding of £60k provided.	£198,000	Yes	Yes	No	Yes	Youth Focus	IN PROGRESS	The project progressed well and most of the work completed in May and June with a few small tasks being dealt with at time of writing prior to building control sign off end of June 2021 Grant agreement and payment schedule in place.

<b>Gt Shelford</b>	Stapleford and Shelford Youth Initiative	Youth Centre refurbishment - The project will involve work on flooring, walls and ceiling, as well as interior fitments, furniture, equipment and kitchen area. This builds on the initial superficial refurbishment undertaken since the charity has taken on the space full time in 2019 from Great Shelford Parish Council	£12,000	Yes	Yes	Yes	Yes	Youth	IN PROGRESS	The Youth Centre Refurbishment project is progressing well. Following the "destructive" element of the work, ripping out wall and ceiling panels and flooring, inspections revealed additional essential remedial roof and electrical works were needed on the building
<b>Gt Shelford</b>	Gt Shelford Parish Council	Gt Shelford Playscape - Great Shelford's recreation ground has poor play provision for children and young people. Local surveys showed that residents view the current equipment as dated and in poor repair, with toddlers, teenagers and people with additional needs not being	£109,000	Yes	Yes	Yes	Yes	All Ages	PENDING	This project was only part funded from CCC and the Parish Council has been exploring additional areas of match funding. Two applications have been made to FCC and Amey.  A contractor has already
<b>Hauxton</b>	Hauxton Parish Council	Hauxton Village Hall - The village has no pub, shop or anywhere for people to come together and socialise other than an old and small village hall. Given the growth of the village and condition of the building, the hall was not able to meet the needs of its residents and was	£88,855	Yes	Yes	Yes	Yes	All Ages	COMPLETED	The building was completed and handed over in October 2020. Usage of the building has been limited due to Covid restrictions, however there has been plenty of local interest and expectation once Covid restrictions are lifted.
<b>Hilton</b>	Hilton Village Hall	New sounds equipment - The village hall is well used within the village, with over 500 bookings a year. A problem with the hall has been the poor natural acoustics of the building compounded by the lack of a PA system; this issue is especially	£10,000	Yes	Yes	Yes	No	All Ages	COMPLETED	Completed in April 21 and the Chair of the Village Hall looks forward to opening once Covid restrictions allow. The sound system is expected to be used at a community event currently being planned for July 2021. Final monitoring report will be returned once first event has

<b>Kimbolton</b>	Kimbolton Parish Council	Provision of a humpbacked crossing - The project is to construct a safe pedestrian crossing on the B645 Thrapston Road to enable pedestrian traffic to safely cross the B645 which is a busy road connecting St Neots to Higham Ferrars. A humped pedestrian crossing will enable pedestrians to safely cross the road, either on foot, in a wheelchair or on a motorised	£23,591	Yes	Yes	Yes	No	All Ages	PENDING	Work has been delayed to due to issues with electric connection and costs are higher than initially predicted. Support is being provide by an officer from Cambridgeshire Highways with the aim of progressing the project under current funding. Grant agreement with payment schedule will be put
<b>Littleport</b>	Littleport Parish Council	Youth and Community Centre - Littleport currently has no appropriate facilities within the village to locate the youth club. The club, currently supports 150 children and is keen to expand and develop further. Within the village, there have been a number of problems with youth related anti-social behaviour and drug related issues. The development of a new community hub within the	£406,000	Yes	Yes	Yes	Yes	Youth Focus	IN PROGRESS	Planning permission has been applied for and a decision anticipated in July 2021. A detailed spec is being agreed with Building Control. Once construction starts it is expected to take approximately 5 months to complete. Project leads have kept CCC updated throughout and a Grant Agreement will be developed with payment schedule aligned to project
<b>March</b>	Estover CIC	Estover Park - The project will enhance the pavilion and sports facilities onsite with new fencing, pathways, patio, café and kitchen. This will provide the venue with	£35,000	Yes	Yes	Yes	Yes	All ages	COMPLETED	Estover progressed well and was completed earlier in the year
<b>March</b>	Fenland District Council	West End Park - The project aims to improve four sections of West End Park, March through the following: I. Improve the route surface for March Park Run. This will create a hard surface for low-lying parts of the route (wood edging, chippings/tarmac) to safeguard events in wet conditions, which has often led to cancellation in the past. II. Create a permanent tarmac path from the park entrance to the bandstand. III. Enhance the junior play area	£75,000	Yes	Yes	No	Yes	Children and Families	IN PROGRESS	Fenland DC have submitted a bid to a landfill tax credit charity to supplement the funding from CCF. if successful, this will add value to the existing award, otherwise the project will still go ahead with sum available . The funding announcement is due imminently. Once confirmed, tenders received and accepted, work is expected to take 4 weeks and anticipated as being completed by Summer.  Pathways / Fencing

<b>March</b>	March Sports Association	New Clubhouse - This project seeks to provide new changing facilities for both men and women, which will allow the club to continue to grow and in particular, provide a significantly enhanced offer to women and girls. The project will also upgrade the clubhouse, which will provide an improved space not only for sports users, but also for the	£234,000	Yes	Yes	Yes	Yes	All Ages	PENDING	An architect was commissioned to design the project and partnership funding received from Sport England. The project still aims to be completed by January 2022 although it is expected that may slip. Planning permission was anticipated as being submitted in March and
<b>Melbourn</b>	Melbourn Parish Council	Melbourn Hub - This project looks to extend the current the community hub, which opened in 2014. The hub is open six days a week and provides a range of services and activities for the village, including a volunteer run library access point, a café, meeting rooms and a timebank. The extension will allow more services to be provided locally	£65,000	Yes	Yes	Yes	Yes	All Ages	PENDING	Planning permission is now in place and a project manager recruited. Tender exercise is underway and work is expected to complete by September 2021.
<b>Over</b>	Over Parish Council	Enhancements to Overcote - this project seeks to enhance the river front and open space within Over by providing a new slipway, gravel beach, paths, parking areas and roadway enhancements, opening	£25,597	Yes	Yes	Yes	No	All Ages	COMPLETED	Project completed - The site has is now very popular with a very good range of users : open swimmers, canoes, kayaks, paddle boarders, triathletes, dingy and small
<b>Ramsey</b>	Ramsey Neighbourhood Trust	Ramsey Pavilion - This project is proposing to redevelop the existing cricket pavilion to provide a modern sporting and community hub. The proposal is to refurbish approximately 175 square metres of the existing Ramsey Cricket Club pavilion and construct approximately 100 square metres of new build extensions. This project will breathe new life into this existing sports club to create	£350,000	Yes	Yes	Yes	Yes	Youth Focus	IN PROGRESS	Project lead kept CCC up to date with delays experienced at the start of this project, but work started mid April 2021. Additional delay due to an issue with one of the structural walls on the building - this has now been resolved but has resulted in further delay to the build and it is unlikely to be completed by the Autumn 2021 initially estimated date.

<b>Sawtry</b>	Sawtry Youth Initiative	Sawtry Skatepark - a project running for 6 years by the Sawtry Youth Project which has raised over £18,000 and has strong community support, particularly with young people in the village. There are a lack of facilities within the village and young people have to travel several miles to other towns to access skate parks. Match funding of £100k is in place.	£18,000	Yes	Yes	Yes	Yes	Youth Focus	IN PROGRESS	The lead for the project was transferred to the Parish Council . Work is expected to be completed in summer.
<b>Sawtry</b>	Caresco	Sawtry Mancave - This project is using a former disused council building and has created a successful Mancave project where the local community repairs/recycles items for community use. The project supports men with a range of	£41,500	Yes	Yes	Yes	No	Adults and older people	IN PROGRESS	Last update showed work is underway, but some delays due to Covid restrictions. . Electrical work still needs to be completed, but due to restrictions has been limited to date. A site visit is planned for late June which will inform further updates
<b>Soham</b>	Viva	Spencer Mill - extensive refurbishment of the former mill site to develop a community hub and arts centre. In addition, the project will upgrade the access road and provide parking for 50 cars. £1.98m has been raised in match funding, including £300k via a loan from CCC.	£498,317	Yes	Yes	Yes	Yes	All Ages	IN PROGRESS	Work has progressed well and work on the Theatre is complete. In addition to the structural and internal refurbishment, a new electrical substation and foul water pumping station have been installed.  Awaiting completion of road
<b>Somersham</b>	Somersham Parish Council	Outside childrens play equipment - this project from the Parish Council seeks to provide three types of play equipment for both younger and older children. The village lacks facilities for children and often means that parents	£32,561	Yes	Yes	Yes	No	Children and Families	COMPLETED	This project progressed well and is completed.
<b>Stilton</b>	Stilton Parish Council	Play equipment - Community surveys have identified the lack of children's play equipment in the village, particularly for primary age children. This often means that parents travel to nearby towns and villages to access play equipment elsewhere. The parish council has consulted widely with	£37,500	Yes	Yes	Yes	Yes	Children and Families	IN PROGRESS	The project was initially slower to start than anticipated whilst a suitable location was identified and confirmed. The contract with the play park provider was agreed in May 2021 and construction starting June 2021. Completion on track for end of September 2021.

<b>Stretham, Ely</b>	Stretham Parish Council	Stretham Village Centre - The existing parish rooms are outdated, in poor repair and unable to meet the needs of the community. The parish council in response has developed this project to build a new community hub to serve	£500,000	Yes	Yes	Yes	Yes	All Ages	PENDING	The Village Centre project has progressed more slowly than anticipated due partly to Covid restrictions. Site locations were considered and a preferred site now identified, with a verbal agreement in principle
<b>Swaffham Prior</b>	Swaffham Prior Village Hall	Swaffham Prior Village Hall -The current village hall is well used by the local community, but suffers from a poor layout and design which means one of the two halls within the building is unable to be booked separately to the other hall. This often means that smaller bookings are unable to be	£62,000	Yes	Yes	Yes	No	All Ages	COMPLETED	Completed in April 2021
<b>Winwick</b>	Winwick Village Hall	Village Hall upgrade - Winwick is a small village with very limited community facilities, with the village hall being the hub of this rural community and in need of upgrade and improvement. Stage one of the project commenced in 2018, and has seen a new extension built including a new	£20,000	Yes	Yes	Yes	No	All Ages	COMPLETED	Completed. Much of the work has been completed by local residents, many of whom are over 70 and therefore the Covid restrictions have reduced the capacity of volunteers. However, all electrics are installed along with new flooring and

<b>Wisbech</b>	Wisbech Town Council	Wisbech Market Place - This project seeks to both improve the appearance of Wisbech Market Place and introduce new and improved facilities which will enhance its use as both a trading area and a community space, including developing a pedestrianised zone within the Market Place area. Match funding of £50k provided.	£150,000		Yes	Yes	No	Yes	Adults and older people	PENDING	In addition to £150,000 which has been secured from the County Council's Communities Capital Fund, Wisbech Town Council has subsequently secured a further £200,000 from the Cambridgeshire and Peterborough Combined Authority's Growing Fenland "pot". With the addition of the £50,000 match funding available from its own financial reserves, the Town council now has a total of £400,000 available to deliver a scheme to enhance Wisbech Market Place. This level of funding should be sufficient to deliver the scheme which has been designed.  Site surveys of the Market Place have been undertaken recently; the results of which assisted in the writing of the invitation to tender for the
<b>Wisbech</b>	Fenland District Council	Wisbech Park Pavilion - Within the park, there is a disused former changing rooms, which this project will renovate, expand and reopen for community use. The new pavilion will provide a hub for community activities, including arts, a pop up café, a	£240,000	Yes	Yes	No	Yes	All Ages	PENDING	Fenland DC have made further bids to CPCA to increase funding for the project. If successful, they will procure a design & build firm to deliver the project – in conjunction public involvement and consultation	
<b>Woodhurst</b>	Woodhurst Parish Council	Village Hall upgrade - Woodhurst village hall is now 40 years old and no longer meets local needs. Both the kitchen and toilets are of a low standard and restrict the use of the building; refurbishing would increase use and income. The village hall has raised £5,000.	£12,954	Yes	Yes	Yes	Yes	All Ages	IN PROGRESS	Early delays to the project due to Covid restrictions although work is now well underway. In addition to the electrical and wider works, the cloakroom area has been painted and decorated and there is a new front door. The two toilet facilities have	

£5,000,000

## Appointments to Outside Bodies and Internal Advisory Groups and Panels, and the Appointment of Member Champions

To: Communities, Social Mobility and Inclusion Committee

Meeting Date: 8 July 2021

From: Service Director for Communities and Partnerships, Adrian Chapman

Electoral division(s): All

Key decision: No

Outcome: To appoint to Outside Bodies and Internal Advisory Groups and Panels, and appoint Member Champions to lead on specific subject areas.

It is important that the Council is represented on a wide range of outside bodies to enable it to provide clear leadership to the community in partnership with citizens, businesses and other organisations.

Recommendation: The Committee is recommended to:

- a) Review and agree the appointments to Outside Bodies as detailed in Appendix 1;
- b) Review and agree the appointments to Internal Advisory Groups and Panels, as detailed in Appendix 2;
- c) Appoint a Community Safety Member Champion responsible for raising awareness of issues related to community safety, including domestic abuse, sexual violence and hate crimes; and
- d) Delegate, on a permanent basis between meetings, the appointment of representatives to any vacancies on outside bodies, groups and panels, within the remit of the Communities, Social Mobility and Inclusion Committee, to the Service Director of Communities and Partnerships in consultation with the Chair and Vice-Chair of Communities, Social Mobility and Inclusion Committee.

Officer contact:

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Member contacts:

Names: Councillors Tom Sanderson and Hilary Cox Condron  
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[Hilary.CoxCondron@cambridgeshire.gov.uk](mailto:Hilary.CoxCondron@cambridgeshire.gov.uk)  
Tel: 01223 706398

## 1. Background

- 1.1 The County Council's Constitution states that the Communities, Social Mobility and Inclusion Committee has authority to nominate representatives to Outside Bodies other than the Combined Authority, Greater Cambridge Partnership, Cambridgeshire and Peterborough Fire Authority, the County Councils Network Council, and the Local Government Association.
- 1.2 The Committee also has authority to determine the Council's involvement in and representation on County Advisory Groups. The Committee may add to, delete, or vary any of these advisory groups, or change their composition or terms of reference.
- 1.3 Appointments to Outside Bodies and Internal Advisory Groups and Panels are agreed by the relevant Policy and Service Committee.
- 1.4 It is important that the Council is represented on a wide range of outside bodies to enable it to provide clear leadership to the community in partnership with citizens, businesses, and other organisations.

## 2. Main Issues

- 2.1 The outside bodies where appointments are required are set out in Appendix 1 to this report. The previous representative(s) is indicated. It is proposed that the Committee should agree the appointments to these bodies.
- 2.2 The internal advisory groups and panels where appointments are required are set out in Appendix 2 to this report. The previous representative(s) is indicated. It is proposed that the Committee should agree the appointments to these bodies.
- 2.3 The Committee is also asked to consider the appointment of a Member Champion for Community Safety.

## 3. Alignment with corporate priorities

- 3.1 Communities at the heart of everything we do

There are no significant implications for this priority.

- 3.2 A good quality of life for everyone

There are no significant implications for this priority.

- 3.3 Helping our children learn, develop and live life to the full

There are no significant implications for this priority.

3.4 Cambridgeshire: a well-connected, safe, clean, green environment

There are no significant implications for this priority.

3.5 Protecting and caring for those who need us

There are no significant implications for this priority.

## 4. Significant Implications

4.1 There are no significant implications within these categories

Resource Implications

Procurement/Contractual/Council Contract Procedure Rules Implications

Statutory, Legal and Risk Implications

Equality and Diversity Implications

Engagement and Communications Implications

Localism and Local Member Involvement

Public Health Implications

Environment and Climate Change Implications on Priority Areas

## 5. Source documents

5.1 [Membership of Outside Bodies and Internal Advisory Groups and Panels](#)

## Appointments to Outside Bodies

Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Contact	Guidance Classification	Committee to Approve
<p><b>Cambridge &amp; District Citizens Advice Bureau Management Committee</b></p> <p>To provide free, independent, confidential and impartial advice to the public. Its aims are to provide the advice people need for the problems they face and improve the policies and practices that affect people's lives.</p>	4 – 6	1	<p>Previously:</p> <p>Councillor L Jones (L)</p>	<p>Rachel Talbot Chief Executive Officer</p> <p>01223 222660</p> <p><a href="mailto:rachelT@cambridgecab.org.uk">rachelT@cambridgecab.org.uk</a></p>	Charity and limited company (confirmation of Member status needed)	Communities, Social Mobility and Inclusion
<p><b>Cambridge Sports Hall Trust Management Committee</b></p> <p>A management committee administering the running of the Kelsey Kerridge Sports Hall in Cambridge.</p>	6	1	<p>Previously:</p> <p>Councillor N Kavanagh (Lab)</p>	<p>Peter Jakes Accountant/ Company Secretary</p> <p>Tel: (01223) 462226 Fax: (01223) 363889</p> <p><a href="mailto:peterjakes@btconnect.com">peterjakes@btconnect.com</a></p>	Charity (confirmation of Member status needed)	Communities, Social Mobility and Inclusion

Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Contact	Guidance Classification	Committee to Approve
<p><b>Clay Farm Centre Advisory Group</b></p> <p>The Advisory Group will support and make recommendations to the Centre Manager and /or Partnership review meetings.</p>	4	1	<p>Previously: Councillor B Ashwood (LD)</p>	<p>Sally Roden, Neighbourhood Community Development Manager, Cambridge City Council</p> <p><a href="mailto:Sally.rodin@cambridge.gov.uk">Sally.rodin@cambridge.gov.uk</a> 01223 457861 mobile 07920210957</p>	Other Public Body representative	Communities, Social Mobility and Inclusion

Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Contact	Guidance Classification	Committee to Approve
<p><b>Community Safety Partnerships</b></p> <p>Statutory Crime and Disorder Reduction Partnerships (CDRPs, also known as Community Safety Partnerships) were set up in each district council area of Cambridgeshire in 1998. The partnerships are responsible for carrying out a three yearly audit to review the levels and patterns of crime, disorder and misuse of drugs, to analyse and consult on the results, and subsequently develop a three-year strategy for tackling crime and disorder and combating the misuse of drugs.</p> <ul style="list-style-type: none"> <li>• Cambridge City</li> <li>• East Cambridgeshire</li> <li>• Fenland</li> <li>• Huntingdonshire</li> <li>• South Cambridgeshire (Crime Reduction Partnership)</li> </ul>	3-4	1 on each	<p>Previously:</p> <p>Councillor E Meschini (Lab)  Councillor L Every (Con)  Councillor J French (Con)  Councillor A Costello (Con)  Councillor L Nieto (Con)</p>	<p>Rob Hill  Assistant Director:  Community Safety and Youth Services</p> <p>07815 558081</p> <p><a href="mailto:Rob.hill@peterborough.gov.uk">Rob.hill@peterborough.gov.uk</a></p> <p>Nicky Phillipson  Head of Strategic Partnerships and Commissioning  Cambridgeshire Office for the Police &amp; Crime Commissioner</p> <p>0300 333 3456</p> <p><a href="mailto:nicky.phillipson@cambs.pnn.police.uk">nicky.phillipson@cambs.pnn.police.uk</a></p>	Other Public Body representative	Communities, Social Mobility and Inclusion

Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Contact	Guidance Classification	Committee to Approve
<p>Duxford Neighbours Forum</p> <p>Liaison meeting with the Director of the Museum.</p>	2	1	<p>Previously:</p> <p>Councillor P McDonald (LD)</p>	<p>Sarah Padgett Executive Assistant Commercial Services and Operations Imperial War Museum</p> <p>01223 499379. Ext 7379</p> <p><a href="mailto:spadgett@iwm.org.uk">spadgett@iwm.org.uk</a></p>	Other Public Body representative	Communities, Social Mobility and Inclusion
<p>East Anglia Reserve Forces &amp; Cadets Association</p> <p>To raise, recruit and administer the Territorial Army Volunteer Reserve and Cadet Forces.</p>	2	1	<p>Previously:</p> <p>Councillor M McGuire (Con)</p>	<p>Mr T. G. Louth Executive Officer Springfield Tyrells</p> <p>01245 244800 (switchboard)</p> <p><a href="mailto:ea-offman@rfea.mod.uk">ea-offman@rfea.mod.uk</a></p>	Unincorporated Association Member	Communities, Social Mobility and Inclusion
<p>Hinchingbrooke Country Park Joint Group</p> <p>To monitor the operation of Hinchingbrooke Country Park.</p>	2	1	<p>Previously:</p> <p>Councillor A Costello (Con)</p>	<p>Claire Bulman Huntingdonshire District Council</p> <p>Claire.Bulman@huntingdonshire.gov.uk</p>	Other Public Body representative	Communities, Social Mobility and Inclusion

Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Contact	Guidance Classification	Committee to Approve
<p><b>Huntingdon Freeman's Trust</b></p> <p>A charity assisting individuals and organisations falling within the Huntingdon Town Council area only.</p> <p>[Term of Office is for four years from 20 May]</p>	11	1	<p>Previously:</p> <p>Councillor M Shellens (LD)</p>	<p>Ruth Black Chief Executive</p> <p>01480 414909</p> <p><a href="mailto:ceo@huntingdonfreemen.org.uk">ceo@huntingdonfreemen.org.uk</a></p>	Trustee of a Charity	Communities, Social Mobility and Inclusion
<p><b>Hunts Forum of Voluntary Organisations</b></p> <p>Hunts Forum of Voluntary Organisations is an umbrella body for voluntary and community groups in Huntingdonshire. It is an independent, non-profit making group formed from a coalition of local voluntary organizations and run by an elected committee of voluntary sector representatives. It supports voluntary and community organisations with information, advice and training.</p>	4	2	<p>Previously:</p> <p>Councillor S Criswell (Con) Councillor A Costello (Con)</p>	<p>Julie Farrow Hunts Forum of Voluntary Organisations</p> <p>01480 420601</p> <p><a href="mailto:julie@huntsforum.org.uk">julie@huntsforum.org.uk</a></p>	Other Public Body representative	Communities, Social Mobility and Inclusion

Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Contact	Guidance Classification	Committee to Approve
<p>King Edward Community Centre Association</p> <p>Leases &amp; manages King Edward Community Centre, Chatteris.</p>	TBC	1	<p>Previously:</p> <p>Councillor A Hay</p>	<p>Chris Pope</p> <p><a href="mailto:chris.c.pope@btinternet.com">chris.c.pope@btinternet.com</a></p> <p>01354 692658</p>	Trustee of a Charity	Communities, Social Mobility and Inclusion
<p>Peterborough and Cambridgeshire Community Covenant (Military) Board</p> <p>The Armed Forces Covenant Board aims to improve the outcomes and life choices of military personnel, reservists, their families and veterans living in Cambridgeshire and Peterborough. The Covenant Board also aims to enhance the relationship between civilian and military communities.</p>	4	1	<p>Previously:</p> <p>Councillor M McGuire (Con)</p>	<p>Anita Howard Community Engagement Manager Strengthening Communities</p> <p>01223 715588</p> <p><a href="mailto:anita.howard@cambridgeshire.gov.uk">anita.howard@cambridgeshire.gov.uk</a></p>	Other Public Body representative	Communities, Social Mobility and Inclusion

Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Contact	Guidance Classification	Committee to Approve
<p><b>Ramsey Wind Farm Community Benefit Fund Advisory Group</b></p> <p>To provide a community benefit fund of £40,000 for community projects within the Parish boundaries of Ramsey, Bury, Upwood and the Raveleys.</p>	1	2	<p>Previously:</p> <p>Councillor A Costello (Con) Councillor T Rogers (Con)</p>	<p>Matt Young</p> <p><a href="mailto:Matt.Young@grantscape.org.uk">Matt.Young@grantscape.org.uk</a></p> <p>01908 247630</p>	Other Public Body representative	Communities, Social Mobility and Inclusion
<p><b>Soham &amp; District Sports Association Management Committee</b></p> <p>Charity providing sport for the local community.</p>	4	1	<p>Previously:</p> <p>Councillor M Goldsack (Con)</p>	<p>Mrs Sharon Hickmott Manager</p> <p>01353 722662</p> <p><a href="mailto:sdsa@rosspeers-sportscentre.co.uk">sdsa@rosspeers-sportscentre.co.uk</a></p>	Unincorporated Association Member	Communities, Social Mobility and Inclusion
<p><b>St Neots Museum Management Committee</b></p> <p>Provides advice and management support to St Neots Museum for the benefit of the local community.</p>	2	1	<p>Previously:</p> <p>Councillor D Wells (Con)</p>	<p>Geoff Watts Chairman</p> <p>01480 214163</p> <p><a href="mailto:curators@stneotsmuseum.org.uk">curators@stneotsmuseum.org.uk</a></p>	Other Public Body representative	Communities, Social Mobility and Inclusion



## Appointments to Internal Advisory Groups and Panels

Name of Body	Meetings per Annum	Representatives Appointed	Representative(s)	Contact Details	Committee to Approve
<p><b>County Advisory Group on Archives and Local Studies</b></p> <p>The County Archives and Local Studies Advisory Group exists to provide a forum for those who share an interest in the preservation and use of the documentary heritage of Cambridgeshire (including the historic county of Huntingdonshire).</p>	2	4	<p>Previously:</p> <p>Councillor S Taylor (Ind) Councillor E Meschini (L) Councillor A Taylor (LD)</p> <p>Councillor N Harrison (LD) (<u>substitute</u>)</p>	<p>Alan Akeroyd Archives and Local Studies Manager</p> <p><a href="mailto:alan.akeroyd@cambridgeshire.gov.uk">alan.akeroyd@cambridgeshire.gov.uk</a></p> <p>01223 699489</p>	Communities, Social Mobility and Inclusion

Name of Body	Meetings per Annum	Representatives Appointed	Representative(s)	Contact Details	Committee to Approve
<p><b>Innovate and Cultivate Fund Bid Assessment Panel</b></p> <p>To consider bids to the Innovate and Cultivate Fund which will result in the commissioning of services being delivered by others to communities in Cambridgeshire.</p>	To be confirmed	5	<p>Previously:</p> <p>Councillor S Criswell (Con)  Councillor L Nieto (Con)  Councillor L Every (Con)  Councillor B Ashwood (Lib Dem)  Councillor E Meschini (Lab)</p> <p>Substitutes:</p> <p>Councillor A Costello (Con)  Councillor A Taylor (Lib Dem)</p>	<p>Elaine Matthews</p> <p><a href="mailto:Elaine.Matthews@cambridgeshire.gov.uk">Elaine.Matthews@cambridgeshire.gov.uk</a></p> <p>01223 706385</p>	Communities, Social Mobility and Inclusion
<p><b>Members' Equality Group</b></p> <p>To develop and oversee the Equalities Strategy.</p>	As required	5	<p>Previously:</p> <p>Councillor Lorna Dupre  Councillor Samantha Hoy  Councillor Jocelynne Scutt  Councillor Amanda Taylor  Councillor Joan Whitehead</p>	<p>Adrian Chapman</p> <p><a href="mailto:adrian.chapman@peterborough.gov.uk">adrian.chapman@peterborough.gov.uk</a></p> <p>01733 863887</p>	Communities, Social Mobility and Inclusion

Name of Body	Meetings per Annum	Representatives Appointed	Representative(s)	Contact Details	Committee to Approve
<p><b>Shared Services Working Group</b></p> <p>To discuss shared opportunities between Cambridgeshire County Council and Peterborough City Council and to participate in joint workshops along with officers and other members.</p>	To be confirmed	5	<p>Previously:</p> <p>Councillor S Bywater (Con)  Councillor S Count (Con)  Councillor S Criswell (Con)  Councillor N Harrison (Lib Dem)  Councillor E Meschini (Lab)</p> <p>Substitutes:</p> <p>Councillor I Bates (Con)  Vacancy (Con)  Councillor P Hudson (Con)  Councillor P Downes (Lib Dem)  Councillor L Dupre (Lib Dem)  Any Labour Councillor to sub</p>	<p>Lynsey Barron  Peterborough and Cambridgeshire Shared Services Programme Manager</p> <p><a href="mailto:lynsey.barron@cambridgeshire.gov.uk">lynsey.barron@cambridgeshire.gov.uk</a>  01223 699060</p>	Communities, Social Mobility and Inclusion
<p><b>The Library Presents</b></p> <p>The Library Presents brings a high quality, diverse selection of arts activities into the heart of villages and towns across the county, including performances, exhibitions and film, digital art and workshops.</p>	4	1	<p>Previously:</p> <p>Councillor L Every (Con)</p>	<p>Joanne Gray</p> <p><a href="mailto:Joanne.Gray@cambridgeshire.gov.uk">Joanne.Gray@cambridgeshire.gov.uk</a>  01223 715476</p>	Communities, Social Mobility and Inclusion

Name of Body	Meetings per Annum	Representatives Appointed	Representative(s)	Contact Details	Committee to Approve
<p><b>White Ribbon Delivery Group</b></p> <p>To ensure the messages regarding male violence against women and girls are taken forward and acted upon throughout CCC and into the wider community.</p>	4	1	No previous appointment	<p>Amanda Warburton  DASV Partnership Officer  <a href="mailto:Amanda.warburton@cambridgeshire.gov.uk">Amanda.warburton@cambridgeshire.gov.uk</a>  Phone</p>	Communities, Social Mobility and Inclusion



## Communities, Social Mobility and Inclusion Committee Agenda Plan

Published on 30<sup>th</sup> June 2021

### Notes

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Action Log
- Agenda Plan, Training Plan and Appointments to Outside Bodies and Internal Advisory Groups and Panels

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
08/07/21	Notification of Chairman/woman and Vice-Chairman/woman			28/06/21	30/06/21
	Report of the Service Director for Communities and Partnerships	A Chapman			
	Think Communities Approach to Social Mobility, Anti-Poverty and Inequalities	A Chapman			
	Domestic Abuse and Sexual Violence Partnership	J Cullum			
	Communities Capital Fund – Project Progress Report	I Phillips			
	Cambridgeshire Skills Six-Month Review	T Meadows			

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Innovate and Cultivate Fund – Process Updates	E Matthews			
02/09/21	Cambridgeshire and Peterborough Trading Standards Shared Service Annual Report	C Pawson	2021/047	20/08/21	24/08/21
	Report of the Service Director for Communities and Partnerships	A Chapman			
	Anti-poverty / Social Mobility Strategy	A Chapman			
	Proposals for Decentralising County Council Services	A Chapman			
	Cambridgeshire and Peterborough Coroner Service Annual Report	P Gell			
	Innovate and Cultivate Fund – Endorsement of Recommendations	E Matthews			
	Safe Accommodation Strategy	R Hill			
	Performance Report – Quarter 1 (Financial Year 2021-2022)	T Barden			
	Finance and Monitoring Report (July)	M Wade			
<i>[11/11/21] Provisional Meeting</i>					
02/12/21	Report of the Service Director for Communities and Partnerships	A Chapman		22/11/21	24/11/21
	Anti-poverty / Social Mobility	A Chapman			
	Local Council Development Plan Annual Report	E Matthews			
	Cambridgeshire Registration Service Annual Report	P Gell			
	Cambridgeshire Skills Six-Month Review	T Meadows			

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Libraries Service Review	G Porter			
	Innovate & Cultivate Fund – 2020-21 Evaluation	E Matthews			
	Innovate and Cultivate Fund – Endorsement of Recommendations	E Matthews			
	Business Planning	T Kelly			
	Performance Report – Quarter 2 (Financial Year 2021-2022)	T Barden			
	Finance and Monitoring Report (October)	M Wade			
<i>[03/02/22] Provisional Meeting</i>					
10/03/22	Report of the Service Director for Communities and Partnerships	A Chapman		28/02/22	02/03/22
	Anti-poverty / Social Mobility	A Chapman			
	Performance Report – Quarter 3 (Financial Year 2021-2022)	T Barden			
	Finance and Monitoring Report (January)	M Wade			
<i>[14/04/22] Provisional Meeting</i>					

Please contact Democratic Services [democraticservices@cambridgeshire.gov.uk](mailto:democraticservices@cambridgeshire.gov.uk) if you require this information in a more accessible format

