

**COMMUNITIES AND
PARTNERSHIP COMMITTEE****Minutes Action Log****Agenda Item No: 3**

This is the updated minutes action log as of 14th April 2020 and captures the actions arising from the most recent Communities and Partnership Committee meetings and updates Members on the progress of compliance in delivering the necessary actions.

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
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ACTIONS FROM MINUTES OF THE COMMITTEE MEETING HELD ON 17TH DECEMBER 2019

222.	THINK COMMUNITIES	Adrian Chapman	Members requested information on the membership of the Huntingdonshire Think Communities Delivery Board. Action: the Service Director of Community and Safety undertook to provide details to Members.	Huntingdonshire colleagues have so far held workshops to consider and design their local governance arrangements. Proposed membership has not yet been finalised, but will be shared as soon as it is. Officers will also ensure details of membership of all other place-based boards is shared with Members.	ACTION ONGOING
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ACTIONS FROM MINUTES OF THE COMMITTEE MEETING HELD ON 23RD JANUARY 2020

233.	GROWING FENLAND – TOWN REPORTS	Adrian Chapman	The Committee sought clarification on how the Mayoral Task Force would function and how it would be composed, noting that it should include a representative of the Council. Action: The Service Director of Community and Safety agreed to provide the Committee with an update once details had been confirmed regarding the Task Force.	Awaiting update.	ACTION ONGOING
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236.	COUNTY COUNCIL'S APPROACH TO ADDRESSING HOUSING AND HOMELESSNESS – SIX MONTHS PROGRESS UPDATE	Sarah Ferguson	<p>While discussing homelessness and housing issues, Members identified overlaps with the market town strategies discussed earlier at the meeting (Item 4: Growing Fenland – Town Reports), and queried whether there was coordination between the different projects.</p> <p>Action: The Assistant Director of Housing, Communities and Youth undertook to establish the level of cooperation between officers.</p>	Awaiting update.	ACTION ONGOING
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ACTIONS FROM MINUTES OF THE COMMITTEE MEETING HELD ON 12TH MARCH 2020

245.	JOINT HEALTH AND WELLBEING STRATEGY CONSULTATION	Liz Robin	<p>Members observed that the list of committees/boards that would host presentations or workshops on the Joint Health and Wellbeing Strategy (section 2.9 of the report) did not include information on when and where they would be held.</p> <p>Action: The Director of Public Health agreed to provide Members with the information.</p>	The consultation on the Joint Health & Wellbeing Strategy was placed on “pause” during the latter half of March due to the current situation around the COVID-19 outbreak. When the consultation resumes, a full list of committees/boards, with dates of meetings, will be provided to the Committee.	ACTION ONGOING
			<p>One Member sought clarification on whether the East of England Ambulance Service Trust Board had been involved in the Joint Health and Wellbeing Strategy consultations.</p> <p>Action: The Director of Public Health undertook to establish their level of involvement.</p>	Awaiting update.	ACTION ONGOING

247.	CAMBRIDGESHIRE REGISTRATION SERVICE REVIEW – INTERIM REPORT	Christine May	<p>While discussing the service’s Key Performance Indicators (KPI’s), Members requested further information regarding the KPI on which it was underperforming.</p> <p>Action: The Assistant Director of Cultural and Community Services undertook to circulate further information.</p>	The Assistant Director of Cultural and Community Services circulated the requested information following the meeting.	ACTION COMPLETE
248.	FUTURE LIBRARIES INITIATIVE – CIVIC UPDATE	Adrian Chapman	<p>Members considered whether the Future Libraries Initiative and the Cambridgeshire and Peterborough Combined Authority’s market town strategies could be aligned with each other.</p> <p>Action: The Service Director of Community and Safety agreed to consider how the two projects could be aligned.</p>	Awaiting update	ACTION ONGOING
249.	DOMESTIC ABUSE AND SEXUAL ABUSE SERVICE REVIEW AND WHITE RIBBON CAMPAIGN	Julia Cullum	<p>One Member suggested that the Council could sign up to the Employers’ Initiative on Domestic Abuse (EIDA).</p> <p>Action: The Domestic Abuse and Sexual Violence Partnership Manager undertook to investigate the possibility.</p>	This has been raised with Human Resources and will be followed up on following the COVID-19 lockdown.	ACTION ONGOING
		Adrian Chapman	<p>It was suggested that the wording used in the Council’s strategy differed from the national strategy and that it would be preferable to avoid this, although it was not suggested that the strategy itself should change.</p> <p>Action: the Service Director of Community and Safety agreed that the wording could be reconsidered.</p>	The strategy has been reworded to reflect this and will be taken to the Domestic Abuse and Sexual Violence partnership for approval at the end of April 2020.	ACTION COMPLETE

250.	CAMBRIDGESHIRE COUNTY COUNCIL COMMUNITIES CAPITAL FUND	Nick Mills	<p>While nominating representatives for the Communities Capital Fund Member panel, it was agreed for the Labour and Liberal Democrat groups to provide their nominations following the meeting.</p> <p>Action: the Democratic Services Officer undertook to confirm the nominations.</p>	<p>The confirmed nominations for the panel are as follows:</p> <p>Councillor H Batchelor (Lib Dem) Councillor S Criswell (Con) Councillor J French (Con) Councillor M Goldsack (Con) Councillor E Meschini (Lab)</p>	ACTION COMPLETE
251.	INNOVATE & CULTIVATE FUND 2018-19 EVALUATION REPORT	Elaine Matthews	<p>Having been informed that information packs had been produced for the four Seed Fund Projects, Members requested to be provided with copies.</p> <p>Action: the Strengthening Communities Service Manager agreed to distribute the information packs.</p>	<p>The information packs were circulated to Members and are available to access at the following link:</p> <p>https://data.cambridgeshireinsight.org.uk/dataset/cultivate-seed-fund-projects</p>	ACTION COMPLETE