

## Cambridgeshire Local Pension Board Minutes Action Log

This is the updated action log as at 26 February 2021 and captures the actions arising from the most recent Cambridgeshire Local Pension Board meeting and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 6th November 2020

Minute number	Report Title	Action for	Action	Comment	Status
173	Agenda Plan	M Whitby	To confirm reporting arrangements in relation to the annual cleansing of data.	Scheme member data is reviewed on a continual basis. The Fund has a data improvement plan in place for larger projects which the Pension Fund Committee is asked to approve. The Fund also has a Data Improvement Policy in place that outlines the Fund's approach to data quality. Progress made on larger projects is reported through the Business Plan Update reports and the Administration Performance reports that are presented to both the Pension Fund Committee and Local Pension Board at every meeting.	Completed.

Minutes 22<sup>nd</sup> February 2021

Minute number	Report Title	Action for	Action	Comment	Status
184.	Governance and Compliance Report	Jo Walton	Request for an updated version of Appendix 1, The list of virtual training events.	Circulated 18 <sup>th</sup> March 21.	Completed.
			Check and confirm training dates, with attention on the PSA training event.	Dates amended.	Completed.
185.	Risk Monitoring	Jo Walton and Val Limb	To arrange a meeting regarding risk monitoring.	Meeting arranged for 15 <sup>th</sup> April 21.	Completed.
			To expand upon the risks of laptops and personal Wi-Fi in section 2.5, Risk 13 of the report during revision.	Incorporated as part of the review at this meeting.	Completed.
186.	Administration Strategy Review	Corey Blose and Val Limb	To arrange a meeting regarding the administration strategy.	Meeting held on 22 <sup>nd</sup> March 2021.	Completed.

188.	ACCESS Asset Pooling Update	<p>Paul Tysoe</p> <p>Tysoe and Val Limb</p> <p>Democratic Services</p>	<p>Explain contractions in further reports.</p> <p>Paul Tysoe and Val Limb to arrange a meeting regarding ACCESS.</p> <p>Re-format the printing of CONFIDENTIAL on reports.</p> <p>Invite members of the board to ACCESS Asset Pooling Fund meetings, Pension Fund Committee meetings, and Pension Fund Sub-Committee meetings.</p>	<p>Will be incorporated in future reports consistently.</p> <p>Meeting arranged for 15<sup>th</sup> April 2021.</p>	<p>Completed.</p> <p>Completed.</p>
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