

# HIGHWAYS AND COMMUNITY INFRASTRUCTURE COMMITTEE



**Date: Tuesday, 15 January 2019**

**Democratic and Members' Services**

Fiona McMillan  
Monitoring Officer

**10:00hr**

Shire Hall  
Castle Hill  
Cambridge  
CB3 0AP

**Kreis Viersen Room  
Shire Hall, Castle Hill, Cambridge, CB3 0AP**

## **AGENDA**

**Open to Public and Press**

### **CONSTITUTIONAL MATTERS**

- 1 Apologies for absence and declarations of interest**  
*Guidance on declaring interests is available at*  
<http://tinyurl.com/ccc-conduct-code>
- 2 Minutes and Action Log of the Highways & Community Infrastructure Committee meeting held 3rd December 2018** **3 - 14**
- 3 Petitions and Public Questions**

### **OTHER DECISIONS**

- 4 Transfer of Cromwell Museum Collection to Cromwell Museum Trust** **15 - 20**
- 5 Finance and Performance Report - November 2018** **21 - 58**

The Highways and Community Infrastructure Committee comprises the following members:

Councillor Mathew Shuter (Chairman) Councillor Bill Hunt (Vice-Chairman)

Councillor Ian Gardener Councillor Mark Goldsack Councillor Lynda Harford Councillor David Jenkins Councillor Simon King Councillor Tom Sanderson Councillor Jocelyne Scutt and Councillor Amanda Taylor

*For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact*

Clerk Name: Dawn Cave

Clerk Telephone: 01223 699178

Clerk Email: dawn.cave@cambridgeshire.gov.uk

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**HIGHWAYS AND COMMUNITY INFRASTRUCTURE POLICY AND SERVICE  
COMMITTEE: MINUTES**

Date: Monday 3<sup>rd</sup> December 2018

Time: 11:00-13:30

Present: Councillors, L Harford, M Howell, B Hunt (Vice-Chairman), D Jenkins, J Scutt, M Shuter (Chairman) and A Taylor

Apologies: Councillors I Gardener, S King and T Sanderson

**88. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

Apologies for absence were noted as recorded above. There were no declarations of interest.

**89. MINUTES AND ACTION LOG**

The minutes of the meeting held on 9<sup>th</sup> October 2018 were confirmed as an accurate record and signed by the Chairman.

The action Log was reviewed and the following updates noted

- i. Minute 76 and 82: Members stated that they wanted to be informed as to the outcomes of the engagement with Mr Carpen. Officers agreed to circulate the results to Members. The Chairman stated that if any member of the public comes to the Committee with valuable information the Committee should fully consider what they are proposing.
- ii. Minute 86: Highways Maintenance: it was confirmed that this action had been completed and would be circulated to Members. **(ACTION)**
- iii. A Member inquired as to whether the Parking Permit Charges should be reviewed as they could not see this on the Action Log. Officers agreed that the Committee did discuss the issue in a previous meeting and they could take this back and make sure it was a clear action on the Action Log **(ACTION)**.

**90. PETITIONS AND PUBLIC QUESTIONS**

A Petition was received with under 50 signatures from Mr Weightman. It requested that the Committee investigated the condition of the pavements on Lisle Lane adjacent to Roslyn Court in Ely. As this petition had fewer than 50 signatures Mr Weightman could not present his petition to the Committee. However, Councillor Every, the Local Member addressed the Committee. She stated that that the petition was no longer in place as temporary cover had been put in place to make the pavement safe for users and permanent cover would be sorted before Christmas. Councillor Every thanked the Committee

for looking at the petition and acting upon it. The Chairman stated it was a pleasure to see the positive work produced by this Committee and thanked Councillor Every for attending the meeting. The Vice-Chairman suggested that this was an example of the good work carried out by officers at Cambridgeshire County Council.

It was resolved to:

- a) Note the petition and note that no further action was required.

A petition was received with over 50 signatures organised by Carrie Warren. The Petition asked that Whippet Coaches and Stagecoach East, instructed their drivers to reduce their speed to 20mph on the section of the Cambridgeshire Guided Busway between Cambridge Railway Station and Long Road Railway Bridge until the Health and Safety Executive investigation was published and could be considered. Carrie Warren was unable to attend in person so City Councillor Thornburrow presented on her behalf.

Councillor Thornburrow suggested that users of that section of the cycle path believed that the route was dangerous and did not feel safe while travelling on it. Statistical evidence showed that this section was eight times more dangerous than the A14. Councillor Thornburrow stated that this section of the Guided Busway was very well used and buses could come along at 53mph which caused danger to pedestrians and cyclists.

In discussion:

- A Member inquired into whether Councillor Thornburrow had contacted Stagecoach in order to discuss the petition. She stated that the petitioners had had a meeting with the Managing Director of Stagecoach and a transport officer from Cambridgeshire County Council. She suggested that it was a complicated issue and that the petition would not solve all the issues but was an interim measure that would improve safety temporarily.
- A Member thanked Councillor Thornburrow for presenting the petition to the Committee. They agreed that this section of the route was very well used, but asked if there were other measures available which could improve safety. In particular, they asked whether the signatories would support fencing being put up. Councillor Thornburrow suggested that reducing speed on the 700 metre section was a quick solution but would improve safety.
- A Member wanted to clarify with Councillor Thornburrow the sort of path that ran alongside the bus route. Councillor Thornburrow advised the section in question was a Public Right of Way and cycle track as well as a maintenance/access track for the Busway.

The Chairman stated that the petition was definitely an issue the Committee needed to look into, and whilst he did not personally have great knowledge of the local area but could see that it was a matter for great local concern. He

suggested that he could see the danger of this route if the path was congested and one solution to this problem could be a fence.

The Chairman thanked Councillor Thornburrow for presenting the petition and stated that officers would provide Councillor Thornburrow with a written response to his petition within ten working days of the meeting.

Councillor Scutt stated that she would like to be put on record as supporting the petitioner and noted that the Committee does have a responsibility to address this sort of issue, and she would be happy to take this interim action until a permanent measure can be implemented.

The Vice Chair of the Committee said that a speed limit could be implemented but not enforced whereas a fence would be permanent. He believed that this was be a better solution not just for this section of the Guided Busway but throughout the route.

## **91. FINANCE AND PERFORMANCE REPORT- October 2018**

The Committee considered a report outlining the October 2018 Finance and Performance report for Place & Economy Services. The Strategic Finance Manager reminded the Committee that the service started the financial year with two significant pressures of Coroners Services and Waste. Offsetting these pressures was an underspend on concessionary fares as well as an over-achievement of income in Highways Development Management of £365k. The officer suggested that the Place and Economy service needed to make a further £356k savings by year-end to bring the budget back into balance. Of the nine performance indicators, three were currently red, two were amber and four green.

In discussion:

- A Member raised their concerns that the savings targets were not realistic, specifically the renegotiation of the Waste Private Finance Initiative (PFI) Contract was never realistic. Officers responded by saying that it was achievable, they had made savings of £400,000 against the predicted £1.3 million shortfall through 'simple' savings so far, with bigger contractual savings in the future expected to save around another £900k.
- A Member enquired about the £280k overspend on the Coroners Service. Officers noted that the demography allocations should rebase the budget and the backlog of cases would be caught up by the next financial year.
- A Member asked officers whether the Committee could have assurance that there would be no financial cuts to the Highways budget for the next financial year. Officers stated that the final Business Plan would not be agreed until the February full Council meeting. However, the Executive Director: Place and Economy noted for Members that there were no proposed cuts in front of Members on that budget at this stage.

- A Member asked officers whether the performance indicator for the Library and Community Hub service will be placed back into amber, and officers confirmed this was the case. The Member suggested that Amber was optimistic and asked whether the decrease in library use because of charging for internet usage would affect this. They raised concerns that if libraries were seen as unpopular they could be cut. The Executive Director: Place and Economy suggested that that was a complex issue but libraries remained tremendously popular, and the focus was on extending the reach of the Library Service.
- The Vice Chairman observed that Cambridgeshire were purchasing two new mobile libraries.

It was resolved to:

1. review, note and comment on the report.

**92. HIGHWAYS AND COMMUNITY INFRASTRUCTURE COMMITTEE REVIEW OF DRAFT REVENUE AND CAPITAL BUSINESS PLANNING PROPOSALS FOR 2019/20 TO 2023/24**

The Chairman informed the committee that the report was received less than 5 clear working days in advance of the meeting as some of the information needed for the finance tables was not available at the time of dispatch. He was prepared to exercise his discretion and consider the report.

The officer apologised to Members as four appendices had not been published and were therefore not included in the agenda pack. These had subsequently been circulated to the Committee. The officer reminded the Committee that no decision regarding the budget would be made in the meeting, rather Members would only be providing their opinions for reporting to General Purposes Committee.

In discussion:

- A Member stated that as the report was late and Members did not have enough time to read through it comprehensively, they could not be asked to endorse the recommendations. They noted that if the recommendations were not changed they would abstain in all votes.
- A Member raised concerns on the wording of the recommendations and noted there was a disparity between the recommendations located in the report and the front sheet. Officers noted that they would address the continuity of the report in future
- A Member suggested that the proposals on household waste sites should harmonise with policies in other counties. They suggested that the new proposals could lead to increased flytipping, but the Chairman stated that evidence from other counties suggested that this was not the case. The

new Waste sites would have to be managed effectively in order to stop this.

- In response to a question on how On-street parking receipts would be spent, the Executive Director: Place and Economy reminded the Committee that whilst the scheme was expected to be broadly cost-neutral, any surplus could be spend on highways schemes across the county.

It was resolved to:

- i) Note the overview and context provided for the 2019/20 to 2023/24 Business Plan revenue proposals for the Service, updated since the last report to the Committee in October
- ii) Comment on the draft revenue proposals that are within the remit of the Highways and Community Infrastructure Committee for 2019/20 to 2023/24 and note for consideration by the General Purposes Committee (GPC) as part of consideration for the Council's overall Business Plan.
- iii) Comment on the changes to the capital programme that are within the remit of the Highways and Community Infrastructure and note for consideration by the General Purposes Committee (GPC) as port of consideration for the Council's overall Business Plan
- iv) Note the fess and changes proposed for 2019/20

### **93. INTEGRATED TRANSPORT BLOCK FUNDING ALLOCATION**

The Committee considered a report outlining the proposed allocation of the Integrated Transport block funding (ITB) for 2019/20. The Funding and Innovation Programme Manager stated that with devolution, the Cambridgeshire and Peterborough Combined Authority (CA) was now responsible for the Local Transport Plan (LTP) and the associated funding, including the Integrated Transport Block capital grants. For the last 2 years the CA had passported the LTP capital grant funding to the County Council. The officer advised that in 2019/20, £3.190m could be passported to the County Council from the CA again. The officer also advised that based on comments made by Members when they had considered the 2018/19 report, the proposed allocations included the top-scoring Fenland area schemes, to ensure some balance of funding across the districts.

In discussion:

- A Member wanted more clarification on the allocation of the Fenland schemes. Officers explained that they had ensured the best scoring scheme in Fenland was included, even though some schemes in South Cambs and Cambridge City had a higher rating, to reflect Member steer given on this issue previously. If the allocations only took into account

scores there would have been no allocation to schemes in Fenland. The Chairman suggested that the Committee needed more clarity and suggested they came back to the Committee in January with further explanation. It was confirmed that funding timescales would permit this delay.

- A Member asked officers when the new cycleway along the A1198 between Ermine Street South, Papworth Everard and the A428 would come forward. Officers replied that they had received confirmation of funding from Highways England and some of the initial design work had commenced. Further information would be included in the January 2019 report;
- A Member raised concerns regarding the time it takes to get for example, disabled parking bays introduced. The Member noted that it was understood that the delay was generally due to applications being grouped and advertised together in order to save money, which meant that schemes were often delayed. Officers noted that this method reduced financial cost, allowing them to advertise the Traffic Regulation Orders (TROs) together. A Member suggested that the County Council used more expensive newspapers to advertise the TROs, noting that other authorities advertise in cheaper newspapers. Officers agreed to report back on the cost of advertising. **(Action Required)**
- A Member suggested that consideration needed to be given to access for fire engines when considering residents parking schemes. The Chairman stated that the schemes were worked up on with guidance from the fire authority.

Following the Chairman taking views on how to take this report forward, it was resolved to:

- i) Defer the report until the meeting on the 15<sup>th</sup> of January 2019

#### **94. PROPOSED REVISED KEY PERFORMANCE INDICATORS FOR HIGHWAYS AND COMMUNITY INFRASTRUCTURE COMMITTEE**

The Committee considered a report outlining the Key Performance Indicators (KPI's) and targets for Place and Economy and reported to Economy and Environment Committee. The officer stated that a review had taken place and a full revised set of Place and Economy KPIs had been produced. They noted that responsibility for the indicators had been split between Economy and Environment Committee and Highways and Community Infrastructure Committee.

The Chairman thanked all Members of the Committee for participating in the Key Performance Indicator Review and noted that because of this, the report had been made much more transparent.

In discussion:



- A Member raised their concerns with the action being taken on filling potholes and its relationship to road condition. They noted that it could be seen to reflect well if lots of pot holes had been filled in, but it could mean the conditions of the road in Cambridgeshire are decreasing. The Member asked officers whether they could have a measure of the potholes being filled. The Executive Director: Place and Economy noted that the numbers of potholes are reported weekly on the Council's website.
- A Member asked officers whether they could provide the causes of staff sickness and its relationship to vacant posts. The Executive Director: Place and Economy stated that all managers received a full workforce report detailing staff sickness and they would check with Human Resources to see what data could be published
- A Member thanked the Executive Director: Place and Economy for the updated employment structure chart.
- The Vice Chairman expressed concern regarding the Council's minimal expenditure on tree planting in Cambridgeshire in this financial year. Officers stated that they would provide a report in January outlining the expenditure on tree planting in Cambridgeshire in 2019.

It was resolved to:

- i) Comment on and to approve the proposed revise Key Performance Indicators and targets for Place and Economy as set out in Appendix A of the report.
- ii) Agree on an implementation date

**95. HIGHWAYS AND COMMUNITY INFRASTRUCTURE COMMITTEE AGENDA PLAN AND APPOINTMENTS TO OUTSIDE BODIES**

Members noted the Committee's Agenda Plan and Training Plan. It was noted that the Integrated Transport Block Funding Allocation report would be considered at the next meeting. It was also agreed there a workshop on statistics would be scheduled.

It was resolved to:

- i) note the agenda plan;
- ii) note the training plan.

Chairman



**HIGHWAYS &  
COMMUNITY  
INFRASTRUCTURE  
POLICY & SERVICE  
COMMITTEE**

**Minutes-Action Log**



**Introduction:**

This is the updated action log as at **4<sup>th</sup> January 2019** and captures the actions arising from the most recent Highways & Community Infrastructure Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

<b>Minutes of 10<sup>th</sup> October 2017</b>					
<b>27.</b>	<b>Relocation of Ely Registration Office to Cambridgeshire Archives</b>	Louise Clover	Requested a monitoring report of the first year's operation be presented including qualitative data regarding user experience.	Move to Ely Archives likely to take place in the Summer of 2019, so report back to Committee will be in Aug/Sept 2020.	Noted for reporting in Summer 2020.
<b>Minutes of 24<sup>th</sup> November 2017</b>					
<b>34.</b>	<b>Parking Schemes and Charges</b>	Richard Lumley/ Dawn Cave	Review Park & Ride parking charges in two years' time, following the removal of the £1 parking charge.	Added to Agenda Plan. Regarding timescales, officers will be reviewing charges in preparation for the 2020/21 financial year, so it will be scheduled to coincide with future	Noted for future action, Autumn 2019.

				business planning committee dates, i.e. Oct/Nov 2019.	
<b>Minutes of 16<sup>th</sup> January 2018</b>					
<b>45(3)</b>	<b>Minutes and Action Log</b>	Graham Hughes/ Richard Lumley	Discuss with Skanska the feasibility of offering an enhanced pothole repair service.	Part of a wider, longer term piece of work looking at possible delivery models (including future funding) for highway services.	In progress, to be reported on towards ends of 2019/20
<b>Minutes of 10<sup>th</sup> April 2018</b>					
<b>69.</b>	<b>Finance &amp; Performance Report</b>	Sarah Heywood	Officers asked to include more detail e.g. likely timescales for the delayed King's Dyke scheme, including the reasons for the land acquisition delays.	Will support the service to expand on explanations for capital variances in the F&PR narrative	Complete
<b>70.</b>	<b>Cambridgeshire Highways Contract Annual Report 2017-18</b>	Richard Lumley / Emma Murden	Share with the Committee the stakeholder survey that was being developed.	Survey has not yet been developed. Will be shared with committee once drafted.	Noted for future action, for early 2018
<b>70.</b>	<b>Cambridgeshire Highways Contract Annual Report 2017-18</b>	Richard Lumley / Emma Murden	Report back on the plastic asphalt trial.	Commencing in Peterborough in September 2018, results to be shared at a later date.	Noted for future action early 2019

**Minutes of 11th September 2018**

<b>77.</b>	<b>Library Service Transformation</b>	Sue Wills	Explore extending the hours of Soham Library	Number of options currently being investigated.	In progress
<b>77.</b>	<b>Library Service Transformation</b>	Sue Wills	Requested a report back on the usage of computers in libraries.	Report scheduled for 12 <sup>th</sup> March Committee meeting.	In progress for 12.03.19
<b>78.</b>	<b>Road Safety across Cambridgeshire</b>	Matt Staton	Requested increased analysis in next year's report on analysis of the impact of safety cameras on sites.	To be included in the Accident Report to be presented to Committee in March 2019.	Noted for future action early 2019
<b>79.</b>	<b>Finance and Performance Report – July 2018</b>	Christine May	Request an update on Library schemes being funded through developer contributions.	A list will be circulated to members of the Committee	In progress by end October 2018
<b>80.</b>	<b>Agenda Plan</b>	Richard Lumley	Schedule a report (to E&E?) on the impact of the opening of the Ely Southern Bypass on the A1123, and the possibility of signage to avoid Witcham, Haddenham and Stretham.		

**Minutes of 9<sup>th</sup> October 2018**

<b>82.</b>	<b>Minutes and Action Log</b>	Sue Wills	Engage with Mr Carpen on history of Cambridge proposal.		
<b>84.</b>	<b>Finance and Performance Report</b>	Sarah Heywood/ Richard Lumley	Requested further information on red performance indicators	Briefing note emailed to Committee on 04/01/19.	Complete

			(Classified/unclassified roads).		
86.	<b>Service Committee Review of the draft 2019-20 Capital Programme</b>	Graham Hughes/ Richard Lumley	Requested summary of highways maintenance programme	Briefing note being pulled together and will be circulated to committee members via email.	In progress by start of Nov 2018
86.	<b>Service Committee Review of the draft 2019-20 Capital Programme</b>	Christine May	Requested investment overview of the new Hub schemes.		
<b>Minutes of 3<sup>rd</sup> December 2018</b>					
89.	<b>Minutes and Action Log (in reference to minute items 76 and 82)</b>	Sue Wills/ Christine May	Members wanted to be informed as to the outcomes of the engagement with Mr Carpen on History of Cambridge proposal.		
89.	<b>Minutes and Action Log (in reference to minute item 86)</b>	Graham Hughes/Richard Lumley	Summary of highways maintenance programme to be circulated to Members		
89.	<b>Minutes and Action Log</b>	Graham Hughes/Richard Lumley	Parking Permit Charges review should be a clear action on the Action Log.		
93.	<b>Integrated Transport Block Funding Allocation</b>	Graham Hughes/Richard Lumley	Report back to Members regarding the cost of advertising TROs in newspapers.	Email sent to Committee on 04/01/19.	Complete

**TRANSFER OF CROMWELL MUSEUM COLLECTION TO CROMWELL MUSEUM TRUST**

*To:* **Highways and Community Infrastructure Committee**

*Meeting Date:* **15 January 2019**

*From:* **Graham Hughes - Executive Director of Place & Economy**

*Electoral division(s):* **Godmanchester and Huntingdon South  
Huntingdon North and Hartford  
Huntingdon West**

*Forward Plan ref:* **N/a**                      *Key decision:* **No**

*Purpose:* **To ask members of the Committee to agree to the transfer of the Council's assets in the Cromwell Museum collection to the Cromwell Museum Trust**

*Recommendations:*

- **To agree the transfer of the ownership of those items of Cromwelliana owned by the County Council to the Cromwell Museum Trust, whilst safeguarding these assets from any potential sale or disposal**
- **To delegate authority to the Executive Director, Place and Economy in consultation with the Chair and Vice Chair of the Committee to finalise the agreement with the Trust**

<b><i>Officer contact:</i></b>	<b><i>Member contacts:</i></b>
Name: <b>Christine May</b> Post: Assistant Director C&CS Email: <a href="mailto:christine.may@cambridgeshire.gov.uk">christine.may@cambridgeshire.gov.uk</a> Tel: 01223 703521	Names: <b>Cllr Shuter</b> Post: Chair of HCI Committee Email: <a href="mailto:Mathew.shuter@cambridgeshire.gov.uk">Mathew.shuter@cambridgeshire.gov.uk</a> Tel: 01223 706398

## **1. BACKGROUND**

- 1.1 In October 2014 Full Council approved the creation of a separate Cromwell Museum Trust to run the Cromwell Museum in Huntingdon, which had been a Cambridgeshire County Council service since 1974 and before then a Huntingdonshire County Council (HCC) service (1962-1974).
- 1.2 In April 2016 the independent Cromwell Museum Trust (CMT) took over the running of the Museum.
- 1.3 During the years 1962-2014, when the Museum was a local authority service, many items relating to Cromwell and his legacy were purchased by HCC and then by CCC for display at the Museum, some with the assistance of external grant funding. As a result, CCC now owns a large number of items of Cromwelliana which it loans to the CMT for display to the public.
- 1.4 The items owned by CCC have been valued for insurance at £376,000. In addition, there are some items belonging to third parties which are on loan to the County Council and then loaned onwards to the CMT for display. These items are fewer in number but are far more valuable. These third party loaned items taken together have been valued for insurance purposes at £2,175,000. Insurance cover on all items, CCC-owned and on loan, is paid by CCC.

## **2. MAIN ISSUES**

- 2.1 The CMT is required by Arts Council England (ACE) to have Accredited Museum status. Accreditation gives a museum access to ACE funding and is increasingly necessary to secure other funds, for example from the Heritage Lottery Fund. A museum which does not have Accredited Museum status has little success in applying for external grant funding, has great difficulty in attracting professional staff, and cannot host loans of objects from other Accredited Museums. The Cromwell Museum currently has Provisional Accreditation status from ACE but this status will expire in March 2019 and the Trust must apply to ACE for Full Accreditation before that date.
- 2.2 ACE has expressed concern to CCC Officers over the fact that the CMT does not own any of the items on display in the Museum, but that all these items are on loan, the majority from CCC. If the loaned items were ever withdrawn then the Museum would have nothing to display. ACE regard this as a serious threat to the sustainability of the Cromwell Museum and they have indicated to Officers that this would be enough to prevent Accreditation.
- 2.3 It is the understanding of CCC Officers that the transfer of the ownership of the CCC-owned items to the CMT would allay ACE's concern over the collection, and thereby help ensure the future of the Museum.
- 2.4 Given the tight deadline for the Museum's Accreditation, work has already begun on drafting an agreement to transfer ownership while we await Committee approval. Since local authority funding has been used to purchase items in the collection, it is important to ensure the CMT could not in the future attempt to sell these items, or put the items at risk of being sold as part of the general sale of assets of the CMT should it ever fold. Therefore, the draft agreement contains relevant safeguards. Under the terms of the agreement



drafted, the Trust warrants that it shall not sell, transfer or otherwise dispose of, or grant any encumbrance over, any of the objects. In the event that the Trust sells or attempts to sell any of the objects or if the Trust ceases to exist for whatever reason, the Trust shall forthwith transfer ownership of the objects back to the Council. Also, under the terms of the agreement being drafted, the Trust shall pay for insurance on the items.

- 2.5 The agreement being drafted does not affect any of the items on loan from third parties. CCC Officers are making contact with the owners of such loans to inform them that their loans in future should be made directly with the Trust, rather than with CCC for onward loan to the Trust.
- 2.6 A few items on display at the Museum and which are owned by CCC fall within the collecting policy of Cambridgeshire Archives Service or within the Library service's Cromwell Collection collecting policy. These are some manuscripts and books. These items have been identified and their ownership will be retained by CCC. They will continue to be loaned to CMT for display as required.

### **3. ALIGNMENT WITH CORPORATE PRIORITIES**

#### **3.1 Developing the local economy for the benefit of all**

The following bullet points set out details of implications identified by officers:

- If the Museum fails to win Accreditation from ACE because it does not own the majority of items on display, and it therefore closes, then the local Huntingdon economy will be negatively impacted.

#### **3.2 Helping people live healthy and independent lives**

The following bullet points set out details of implications identified by officers:

- Museums contribute towards social well-being and health, both generally through a commitment to volunteering, work placements and training, and more specifically through discrete and focused projects dealing with the broad range of social issues including ethnicity, community, growing old, and literacy programmes, while using a variety of engagement methods, such as object handling, loan boxes, reminiscence work etc. The Cromwell Museum has significantly contributed towards establishing cultural and social welfare capital in Huntingdon. CCC can help sustain the Museum for the future by transferring ownership of its collection of Cromwelliana, whereas a failure to transfer this ownership would put the Museum's viability at risk.

#### **3.3 Supporting and protecting vulnerable people**

There are no significant implications for this priority.

### **4. SIGNIFICANT IMPLICATIONS**

#### **4.1 Resource Implications**

The following bullet points set out details of implications identified by officers:

- The agreement proposes that CCC will cease to pay for insurance on the objects and that this insurance would instead be paid by the CMT.

#### **4.2 Procurement/Contractual/Council Contract Procedure Rules Implications**

There are no significant implications within this category.

#### **4.3 Statutory, Legal and Risk Implications**

There are no significant implications within this category.

#### **4.4 Equality and Diversity Implications**

The following bullet points set out details of implications identified by officers:

- The proposed transfer would have a positive impact for the older age group, for the reasons outlined in paragraph 3.2 above.

#### **4.5 Engagement and Communications Implications**

The following bullet points set out details of significant implications identified by officers:

- If the Museum loses its ACE Accreditation because of a decision not to transfer the collection then news of that would necessarily become public, with possible reputational risk for CCC.

#### **4.6 Localism and Local Member Involvement**

There are no significant implications within this category.

#### **4.7 Public Health Implications**

There are no significant implications within this category.

<b>Implications</b>	<b>Officer Clearance</b>
<b>Have the resource implications been cleared by Finance?</b>	Yes Name of Financial Officer: Sarah Heywood
<b>Have the procurement/contractual/Council Contract Procedure Rules implications been cleared by the LGSS Head of Procurement?</b>	Yes Name of Officer: Paul White
<b>Has the impact on statutory, legal and risk implications been cleared by LGSS Law?</b>	Yes Name of Legal Officer: Fiona McMillan

<b>Have the equality and diversity implications been cleared by your Service Contact?</b>	Yes Name of Officer: Elsa Evans
<b>Have any engagement and communication implications been cleared by Communications?</b>	Yes Name of Officer: Jo Shilton
<b>Have any localism and Local Member involvement issues been cleared by your Service Contact?</b>	Yes Name of Officer: Christine May
<b>Have any Public Health implications been cleared by Public Health</b>	Yes Name of Officer: Stuart Keeble

<b>Source Documents</b>	<b>Location</b>
None	



**FINANCE AND PERFORMANCE REPORT – NOVEMBER 2018**

*To:* **Highways and Community Infrastructure Committee**

*Meeting Date:* **15<sup>th</sup> January 2019**

*From:* **Graham Hughes - Executive Director, Place & Economy Services  
Chris Malyon - Chief Finance Officer**

*Electoral division(s):* **All**

*Forward Plan ref:* **N/a** *Key decision:* **No**

*Purpose:* **To present to Highways and Community Infrastructure Committee the November 2018 Finance and Performance report for Place & Economy Services.**

**The report is presented to provide Committee with an opportunity to comment on the projected financial and performance outturn position as at the end of November 2018.**

*Recommendations:* **The Committee is asked to:-**

- **review, note and comment on the report.**

<b><i>Officer contact:</i></b>	
Name:	Sarah Heywood
Post:	Strategic Finance Manager
Email:	<a href="mailto:Sarah.Heywood@cambridgeshire.gov.uk">Sarah.Heywood@cambridgeshire.gov.uk</a>
Tel:	01223 699714

## 1. BACKGROUND

- 1.1 The appendix attached provides the financial position for the whole of Place & Economy Services, and as such, not all of the budgets contained within it are the responsibility of this Committee. To aid reading of the report, budget lines that relate to the Economy and Environment Committee have been shaded, and those that relate to the Highways and Community Infrastructure Committee are not shaded. Members are requested to restrict their questions to the lines for which this Committee is responsible.
- 1.2 The report only contains performance information in relation to indicators that this Committee has responsibility for.

## 2. MAIN ISSUES

- 2.1 The report attached as Appendix A is the Place & Economy Services Finance and Performance report for August 2018.
- 2.3 **Revenue:** The Service started the financial year with two significant pressures for Coroners Services and Waste. The Coroners pressure of £284K is due to ongoing pressures and the requirement to address a backlog of cases and the waste pressure of £708K is the net impact of a delay in reaching agreement over £900K of savings offset by less waste going to landfill than previously assumed. Offsetting these pressures is a £411K underspend on concessionary fares and as an over-achievement of income in Highways Development Management of £505K. The P and E service is forecasting an underspend of £59K at the bottom line.
- 2.4 **Capital:** There are no significant changes to capital forecasts.
- 2.5 **Performance:** The Finance & Performance report provides performance information for the suite of key Place & Economy (P&E) indicators for 2018/19. Of the nine performance indicators, three are currently red, two are amber, and four are green. The indicators that are currently red are:
- Number of visitors to libraries /community hubs
  - Classified Road Condition – narrowing the gap between Fenland and the other areas of the County.
  - Killed or seriously injured casualties – 12 month rolling total
- 2.9 At year-end, the current forecast is that The Classified Road Condition performance indicator will remain red, three will be amber and five will be green.

## 3. ALIGNMENT WITH CORPORATE PRIORITIES

### 3.1 Developing the local economy for the benefit of all

There are no significant implications for this priority.

### 3.2 Helping people live healthy and independent lives

There are no significant implications for this priority.

### 3.3 Supporting and protecting vulnerable people

There are no significant implications for this priority.

#### 4. SIGNIFICANT IMPLICATIONS

- Resource Implications –The resource implications are contained within the main body of this report.
- Statutory, Legal and Risk – There are no significant implications within this category.
- Equality and Diversity – There are no significant implications within this category.
- Engagement and Communications – There are no significant implications within this category.
- Localism and Local Member Involvement – There are no significant implications within this category.
- Public Health – There are no significant implications within this category.

Source Documents	Location
None	





**Place & Economy Services****Finance and Performance Report (F&PR) for Highways & Community Infrastructure Committee – November 2018****SUMMARY****1.1 Finance**

<b>Previous Status</b>	<b>Category</b>	<b>Target</b>	<b>Current Status</b>	<b>Section Ref.</b>
<b>Green</b>	Income and Expenditure	Balanced year end position	<b>Green</b>	2
<b>Green</b>	Capital Programme	Remain within overall resources	<b>Green</b>	3

**Performance Indicators – Predicted status at year-end: (see section 4)**

<b>Monthly Indicators</b>	<b>Red</b>	<b>Amber</b>	<b>Green</b>	<b>Total</b>
Current status this month	3	2	4	9
Year-end prediction (for 2018/19)	1	4	4	9

**2. INCOME AND EXPENDITURE****Overall Position**

<b>Forecast Variance - Outturn (Previous Month) £000</b>	<b>Directorate</b>	<b>Budget 2018/19 £000</b>	<b>Actual £000</b>	<b>Forecast Variance - Outturn (November) £000</b>	<b>Forecast Variance - Outturn (November) %</b>
+21	Executive Director	374	447	+24	+6
-108	Highways	19,567	11,815	-177	-1
-69	Cultural & Community Services	11,431	6,881	-49	0
+878	Environmental & Commercial Services	37,690	18,735	+648	+2
-365	Infrastructure & Growth	1,887	546	-505	-27
0	External Grants	-15,593	-3,278	0	0
-356	Savings to be found within service			0	
<b>0</b>	<b>Total</b>	<b>55,356</b>	<b>35,146</b>	<b>-59</b>	<b>0</b>

The service level budgetary control report for November 2018 can be found in [appendix 1](#).

Further analysis of the results can be found in [appendix 2](#).

To ensure financial information is presented in a consistent way to all Committees a standardised format has now been applied to the summary tables and service level budgetary control reports included in each F&PR. The same format is also applied to the Integrated Resources and Performance Report (IRPR) presented to General Purposes Committee (GPC). The data shown provides the key information required to assess the financial position of the service and provide comparison to the previous month.

## **Significant Issues**

### Waste Private Finance Initiative (PFI) Contract

Contract changes that deliver full year savings totalling £1.3m have been identified however delays to reaching formal agreement with the contractor that will allow contract changes will result in a shortfall in delivered savings. £400,000 savings per year have been achieved but agreement to allow the remainder of the savings to commence has been delayed and it is unlikely this will be possible until December at the earliest (previously reported as November) resulting in a savings shortfall of approximately £900,000 this financial year.

Until agreement is reached with the contractor on the contract changes the variable nature of the Mechanical and Biological Treatment (MBT) creates uncertainty in the forecast and actual performance could improve, resulting in a reduced overspend, or worsen, resulting in an increased overspend. Less Waste has been landfilled to date than originally predicted (and therefore savings on landfill tax paid) reducing the overall overspend to £708,000.

### Coroners

The Coroners Service is projecting an overspend of £284k for Cambridgeshire, which is caused by a mixture of on-going workload pressure i.e. the number of cases and the complexity of cases increasing, and a need to reduce the backlog of cases built up over previous years.

### Concessionary Fares

Concessionary fares are projected to underspend based on the final adjustment to spend in the last financial year and currently the initial indications are that this level of underspend will be achieved this year. This underspend will be used to help cover other pressures within Place & Economy.

### Highways Development Management

Section 106 and section 38 fees have come in higher than expected for new developments and is expected to lead to an overachievement of income. However, this is an unpredictable income stream and the forecast outturn is updated regularly.

## **2.3 Additional Income and Grant Budgeted this Period (De minimis reporting limit = £30,000)**

There were no items above the de minimis reporting limit recorded in November 2018.

A full list of additional grant income can be found in [appendix 3](#).

**2.4 Virements and Transfers to / from Reserves (including Operational Savings Reserve)**  
**(De minimis reporting limit = £30,000)**

There are no items above the de minimis reporting limit recorded in November 2018.

A full list of virements made in the year to date can be found in [appendix 4](#).

### **3. BALANCE SHEET**

#### **3.1 Reserves**

A schedule of the Service's reserves can be found in [appendix 5](#).

#### **3.2 Capital Expenditure and Funding**

##### Expenditure

##### **Cycling Schemes**

##### **Abbey-Chesterton Bridge**

The construction contract has now been let to Tarmac and it is forecast that the outturn spend will be £1,000,000 less than originally profiled, due to delays in finalising land deals, and will be carried forward into 2019/20.

The Tarmac contract includes the new bridge as well as Phase 1 of The Chisholm Trail, with completion planned for mid-2020.

##### **Delivering the Transport Strategy Aims**

Papworth to Cambourne - Highways England have now secured some funding from their central 'Designated Funds'. Their consultants will undertake the detailed design of this scheme. As a result there will be considerably less spend on this project for this financial year, with funding carried forward into 2019/20.

##### Funding

Further grants have been awarded from the Department for Transport since the published business plan, these being Pothole grant funding 18/19 (£1.608m), a second tranche of Pothole grant funding (£0.807m) and further Safer Roads funding (£0.128m).

Following the October budget announcement, Cambridgeshire County Council has received an additional £6.653m of Local Highways Maintenance funding. This money is to be spent by 31 March 2019 on local highway maintenance including potholes, bridges and other minor highway maintenance works. In accordance with the Department for Transport (DfT) criteria, the use of this money will be published on the County Council website by the end of March 2019 with a copy sent to the DfT.

All other schemes are funded as presented in the 2018/19 Business Plan.

A detailed explanation of the position can be found in [appendix 6](#).

## **4. PERFORMANCE**

### **4.1 Introduction**

This report provides performance information for the suite of key Place & Economy (P&E) indicators for 2018/19. At this stage in the year, we are still reporting pre-2018/19 information for some indicators.

New information for red, amber and green indicators is shown by Committee in Sections 4.2 to 4.4 below, with contextual indicators reported in Section 4.5. Further information is contained in Appendix 7.

A new set of indicators has been prepared that will replace this set and this is the subject of a separate report to Committee in November.

Members have requested tree data and this is shown at the end of this report. It is more detailed than the high level KPI data we usually present in the F&PR. When Members review the KPI's in December they can advise if they want the high level summary data presented within the F&PR and/or they prefer the detailed data circulated separately. In addition, the Local Highways Initiatives programme update is attached.

### **4.2 Red Indicators (new information)**

This section covers indicators where 2018/19 targets are not expected to be achieved.

#### **Highways & Community Infrastructure**

No new information this month

### **4.3 Amber indicators (new information)**

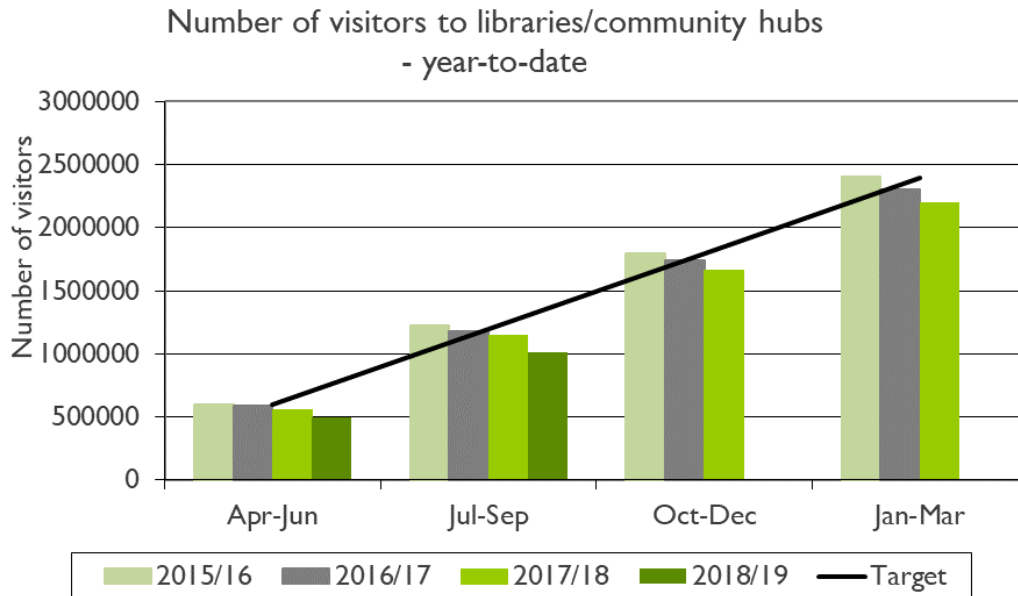
This section covers indicators where there is some uncertainty at this stage as to whether or not year-end targets will be achieved.

#### **Highways & Community Infrastructure**

##### **Library Services**

Number of visitors to libraries/community hubs - year-to-date (to September 2018)

There have been 517,072 visitors to libraries/community hubs between July and September 2018 and a total of 1,015,113 for the year to date figure since April. This is below the target for the second quarter and 11.3% down on the same period in the last reporting year.



We are seeing a slight dip in visitor figures and that may be in part due to the introduction of computer charges from the 1st May. We are closely monitoring the situation and actively promoting the first free half an hour for all library users as well as the free computer use for all children and young people up to and including 16 year olds and people accessing gov.uk and ccc.gov.uk web sites as well as those accessing universal credit.

#### **4.4 Green Indicators (new information)**

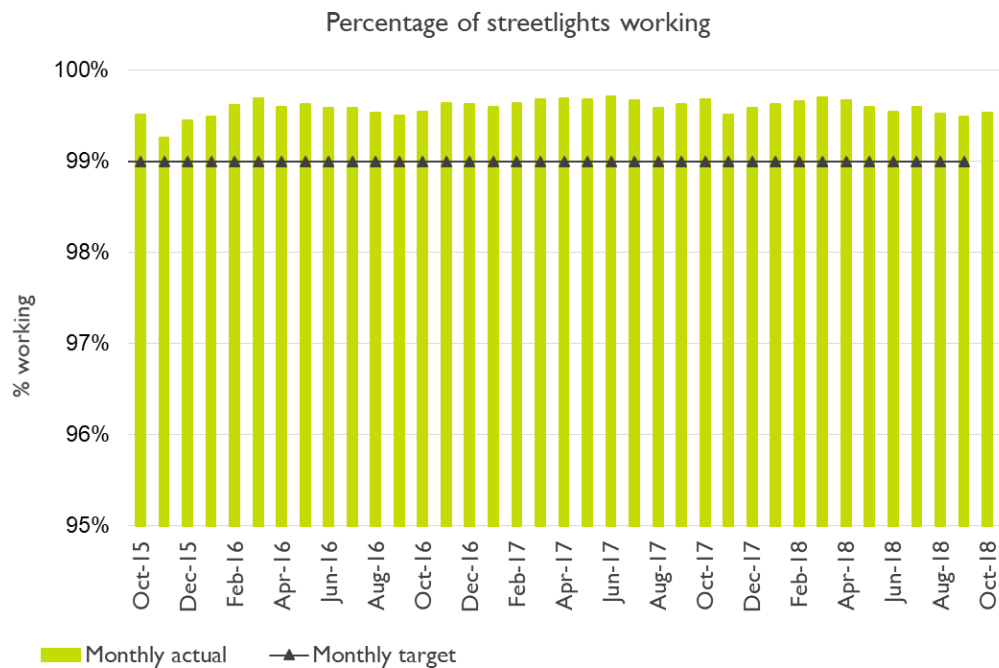
The following indicators are currently on-course to achieve year-end targets.

##### **Highways & Community Infrastructure**

##### **Street Lighting**

Streetlights working (as measured by new performance contract) (to October 2018)

During October 99.5% of streetlights were working and the 4-month average (the formal contract definition of the performance indicator) is also 99.5% this month, and remains above the 99% target.

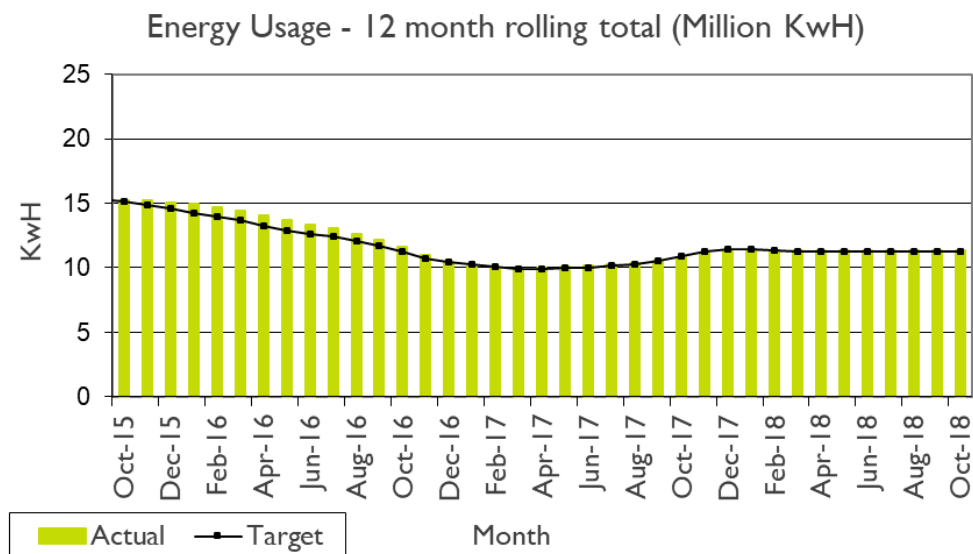


## Street Lighting

Energy use by street lights – 12-month rolling total (to October 2018)

Actual energy use to October is 11.38 Kwh, which is slightly up since the last reported figure and is above our target of 10.96.

The energy targets have now been updated to reflect other measures agreed elsewhere (such as the presence or absence of part night lighting, including those being funded by Cambridge City and Parish Councils).



## 4.5 Contextual indicators (new information)

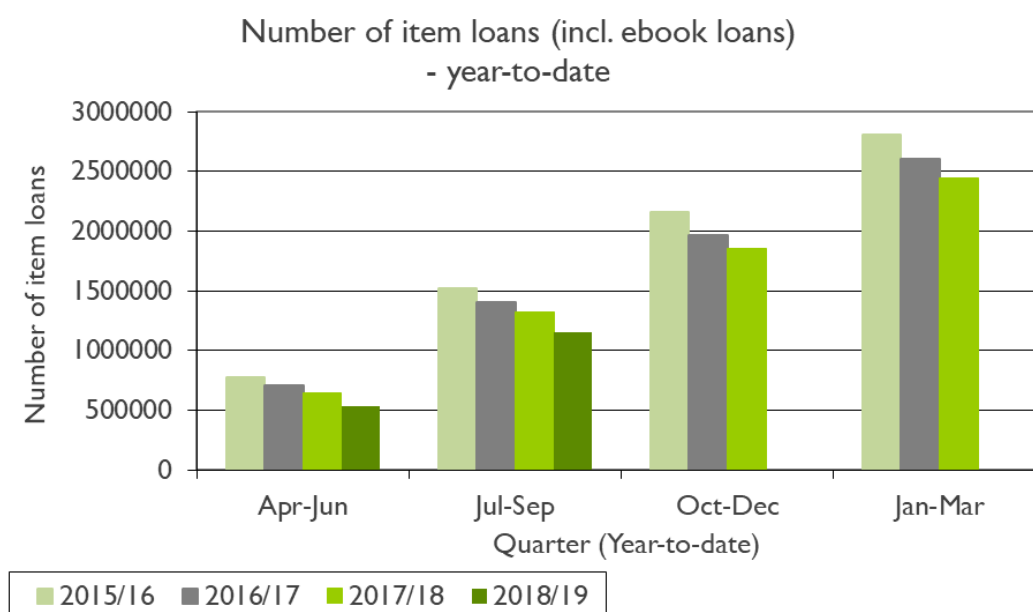
### Highways & Community Infrastructure

#### Library Services

##### Number of item loans (including eBook loans) – year-to-date (to September 2018)

There have been 613,640 item loans between July and September 2018. This is 8.9% down on the same period for the previous year.

The year to date figure is 1,148,422 which is 12.8% lower than the same period for the previous year.



#### Waste management

##### Municipal waste landfilled - 12 month rolling average (to October 2018)

During the 12-months ending October 2018, 34.5% of municipal waste was landfilled. As a comparison the figure for October 2017 was 33.5% and in October 2016 it was 27.1%.





## Rogue Traders

Money saved for Cambridgeshire consumers as a result of our intervention in rogue trading incidents - annual average (to September 2018)

£80,298 was saved as a result of our intervention in rogue trading incidents during the second quarter of 2018/19 (July to September 2018). The annual average based on available data since April 2014 is £143,818. Data for 2018/19 includes Peterborough savings.

It is important to note that the amounts recovered do not reflect the success of the intervention. In many cases the loss of a relatively small amount can have significant implications for victims; the impact can only be viewed on a case-by-case basis.

## APPENDIX 1 – Service Level Budgetary Control Report

### Place & Economy Service Level Finance & Performance Report

#### Finance & Performance Report for P&E - Nov 2018

Forecast Outturn Variance (Oct)		Budget 2018/19	Actual Nov 2018	Forecast Outturn Variance	
£000's		£000's	£000's	£000's	%
<b>Executive Director</b>					
28	Executive Director	204	333	27	13%
-7	Business Support	170	114	-3	-2%
<b>21</b>	<b>Executive Director Total</b>	<b>374</b>	<b>447</b>	<b>24</b>	<b>7%</b>
<b>Highways</b>					
-6	Asst Dir - Highways	138	78	-6	-4%
0	Local Infrastructure Maintenance and Improvement	6,351	4,523	1	0%
-33	Traffic Management	-135	557	-18	-14%
-5	Road Safety	506	433	-24	-5%
-121	Street Lighting	9,771	5,418	-142	-1%
56	Highways Asset Management	570	612	41	7%
0	Parking Enforcement	0	-1,475	0	0%
0	Winter Maintenance	2,048	1,314	0	0%
0	Bus Operations including Park & Ride	319	355	-29	-9%
<b>-108</b>	<b>Highways Total</b>	<b>19,567</b>	<b>11,815</b>	<b>-177</b>	<b>-1%</b>
<b>Cultural &amp; Community Services</b>					
-0	Asst Dir - Cultural & Community Services	140	87	0	0%
50	Public Library Services	3,306	2,145	50	2%
0	Cultural Services	104	-41	0	0%
0	Archives	354	215	-0	0%
-0	Registration & Citizenship Services	-541	-186	-0	0%
284	Coroners	903	766	284	31%
6	Community Transport	2,448	1,540	28	1%
-409	Concessionary Fares	4,716	2,355	-411	-9%
<b>-69</b>	<b>Cultural &amp; Community Services Total</b>	<b>11,431</b>	<b>6,881</b>	<b>-49</b>	<b>0%</b>
<b>Environmental &amp; Commercial Services</b>					
0	Asst Dir - Environment & Commercial Services	120	29	0	0%
-40	County Planning, Minerals & Waste	418	43	-40	-9%
0	Historic Environment	56	85	-1	-2%
0	Trading Standards	694	725	0	0%
5	Flood Risk Management	411	273	-10	-2%
4	Energy	72	56	-10	-14%
909	Waste Management	35,920	17,523	708	2%
<b>878</b>	<b>Environmental &amp; Commercial Services Total</b>	<b>37,690</b>	<b>18,735</b>	<b>648</b>	<b>2%</b>
<b>Infrastructure &amp; Growth</b>					
-0	Asst Dir - Infrastructure & Growth	137	90	0	0%
0	Major Infrastructure Delivery	1,100	1,262	0	0%
0	Transport Strategy and Policy	103	176	0	0%
0	Growth & Development	547	388	0	0%
-365	Highways Development Management	0	-1,370	-505	0%
<b>-365</b>	<b>Infrastructure &amp; Growth Total</b>	<b>1,887</b>	<b>546</b>	<b>-505</b>	<b>-27%</b>
<b>356 Total</b>		<b>70,949</b>	<b>38,424</b>	<b>-59</b>	<b>0%</b>
-356	Savings to be found within service			0	
<b>Grant Funding</b>					
0	Non Baselined Grants	-15,593	-3,278	0	0%
<b>0</b>	<b>Grant Funding Total</b>	<b>-15,593</b>	<b>-3,278</b>	<b>0</b>	<b>0%</b>
<b>0 Overall Total</b>		<b>55,356</b>	<b>35,146</b>	<b>-59</b>	<b>0%</b>

## APPENDIX 2 – Commentary on Forecast Outturn Position

Number of budgets measured at service level that have an adverse/positive variance greater than 2% of annual budget or £100,000 whichever is greater.

Service	Current Budget for 2018/19 £'000	Actual £'000	Outturn Forecast	
			£'000	%
<b>Public Library Services</b>	3,306	2,145	+50	+2
A savings target of £50k relating to the Icon (self-service payment) system roll out within Libraries will not be achieved; this was a savings target set retrospectively as part of overall Council savings targets for automation.				
<b>Coroners</b>	903	766	+284	+31
The Coroners Service is projecting an overspend of £284k for Cambridgeshire, which is caused by a mixture of on-going workload pressure i.e. the number of cases and the complexity of cases increasing, and a need to reduce the backlog of cases built up over previous years.				
<b>Community Transport</b>	2,448	1,540	+28	+1
Community Transport has pressures of £295k, which is due to the cost of former commercial routes now being subsidised; this can be covered in the short-term from earmarked reserves. It had already been agreed that £84k would be used from the community transport earmarked reserve for the former commercial routes. The Economy & Environment Committee has now agreed to continue to subsidise 19 routes until the end of the 2018/19 financial year, to be fully covered from reserves. In addition the Combined Authority has agreed to fund the continuation of the number 46 service and three further recently de-registered services to the end of the financial year, and has undertaken to provide further funding should additional de-registrations arise this financial year.				
<b>Concessionary Fares</b>	4,716	2,355	-411	-9
The projected underspend is based on the final adjusted spend in the last financial year and currently the initial indications are that this level of underspend will be achieved this year. This underspend will be used to help cover other pressures within Place & Economy.				
<b>Waste Management</b>	35,820	17,523	708	+2
Contract changes that deliver full year savings totalling £1.3m have been identified however delays to reaching formal agreement with the contractor that will allow contract changes will result in a shortfall in delivered savings. £400,000 savings per year have been achieved but agreement to allow the remainder of the savings to commence has been delayed and it is unlikely this will be possible until December at the earliest (previously reported as November) resulting in a savings shortfall of approximately £909,000 this financial year.				

Until agreement is reached with the contractor on the contract changes the variable nature of the Mechanical and Biological Treatment (MBT) creates uncertainty in the forecast and actual performance could improve, resulting in a reduced overspend, or worsen, resulting in an increased overspend. Less Waste has been landfilled to date than originally predicted (and therefore savings on landfill tax paid) reducing the overall overspend to £708,000.

<b>Highways Development Management</b>	0	-1,370	-505	0
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Section 106 and section 38 fees have come in higher than expected for new developments and is expected to lead to an overachievement of income. However, this is an unpredictable income stream and the forecast outturn is updated regularly.

### APPENDIX 3 – Grant Income Analysis

The table below outlines the additional grant income, which is not built into base budgets.

Grant	Awarding Body	Expected Amount £'000
<b>Grants as per Business Plan</b>	Various	29,108
Adjustment re Combined Authority levy		-13,615
Non-material grants (+/- £30k)		0
<b>Total Grants 2018/19</b>		<b>15,493</b>

## APPENDIX 4 – Virements and Budget Reconciliation

	£'000	Notes
<b>Budget as per Business Plan</b>	41,428	
Funding of former commercial bus routes from earmarked reserve	+84	Agreed in 2017/18
Further funding of former commercial bus routes from earmarked reserve	+211	Agreed in 2018/19
Transfer unspent Combined Authority contribution budget to CCC Finance Office budget to cover cost of Community Transport Audit investigation	-43	
Transfer of income budget for rent of Grand Arcade shop from Libraries to Property services.	+50	
Adjustment re Combined Authority levy	+13,615	Levy only due on transport functions
Non-material virements (+/- £30k)	+12	
<b>Current Budget 2018/19</b>	<b>55,356</b>	

## APPENDIX 5 – Reserve Schedule

Fund Description	Balance at 31st March 2018 £'000	Movement within Year £'000	Balance at 30th November 2018 £'000	Yearend Forecast Balance £'000	Notes
<b>Equipment Reserves</b>					
Libraries - Vehicle replacement Fund	30	(30)	0	0	
<b>Sub total</b>	<b>30</b>	<b>(30)</b>	<b>0</b>	<b>0</b>	
<b>Other Earmarked Funds</b>					
Deflectograph Consortium	55	0	55	55	Partnership accounts, not solely CCC
Highways Searches	55	0	55	0	
On Street Parking	2,812	0	2,812	1,700	
Streetworks Permit scheme	117	0	117	0	
Highways Commuted Sums	700	114	814	700	
Streetlighting - LED replacement	184	0	184	0	
Community Transport	444	-295	149	149	This is being used to meet legal costs if required.
Guided Busway Liquidated Damages	(35)	0	(35)	0	
Waste and Minerals Local Development Fra	59	(59)	0	59	
Flood Risk funding	20	0	20	0	
Proceeds of Crime	356	0	356	356	
Waste - Recycle for Cambridge & Peterborough (RECAP)	203	0	203	200	Partnership accounts, not solely CCC
Travel to Work	172	0	172	172	Partnership accounts, not solely CCC
Steer- Travel Plan+	54	0	54	54	
Northstowe Trust	101	0	101	101	
Archives Service Development	234	0	234	234	
Other earmarked reserves under £30k	(150)	(1)	(151)	0	
<b>Sub total</b>	<b>5,382</b>	<b>(241)</b>	<b>5,140</b>	<b>3,780</b>	
<b>Short Term Provision</b>					
Mobilising Local Energy Investment (MLEI)	55	0	55	0	
<b>Sub total</b>	<b>55</b>	<b>0</b>	<b>55</b>	<b>0</b>	
<b>Capital Reserves</b>					
Government Grants - Local Transport Plan	3,897	0	3,897	0	Account used for all of P&E
Other Government Grants	1,579	(4,428)	(2,849)	0	
Other Capital Funding	4,724	(829)	3,895	1,000	
<b>Sub total</b>	<b>10,200</b>	<b>(5,257)</b>	<b>4,943</b>	<b>1,000</b>	
<b>TOTAL</b>	<b>15,667</b>	<b>(5,528)</b>	<b>10,139</b>	<b>4,780</b>	

## APPENDIX 6 – Capital Expenditure and Funding

### Capital Expenditure

2018/19						TOTAL SCHEME	
Original 2018/19 Budget as per BP	Scheme	Revised Budget for 2018/19	Actual Spend (November)	Forecast Spend - Outturn (November)	Forecast Variance - Outturn (November)	Total Scheme Revised Budget	Total Scheme Forecast Variance
£'000		£'000	£'000	£'000	£'000	£'000	£'000
	<b>Integrated Transport</b>						
200	- Major Scheme Development & Delivery	514	57	513	-1	513	0
682	- Local Infrastructure Improvements	736	416	758	22	682	0
594	- Safety Schemes	594	378	594	0	594	0
345	- Strategy and Scheme Development work	345	342	345	0	345	0
1,346	- Delivering the Transport Strategy Aims	3,342	1,148	3,089	-253	3,313	0
23	- Air Quality Monitoring	35	1	35	0	35	0
14,591	<b>Operating the Network</b>	16,262	7,695	16,262	0	16,004	0
	<b>Highway Services</b>						
4,300	- £90m Highways Maintenance schemes	5,062	3,087	6,443	1,381	83,200	0
0	- Pothole grant funding	2,415	1,200	2,415	0	2,415	0
0	- National Productivity Fund	692	796	800	108	2,890	0
0	- Challenge Fund	4,171	2,623	4,171	0	6,250	0
0	- Safer Roads Fund	1,302	1,070	1,302	0	1,302	0
	<b>Environment &amp; Commercial Services</b>						
395	- Waste Infrastructure	300	61	300	0	5,120	0
250	- Energy Efficiency Fund	374	0	374	0	1,000	0
0	- Other Schemes	0	0	0	0	214	0
	<b>Cultural &amp; Community Services</b>						
2,611	- Cambridgeshire Archives	2,862	873	2,463	-399	5,180	0
1,321	- Libraries	2,835	-149	1,598	-1,237	3,695	0
	<b>Infrastructure &amp; Growth Services</b>						
3,129	- Cycling Schemes	3,273	782	2,230	-1,043	17,650	0
0	- Huntingdon - West of Town Centre Link Road	957	3	222	-735	9,116	0
1,077	- Ely Crossing	13,109	11,657	14,200	1,091	49,000	0
500	- Guided Busway	500	21	500	0	148,886	0
6,663	- King's Dyke	6,000	4,844	6,002	2	13,580	0
0	- Scheme Development for Highways Initiatives	388	69	388	0	1,000	0
0	- A14	146	113	146	0	25,200	0
0	- Soham Station	0	0	0	0	6,700	0
0	- Other schemes	22	24	22	0	1,000	0
0	Combined Authority Schemes	4,437	2,949	4,462	25	4,422	0
	<b>Other Schemes</b>						
6,000	- Connecting Cambridgeshire	6,000	0	1,000	-5,000	36,290	0
<b>44,027</b>		<b>76,673</b>	<b>40,060</b>	<b>70,634</b>	<b>-6,039</b>	<b>445,596</b>	<b>0</b>
	Capitalisation of Interest	707	0	707	0		
-8,071	Capital Programme variations	-14,931	0	-8,892	6,039		
<b>35,956</b>	<b>Total including Capital Programme variations</b>	<b>62,449</b>	<b>40,060</b>	<b>62,449</b>	<b>0</b>		

The increase between the original and revised budget is partly due to the carry forward of funding from 2017/18, this is due to the re-phasing of schemes, which were reported as underspending at the end of the 2017/18 financial year. The phasing of a number of schemes have been reviewed since the published business plan. This still needs to be agreed by GPC.

Additional grants have been awarded since the published business plan, these being 2 tranches of Pothole grant funding and further Safer Roads funding.

Following the October budget announcement, Cambridgeshire County Council has received an additional £6.653m of Local Highways Maintenance funding. This money is to be spent by 31 March 2019 on local highway maintenance including potholes, bridges and other minor highway maintenance works. In accordance with the Department for Transport (DfT)



criteria, the use of this money will be published on the County Council website by the end of March 2019 with a copy sent to the DfT.

The Capital Programme Board have recommended that services include a variation budget to account for likely slippage in the capital programme, as it is sometimes difficult to allocate this to individual schemes in advance. As forecast underspends start to be reported, these are offset with a forecast outturn for the variation budget, leading to a balanced outturn overall up to the point when slippage exceeds this budget. The allocations for these negative budget adjustments have been calculated and shown against the slippage forecast to date.

### **£90m Highways Maintenance schemes**

The £90million funds the highway capital maintenance programme and underpins a three-year rolling programme that is reviewed and approved by members annually. The schemes in this programme are delivered through the highway service contract with Skanska and using the Eastern Highway Alliance framework. During the course of the year it is not uncommon to see changes to the list of projects to be delivered. This is due to a mixture of other more appropriate funding sources becoming available, issues arising from detailed design that require longer to resolve, opportunities to deliver greater efficiencies and value for money through increased coordination, resource availability and innovation.

For the last 4 years the annual budget allocated from the £90m has been £6m and the programme of work to be delivered in year has been put together within this funding envelope. However the £6m budget for 2018/19 was reduced by £1.7m as part of the business planning process to account for expected savings from the Highways contract, leaving a works programme that exceeds the amount of money available. Whilst historically there is normally an underspend against the prudential borrowing programme, the reduced starting budget is resulting in the currently forecast overspend of £1.4m. Given some of the schemes are yet to complete the detailed design and construction stages, the expectation is that the forecast outturn will change further in the coming months, and as a result, this programme will be brought back into balance.

### **Cambridgeshire Archives**

The revised spend figure in 2018/19 is based on a revised cashflow from the contractor. The scheme is still expected to spend to the total budget allocated.

### **Libraries**

Library schemes funded by developer contributions will not commence until 2019/20, these include Cambourne Library and a new library at Darwin Green.

### **Community Hub – Sawston**

Due to ongoing negotiations with the freeholder, this scheme has been delayed. The scheme is now projected to be completed in 2019-20.

### **Huntingdon West of Town Centre Link Road**

Land cost claims which were not resolved as anticipated in 2017/18 (only £553,000 of that year's £1,510,000 budget was spent) are now expected to be resolved in 2018/19 or beyond. Land values are still under discussion between agents and no payments can be made until an agreement is reached, hence timescales for payment are uncertain.

### **Ely Crossing**

The Ely Southern Bypass road was opened to traffic on 31<sup>st</sup> October 2018. The final part of the scheme, the Viaduct Walkway and removal of temporary works is currently programmed for completion in December 2018. The estimated outturn cost of the scheme remains at £49m and the expenditure for the current financial year is forecast at £14.2m (i.e. £34.8m was spent prior to the 2018/19 financial year).

### **King's Dyke**

The Business Plan budget is £13.5m. Following detailed design and further site and ground investigation the revised estimate based on the contractor's design is £29.98m. This includes risk and optimism bias allowances and finalised land costs.

The Cambridgeshire and Peterborough Combined Authority (CPCA) has now become the strategic transport authority and has now approved funding of the shortfall. Confirmation of funding has allowed the sale of land to be completed and the land is now in the ownership of Cambridgeshire County Council. Arrangements for advanced work on the site such as utility diversions are now in hand and scheduled to commence in early December 2018. Archaeological surveys are also being undertaken, prior to the main construction activity which is due to commence in February / March 2019, with completion expected in late 2020.

### **S106 funded Cycling projects**

Detailed design is underway on the UK's first Dutch style roundabout at Fendon Road/Queen Edith's Way. There will be a number of public exhibitions held in the autumn ahead of work starting on site early in 2019, with scheme completion planned for June/July 2019. £550,000 of DfT Cycle Safety funding has been secured to give an overall lifetime project budget of £800,000. To date there is not much spend as costs for detailed design have not been billed as yet.

There will be further consultation in early 2019 on proposals for Queen Edith's Way and Cherry Hinton Road.

### **Abbey-Chesterton Bridge**

The construction contract has now been let to Tarmac and it is forecast that the outturn spend will be £1,000,000 less than originally profiled, due to delays in finalising land deals, and will be carried forward into 2019/20.

The Tarmac contract includes the new bridge as well as Phase 1 of The Chisholm Trail, with completion planned for mid-2020.

### **Delivering the Transport Strategy Aims**

Papworth to Cambourne - Highways England have now secured some funding from their central 'Designated Funds'. Their consultants will undertake the detailed design of this scheme. As a result there will be considerably less spend on this project for this financial year, with funding carried forward into 2019/20.

## Connecting Cambridgeshire

Due to the nature of the contract with BT, the majority of the costs are back ended and expenditure will not be incurred until 2019/20 and 2020/21. The total scheme cost is still £36.29m.

### Capital Funding

2018/19				
Original 2018/19 Funding Allocation as per BP £'000	Source of Funding	Revised Funding for 2018/19 £'000	Forecast Spend - Outturn (November) £'000	Forecast Funding Variance - Outturn (November) £'000
17,781	Local Transport Plan	17,801	17,801	0
373	Other DfT Grant funding	6,870	6,870	0
1,287	Other Grants	5,708	5,709	1
5,475	Developer Contributions	7,548	5,515	-2,033
8,170	Prudential Borrowing	24,912	20,856	-4,056
10,941	Other Contributions	13,834	13,883	49
<b>44,027</b>		<b>76,673</b>	<b>70,634</b>	<b>-6,039</b>
<b>-8,071</b>	Capital Programme variations	-14,931	-14,931	0
<b>35,956</b>	<b>Total including Capital Programme variations</b>	<b>61,742</b>	<b>55,703</b>	<b>-6,039</b>

The increase between the original and revised budget is partly due to the carry forward of funding from 2017/18, this is due to the re-phasing of schemes, which were reported as underspending at the end of the 2017/18 financial year. The phasing of a number of schemes have been reviewed since the published business plan. Additional grants have been awarded since the published business plan, these being 2 tranches of Pothole grant funding and further Safer Roads funding.






Funding	Amount (£m)	Reason for Change
Revised Phasing (Specific Grant)	4.4	Rephasing of grant funding for King's Dyke (£4.4m) from 2017/18, costs to be incurred in 2018/19.
Additional Funding (Section 106 & CIL)	2.0	Additional developer contributions to be used for a number of schemes (£0.7m). Roll forward of CIL funding for Hunts Link Road for outstanding land compensation costs (£1.0m).




Revised Phasing (Other Contributions)	-2.7	Revised phasing of King's Dyke spend.
Additional Funding / Revised Phasing (DfT Grant)	6.5	Roll forward and additional Grant funding – National Productivity Fund (£0.7m), Challenge Fund (£1.1m), Safer Roads Fund (£1.3m), Cycle City Ambition Grant (£1.4m) and Pothole Action Fund (£2.4m).
Additional Funding / Revised Phasing (Prudential borrowing)	16.4	Additional funding required for increased costs for Ely Crossing (£9.2m). Rephasing of spend for Highways maintenance (£2.5m), Challenge Fund (£2.2m) and Sawston Community Hub (£1.4m)



Highways and Community Infrastructure

Outcome: Exploiting digital solutions and making the best use of data and insight									
Measure	Frequency	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	Current month RAG Status	Year-end prediction RAG Status	Comments
Archives									
Increase digital access to archive documents by adding new entries to online catalogue	Quarterly	446,457	417,000	428,660	June 18	<div>↑</div> <div>High is good</div>	On target (Green)	On target (Green)	<div>The figure to the end of June 2018 is 428,660.</div> <div>This equates to an increase over the previous quarter of 1,749, or roughly 27 new catalogue entries per working day. This is significantly lower than previous periods because the cataloguing archivist has left and the new archivist has not yet started. The archives are also moving to Ely and the focus of work during the transition has been preparation for the move of the archives to Ely rather than cataloguing.</div>

Outcome: The Cambridgeshire economy prospers to the benefit of all Cambridgeshire residents & People lead a healthy lifestyle and stay healthy for longer									
Measure	Frequency	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	Current month RAG Status	Year-end prediction RAG Status	Comments
Communities									
Proportion of Fenland And East Cambs residents who participate in sport or active recreation three (or more) times per week. Derived from the Active People Survey	Annual	20.4%	24.2%	22.7%	2015/16	<div>↑</div> <div>High is good</div>	Within 10% (Amber)	Within 10% (Amber)	<div>The indicator is measured by a survey undertaken by Sport England. The Council's target is for Fenland and East Cambridgeshire to increase to the 2013/14 county average over 5 years. Applying this principle to Sport England's revised baseline data gives a 5-year target to increase the participation rate in Fenland and East Cambridgeshire (combined) to 26.2%.</div> <div>The 2013/14 figure was 21.3% and the 2014/15 figure improved to 21.9%. The 2015/16 figure has continued the improving trend at 22.7% but is slightly off track.</div>
Library Services									
Number of visitors to libraries/community hubs - year-to-date	Quarterly	498,041	600,000 for the 1 <sup>st</sup> quarter 2.4 million at year end	517, 072	30 September 18	<div>↑</div> <div>High is good</div>	Off target (Red)	Within 10% (Amber)	<div>There have been 517,072 visitors to libraries/community hubs between July and September 2018 and a total of 1,015,113 for the year to date figure since April. This is below the target for the second quarter and 11.3% down on the same period in the last reporting year.</div> <div>We are seeing a slight dip in visitor figures and that may be in part due to the introduction of computer charges from the 1st May. We are closely monitoring the situation and actively promoting the first free half an hour for all library users as well as the free computer use for all children and young people up to and including 16 year olds and people accessing gov.uk and ccc.gov.uk web sites as well as those accessing universal credit.</div>
Outcome: The Cambridgeshire economy prospers to the benefit of all Cambridgeshire residents & People live in a safe environment									
Measure	Frequency	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	Current month RAG Status	Year-end prediction RAG Status	Comments
Road and Footway Maintenance									
Principal roads where maintenance should be considered	Annual	2%	3%	2.8%	2017/18	<div>↓</div> <div>Low is good</div>	On target (Green)	On target (Green)	<div>Provisional results indicate that maintenance should be considered on 2.8%, rounded to a reportable 3%, of the County's principal road network.</div> <div>This indicates a slight deterioration from the previous year where the figure was 2.3%, rounded to a reportable 2%</div>

Outcome: The Cambridgeshire economy prospers to the benefit of all Cambridgeshire residents & People lead a healthy lifestyle and stay healthy for longer									
Measure	Frequency	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	Current month RAG Status	Year-end prediction RAG Status	Comments
Classified road condition - narrowing the gap between Fenland and other areas of the County	Annual	2.68%	2% gap	3.5% gap	2017/18	 Low is good	Off target (Red)	Off target (Red)	Provisional figures show the gap increasing by 0.5%. However, the gap is not significant, and may be affected by the experimental error within the machine condition survey methodology. It should also be mentioned that significant investment has recently been carried out in the Fenland area associated with the DfT Challenge Fund bid, and these works will not have been included in this year's survey. Additionally, this is only an annual sample survey and does only include 25% of the classified road network, and so will not always capture recent improvement works undertaken. The narrowing the gap indicator will continue to be monitored.
Non-principal roads where maintenance should be considered	Annual	6%	8%	6%	2017/18	 Low is good	On target (Green)	On target (Green)	Provisional results indicate that maintenance should be considered on 6% of the County's non-principal road network. This is considered a steady state condition and is the same as the figure for 2016/17 and for 2015/16 and better than the Council's target of 8%.
Unclassified roads where structural maintenance should be considered	Annual	33%	N/A	22%	2017/18	 Low is good	Contextual	Contextual	Provisional figures suggest the condition has seen significant improvement from 33% to 22%  However, unlike last year, when the worst roads were surveyed to assist in prioritising works, a random sample has been undertaken, and this will reflect more accurately the condition of the unclassified network.
Road Safety									
Killed or seriously injured (KSI) casualties - 12-month rolling total	Monthly	309	<275	315	30 April 2018	 Low is good	Off target (Red)	Within 10% (Amber)	The provisional 12 month total to the end of April 2018 is 315 compared with 388 for the same period of the previous year. The April figure is slightly up compared to the last reported figure of 309 for March 2018 however the overall trend is downwards. This continues the downturn we have seen in the KSI trend since August 2017. If the trend continues the KSI figure is anticipated to be within 10% of the target by year end.  During April 2018 there was 1 fatal accident and there were 27 serious casualties.
Slight casualties - 12-month rolling total	Monthly	1532	N/A	1527	30 April 2018	 Low is good	Contextual	Contextual	There were 1,527 slight injuries on Cambridgeshire's roads during the 12 months ending April 2018 compared with 1,721 for the same period the previous year.  During April there were 93 slight casualties.
Rogue Traders									

Outcome: The Cambridgeshire economy prospers to the benefit of all Cambridgeshire residents & People lead a healthy lifestyle and stay healthy for longer									
Measure	Frequency	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	Current month RAG Status	Year-end prediction RAG Status	Comments
Money saved for Cambridgeshire consumers as a result of our intervention in rogue trading incidents. (Annual average)	Quarterly	£130,174	N/A	£143,818	30 September 2018	 High is good	Contextual	Contextual	<p>£80,298 was saved as a result of our intervention in rogue trading incidents during the second quarter of 2018/19 (July to September 2018). The annual average based on available data since April 2014 is £143,818. Data for 2018/19 includes Peterborough savings.</p> <p>It is important to note that the amounts recovered do not reflect the success of the intervention. In many cases the loss of a relatively small amount can have significant implications for victims; the impact can only be viewed on a case-by-case basis.</p> <p>It is also important to note that not all of the money saved has been reimbursed at the same time as the repayments of court ordered reimbursements may be repaid over months or years.</p>
Street Lighting									
Percentage of street lights working	Monthly	99.5%	99%	99.5%	31 October 2018	 High is good	On target (Green)	On target (Green)	During October 99.5% of streetlights were working and the 4-month average (the formal contract definition of the performance indicator) is also 99.5% this month, and remains above the 99% target.
Energy use by street lights – 12-month rolling total	Monthly	11.35 million Kwh	10.96 million Kwh	11.38 million Kwh	31 October 2018	 Low is good	Within 10% (Amber)	On target (Green)	<p>Actual energy use to October is 11.38 Kwh, which is slightly up since the last reported figure and is above our target of 10.96.</p> <p>The energy targets have now been updated to reflect other measures agreed elsewhere (such as the presence or absence of part night lighting, including those being funded by Cambridge City and Parish Councils).</p>

These indicators do not link clearly to a single Operating Model outcome but make a key contribution across other outcomes and can have a large financial impact on the Council									
Measure	Frequency	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	Current month RAG Status	Year-end prediction RAG Status	Comments
Waste Management									
Municipal waste landfilled – 12-month rolling average	Monthly	34.2%	N/A	34.5%	31 October 2018	 Low is good	Contextual	Contextual	During the 12-months ending October 2018, 34.5% of municipal waste was landfilled. As a comparison the figure for October 2017 was 33.5% and in October 2016 it was 27.1%.
Library Services									
Number of item loans (including eBook loans) – year-to-date	Quarterly	534,782	N/A	613,640	30 September 18	 High is good	Contextual	Contextual	<p>There have been 613,640 item loans between July and September 2018. This is 8.9% down on the same period for the previous year.</p> <p>The year to date figure is 1,148,422 which is 12.8% lower than the same period for the previous year.</p> <p>The drop in issues may be related to the small drop in visitors. We are working hard over the next 6 months to improve the book stock in libraries and that work should start to reverse this trend. That is supported by the additional money for the book fund this year, as agreed as part of the Library Service Transformation Programme, because the book fund has seen significant decline in past years.</p>

**CAMBRIDGE CITY WORKS PROGRAMME**

Project Number	Parish/Town	Street	Works	RAG STATUS (Progress measured against 31/03/19 completion date)	Project Update and any Issues or Variance Explanation
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**Carried Forward from 2016/17**

<b>Total LHI Schemes Total Completed</b>		<b>22</b>			
		<b>Total Outstanding</b>	<b>21</b>		
			<b>1</b>		
15644	Cherry Hinton	Rosemary Ln & Church End	Speed control measures		Meeting with Cllr and residents held 03/09/18 - location agreedfor point closure take this forward for wider consultation

**Carried Forward from 2017/18**

<b>Total LHI Schemes Total Completed</b>		<b>39</b>			
		<b>Total Outstanding</b>	<b>34</b>		
			<b>5</b>		
16161 - 30CPX01629	Romsey	Hobart Rd/ Suez Rd	Improve footway access and environmentbetween the two roads		WORKS COMPLETE
16141	Petersfield	Lyndewode Rd	Installation of Bollards		WORKS COMPLETE
16147 - 30CPX01643	Queen Edith	Queen Edith Way	MVAS		Being delivered as part of larger bulk order MVAS scheme across County to reduce costs - Order to arrive early November 2018.
16168	Abbey	Newmarket Rd/ BarnwellRd roundabout	Improve safety for cyclists		Comments from cycling team received. Gone for Road Safety Audit and Target Cost.
16137 - 30CPX01653	Chesterton	High Street, Arbury Rd, Victoria Rd	MVAS		Being delivered as part of larger bulk order MVAS scheme across County to reduce costs - Order to arrive early November 2018.
16170 - 30CPX01620	King's Hedges	Campkin Rd	Parking restrictions		WORKS COMPLETE
16158 - 30CPX01632	Chesterton	High Street/Green EndRd/ Water Ln	Village entry gateway		WORKS COMPLETE
16150 - 30CPX01640	Queen Edith	Cavendish Avenue	Parking restrictions to improve access		Works on site
16172 - 30CPX01618	King's Hedges	Woodhouse Way	Additional new street lighting		WORKS COMPLETE
16169	Romsey	Coldhams Ln	Feasibility study to improve capacity atNewmarket Rd junction approach		WORKS COMPLETE
16166 - 30CPX01624	Arbury	Hurrell Rd			Scheme no longer going ahead at Cllr request
16138 - 30CPX01652	Various	Multiple Roads	Street lights replacements		Works on site - some columns replaced, connections to be done.

**Current Year Schemes 2018/19**



Total LHI Schemes Total Completed Total Outstanding		27			
		2			
		25			
30CPX02275	Arbury	Carlton Way	School KEEP CLEAR marking		Sent of TC, to be sent for formal consultation by 3/8/18. Consultation finished no objections
30CPX02274	Petersfield	Mill Road	Extend TRO operation		In design phase
30CPX02276	Chesterton	Chesterton Road/Holme Croft	Increase Cycle Reservoir		In design phase
30CPX02277	Coleridge	Coleridge Road	MVAS		Being delivered as part of larger bulk order MVAS scheme across County to reduce costs - Order to arrive early November 2018.
30CPX02278	Queen Ediths	Hills Road	Cycle Racks and hardstanding		Scheme now with City Council and to be delivered by them.
30CPX02279	Castle	Mnt Pleasant/Shelly Row/Albion Row	20 mph zone		Scheme now with City Council and to be delivered by them.
30CPX02280	Arbury	Metcalfe Road/Carlton Way	Street Light		Ordered through Balfour Beatty.
30CPX02281	West Chesterton	Gilbert Road	Replace damaged slabs - place to place		Awaiting update from Cllr.
30CPX02282	Newtown	Newtown/Glisson Road	Temp TRO for road closures to determine if a suitable locations for a permanent closure can be found		GCP to fund additional ANPR surveys - projects to arrange in conjunction with Paul Ansty in October. First Steering Group meeting undertaken. Awaiting report from RA

30CPX02283	Chesterton	Ward Wide	Improved shared/segregated cycleway signs		In design phase
30CPX02284	Castle	Victoria Road/Histon Road	Install bollards and repair damaged fencing		Order raised with Skanska
30CPX02285	Cherry Hinton	Church End	Point closure to prevent through traffic		Site meeting held with Cllr Crawford on 8th May. Determining if survey data is required
30CPX02286	Romsey	Mamora Road	Double Yellow Lines		Sent of TC, to be sent for formal consultation by 3/8/18. Consultation finished objections received, going to November CJAC
30CPX02287	Arbury	Arbury/Kings hedges	Remove barriers at various location and replace with bollards		Sent for Target Cost
30CPX02288	Arbury	Erasmus Close/Darwin Drive	Double Yellow Lines		Sent for Target Cost
30CPX02289	Chesterton	Logans Way	Double Yellow Lines		Sent for Target Cost, to be sent for formal consultation by 3/8/18. Consultation finished no objections
30CPX02290	Abbey	Rawlyn Road	Bus Layby markings		Sent for Target Cost, to be sent for formal consultation by 3/8/18
30CPX02291	Petersfield	Devonshire Road	HGV restriction to TRO and relevant signs		Awaiting feedback from local residents association regarding what they want to push through.
30CPX02292	Kings Hedges	Cambury Court	Dropped crossing		Needs TTRO for Cycle lane maybe Q4 due Xmas
30CPX02293	Kings Hedges	Jolley Way	Street light		WORKS COMPLETE
30CPX02294	Kings Hedges	Woodhead Drive	Double Yellow Lines		Sent for Target Cost, to be sent for formal consultation by 3/8/18. Consultation finished no objections
30CPX02295	Cherry Hinton	Gunhild Close	Double Yellow Lines		Sent for Target Cost, to be sent for formal consultation by 3/8/18. Consultation finished objections received, going to November CJAC
30CPX02296	Petersfield	Great Northern Road	Zebra crossing		Sent for Road Safety Audit (Stage 1) - feasibility problems have contacted cllrs
30CPX02297	Chesterton	Fen Road	KEEP CLEAR marking		Awaiting feedback from City Cllr
30CPX02298	Market	Unitarian Church/Victoria St	Double Yellow Lines		Objection to new residents parking bay/existing bay. To be reviewed
30CPX02299	Petersfield	Broad St/Flower St	No through road signs		WORKS COMPLETE
	West Chesterton	Hurst Park	Dropped crossing		Awaiting Target Cost from contractor

## **SOUTH CAMBRIDGESHIRE WORKS PROGRAMME**

Project Number	Parish/Town	Street	Works	RAG STATUS (Progress measured against 31/03/19 completion date)	Project Update and any Issues or Variance Explanation
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### **Carried Forward from 2017/18**

<b>Total LHI Schemes Total</b>		<b>29</b>			
<b>Completed</b>		<b>26</b>			
<b>Total Outstanding</b>		<b>3</b>			
16226 - 30CPX01564	Willingham	Thodays Cl	Parking restrictions to manage safety outside school		P+R to be updated for TRO. Sent for Target Cost.
16238 - 30CPX01552	Orchard Park	Ring Fort Rd	School keep clear and signange		WORKS COMPLETE
16239 - 30CPX01551	Gamlingay	Everton Rd, The Heath	New footway provision		PC unable to fund their percentage of the scheme. Scheme likely to be abandoned, liaison with PC still ongoing.
16236 - 30CPX01554	Whittlesford	Duxford Rd	Priority give way features		WORKS COMPLETE
16246 - 30CPX01545	Stapleford	Various	Introduction of 20mph speed limit		WORKS COMPLETE
15709 - 30CPX01088	Great Shelford	Woollards Lane	Safer crossing point		WORKS COMPLETE
16249 - 30CPX01542	Thriplow	A505/ Gravel Pit Hill junction	Improved junction signage		To be delivered by road safety team. All confirmed and arranged.
16233 - 30CPX01557	Histon and	TBC	Improvements to surfaces of the footpaths to make them more accessible		WORKS COMPLETE
16251 - 30CPX01540	Babraham	High St/ A1307 junction	Improve safety at junction and access to bus stops		To be delivered as part of GCP scheme - PC updated and aware

### **Current Year Schemes 2018/19**

<b>Total LHI Schemes</b>		<b>25*</b>			
<b>Total Completed</b>		<b>2</b>			
<b>Total Outstanding</b>		<b>23</b>			
30CPX02364	Balsham	High Street	Zebra		Awaiting S278 to be completed. Solagen to survey wigwag locations. Road Safety Audit to be completed soon. May have to be carried over to next year, PC aware.
30CPX02357	Bassingbourn cum Kneesworth	High Street	GW feature		Sent for Target Cost - waiting on site meeting with contractor.
30CPX02351	Bourn	High Street	Footpath widening		Sent for Target Cost.
30CPX02365	Cambourne	School Lane	Zebra		Sent to Balfour Beatty for Lighting Design. Sent for Road Safety Audit.
30CPX02361	Castle Camps	Village Entrances	Buffer Zone + Wig-Wags		Sent to P&R for TRO. Solagen quote and survey complete
30CPX02366	Caxton	Village Entrances	Buffer Zones/lining works/MVAS		Formal consultation began 17/10/18
30CPX02368	Coton	High Street/Cambridge Road	Lining adjustments/parking restrictions		Objection at formal consultation, to be sent to delegated decision
30CPX02362	Duxford	St Peter's St	HGV signs		WORKS COMPLETE
30CPX02353	Elsworth	Brockley Road	GW feature		Scheme scope to be confirmed.
30CPX02354	Eltisley	Village Entrances	Lining at entry points to village/improve 30 limit		No objections during consultation. Sent for Target Cost.
30CPX02358	Fulbourn	Station Road	Kerb lifting/footpath improvements		Works on site. Expected finish end of October.
30CPX02367	Grantchester	Village wide	20 limit/traffic calming/village gateways/DYLs		Site meeting carried out, designing. Trial for DYLs carried out 25/05.
A14 community fund	Graveley	High Street	MVAS		Being delivered as part of larger bulk order MVAS scheme across County to reduce costs - Order to arrive early November 2018.
30CPX02352	Haslingfield	Barton Road	Cushions/GW features - also MVAS via 3rd party		WORKS COMPLETE

30CPX02363	Hauxton	Church Road	MVAS		Being delivered as part of larger bulk order MVAS scheme across County to reduce costs - Order to arrive early November 2018.
A14 community fund	Histon/Impington	Station Road	Village centre improvements		Sent for Target Cost.
30CPX02370	Litlington	Royston Road	MVAS		Being delivered as part of larger bulk order MVAS scheme across County to reduce costs - Order to arrive early November 2018.
30CPX02369	Longstanton/Oakington	High Street	MVAS		Being delivered as part of larger bulk order MVAS scheme across County to reduce costs - Order to arrive early November 2018.
A14 community fund	Milton	Winship Road	Cycle Improvements		Designed. Sent for Road Safety Audit.
30CPX02360	Newton	Whittlesford Road/Cambridge Road/Fowlmere	Speed cushions/lining adjustments		Designed. Sent for Road Safety Audit and Parish Comments.
30CPX02356	Rampton	King Street	Street light		Site meeting held on 08/08/18 to discuss new location of street light.
30CPX02350	Steeple Morden	Station Road	MVAS		Being delivered as part of larger bulk order MVAS scheme across County to reduce costs - Order to arrive early November 2018.
A14 community fund	Swavesey	Middle Watch	Footway widening		To be tied in with Gibraltar lane drainage scheme. Target Cost received - overbudget, scope reduced. Response form A14 community fund awaited for additional funding.
30CPX02355	Toft	Comberton Road/High Street	MVAS		Being delivered as part of larger bulk order MVAS scheme across County to reduce costs - Order to arrive early November 2018.
30CPX02359	Whittlesford	North Road	GW Feature		Waiting for Target Cost - to be tied in with 17/18 Whittlesford scheme.

**HUNTINGDONSHIRE WORKS PROGRAMME**

Project Number	Parish/Town	Street	Works	RAG STATUS (Progress measured against 31/03/19 completion date)	Project Update and any Issues or Variance Explanation
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**Carried Forward from 2017/18**

Total LHI Schemes		24			
Total Completed		23			
Total Outstanding		1			
16216 - 30CPX01574	St Neots	Loves farm	Managed parking control scheme for the whole estate		Formal consultation taking place 7th-30th November. Submitted for Target Cost.
16210 - 30CPX01580	Earith	A1123 High Street	Speed reduction Buffer Zone and central island		WORKS COMPLETE
16219 - 30CPX01571	Woodwalton	Bridge Street to Ravely Road	Gateways, dragons teeth & MVAS		WORKS COMPLETE
Current Year Schemes 2018/19					

Total LHI Schemes Total Completed Total Outstanding		23*	*includes 1 x A14 community funded schemes		
		4			
		19			
30CPX02336	Old Hurst	Church Street	Double yellow lines on the bend		Formal consultation to finish 31/10/18. About to submit for Target Cost.
30CPX02342	Alconbury	Great North Road	Unsuitable for HGV's' sign and additional weight limit signs		To be submitted for Target Cost soon.
30CPX02335	Little Paxton	Mill Lane	Zebra crossing		Awiting confirmation from Kier that we can take power feed through planted area. Submitted for Target Cost.
30CPX02346	Yaxley	Daimler Avenue	Double yellow lines and single yellow lines		Formal consultation to finish 08/11/18. Sent for Target Cost.
30CPX02338	St Neots	Longsands Road	Wig-wag devices with temp 20mph limit		WORKS COMPLETE
30CPX02344	Yelling	Village area	MVAS		WORKS COMPLETE
30CPX02328	Huntingdon	California Road	Speed table		Sent to P&R - to be advertised starting 31st Oct. Awaiting confirmation from Road Safety Audit on final design changes.
30CPX02341	Elton	Village area	Replace and renovate existing conservation street lighting		Works underway on site. Being managed by Parish Council.
30CPX02331	Great Gransden	Crow Tree Street / Meadow Road	Level footway and install 40mph buffer zone		WORKS COMPLETE
30CPX02329	Huntingdon	Various Streets	Various parking restrictions		Informal Complete. Final Design and awaiting go ahead from TC. Police informed. Orders yet to be advertised.
30CPX02348	Glatton	Glatton Ways / Infield Rd / Sawtry Rd / High Haden Rd	Gateway features on entrances to village		Gateways on order, to arrive end of Octover. Designs complete.
30CPX02330	Huntingdon	Sapley Road	Replace give way feature with speed table, install pair of speed cushions		Sent for Target Cost. Formal consltation starting 31st Oct.
30CPX02337	St Neots	Nelson Road / Bushmead Road	Junction widening and improvements		Trial holes complete. Need to serve notive on utility companies as they are at incorrect depths. Detailed design almost complete.
30CPX02347	Tilbrook	High Street / Station Road	MVAS and 20mph limit (Station Rd)		Formal consultation completion 07/11/18. MVAS being delivered as part of larger bulk order across County to reduce costs - Order to arrive early November 2018.
30CPX02332	Ramsey Heights	Uggmere Court Road	MVAS, gateways and improved signing/lining		Submitted for Target Cost.
30CPX02327	St Ives	Marley Road	Improve warning signs/lines		Submitted for Target Cost.
30CPX02339	Earith	Cooks Drove	New footway		Submitted for Target Cost.
30CPX02334	Brampton	Village area	20mph limit around village		Formal consultation complete, objections to scheme. Delegated decision recently undertaken. Target cost to be submitted soon.
	Godmanchester	West St / Cambridge St / Post St	MVAS		Being delivered as part of larger bulk order MVAS scheme across County to reduce costs - Order to arrive early November 2018.

30CPX02345	Abbots Ripton	B1090 / Station Rd / Huntingdon Rd	MVAS and 40mph buffer zones on each village approach		Finalising Design. Informal with Police complete. Target Cost submitted.
30CPX02333	Upwood and The R	Huntingdon Road	MVAS		Being delivered as part of larger bulk order MVAS scheme across County to reduce costs - Order to arrive early November 2018.
30CPX02343	Alconbury Weston	North Road / Highfield Avenue	Improve drainage		COMPLETE - New grips cut in the area have solved the problem. PC have accepted this as a good solution.
A14 Community Fund	Buckden	Mill Road / Church Street	Zebra crossing		Sent for Target Cost. Sent to P&R for notice of intent/consultation.

FENLAND WORKS PROGRAMME

Project Number	Parish/Town	Street	Works	RAG STATUS (Progress measured against 31/03/19 completion date)	Project Update and any Issues or Variance Explanation
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Carried Forward from 2017/18

Total LHI Schemes		13			
Total Completed		11			
Total Outstanding		2			
16200 - 30CPX01590	March	City Road	Footway Extension		Legal agreement obtained, however second land owner identified. TC received and revision asked for.
16189 - 30CPX01601	Wisbech	South Brink	Traffic Calming (2 build outs)		WORKS COMPLETE
16198 - 30CPX01592	Parson Drove	Sealeys Lane	Footway Extension		Design to be amendment, request to be send to drainage board
16197 - 30CPX01593	Christchurch	Tipps End B1100	Speed Limit		WORKS COMPLETE

Current Year Schemes 2018/19

Total LHI Schemes		13			
Total Completed		1			
Total Outstanding		12			
30CPX02321	Wisbech St Mary	Leverington Common	Lining/ coloured surfacing at Bellamy's		Amended Design sent to PC for approval
30CPX02317	Whittlesey	Coates/ Eastrea	Provide MVAS/ SID		Being delivered as part of larger bulk order MVAS scheme across County to reduce costs - Order to arrive early November 2018.
30CPX02319	Benwick	Doddington Road	Gateway feature and 40mph buffer zone		Target Cost approved by Parish. Order raised 23/10 along with TRO
30CPX02313	Wisbech	Ramnoth Rd, Money Bank, QE Drive, Copperfields, Mansell	Extend existing DYL		Submitted for Target Cost.
30CPX02323	Christchurch	Upwell Road	Gateway feature at Upwell Road & upgrade existing cross road warning sign		Submitted for Target Cost.
30CPX02316	Wisbech St Mary	High Road	Reduced localised speed limit with 40mph buffer & traffic calming		Design complete and sent to Parish for approval, Police said they do not support however will not object.
30CPX02325	March	FP between Suffolk Way & Eastwood Avenue	Install bollards/ kissing gate		No contact from LHO. Proceeding with design.
30CPX02324	Newton	High Road	Culvert drain and widen adjacent footway		Waiting for costs from drainage board for piping.
30CPX02315	Tydd St Giles	Kirkgate	Provide MVAS/ SID		Being delivered as part of larger bulk order MVAS scheme across County to reduce costs - Order to arrive early November 2018.
30CPX02320	Gorefield	High Road	Gateway feature on east & west approach		Submitted for Target Cost.
30CPX02318	Wimblington	Village approaches	Gateway on 3 approaches and kerb re- alignment		Submitted for Target Cost.
	Whittlesey	West Delph - Yarwells Headlands	Kerb realignment and footway extension		WORKS COMPLETE
30CPX02314	Wisbech	Colville Road/ Trafford Road	Build out inc. cushion		Sent to Cllr for comments



## EAST WORKS PROGRAMME

Project Number	Parish/Town	Street	Works	RAG STATUS (Progress measured against 31/03/19 completion date)	Project Update and any Issues or Variance Explanation
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### Carried Forward from 2017/18

<b>Total LHI Schemes Total Completed</b>		<b>13</b>			
<b>Total Outstanding</b>		<b>9</b>			
		<b>4</b>			
16181 - 30CPX01609	Witchford	Main Street	Footway Widening		Scheme to be split into separate works to prevent further hold up. Awaiting the two Target Cost's
16183 - 30CPX01607	Burwell	Ness Road	Safer crossing point and speed reduction / calming		PC approved costing, works order (Skanska & Balfour Beattys). Awaiting approval from Street Works for Road Closure
16186 - 30CPX01604	Brinkley	Weston Colville Road	Two Pairs Roshill Cushions (Calming)		Order raised for works.
16180 - 30CPX01610	Fordham	Isleham Road	40mph speed limit from Barrowfield Farm. Raised Zebra crossing outside the		Target Cost received. Waiting for amended surfacing costs.

### Current Year Schemes 2018/19

<b>Total LHI Schemes Total Completed</b>		<b>12</b>			
<b>Total Outstanding</b>		<b>1</b>			
		<b>11</b>			
30CPX02302	Soham	Ten Bell Lane	Install DYL at junction		WORKS COMPLETE
30CPX02307	Pymoor	Various	Change core to 30, keep 40 approaches. Remove VAS & install		Submitted for Target Cost.
30CPX01609	Witchford	Main Street	Raised table		Scheme to be split into separate works to prevent further hold up. Awaiting the two Target Cost's
30CPX02308	Sutton	High Street	Junction re-prioritisation		Sent alternative design to PC for review- cushions on Church Lane and unsuitable for HGV signs



30CPX02303	Wicken	Butt Lane, Pond Green & Chapel Lane	Install DYL		Initial plans sent to Parish. Awaiting responses. Target cost to be sent end October.
30CPX02306	Coveney	The Green/ Jerusalem Drove	Enhance existing playground signs, move SL		Submitted for Target Cost.
30CPX02310	Ely - Queen	Ely Road, Mile End Road, Puntney Hill Road	Buffer zones and gateway features		Design taking place.
30CPX02304	Fordham	Mildenhall Road, Church Street junction	Improve sign and lining at junction		Designed, awaiting Target Cost, being paired with LHI from 17/18
30CPX02305	Woodditton	Village entrances	40mph buffer to the north & 3 gateway features		Submitted for Target Cost.
30CPX02311	Ely	Forehill	Shallow table at bottom of Forehill		To be discussed with Ely City Council - currently investigating speed cushions.
30CPX02309	Lode	Quy Road	Supply & install MVAS		Being delivered as part of larger bulk order MVAS scheme across County to reduce costs - Order to arrive early November 2018.
30CPX02301	Isleham	Fordham Road	Speed watch equipment & MVAS		Being delivered as part of larger bulk order MVAS scheme across County to reduce costs - Order to arrive early November 2018.

## Detailed Tree Data

District	Reason for removal																								
	Damaged				Diseased / Dead				Subsidence				Obstruction				Natural Disasters				Area Total				
	Jan to End of June 2017	July - End of Dec 2017	Jan to End of June 2018	July - Sept 2018	Jan to End of June 2017	July - End of Dec 2017	Jan to End of June 2018	July - Sept 2018	Jan to End of June 2017	July - End of Dec 2017	Jan to End of June 2018	July - Sept 2018	Jan to End of June 2017	July - End of Dec 2017	Jan to End of June 2018	July - Sept 2018	Jan to End of June 2017	July - End of Dec 2017	Jan to End of June 2018	July - Sept 2018		Jan to End of June 2017	July - End of Dec 2017	July - End of Dec 2017	July - Sept 2018
Cambridge	0	0	0	0	0	0	0	0	6	0	0	0	0	1	3	0	0	0	0	0	10	3	0	0	0
South Cambs	0	0	1	0	14	5	5	0	0	0	0	1	0	1	0	1	2	0	0	0	30	0	0	0	1
Huntingdonshire	0	0	0	0	12	8	3	0	4	1	1	0	0	0	1	0	2	1	2	0	35	0	0	0	0
East Cambs	0	0	0	0	3	0	0	2	0	0	0	0	0	0	0	0	0	0	1	0	6	0	0	3	0
Fenland	0	0	0	0	1	1	1	0	0	0	0	0	0	0	0	0	0	0	1	0	4	0	0	0	0
Total	0	0	1	0	30	14	9	2	10	1	1	1	0	2	4	1	4	1	4	0	85	3	0	3	1
													January to end of June 2017 - Total Removed				44								
													July - End of December 2017 - Total Removed				18								
													January to end of June 2018 - Total Removed				19								
													July to end of Sept 2018 - Total Removed				4								
Note: 1 tree removed from Highway land in East Cambs December 2017 - this was for a Christmas Tree and will be replaced by Soham Rotary Club															Total Planted		7								

# HIGHWAYS AND COMMUNITY INFRASTRUCTURE POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published on 2nd January 2019  
Updated 3<sup>rd</sup> January 2019



Cambridgeshire  
County Council

## Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Action Log;
- Finance and Performance Report;
- Agenda Plan, Appointments to Outside Bodies and Training Plan;

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
<b>15/01/19</b>	Transfer of Cromwell Museum Collection	Alan Akeroyd	Not applicable	02/01/19	04/01/19
<i>[12/02/19] Provisional mtg.</i>				30/01/19	01/02/19
<b>12/03/19</b>	Highway Operational Standards Annual Review	Richard Lumley	Not applicable	27/02/19	01/03/19
	Modernisation of Household Recycling Centres	Adam Smith	2019/016		
	LHI schemes for 2019/20	Matt Staton	Not applicable		

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Library Service Transformation Update	Sue Wills	Not applicable		
	Road safety update	Matt Staton	2019/006		
<i>[16/04/19] Provisional mtg.</i>				03/04/19	05/04/19
<b>21/05/19</b>				08/05/19	10/05/19
<i>[11/06/19] Provisional mtg.</i>				31/05/19	03/06/19
<b>09/07/19</b>				28/06/19	01/07/19
<i>[13/08/19] Provisional mtg.</i>				02/08/19	05/08/19
<b>10/09/19</b>				30/08/19	02/09/19
<b>08/10/19</b>				27/09/19	30/09/19
<b>12/11/19</b>	Review of withdrawal of £1 Park & Ride parking charge		Not applicable	01/11/19	04/11/19
<b>04/12/19</b>				25/11/19	26/11/19
<b>21/01/20</b>				10/01/20	13/01/20
<i>[18/02/20] Provisional mtg.</i>				07/02/20	10/02/20
<b>10/03/20</b>				28/02/20	02/03/20
<i>[21/04/20] Provisional mtg.</i>				10/04/20	13/04/20
<b>26/05/20</b>				15/05/20	18/05/20

**August/September 2020:** Performance report on first year of Ely Archives