

ANNUAL GOVERNANCE STATEMENT

Annual Governance Statement Action Plan

This Action Plan has been developed taking into consideration the outcomes from the annual review of corporate governance and development of the Annual Governance Statement; actions and issues identified by the Statutory Officer Group, issues arising from the Monitoring Officer report; governance issues raised by Internal Audit reviews; and third party feedback, inspections or complaints. The implementation of the actions outlined in this plan will be monitored through the Statutory Officers Group and reported to the Audit and Accounts Committee.

The actions are thematically grouped under the themes of the Centre for Governance and Scrutiny “Risk and Resilience Framework.”

Action	Owner	Target Date
i. Extent of recognition of individual and collective responsibility for good governance		
Implement a module within the Member Induction Programme to include training on decision making and Member/Officer Protocol.	Democratic Services Manager	1 st June 2025
To include in Manager Induction a module on decision making at Cambridgeshire County Council.	Service Director: Legal & Governance	31 st March 2025
To review process for completion of Annual Governance Statement to ensure that the process is directed and owned by those charged with governance.	Joint Administration/Statutory Officers Group	31 st March 2025
Embed new client-side management arrangements with Pathfinder Legal Services and implement action plan following audit review.	Service Director: Legal & Governance	31 st March 2025
Ensure external auditors finalise their sign-off of outstanding accounts and value for money opinions.	Executive Director: Finance & Resources	31 st March 2025
Implement Whistleblowing Action Plan following Protect benchmarking exercise.	Head of Internal Audit & Risk Management	31 st March 2025

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Fully implement system of Change Boards throughout the Council.	Executive Director: Strategy & Partnerships	31 st March 2025
Complete a review of client-side governance in the Council's relationship with This Land Ltd.	Service Director: Legal & Governance	31 st March 2025
ii. Awareness of political dynamics		
Deliver training to Extended Leadership Team on political dynamics and awareness.	Service Director: Legal & Governance	31 st March 2025
Deliver further training and communications to Extended Leadership Team as needed to embed understanding and awareness of key governance issues and developments.	Service Director: Legal & Governance	31 st March 2025
iii. How the council looks to the future to set its decision-making priorities		
Work with the Corporate Leadership Team to enhance awareness and understanding of the political nature of strategic planning and decision-making, including a session focused on the Local Government Association guidance on setting up joint arrangements.	Service Director: Legal & Governance	31 st March 2025
Delivery of Cambridgeshire's Local Productivity Plan outlining the Council's plans for transforming the way it designs and delivers services to make best use of resources and how it intends to take advantage of the use of data and technology to improve decision-making.	Statutory Officers Group	1 st July 2024
iv. Officer and councillor roles		
Consider adoption of the Local Government Association Model Councillor Code of Conduct.	Service Director: Legal & Governance	31 st March 2025
Delivery of procurement and contract management training to officers with responsibility for managing contracts.	Head of Procurement & Commercial	31 st March 2025

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Review the Constitution to develop a structure that is easier to read and understand.	Service Director: Legal & Governance	31 st March 2025
v. How the council's real situation compares to its sense of itself		
Implement new Performance Management Framework.	Assistant Director, Policy Insight & Programmes	31 st October 2024
Develop and implement an Action Plan to address the key recommendations from the March 2024 Ofsted Inspection of Local Authority Children's Services.	Executive Director, Children Education & Families	31 st October 2024
Conduct a self-assessment of Cambridgeshire County Council against the 2024 statutory guidance on the Best Value Duty for local authorities in England.	Corporate Leadership Team	31 st December 2024
vi. Quality of local (external) relationships		
External LGA healthcheck on the Council's approach to communications and consultation.	Executive Director: Strategy & Partnerships	30 th September 2024
Development and publication of a new Consultation & Engagement Strategy.	Assistant Director Policy, Insight & Programmes	31 st August 2024
Launch partnerships self-assessment tool.	Assistant Director, Policy Insight & Programmes	31 st October 2024
Implementation of the Complaints Action Plan in Adults, Health & Commissioning.	Executive Director: Adults, Health & Commissioning	31 st March 2025
Formal review and update of the Adults Social Care Complaints Policy.	Executive Director: Adults, Health & Commissioning	31 st March 2025

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vii. The state of member oversight through scrutiny and audit		
Update the Terms of Reference for the Audit & Accounts Committee.	Head of Internal Audit & Risk Management	31 st December 2024
Continue to implement the new processes in relation to selection and scoping of Health scrutiny items for Adults and Health Committee.	Democratic Services Manager	31 st March 2025
Increasing emphasis on the role of Health scrutiny in the Members 'Training programme.	Democratic Services Manager	31 st March 2025