

**COMMERCIAL &
INVESTMENT
COMMITTEE**

Minutes-Action Log



Introduction:

This is the updated action log as at **12th March 2019** and captures the actions arising from the most recent Commercial & Investment Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 22nd June

Item no.	Item	Action to be taken by	Action	Comments/Status	Estimated completion date/ Completed
125.	Programme Highlight report – progress of sales to This Land	Chris Malyon/ This Land	It was agreed that it would be interesting for the Committee to visit a site in the future.	Site visit arranged for 9 th April	09/04/19

Minutes of 14th September

147.	Update on Building Inspections	John Macmillan	Request the Regional Schools Inspector supports the Council in asking Academies to provide details of their building inspections.	A report on Building Inspections will be presented to Audit and Accounts in May and this will be presented to C&I Committee on 26/04/19.	26/04/19
147.	Update on Building Inspections	John Macmillan	Future leases of property to Academies should require them to provide the Council with inspection reports on a specified basis.		
147.	Update on Building Inspections	John Macmillan	Circulate note responding to the points raised during the discussion.		

Minutes of 19th October 2018

Item no.	Item	Action to be taken by	Action	Comments/Status	Estimated completion date/ Completed
161.	Service Committee Review of draft revenue Business Planning proposals for 2019-20 to 2023-24		Commercial Investment Working Group to explore Commercial Investments Business Case and report back to the Committee.	Working Group meeting on 26/02/19 to consider a number of proposals.	Completed
162.	Service Committee Review of the draft 2019-20 Capital Programme	Jackie Galwey/ Shauna Torrance	Last two meetings of the Older People's Accommodation Strategy Working Group had been cancelled (concern that these issues were not being picked up).	Reassurances given that meetings would be scheduled.	Completed.
163.	Loans to Not for Profit organisations	Chris Malyon	A report on loans granted to be provided on an annual basis to C&I Committee.	To be presented as part of an Annual Report on the Treasury Management Policy in April.	26/04/19.

Minutes of 14th December 2018

182.	Commercial and Investment Committee Review of draft Revenue and Capital Business Planning proposals for 2019-20 to 2023-24	Sheryl French	It was agreed that Sheryl French would be asked to provide an update to the Committee on current progress with all major projects.	Quarterly updates scheduled.	Completed.
183.	Disposal of ransom strip at St Ives	John Macmillan	The ownership of different parts of the site to be fully detailed in the revised report, and the planning application for the residential development be included in that report.	Report scheduled for May 2019 Committee.	24/05/19.

Minutes of 18th January 2019

Item no.	Item	Action to be taken by	Action	Comments/Staus	Estimated completion date/ Completed
193.	Agenda Plan, training Plan and Appointments to Outside Bodies	Dawn Cave	Identify and circulate provisional 2019/ 20 training dates.	Circulated 14/03/19.	Completed.
196.(1)	Cambridgeshire Catering and Cleaning Service	Emma Fitch	Data not available from all suppliers to confirm the various accreditations. Officers agreed to provide further information to the Member on this point.	Victoria Stacey contacting the suppliers in question and once we have a collation of all the information this will be supplied by e-mail.	24/05/19
196.(2)	Cambridgeshire Catering and Cleaning Service	Emma Fitch	It was agreed that as the end of the process was approaching, Members would be kept updated on the final financial implications of the closure by email.	Kerry Newson will provide this information in two stages, the first will be the final year-end figures taking account of the final redundancy costs, and the second will be the costs of the C3 Unit once the break lease clause information and costs are known. This information will be supplied by e-mail once available.	24/05/19