

**CHILDREN AND YOUNG  
PEOPLE COMMITTEE**

**Minutes-Action Log**



**Introduction:**

This log captures the actions arising from Children and Young People Service Committee meetings and updates Members on progress. It was last updated on **5 March 2018**.

<b>Minutes of 12 September 2017</b>					
<b>32.</b>	<b>Educational Outcomes: Provisional Results</b>	<b>Jonathan Lewis</b>	To ask the Executive Director: People and Committees to suggest to the Social Mobility Opportunity Fund Strategy Group that some funds from a successful bid might be used to fund research into the causes of the gap in educational achievement between those in vulnerable groups and their peers.	<b>14.11.17:</b> To task the new Service Director for Education to provide a report in March 2018 on what was currently known about the causes for the gap in educational attainment between those in vulnerable groups and their peers in Cambridgeshire, how this was most effectively addressed and to identify if any further work was needed. <b>13.02.18:</b> Rescheduled to July 2018 following discussion at the Committee agenda setting meeting.	<b>Report to be provided in July 2018</b>

**Minutes of the Meeting on 5 December 2017**

<b>66.</b>	<b>Capital Investment for Sawtry Village Academy</b>	<b>Wendi Ogle-Welbourn</b>	To report back to the Committee as soon as possible on her investigation of the circumstances at Sawtry Village Academy and the lessons learned.		<b>Report to be provided in March 2018</b>
<b>70.</b>	<b>Free School Proposals</b>	<b>Hazel Belchamber/ Richenda Greenhill</b>	To arrange an informal meeting between Committee members and the new Regional Schools Commissioner.	<b>22.01.18:</b> Meeting confirmed for 26 February 2018	<b>Completed</b>
<b>72.</b>	<b>Apprenticeships</b>	<b>Helen Manley</b>	To provide a briefing note clarifying the position on apprenticeships in schools. .	<b>23.01.18:</b> Circulated to all Committee members by email.	<b>Completed</b>

**Minutes of the meeting on 9 January 2018**

82.	<b>Contracts for delivery of home to school/ college transport</b>	<b>Hazel Belchamber</b>	To review the discretionary elements of the home to school/ college transport policy and provide further advice.		<b>On-going</b>
		<b>Richenda Greenhill</b>	To circulate a copy of a briefing note on primary transport entitlement to all members of the Committee.	<b>10.01.18:</b> A copy emailed to all Committee members.	<b>Completed</b>
85.	<b>Review of Behaviour, Attendance and Improvement Partnership (BAIP) Service Level Agreement and the devolved funding formula for alternative education provision</b>	<b>Anna Wahlandt/ Richenda Greenhill</b>	To defer consideration of this issue to obtain an impact assessment and to take account of the reservations expressed by Members.	<b>11.01.18:</b> Added to the Forward Agenda Plan for 13 March 2018. <b>05.03.18:</b> Report included on the agenda for 13 March 2018.	<b>Completed</b>
87.	<b>Agenda plan, appointments and training plan</b>	<b>Dee Revens/ Richenda Greenhill</b>	To arrange a two hour workshop on children's services and education services on a committee meeting date, led by the respective Service Directors.	<b>15.01.18:</b> A workshop arranged for Tuesday 22 May 2017. Meeting invitations sent to all Committee members and substitutes.	<b>On-going</b>
		<b>Dee Revens/ Jenny Goodes</b>	To add a visit to the multi-agency safeguarding hub (MASH) for members of CYP and the Corporate Parenting Sub-Committee, either individually or as a group.		

		<b>Richenda Greenhill</b>	To note the following changes to the Committee agenda plan: <ul style="list-style-type: none"> <li>i. Education Strategy and Plan – moved from March 2018 to May 2018;</li> <li>ii. Sponsor selection for new secondary school in Wisbech.</li> </ul>	10.01.18: Agenda plan updated.	<b>Completed</b>
<b>88.</b>	<b>Legal support plan: six month update</b>	<b>Eve Chowdhury</b>	To circulate a report to committee members in March 2018 reporting feedback from clients on the LGSS Improvement Plan.	Due March 2018	<b>On-going</b>
<b>90.</b>	<b>Schools Funding Formula 2018/19</b>	<b>Jon Lee</b>	To confirm the headroom figure to be fed into the formula so that the Minimum Funding Guarantee is raised to a higher level of protection.	23.01.18: Final schools budget update circulated to all members of the Committee by email.	<b>Completed</b>