

**CORPORATE
PARENTING
SUB-COMMITTEE**

Minutes-Action Log



Summary
The Action Log is a list of all of the things that people have been asked to do at earlier meetings. It is included at each meeting so that members can check that everything is being done. It was last updated on **16 March 2020**.

Minutes of the meeting on 20 March 2019

93.	Actions taken by the Council in response to Child Sexual Exploitation and County Lines Gang Exploitation	Fiona van den Hout	To invite Dave Sargeant, an ex-police officer working with the Local Safeguarding Children Board, to help co-ordinate thinking on this issue and to deliver a training session. This might also be opened to members of the Children and Young People Committee.	23.10.19: Mr Sargeant has confirmed his availability for February 2020 to delivery Members training on this topic to tie into Sub - Committee theme of being and feeling safe in March 2020. Members are requested to bring available dates to the Sub-Committee in November. 20.02.20: Training delivered on 19 February 2020.	Completed
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Minutes of the meeting on 18 September 2019					
117.	Young People's Participation	Sarah-Jane Smedmor	The Assistant Director, Children's Services stated that an Instagram Story could be produced which would outline the topics that had been discussed at the Sub-Committee meeting. The Chairman supported this as an approach.	07.11.19: The Assistant Director is taking a request to the next Voices Matter panel for them to help officers think through how we can make an Instagram story of the Committee purposeful for them. Tony Darnell from the CCC communications team is involved with this work. A further update will be provided after the discussions with Voices Matter.	On-going
Meeting on 20 November 2019					
126.	Education transport for children in care and care leavers	Fiona van den Hout Kate Knight	To meet with the Strategic Education Place Planning Manager and the Lead Corporate Parenting Manager to discuss how to start collecting the necessary information now to inform future decision-making on Post-18 education transport provision.	10.01.20: Joe Gilbert and Rebecca McCullen to progress this with Clare Buckingham as part of their wider work on the Local Offer. 04.03.20: Officers are collating and costing journey information for the past three years. The results will be presented to the Sub-Committee when this work is complete.	On-going
127.	CCC Guide to Corporate Parenting for Elected Members	Fiona van den Hout	The Head of Corporate Parenting stated that there was a clear process around enquiries received from councillors or MPs and that she would reflect on how best this might be presented in the guide.	10.01.20: The Head of Corporate Parenting discussing how best to present this with the Complaints Team. It is likely to be provided via the monthly Members' Newsletter.	On-going
131.	Local Offer for Care Leavers	Lesley Liston	To establish with HR what the Council currently did in its role as an employer to support care leavers and what more could potentially be done in the future. Members also wanted to know the Council's current policy in relation to employing care leavers and what allowances, if any, were or could properly	09.12.19: Raised with HR. There is not currently a policy specifically looking at this. A meeting will be arranged to update them on the discussions at the Sub-Committee meeting on 20 November 2019 and so HR can look potential processes to encourage managers to consider Care Leavers when recruiting. Discussions have also taken	On-going

			<p>be made in relation to employing care leavers who might not hold comparable formal qualifications to their peers.</p>	<p>place with the LGSS Apprenticeship Team and this is something that they are looking at in relation to National Apprenticeship week in February 2020. A further update will be provided.</p> <p>19.02.20: The Local Government Association are currently working with CCC to support the development of an Apprenticeship Strategy and Action Plan. Officers have fed into this work that the needs of Children Leaving Care need to be taken into account and will provide further feedback as the work progresses.</p>	
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Meeting on 15 January 2020

138.	Improving the emotional health and wellbeing of children in care and care leavers	Sarah-Jane Smedmor	To ensure that an acronyms are fully explained in future reports and appendices.	13.02.20: Officers will ensure that this is done.	Completed
			A progress report to be brought back to the Sub-Committee in around six months' time.	26.01.20: Added to the agenda plan for July 2020.	Completed
139.	Virtual School – Children in care unvalidated end of year data	C Hiorns	To circulate links to the training videos available on YouTube.	17.01.20: Links sent to Sub-Committee members by email.	Completed
			To include a brief narrative as a footnote to provide context to the data where appropriate.	27.01.20: Information will be provided as requested in all future reports	Completed

		Cllr Every	To provide officers with information about the work being funded by the Combined Authority around pre-NEETs.	09.03.20: Cllr Every will provide this information when it is available.	On-going
140.	Draft Annual Corporate Parenting Report 2018/19	Fiona van den Hout	Percentages should be included on charts so that the data was accessible when viewed in black and white text. The use of acronyms should be avoided where possible and those that were used should be clearly explained.	04.03.20: Request from Sub-Committee members has been acted upon and the annual report amended accordingly.	Completed
			To reflect on the practicality of arranging more Siblings Forever events and to report back.	04.03.20 The next Sibling Forever event will take place on 17 th - 19 th April. Frequency of events are planned alongside other activities already planned with children and in accordance with their care planning.	Completed
141.	Agenda Plan	Mark Cowdell	The six month update report on the refreshed strategy for reducing the number of children in care and care leavers who were not in education, employment and training (NEET) to the Sub-Committee in March 2020 to include details of what work is being done with providers to support English and maths skills Post 16.	04.03.20: The update report has been deferred to the May meeting as it relates to the meeting theme of Preparing for Adulthood. The report will include details of what work is being done with providers to support English and maths skills Post 16.	To be included in the May Sub-Committee report
142.	Sub-Committee workshop and training plan	Fiona van den Hout	To circulate diary invitations for any training sessions. To include time, venue (including room number) and parking arrangements if not at Shire Hall.	13.02.20: This will be done for all future training sessions.	Completed