

HEALTH & WELLBEING BOARD MINUTES ACTION LOG AND UPDATES FROM 30th APRIL 2015

MINUTE NUMBER & REPORT TITLE	ACTION REQUIRED / UPDATE	STATUS
<p>99. Review of the Joint Health and Wellbeing Strategy</p>	<p>Request for information on how the different Mental Health Strategies are being brought together. Action: C Bruin</p> <p>UPDATE: question of mental health strategies and one overall document to be discussed with Service Director for Older People's Services and Mental Health, and with CCG officers.</p>	<p>ONGOING</p>
<p>115. Transport and Health JSNA</p>	<p>Investigate and identify those areas of partnership strategic work / delivery strategies / work streams that the JSNA could help influence (could include planning, transport strategies, City Deal etc.), and bring a report to the Board Action: L Robin / A Mavrodaris / I Green</p> <p>UPDATE: Covered in agenda item 11, 2nd July 2015</p> <p>Look into whether 'JSNA implications' could be added as a section to all corporate papers, to encourage JSNA findings to be picked up across the Council. Action: L Robin/R Yule</p> <p>UPDATE: Liz Robin is pursuing the matter</p>	<p>COMPLETED</p> <p>ONGOING</p>
<p>116. Vulnerable Children and Families JSNA</p>	<p>It was agreed that the Chairman would write on behalf of the Board to the Department of Health highlighting the frustrations imposed by the current data protection limitations on information sharing and asking for the legislation / guidance to be reviewed. Action: E de Zoete</p> <p>UPDATE: Letter has been drafted</p>	<p>ONGOING</p>

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	<p>The need to correct a minor error on page 11 of the JSNA in the footnotes referring to 'John' Whitehead rather than the correct designation "Joan". Action: E de Zoete</p> <p>UPDATE: The error has been corrected in the version of the JSNA placed on Cambridgeshire Insight, http://www.cambridgeshireinsight.org.uk/jsna</p>	COMPLETED
	<p>Regular update reports on the Accelerating Achievement Strategy to be brought back to the Health and Wellbeing Board Action: Ruth Yule / Adrian Lyne</p> <p>UPDATE: Scheduled for September 2015 Board meeting.</p>	COMPLETED
	<p>Officers to investigate and identify those areas of partnership strategic work / delivery strategies / work streams that the JSNA could help influence, and report back to the Board. Action: R Hudson / A Lyne / R Yule</p> <p>UPDATE: Due to form part of the Accelerating Achievement update (see above)</p>	COMPLETED
117. Joint Health and Wellbeing Strategy	<p>Change wording on page 16 to 'carers under 25' rather than '0-24'. Action: A Lyne</p> <p>UPDATE: Amendment version included on HWB webpage, http://tinyurl.com/Cambs-HWB</p>	COMPLETED
120. Better Care Fund	<p>Section 75 agreement to be circulated: Action: G Hinkins / R Sanderson</p> <p>UPDATE: Agreement circulated and added to reports at http://tinyurl.com/ccs-hwb-300415</p>	COMPLETED
	<p>Updated Terms of Reference document for Cambridgeshire Executive Partnership Board to be brought to a future Health and Wellbeing Board meeting. Action: G Hinkins / R Yule</p> <p>UPDATE: At its last meeting, CEPB discussed governance arrangements across the</p>	ONGOING

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	<p>system, and tasked a small sub-group led by Matthew Smith to develop a set of options for governance arrangements, to be considered at CEPB in July; terms of reference won't be amended until after that discussion.</p> <p>Paper on the projects going to the CEPB to be circulated to the Board after the meeting and members to be asked if they have any issues. Action: G Hinkins</p> <p>UPDATE: Paper being circulated to Board</p>	<p></p> <p>COMPLETED</p>
123. Themed meetings	<p>A report to the next meeting on the detail of how themed meetings would be structured to ensure they were not too long and were action focused Action: A Lyne / L Robin</p> <p>UPDATE: Covered in agenda item 17, 2nd July 2015</p>	COMPLETED
124. Membership of HWB	<p>Provision of regular update reports on the work of Cambridgeshire Health and Wellbeing Board to the Cambridgeshire Public Service Board (CPSB). Action: A Lyne</p> <p>UPDATE: CPSB have been contacted to ask how regularly they would like HWB updates</p> <p>Endorse the current engagement with the Cambridgeshire and Peterborough System Transformation Group through a standing item on the HWB Board agenda for discussion and feedback. Action: J Bawden / F Head</p> <p>UPDATE: Included in forward agenda plan, agenda item 17, 2 July 2015</p> <p>Invite the Police and Crime Commissioner (PCC) to a themed meeting of the HWB Board focussing on Priority 4 of the Health and Wellbeing Strategy. Action: L Robin / A Lyne</p>	<p>ONGOING</p> <p>COMPLETED</p> <p>ONGOING</p>

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	<p>UPDATE: Invitation issued to PCC for September or November 2015; reply awaited</p> <p>Explore the potential for a 'whole system' event, to further build relationships between HWB Board members and other key groups in the health and care system. Action: A Lyne / L Robin / A Parr</p> <p>UPDATE: Liz Robin to discuss plans for joint event with Andy Vowles, Chief Strategy Officer at Cambridgeshire and Peterborough CCG.</p>	ONGOING
126. Date of next meeting	<p>Look into parking arrangements for future meetings not in Shire Hall. Action: R Yule</p> <p>UPDATE: All venues booked for 2015-16 already had identified parking available</p>	COMPLETED