

Agenda Item No: 7

PERFORMANCE REPORT – QUARTER 2 OF 2019/20

To: Commercial and Investments Committee

Meeting Date: 13th September 2019

From: Daniel Sage – Senior Transformation Advisor

Electoral division(s): All

Forward Plan ref: N/a **Key decision:** No

Purpose: To provide Commercial and Investments Committee with the Key Performance Indicators associated with the delivery of the Commercial Strategy 2019-2021

Recommendation: To note and comment on performance information and take remedial action as necessary.

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1. COMMERCIAL STRATEGY 2019-2021

- 1.1. In April 2019, Commercial and Investment Committee approved the Council's Commercial Strategy 2019-21 and in June 2019 the Action Plan accompanying the Strategy was agreed. It was acknowledged that the Key Performance Indicators relating to the Strategy would follow after its adoption.
- 1.2. The dashboard (**Appendix 1**) being used to report these KPIs has been agreed by GPC and is the template being used by all Committees across the organisation. The indicators contained within the report have been developed in consultation with Members and Lead Officers as part of a workshop that was held in December.
- 1.3. As many of the indicators included within this report have not been measured before, unless there are clearly linked targets outlined in other strategies or plans, targets have not been set. In these instances, an initial baseline will need to be formed, which can then lead to a target being established which is challenging, relevant and rational.
- 1.4. These indicators have been selected to ensure that a robust performance system is in place for assessing performance against the Commercial Strategy. The KPIs should be frequently tested against this objective and can be adjusted as necessary, with approval from the Committee, to ensure it is being achieved.
- 1.5. The following RAG statuses are being used:
 - Red – current performance is 10% or more from target
 - Amber – current performance is off target by less than 10%
 - Green – current performance is on target or better by up to 4%
 - Very Green – current performance is better than target by 5% or more
- 1.6. Red and Very Green indicators will be reported to General Purposes Committee in a summary report.
- 1.7. The KPIs will be reported monthly, although not all the indicators will be updated each reporting period, as more time is needed for any meaningful change to be evident.
- 1.8. Information about all performance indicators monitored by the Council Committees will be published on the internet at <https://www.cambridgeshire.gov.uk/council/finance-and-budget/finance-&-performance-reports/> following the General Purposes Committee meeting in each quarterly cycle.

2. ALIGNMENT WITH CORPORATE PRIORITIES

- 2.1. The KPIs have been developed to inform the performance of activity against the objectives of the Commercial Strategy, which includes creating commercial returns to support the delivery of crucial frontline services, which drives positive impacts on all three Corporate Priorities.
 - A good quality of life for everyone
 - Thriving places for people to live

- The best start for Cambridgeshire's children

3. SIGNIFICANT IMPLICATIONS

3.1 Resource Implications

The data that informs the KPIs being proposed are provided by Officers from finance, procurement, property and transformation. The report is generated by Business Intelligence. It is not anticipated that there will be any significant resource implications with providing these KPIs.

3.2 Procurement/Contractual/Council Contract Procedure Rules Implications

There are no significant implications within this category.

3.3 Statutory, Legal and Risk Implications

There are no significant implications within this category.

3.4 Equality and Diversity Implications

There are no significant implications within this category.

3.5 Engagement and Communications Implications

There are no significant implications within this category.

3.6 Localism and Local Member Involvement

Members of the C&I Committee will be involved in reviewing the KPIs, setting targets and agreeing reporting frequency.

It is not envisaged that reporting the KPIs will have any direct impact in a particular locality. However, the delivery of the strategy may have a direct impact, and where this is reflected and noted within the KPIs, Local Members will be notified.

3.7 Public Health Implications

There are no significant implications within this category.

The KPIS has been agreed by the Joint Management Team as part of the Commercial Strategy.

Implications	Officer Clearance
Have the resource implications been cleared by Finance?	N/A
Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by the LGSS Head of Procurement?	N/A
Has the impact on statutory, legal and risk implications been cleared by LGSS Law?	N/A
Have the equality and diversity implications been cleared?	N/A
Have any engagement and communication implications been cleared by Communications?	N/A
Have any localism and Local Member involvement issues been cleared?	N/A
Have any Public Health implications been cleared by Public Health?	N/A

Source Documents	Location
Minutes and reports of the Commercial & Investment Committee meetings held April and June 2019	https://cambridgeshire.cmis.uk.com/ccs_live/Committees/tabid/62/ctl/ViewCMIS_Committee_Details/mid/381/id/31/Default.aspx