

CCC 610151297

Directorate: Place and Sustainability  
Service: Waste Disposal including PFI  
Team: Waste Disposal incl PFI

Your name: \* Andrew Smith

Your job title: \* Head of Service - Waste Management Operational Deliver

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Proposal being assessed: \* Milton Household Recycling Centre (HRC). Upgrading HRC service provision

Business plan proposal number: Cambridgeshire County Council capital project

Key service delivery objectives and outcomes: Key Service Objectives are detailed in the Corporate Strategic Framework 2023-2028 and in the PG&E Service and Business Plan 2024- 2027, the Service has a statutory function to provide waste disposal functions, this is done through a Waste PFI Contract, which also provides for the provision of Household Recycling Centres (HRCs) for residents to use. Milton is one of these facilities. The Service also contributes to the following Corporate Ambitions: 1, 3, 5 & 6.

What is the proposal: The proposal is to upgrade the Milton HRC facility provision by demolishing the existing site and rebuilding a bigger site on the land available. To prevent the HRC having to close as part of the landfill restoration planning condition, to enable the landfill restoration project to proceed, the HRC operation was decoupled from the existing landfill operational planning boundary and a new planning application submitted and granted for a CCC HRC facility, basically on the same site. The proposal to proceed with this project was agreed at the Environment & Sustainability, Policy and Service Committee, at its meeting on 27th of September 2020. The new site will be a modern split level facility which will enhance the visitor experience, be safer to use and be available to all residents of Cambridgeshire. We are also aiming to increase availability to all residents with better access, re-use, recycling and disposal arrangements. However, the site will have to close during the construction phase, which could take approximately 6 months for safety reasons, this will result in disruption to the current level of service provision to residents, but the Waste Services Team, the

Procurement Team and the specialist project management support will work to minimise the impact to local residents during construction.

What information did you use to assess who would be affected by this proposal?:

Consultation was carried out during the planning application stage, the planning consent reference is CCC/21/259/FUL. There were 3 Options considered and option 2 was chosen as the preferred solution. This will be a split level site in line with best practice principles and which is safe, accessible and functional for all the residents of Cambridgeshire to be able to use.

Are there any gaps in the information you used to assess who would be affected by this proposal? \* No

Does the proposal cover: All staff countywide, All service users/customers/service provision countywide, All service users/customers/service provision in specific areas/for specific categories of user.

Which particular employee groups/service user groups will be affected by this proposal? All residents of Cambridgeshire will benefit from this proposal, however, the enhanced HRC site will likely to be of most benefit to those who live in close proximity to the facility.

Does the proposal relate to the equality objectives set by the Council's EDI Strategy? Yes.

Will people with particular protected characteristics or people experiencing socio-economic inequalities be over/under represented in affected groups: About in line with the population.

Does the proposal relate to services that have been identified as being important to people with particular protected characteristics/who are experiencing socio-economic inequalities? Yes.

Does the proposal relate to an area with known inequalities? Don't know.

What is the significance of the impact on affected persons? The aim is to give better access to improved HRC facilities, by using the most up to date design and to allow vehicle, cycle and pedestrian access. The split level design means that access to the recycling, reuse and waste containers is not by steps or a gantry, and material can be deposited safely and efficiently into the relevant containers, thus also reducing the potential for slips, trips and falls. Maintaining the provision of a quality network of HRC sites is important in raising re-use, recycling and waste awareness to CCC residents.

Category of the work being planned: Project.

Is it foreseeable that people from any protected characteristic group(s) or people experiencing socio-economic inequalities will be impacted by the implementation of this proposal (including during the change management process)? Yes.

Please select: Age, Disability, Pregnancy and maternity, Religion or belief (including no belief), Race, Socio-economic inequalities.

Research, data and /or statistical evidence: One of the main benefits of this proposal is that it is designed to improve access and have better safety considerations for residents using the HRC facilities, this includes allowing pedestrian, cycle, car and van access, no steps to take material up to put in the containers which is also a much safer solution. The best practice approach is widely recognised in the waste handling environment and input from the following has helped in this process: - Wrap: the Waste Resource Action Programme 2016 & 2018 - HRC Guide. Managing Efficient and Effective HRCs. - HSE: Guidance on Civic Amenity Sites, Bring Sites and HRCs 2021. - DEFRA: Designing Waste Facilities, 2008.

Consultation evidence: General public consultation in the planning application process.

Based on all the evidence you have reviewed/gathered, what positive impacts are anticipated from this proposal? Better and safer provision of HRC facilities for all residents of CCC to use.

Based on consultation evidence or similar, what negative impacts are anticipated from this proposal? Perceptions of the public on any waste facility proposal are often around the concept of 'not in my back yard'. There are limited negative aspects for this project as this opportunity seeks to improve access to all CCC residents.

How will the process of change be managed? 1. Committee approval was sought to upgrade the HRC facilities, noting March HRC followed the same process, 2. Procurement Team support in the tendering for the design and build function, this has been carried out, 3. Finance, as there are cap-ex and operational costs to consider, 4. PFI contractor engagement, 5. Specialist project management support, 6. Further E&G committee and capital programme board approval for the authorisation to proceed to construct which is covered as part of this committee report.

How will the impacts during the change process be monitored and improvements made (where required)? Final design and operational requirements have yet to be carried out, this will be done with the construction contractor, CCC and Thalia, who are the CCC's Waste PFI Contractor.

▼	Details of negative impact (e.g. worse treatment/outcomes)	Groups affected	Severity of impact	Action to mitigate impact with reasons/evidence to support this or justification for retaining negative impact	Who by	When by
	No negative impacts. However, if the decision is not to proceed with this project, then the network of sites available to CCC residents would be reduced. This may cause local adverse waste management feelings.	Age,Disability,Pregnancy and maternity,Religion or belief (including no belief),Race,Socio-economic inequalities	Medium	Action to help in minimising the impact to CCC residents: 1. Communications plan in conjunction with the Corporate Comms Team to manage the users' expectations. 2. Keeping Members informed of progress 3. As part of the contractor engagement, expressions of interest and tendering process stages ask construction contractors to be mindful of the potential disruption and for them to reflect this in their project timetable, this can be assessed in the scoring of the tender submissions to give the best possible solution. 4. Website information updates 5. Use of local media sources 6. Ensuring the project timetable is on track 7. Regular stakeholder meetings	Andrew Smith	31/12/2025

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Status \* Approved