

## Audit and Accounts Committee Action Log

This is the updated action log as 5<sup>th</sup> July 2021 and captures the actions arising from the most recent Audit and Accounts Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

### Minutes of 23<sup>rd</sup> March 2021

Minute no	Item title	Responsible officer(s)	Action	Comments	Action status
318	Internal Audit Progress Report	Richard Lumley	With regard to the Highways Contract open book review, a Member queried size of any future sums to be transferred. It was agreed that this information would be circulated to the Committee Members confidentially.	Update to be provided prior to Committee on 13/07/21	Awaited

### Minutes of 26<sup>th</sup> January 2021

299	Debt Management Update	Alison Balcombe	Highlighted a problem with the headings in the table at paragraph 2.1 of the report, in relation to the periods covered. Officers agreed to correct this for future reports.	To be addressed in future reports.	Ongoing
299	Debt Management Update	Alison Balcombe	Table entitled “Collection rates – 2019/20”, the title “no. of invoices” had been duplicated in two successive rows – officers agreed to correct this for future reports to “invoices issues” and “invoices closed” respectively.	To be addressed in future reports.	Ongoing

## Minutes of 24<sup>th</sup> November 2020

Minute no	Item title	Responsible officer(s)	Action	Comments	Action status
281	Statement of Accounts 2019-20: a) Asset Register System Progress Report	Councillor Shellens	The Chairman to raise continued concerns with Chairman of Commercial and Investment Committee	Concern expressed by Committee that due to the apparent lack of progress obtaining a reliable IT system, the Council could not identify all its assets accurately with the resultant continued impact on Accounts production	In progress

## Minutes of 30<sup>th</sup> October 2020

273.	Whistleblowing Policy Annual Report  a) Suggestions for future reports	Neil Hunter	Providing more detail in terms of the staff survey sample in terms of the number used what percentage this was of the total County Council workforce.	To be kept on log until the Annual Report was resubmitted in 2021	Action ongoing
	a) To show changes to the Policy		Request that changes should be shown using sidebars so that Members could see the changes made to the previous version.	To be kept on log until the Annual Report was resubmitted in 2021	Action ongoing