

**CHILDREN AND YOUNG  
PEOPLE COMMITTEE**

**Minutes-Action Log**



**Introduction:**

This log captures the actions arising from Children and Young People Service Committee meetings and updates Members on progress. It was last updated on **29 October 2018**.

<b>Minutes of the meeting on 13 March 2018</b>					
<b>98.</b>	<b>Child and Family Centres Update</b>	<b>Jon Lewis</b>	To keep the Committee informed of developments relating to The Field's Centre.	<b>12.06.18:</b> A balanced budget has been received and adjustment to offer shared with parents. <b>27.10.18:</b> Meeting planned with the Fields in November.	<b>Review in Autumn term</b>

**Minutes of the meeting on 13 March 2018**

<b>101.</b>	<b>Educational Performance in Cambridgeshire in the 2016/ 17 Academic Year</b>	<b>Hazel Belchamber</b> <b>Lou Gostling</b>	To reflect on how elements of the detailed supporting data might be included with future reports, perhaps via separate document or web link.	<b>03.09.18:</b> Reassigned to the Business Intelligence Team.  <b>09.10.18:</b> Will be included in the report to Committee in January 2019.	<b>On-going</b>
<b>102.</b>	<b>Delivering the Extended Entitlement to an additional 15 hours free childcare for eligible 3-4 year olds</b>	<b>Sam Surtees</b>	To explore running a pilot project with a group of GP surgeries and to provide information on the extended entitlement to town and parish councils to enable them to signpost their residents.	<b>29.06.18:</b> This will be explored during the Autumn and a further update provided then.  <b>09.10.18:</b> Will be included in the report to Committee in January 2019.	<b>On-going</b>

**Minutes of the meeting on 10 July 2018**

<b>130.</b>	<b>Update on Domestic Abuse and Sexual Violence Work in Children and Education Services</b>	<b>Sarah Ferguson</b>	<p><b>10.07.18:</b> To provide an information report on how children at risk were identified by front line services, possibly through the Local Safeguarding Children Board.</p> <p><b>09.10.18:</b> A Member asked for clarification of whether CYP would be receiving the information report which had been requested in addition to being advised of the outcome of the planned review.</p>	<p><b>03.10.18:</b> Update sent by email to all Committee members.</p> <p><b>12.10.18:</b> Update sent by email. Officers have confirmed that this can be done, and that it will be based on the scoping report which the Domestic Abuse and Sexual Violence (DASV) Delivery Board will be considering at its meeting in November 2018.</p>	<b>On-going</b>
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**Minutes of the meeting on 11 September 2018**

139.	<b>Recommissioning of Young Carers Services across Cambridgeshire and Peterborough (KD2018/064)</b>	<b>Will Patten/ Richenda Greenhill</b>	The Service Director for Commissioning to advise when he has exercised delegated authority to commit funding at the time of the award of the contract.		
142.	<b>Finance and Performance Report July 2018</b>	<b>Jon Lewis</b>	Future reports on SEND sufficiency and the Outcome Focused Review of school admissions and transport to cover the possibility of seeking Transformation Funding to fund work on SEND transport.	<b>09.10.18:</b> Noted. Work on SEND Sufficiency was continuing and a report would be brought to the Committee in January 2019.	<b>January 2019</b>
		<b>Tom Barden</b>	To ensure in future reports that all graphs and tables are clearly legible in black and white copy.		
		<b>Jon Lewis</b>	To circulate Ofsted figures relating to academies.	<b>09.10.18:</b> This is being produced and will be shared in November 2018.	<b>On-going</b>
143.	<b>Childrens Services Budget Pressures</b>	<b>Lou Williams</b>	To provide an update on the position in relation to family meetings in the next relevant report to Committee.		
144.	<b>Update on Education Strategy and Plan</b>	<b>Jon Lewis</b>	To circulate a copy of the document setting out the LA's statutory responsibilities.	<b>10.10.18:</b> Circulated to the Committee by email.	<b>Completed</b>

Minutes of the meeting on 9 October 2018

155.	<b>Exemption and delegation to award for LAC and Independent Special Educational Needs (KD2018/073)</b>	<b>Wendi Ogle-Welbourn/ Richenda Greenhill</b>	The Executive Director for People and Communities to advise when she has exercised delegated authority to award the Dynamic Purchasing System, as specified in the report.		
157.	<b>Finance and Performance Report – August 2018</b>	<b>Martin Wade</b>	To advise on the total size of the smoothing fund reserve.	<b>23.10.18:</b> The total smoothing fund reserve for 2018/19 is £3.413m. It was agreed today by GPC to approve the allocation of the full £3.413m towards pressures in children’s services budgets in 2018-19.	<b>Completed</b>
159.	<b>Service Committee review of the draft revenue business planning proposals for 2019/20 to 2023/24</b>	<b>Tom Kelly/ Tessa Adams</b>	Paragraph 5.12: To include more information on the ‘other interventions’ mentioned in the report’s next iteration.		
163.	<b>Childrens’ Services Feedback Annual report 2017/18</b>	<b>Jo Shickell</b>	Future reports to include the number of complaints received by electoral district, in addition to being shown by Social Care District/Area teams.	<b>16.10.18:</b> This will be reflected in future reports.	<b>Completed</b>
		<b>Jo Shickell</b>	Graph 7: To provide more information about the complaints which had been made by Looked After Children in the period covered (suitably anonymised).	<b>22.10.18:</b> Details sent to members of the CYP Committee and Corporate Parenting Sub-Committee.	<b>Completed</b>

		<b>Jon Lewis</b>	To provide a copy of the annual officer report on education transport appeals for information.	<b>27.10.18:</b> Will be circulated to committee in November with Admissions annual report.	<b>On-going</b>
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