

### Appendix 3 – Changes between the existing and revised Overpayments of Pension Policy

Section of policy	Section in previous policy	Section in revised policy	Change
Policy objectives	2	2	Policy objectives refined in line with the Fund's current objectives
Scope	6	5	Scope of the policy has been widened to include beneficiaries and more detailed definition of "scheme member".
Managing overpayments on the death of a scheme member	7	6	Clarification that the value is £250.00 gross not net.
Managing overpayments of children's pensions failing to cease at the appropriate time	New section	7	The Fund will generally seek to recover overpayments that are greater than £100.00 (gross) in value.
Managing overpayments of pension following incorrect information supplied by the employer in respect of the scheme member	8	8*	Insertion of overpayment values of greater than £100.00 gross to be recovered (previously it was the whole value). Addition of 8.3 (see c)
Managing overpayments of pension as a result of the incorrect rate of pension paid by the Fund and the member can be said to be reasonably aware of the overpayment.	9	9	Insertion of overpayment values of greater than £100.00 gross to be recovered (previously it was the whole value). Removal of 9.4. Insertion of 9.5 (see c)
Managing overpayments of pension following an incorrect rate of pension being paid by the Fund and it can be said that the member cannot have known of the overpayment	9	10	Removal of 10.3. Insertion of 10.4 (see c)
Discretion to write off overpayments / Authority to write off overpayments	New section /16	11/16	Insertion of a) in 11.1. Section 16 of the previous policy has been updated and reflected in sections 11 and 16 of the revised policy. The Section 151 Officer has approved the write off authorisation levels as detailed in 16.1 which are in line with that of Cambridgeshire County Council.

Section of policy	Section in previous policy	Section in revised policy	Change
Recovery (how much of the overpayment can be recovered).	11	12	Insertion of a) in 12.1. Sections of the policy have been updated with reference to the Limitation Act 1980 which provides for overpayments to be recovered in full providing they have been discovered within the last 6 years but in line with section 32(1) of the Act, each overpayment must be considered on a case-by-case basis.
Length of time to recover overpayment	12	13	Addition of further scope to extend the recovery period beyond an additional 50% of the time period in which the overpayment occurred.
Scheme member refuses to engage in any correspondence with regards to the overpayment	14	N/A – removed	The intended approach is to reduce the pension to the correct rate and start recovery, as per b) without seeking authorisation from the scheme member or their representative.
Reporting to the HM Revenue and Customs and effects on the Fund and individual	17	17	Increased detail on how an unauthorised payment can occur and the potential effect on the member during the notification period before their pension is reduced to the correct rate.