

**GENERAL PURPOSES
COMMITTEE**

Minutes-Action Log

Introduction:

This log captures the actions arising from the General Purposes Committee on 20th September 2018 and updates members on the progress on compliance in delivering the necessary actions. This is the updated action log as at 23rd October 2018.

Minutes of 20th September 2018					
Item No.	Item	Action to be taken by	Action	Comments	Completed
102.	Integrated Resources and Performance Report for the period ending 31st July 2018	Amanda Askham Tom Barde	Concern was expressed that only 50% of adults and children were kept safe, and no contextual information was provided on the targets that were being missed in relation to this performance indicator. Officers confirmed that this detail could be provided next month. It was also agreed that next month's report would include a summary against each outcome, not just the ones that had changed. It was agreed that this would be circulated prior to the next meeting.	Presentation of performance data has been reviewed and amended for future GPC meetings.	Yes

103.	Medium Term Financial Strategy	Tom Kelly	Referring to the table setting out current savings/income requirements for the Council (section 3.3 of the covering report), a Member asked where the gains were anticipated. Officers agreed to circulate a paragraph providing further explanation of the table.	Response e-mailed to GPC on 22 October 2018.	Yes
		Chris Malyon Tom Kelly	Councillor Jenkins agreed to withdraw his Motion, on the understanding that the principle of his Motion be included in the final MTFS.	Council tax flexibilities and options will be set out in the final MTFS, and following confirmation of the national regulations for the year ahead.	Yes
104.	Capital Strategy	Chris Malyon Tom Kelly	Noted that the report referred to " <i>several Education schemes in the programme... which could be delayed</i> ", but did not reference specific schemes, and which educational establishments would continue to have temporary accommodation. It was agreed that this information would be circulated to the Committee.	These schemes were considered by the CYP Committee that met on 9 October under item 8. In due course, Education schemes will be forwarded to GPC for consideration.	Yes
105.	Adults Positive Challenge Programme	Charlotte Black	Asked for the table in paragraph 1.5 of the report (Total budget per person vs statistical neighbours) to include a column on the total number of individuals being supported	An e-mail was sent to GPC on 22 nd October 2018 regarding the Adults Positive Challenge Programme.	Yes

		Amanda Askham	Asked for a 'guesstimate' to be included on the impact on other organisations to be included in all future Transformation Business Cases.	Agreed that narrative and some indication of savings for other organisations could be included where it is practical and not too capacity intensive to complete the analysis.	Yes
107.	Cambridgeshire County Council and Peterborough City Council Shared Services – Joint Working Agreement and Protocols	Amanda Askham	It was noted that the reference to "Leaders of both parties" referred to CCC and PCC, not political parties, and this would be clarified in the final document.	Text amended in final document.	Yes
108.	Level of Outstanding Debt	Bob Outram	Requested that future reports include the <i>number</i> of debts, as well as their total value, as this did have a bearing on how the Service was resourced.	Will be included in future reports.	Yes
		Tom Kelly	It was agreed that the debt position would be included in the regular Integrated Resources and Performance Reports considered by the Committee, as it was important for the Committee to monitor this work.	This information has previously been routinely included in the IR&PR however it has not been available in a workable format since the commencement of ERP. It is envisaged that this section can be included again in time for the November meeting.	Yes

Minutes of 20th September 2018

96.	Integrated Resources and Performance Report for the period ending 31st May 2018	S Grace	Agreed to provide the Committee with a briefing on target setting in relation to the Indicators set out on page 34 of the report.	A briefing note detailing progress will be sent to GPC on 21 September 2018.	Yes
-----	--	---------	---	--	-----