

**GENERAL PURPOSES
COMMITTEE**

Minutes-Action Log



Introduction:

This log captures the actions arising from the General Purposes Committee on 23rd October 2018 and updates members on the progress on compliance in delivering the necessary actions. This is the updated action log as at 19th November 2018.

Minutes of 20th September 2018					
Item No.	Item	Action to be taken by	Action	Comments	Completed
113.	FINANCE AND PERFORMANCE REPORT – AUGUST 2018	A Askham C Malyon	To give further consideration to the clarity and visibility of the Transformation Team.	Agreed to report the full time equivalents in the Transformation Team in the Transformation Quarterly report.	Yes
115.	MOBILE PHONE PROCUREMENT	Cllr Jenkins Sue Grace	Cllr Jenkins to supply the names of new employees who had not been given a Council mobile phone because it was too expensive.	The two members of staff referred to here were identified. There had been a miscommunication about their role and their device requirements, as soon as that was clarified phones were issued. The process has since been reviewed to help ensure this doesn't happen again.	Yes

118.	GENERAL PURPOSES COMMITTEE AGENDA PLAN, TRAINING PLAN AND APPOINTMENTS TO OUTSIDE BODIES, INTERNAL ADVISORY GROUPS AND PANELS, AND PARTNERSHIP LIAISON AND ADVISORY GROUPS	Members of GPC	To identify any areas for training.	Members of GPC are invited to identify any areas for training.	Yes
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